



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	April	2019		31	March	2020

## Section A Reference and administration details

**Charity name** The Craven Arts Charitable Trust

**Other names charity is known by** Craven Arts

**Registered charity number (if any)** 1172218

**Charity's principal address** 7 Watsons Houses

Skipton

North Yorkshire

**Postcode** BD23 1LD

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Virpi Kettunen	Chair	01/04/2019-31/03/2020	
2	Carolyn Hird-Rogers	Trustee	01/04/2019-31/03/2020	
3	Mark Stuart Butler	Treasurer	01/04/2019-31/03/2020	
4	Jody Lawson	Secretary	01/04/2019-31/03/2020	
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**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B management

## Structure, governance and

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	"Association" Model Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Elected by membership

## Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

We have a management committee made up of:

Linda Gibbs - Admin Manager  
Adele Froude - Membership Manager  
Sam Carling - Website Manager  
Christine Yardley - Social Media Manager  
Jody Lawson - Data Manager for Events  
Margaret Snell - Data Manager for Membership  
Steve Petrovic - Data Manager for Exhibitions  
Beverly Parker - Manager of Artist Pledges  
Virpi Kettu-Studio Manager

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

- A. To promote the arts for the benefit of the public in the district of Craven, North Yorkshire, and adjacent areas, in particular by encouraging access to, engagement with and participation and creativity in the visual arts;
- B. To advance the education of the public in the appreciation and practice of the arts.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

-Craven Arts has great success in many areas in 2019-2020 :

1. Our collaboration and members exhibitions in Mill Bridge Gallery continues successfully. New exhibitions are planned.

10 artist members exhibited during 2019-2020.

Collaboration continues with a new year long series of 10 exhibitions with even more integrated collaboration with Mill Bridge Gallery. Our greatest Thanks and gratitude for the amazing support of local artist and Craven Arts to owner Carina Wardle.

2. Our CA Studio became one year old in June 2019 on 7a Otley St. Skipton

4 artist members have worked in the premises during April 2019 - March 2020. 5 artists have exhibited on the Members CA-Wall during this time and sales

from the space are up every month along with the increasing number of Workshops hosted in the Studio space.

Visitors numbers are steady and there are about 5 people visiting every week day and about 12 people every Saturday.

3. Craven Arts Membership has grown to 75 from previous years 65.

Even if we have lost few members on the way we have gained many more and have some returning members too.

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Regarding Section 17(5) of the Charities Act - public benefit:

The purpose of the Craven Arts Charitable Trust is the advancement of community development [Charities Act 2011 s3 (1)(e)] and advancement of the arts [Charities Act 2011 s3 (1)(f)]. We trust that we have demonstrated compliance with these "purposes" (as noted in s3(1) of the Act) and with regard to the guidance noted in s17(5).

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

In addition to the Christmas Exhibition described above, Craven Arts offered two extra events, both free of charge:

Craven Arts hosted two events in 2019:

1. Craven Arts Weekend: Summer Arts Trail

Successful event on August 24th and 25th 2019

in multiple locations in Skipton. Featuring 15 Craven Arts Members.

Successful event on

29th Nov - 8th Dec 2019

in Craven Arts Studio.

Featuring 16 CA Members.

Great comments, good response from local press. Good sales ~£500.

Craven Arts Exhibition Openings in Mill Bridge Gallery have been a successful social regular get-together for artists members/ non-members and general public.

We made connection with The Yorkshire press and Art Shop Skipton for sponsorship and discounts.

- Craven Arts has plans for expansion of studio spaces.

Plans on the way with local councils; Craven Arts House as a community group is created for the project with a trustee board.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Craven Arts has no policy on reserves as yet. It is a not-for-profit charity with minimal receipts and expenditure. There is a small balance of cash held in the bank.

### Details of any funds materially in deficit

There are no funds deficit, materially or otherwise.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal source of fund for the year were membership fees and bank interest.

The main event financially was the Christmas Exhibition where sales were paid to the relevant artists with Craven District Council's commission deducted. The Exhibition and the two weekend events helped to achieve both our objectives (as noted above).

No investments were made during this period and therefore there is no policy in place.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Mark Butler	Virpi M Kettunen
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Position (eg Secretary,  
Chair, etc)

Trustee & Treasurer	Chair
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Date

Monday 4th , January 2020
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**Profit & Loss**  
**The Craven Arts Charitable Trust**  
Accounting Year 2019/20

	Debit	Credit
<b>Turnover</b>		<b>9,699</b>
Sales		1,147
Studio License Fee		5,928
Membership Subscriptions		1,260
Arts Trail		841
Xmas Exhibition		523
<b>add Other Income</b>		<b>9,355</b>
Refund of Other Tax Received		55
Grant Income		9,300
<b>less Administration Expenses</b>	<b>16,386</b>	
Office Costs	762	
Rent - Studio	5,880	
Net Artists' Sales	802	
Web Hosting	160	
Office Equipment	353	
Exhibition Costs	470	
Legal and Professional Fees	1,200	
Consultancy Fees	6,660	
Insurance	99	
<b>less Tax-Disallowable Admin Expenses</b>	<b>100</b>	
Business Entertaining	100	
<b>Operating Profit</b>		<b>£2,568</b>
<b>less Drawings</b>		<b>£0</b>
<b>less Profit &amp; Loss journal entries</b>		<b>£0</b>
<b>Retained Profit this period:</b>		<b>£2,568</b>
<b>Retained Profit brought forward:</b>		<b>£1,499</b>
<b>Distributable Reserves / Retained Profit carried forward:</b>		<b>£4,067</b>

