

HOLY TRINITY THORPE HESLEY LEP (Anglican & Methodist)

Registered Charity No 1136178

Annual Report and Financial Statements of the Church Council

For the year ended 31 December 2019

Incumbent & Methodist Minister

Revd. Lynn Broadhead

Bankers

Yorkshire Bank plc
12 Loundside
Chapelton
Sheffield

Independent Examiners

Allotts Business Services Ltd
Chartered Accountants
The Old Grammar School
13 Moorgate Street
Rotherham
S60 2EN

Holy Trinity Church Thorpe Hesley & Scholes

Sough Hall Avenue, Thorpe Hesley, Rotherham S61 2QJ, Tel. 0114 245 7564

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Holy Trinity Church Council 2019 Annual Report

Aims and Purposes

Holy Trinity's Parochial Church Council and Methodist Council meet as one body, the 'Church Council', and their work cannot be differentiated. The Church Council has the responsibility of co-operating with the incumbent, Revd Lynn Broadhead, in promoting the whole mission of the Church, pastoral, evangelical, social and ecumenical in the Parish of Thorpe Hesley and Scholes. The Church Council is responsible for the maintenance and running of Holy Trinity Church, the Churchyard and Trinity Community Centre (TCC). The TCC is managed on a day to day basis by an employed Church and Community Centre manager.

Objectives and Activities

The Church Council remains committed to enabling as many people as possible to worship at our Church and to become part of the worshipping community at Holy Trinity Church. When planning activities for the year, the Incumbent and the Church Council have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through worship and prayer, provision of pastoral care for people living in the parish, mission and outreach work. To facilitate this work it is important that we maintain the fabric of Holy Trinity Church, the TCC and the site.

Risk

The Church Council deals with and considers a variety of areas of risk to which the church may be exposed. Such areas include Health and Safety issues, Disability Discrimination Act issues, Creating a Safer Space, Employment Law issues, Financial Controls and Insurance. The Church Council has undertaken a review of risks to which it is exposed and systems and procedures have been established to manage those risks. Where it is felt appropriate, action has been taken to mitigate risk. Records of the use of photocopies, large print hymns, projections and recordings are submitted annually for copyright purposes.

Achievements and Performance

Our Facebook page continues to grow and reach an ever growing wider audience and is linked to the Twitter account. The church website www.thorpeandscholes.org continues to be updated on a regular basis.

Worship and Prayer

We continue to have a variety of worship opportunities which include: regular Sunday services, morning and evening, Morning Prayer on Mondays and Tuesday Church. The induction loop continues to be provided in Church for the benefit of hearing aid users. Services are projected onto a large screen and large print service sheets with songs and hymns are available for those who prefer them. The services are recorded on Sunday morning for those who are house-bound or sick.

Church Attendance

In 2019 the number of people on the Church Electoral Roll was 76. During 2019 the average attendance at Sunday Morning Services was 55, Sunday Evening Services was 19 and Tuesday Church was 12.

We enjoyed our usual special services in 2019 which included: Mothering Sunday, Palm Sunday witness walk, Easter Sun Rise service, all of which were well attended. New services continue to be introduced in the evenings. At Harvest, Easter and Christmas we again welcomed the local school into church. Our Remembrance Sunday Service was well represented as always both at church and Flanders Court. The School Council representing the primary school again commemorated Armistice Day at the War Memorial. Christmas services have continued to grow with all services being well attended by the local community. Due to the popularity of the Christingle service there are now two held on the same day.

In 2019 there were 26 Baptisms, 4 weddings and 1 wedding blessing. Revd Broadhead officiated at 21 funerals at Holy Trinity Church together with other committals at local Crematoria.

Prayer continues to be an important part of our worship. A quarterly prayer calendar and prayers are offered after the main service and morning prayer on a Monday morning. During Advent and Lent, study days were held both of which were well attended. There are 2 bible study groups which meet fortnightly.

Mission and Evangelism

Mission is ongoing in the form of holding events to bring people into church activities and the continuation of our befriending and welcoming style. The Church continued to support the two charities with regular monthly donations and with a variety of sponsored activities: Shiloh a local charity for the homeless and ChildAid.

Baptism families are encouraged to come to the monthly Family Worship. Baptism services are attended by the Youth Minister. A baptism preparation evening is held monthly for those bringing their child for baptism. We continue to send anniversary cards for the first 3 years.

Members of our congregation continued to support Christian Aid by distributing and collecting envelopes and arranging a variety of sponsored activities for Christian Aid. Shoeboxes were prepared for Operation Christmas Child.

Community Links & Relationships

Our welcoming strategy before services is now well established and we continue to update by training and encouraging church members that we are all welcome. To all new visitors a Welcome leaflet is given. We have recently updated the leaflet on the history of the church, which again is available to all visitors. This also includes a treasure trail map for children.

We have enjoyed a variety of activities and interests to a wide range of the community in 2019 including the craft group, Art group and walking group. 'Gold & Silver', a group for 50+ year olds, met once a month for fellowship. Added to that is the Friday group, a weekly meeting for the elderly. Little Acorns, the Toddler group held in church, continues to grow and flourish. The monthly Sunday lunch continues to be well supported. The Church is open for two 'quiet mornings' a week by volunteers. Children's work continues to play an important part in building up relationships across all ages. The Sunday morning club attracts 8 regular children. In the past year a monthly youth group was formed, Kids For Christ.

Regular fundraising events have been successful in bringing the community together. These included: a Pantomime, Spring Festival, Open Gardens, the Thorpe Hesley & Scholes Village Show, Fashion Show and Stars in their Eyes. A number of coffee mornings were held throughout the year in Church and homes. All events encouraged community participation.

Our Annual Christmas Tree Festival proved again popular with a well attended 'community switch on'. The Christmas trees were sponsored and decorated by local community, businesses and groups. Alongside this was the Christmas Market. This event brought in many old and many new faces from the community.

Ecumenical Links

The Church benefits from its formal Local Ecumenical Partnership with the Anglican and Methodist Church. The incumbent works within both traditions and attends meetings of ministers and governance along with lay folk from both traditions. Ministers from both traditions take part in services. We see ourselves as part of the Rotherham and Dearne Valley Circuit and Rotherham Deanery in our practical support and financial support of their work.

Church Building

Keeping the Church in a good state of repair is of the utmost importance to us as it is a focal point of our community. We are in the process of raising funds to update the sound system.

Grapevine

Our community magazine continues to attract sufficient advertising to cover production costs and continues to make a surplus which is used for other purposes at the discretion of the Church Council.

Trinity Community Centre (TCC)

The TCC facilities continues to be hired for meetings, parties, Christmas activities, funeral teas as well as various Church fundraising functions. It also houses the local library. There are several weekly and monthly activities in the centre.

Churchyard

The Churchyard is an important part of our site and part of the Thorpe Hesley conservation area. Despite the size of the churchyard and the obvious challenges this brings, we do our best to maintain this space keeping a balance between the neat and tidy environment that many who tend graves appreciate and an area that is set aside where long grass is allowed to grow to encourage insects, birds and animals into this space.

Financial Review

We continue to remain fairly financially stable. We thank our donors in church, advertisers in Grapevine and users of the Community Centre for their continued support. The reserve funds were depleted in 2018 to fund a new boiler in the community centre and to aid cash flow on the Stonework project. Through 2019, after receiving the expected grant funding, we have been able to place some funds on deposit enhancing our reserves. Although these still do not meet our reserves policy, detailed below, the situation continues to improve steadily.

Reserves Policy

Our policy is to hold 6 months expenditure as reserves. This equates to approximately £80,000 and we currently hold just over £25,000 in all funds (excluding fixed assets). Whilst this does not meet our stated policy we expect the reserves to continue to increase steadily over the course of 2020 and return to previous levels which are sufficient to provide stability to operate without concern. Next year we will continue to build a redecoration reserve for the Community Centre to maintain the building in future years.

Volunteers

The Church Council is very grateful for the support it receives from volunteers. So many people give up their time to work hard to make the Church accessible to the community and run smoothly. Our Church could not do what we do without such support.

Structure, Governance and Management

The method of appointment of Church Council members is set out in the LEP Constitution. At Holy Trinity Church the membership of the Church Council consists of the incumbent, churchwardens, Methodist Church Stewards and members elected by our congregation who are on the electoral roll of the Church, the Methodist roll or the LEP roll. The Church Council members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the Church Council are to be spent. Members of the Church Council are either ex officio or elected at the Annual Church Meeting and become trustees. The Church Council met six times during 2019.

COVID19 Impact

As a result of the COVID-19 pandemic it has been necessary for the church and community centre buildings to be closed from the 20th March until the beginning of July. We do not yet know what the impact of this will have on regular giving and donations to the church but the Church Council are confident that due to the level of cash and reserves this will not impact our ability to continue as a going concern.

Administrative Information

Holy Trinity Church is situated in Sough Hall Avenue, Thorpe Hesley, South Yorkshire in the Parish of Thorpe Hesley and Scholes. It is part of the Rotherham Deanery in the Diocese of Sheffield. The correspondence address is The Vicarage, 30, Barnsley Road, Thorpe Hesley, Rotherham S61 2RR. The Parish Office is located in the Vestry. We employ a part time administrator to assist the Vicar in the administration of the parish. The Church Council is a body corporate established by the Constitution of the Local Ecumenical Partnership whose sponsoring body is 'Churches Together in South Yorkshire'. The Church Council operates under guidance from both the Anglican and Methodist Church.

The members of the Church Council who have served during 2019 are recorded below.

Ex Officio members:

As Clergy

Revd Lynn Broadhead - Incumbent/Authorised Methodist Minister

As Churchwardens

Kenneth Peet

Jane Hore - Safeguarding Officer

Elected members:

As Church Stewards

Fiona Wilson - Circuit representative

Kay Hester - Circuit representative

As Church Council Members

Jane Allonby

Donna Crookes - Secretary of Church Council/Youth Minister and Lay Evangelist

David Hester

Colin Marsh

Joyce Marsh

Kath Scott

Caroline Stokoe - Safeguarding officer

Julie Shaw

Hilary Perry

Amy Leonard

Sara Parish

Gemma Ellson

As Deanery Synod Rep

Donna Crookes

Amy Leonard

As Staff non-voting

Julia Hindley – Treasurer

Steve Wilson – Parish Administrator

Andrea Billard – TCC Manager

Approved by the Church Council on 14th July 2020

and signed on their behalf by

Revd. L Broadhead

Vicar & Authorised Methodist Minister

**Independent Examiner's Report to Holy Trinity Thorpe Hesley (Anglican and Methodist)
Local Ecumenical Partnership**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2019 which are set out on pages 6 to 11.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mark Garrison BCom FCA DChA
Allotts Business Services Ltd
Chartered Accountants
The Old Grammar School
13 Moorgate Road
Rotherham
S60 2EN

Date: 20th July 2020

HOLY TRINITY THORPE HESLEY (Anglican & Methodist) LEP

Receipts & Payments Accounts

		Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS	
	Note				2019 £	2018 £
RECEIPTS						
Voluntary Receipts						
Planned Giving	4(a)	37,189.75	-	-	37,189.75	36,037.30
Collections at Services		3,645.76	-	-	3,645.76	3,536.06
Gift Aid/GASDS	4(b)	11,778.60	-	-	11,778.60	6,647.97
All other Giving/Voluntary receipts	4(c)	5,004.06	24,117.34	-	29,121.40	180,449.00
		<u>57,618.17</u>	<u>24,117.34</u>	<u>-</u>	<u>81,735.51</u>	<u>226,670.33</u>
Activities for generating funds	4(d)	25,905.04	1,585.74	-	27,490.78	28,178.27
Investment Income	4(e)	38.29	-	-	38.29	91.18
Church Activities	4(f)	58,540.59	3,546.40	-	62,086.99	45,165.25
TOTAL RECEIPTS		<u>142,102.09</u>	<u>29,249.48</u>	<u>-</u>	<u>171,351.57</u>	<u>300,105.03</u>
PAYMENTS						
Church Activities						
Anglican & Methodist contributions	5(a)	46,664.00	-	-	46,664.00	45,850.20
Clergy & Staffing Costs	5(b)	5,959.67	1,920.20	-	7,879.87	7,920.61
Church running expenses	5(c)	63,309.53	4,133.57	-	67,443.10	63,189.25
Mission giving & donations	5(d)	1,843.72	-	-	1,843.72	1,441.09
		<u>117,776.92</u>	<u>6,053.77</u>	<u>-</u>	<u>123,830.69</u>	<u>118,401.15</u>
Cost of generating funds	5(e)	13,158.09	-	-	13,158.09	14,047.29
Capital Expenditure on Benefice	5(f)	458.20	13,357.32	-	13,815.52	199,601.65
TOTAL PAYMENTS		<u>131,393.21</u>	<u>19,411.09</u>	<u>-</u>	<u>150,804.30</u>	<u>332,050.09</u>
Excess of Receipts over Payments/(Payments over Receipts)		10,708.88	9,838.39	-	20,547.27	(31,945.06)
Transfers between funds	6	(1,477.63)	1,477.63	-	0.00	-
		<u>9,231.25</u>	<u>11,316.02</u>	<u>-</u>	<u>20,547.27</u>	<u>(31,945.06)</u>
Cash at Bank 1 January		9,470.74	(3,407.62)	-	6,063.12	38,008.18
		-	-	-	-	-
Cash at Bank 31 December		<u>18,701.99</u>	<u>7,908.40</u>	<u>-</u>	<u>26,610.39</u>	<u>6,063.12</u>

Statement of Assets & Liabilities

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS	
				2019 £	2018 £
Cash Funds					
Short Term Deposits					
CBF Inv A/c	7,377.85	-	-	7,377.85	334.73
Bank Accounts					
Current Accounts	13,602.61	5,331.78	-	18,934.39	5,403.91
Cash	298.15	-	-	298.15	324.48
	<u>21,278.61</u>	<u>5,331.78</u>	<u>-</u>	<u>26,610.39</u>	<u>6,063.12</u>
Other Monetary Assets					
Gift Aid	700.50	-	-	700.50	2,544.06
GASDS	360.98	-	-	360.98	807.19
Heritage Lottery Fund - Development	-	-	-	-	10,880.00
Grapevine adverts invoiced at 31/12	414.00	-	-	414.00	-
TCC rents invoiced at 31/12	6,255.40	-	-	6,255.40	4,189.64
BT phone/broadband paid in advance	253.48	-	-	253.48	-
VAT reclaimable on stonework expenditure	-	769.61	-	769.61	8,081.77
	<u>7,984.36</u>	<u>769.61</u>	<u>-</u>	<u>8,753.97</u>	<u>26,502.66</u>
Assets retained for Church use	3				
	<u>-</u>	<u>770,362.11</u>	<u>-</u>	<u>770,362.11</u>	<u>770,362.11</u>
Liabilities due < 1 year					
Electricity/Gas	2,773.84	-	-	2,773.84	1,481.59
Water rates	147.00	-	-	147.00	300.00
PAYE/NI	-	133.20	-	133.20	132.00
OCV	-	-	-	-	90.00
Wedding deposits held	959.00	-	-	959.00	300.00
TCC rents over paid	92.50	-	-	92.50	-
Vicar's expenses	19.80	-	-	19.80	-
Diocesan Fees	-	-	-	-	291.00
Parishioner loan for Stonework	-	2,000.00	-	2,000.00	2,000.00
Retention on Stonework	-	-	-	-	3,848.04
	<u>3,992.14</u>	<u>2,133.20</u>	<u>-</u>	<u>6,125.34</u>	<u>8,442.63</u>
Liabilities due > 1 year					
Parishioner loan for Stonework	-	-	-	-	8,000.00
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>8,000.00</u>

Notes

1 The financial statements of the Church Council have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & Payments basis.

2 The LEP employed a Trinity Community Centre Manager, TCC Administrator, Church Administrator and Caretaker. Other members of the Church Council occasionally officiate as Organists and as Vergers at weddings and funerals and receive a fee. During the year a close family member of the TCC Administrator/Church Treasurer has been employed to carry out maintenance work on both the church and community centre grounds and buildings and to carry out the burial of ashes. Another close family member of the TCC Administrator/Church Treasurer has received donations from the Church and the Choir during the year towards fund raising for a school trip. There were no other disclosable transactions in respect of Church Council members, persons closely connected with them or other related parties. Wages totalling £23,066.35 were paid. There were no Social Security costs. During last year a close family member of a PCC member loaned the PCC £10,000 towards the stonework. The loan is interest free and repayable over 5 years. The balance outstanding at the year end was £2,000 (2018: £10,000).

3 Funds

Endowment Funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted Funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the LEP for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The LEP does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average basis.

Unrestricted Funds are the General funds of the Local Ecumenical Partnership that are not subject to any restrictions regarding their use and are available for application on the general purposes of the LEP. Funds designated for a particular purpose by the LEP are also unrestricted.

Reserves Policy

The Church's Reserves Policy deals with

(a) Our General Fund

Other funds held which are not required to be included in our reserves are

(b) Our Community Centre Development Fund (Restricted)

(c) Our Churchyard Fund (Restricted)

Our Reserves

(a) Our General Fund

We aim to hold in reserve sufficient monies in our General Fund to cover six months expenditure.

The reason for this is:

(1) The Church needs approximately one month's average expenditure in reserve as working capital to cover normal running costs.

(2) The reserve is also held to ensure sufficient funds are available to meet emergency repairs/maintenance of church buildings. To cover this we aim to keep a further five months average expenditure in reserve.

Other Funds held for specific purposes

(a) Community Centre Development Fund

We maintain this fund as a restricted fund as monies received from other funding bodies have been given to build Trinity Community Centre. This fund will continue to be maintained as the asset is depreciated over time.

(b) Churchyard Fund

We have a duty to keep the Churchyard tidy and in good repair. We aim to maintain sufficient funds to fund grass cutting throughout the year.

(c) Other Restricted/Endowment Funds

Where other funds are donated on a Restricted/Endowment basis these are retained and used for the purpose donated.

Assets retained for Church use

Fixed assets retained for church use are the freehold land and buildings and equipment used within the Church premises, at cost.

4 Further Analysis of Receipts

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS	
				2019 £	2018 £
4(a) Planned Giving					
Gift Aided Giving	31,229.85	-	-	31,229.85	29,758.74
Other Planned Giving	5,959.90	-	-	5,959.90	6,278.56
	<u>37,189.75</u>	<u>-</u>	<u>-</u>	<u>37,189.75</u>	<u>36,037.30</u>
4(b) Gift Aid & GASDS					
Gift Aid	9,374.22	-	-	9,374.22	5,067.71
GASDS	2,404.38	-	-	2,404.38	1,580.26
	<u>11,778.60</u>	<u>-</u>	<u>-</u>	<u>11,778.60</u>	<u>6,647.97</u>
4(c) All other Giving/Voluntary receipts					
Grants					
RMBC	-	968.57	-	968.57	-
War Graves	20.00	-	-	20.00	20.00
All Churches Trust	-	-	-	-	2,000.00
Wentworth Fitzwilliam Amenity Trust	-	-	-	-	10,000.00
Sheffield Diocese	-	-	-	-	10,000.00
Heritage Lottery Fund	-	10,880.00	-	10,880.00	101,240.00
LPWS - Stonework	-	8,081.77	-	8,081.77	31,689.46
Churchyard Fees/Donations	2,766.00	1,677.00	-	4,443.00	1,274.00
Sundry Donations GA	-	-	-	-	1,196.00
Other Donations	2,000.00	10.00	-	2,010.00	631.13
Building Fund	75.00	2,500.00	-	2,575.00	248.26
War Memorial Fund	143.06	-	-	143.06	-
Stonework Fund	-	-	-	-	12,150.15
Stonework Loan Advance	-	-	-	-	10,000.00
	<u>5,004.06</u>	<u>24,117.34</u>	<u>-</u>	<u>29,121.40</u>	<u>180,449.00</u>
4(d) Activities for generating funds					
Fundraising Activities	9,919.21	-	-	9,919.21	8,144.73
Sound/Music Equipment	-	1,585.74	-	1,585.74	974.54
Grapevine Magazine Advertising income	15,985.83	-	-	15,985.83	19,059.00
	<u>25,905.04</u>	<u>1,585.74</u>	<u>-</u>	<u>27,490.78</u>	<u>28,178.27</u>
4(e) Investment Income					
Interest	38.29	-	-	38.29	91.18
	<u>38.29</u>	<u>-</u>	<u>-</u>	<u>38.29</u>	<u>91.18</u>
4(f) Church Activities					
Trinity Community Centre - Lettings	27,443.89	-	-	27,443.89	19,114.78
Trinity Community Centre - Licence	10,040.00	-	-	10,040.00	8,190.00
Trinity Community Centre - Other Income	1,927.58	1,625.00	-	3,552.58	3,465.00
Hire of Church	993.00	-	-	993.00	832.01
Fees for Weddings & Funerals	4,529.00	-	-	4,529.00	2,602.00
Photocopier income	-	-	-	-	24.00
Weddings/Funerals - Diocesan fees	4,178.00	-	-	4,178.00	2,487.00
- Organ/Choir/Verger/Curate	1,370.00	-	-	1,370.00	870.00
Catering receipts	656.25	-	-	656.25	670.76
Collections for other organisations	208.53	-	-	208.53	432.34
Wedding Deposits	3,381.00	-	-	3,381.00	1,239.00
Christmas Card Donations	125.00	-	-	125.00	268.00
Tax & NI	-	1,921.40	-	1,921.40	1,837.20
Other income	1,415.23	-	-	1,415.23	469.00
Church Groups					
Choir	200.00	-	-	200.00	100.00
Friday Club	290.00	-	-	290.00	-
Bookshop	184.00	-	-	184.00	187.07
Little Acorns	881.61	-	-	881.61	553.24
Gold & Silver	539.50	-	-	539.50	1,654.80
Handbells	178.00	-	-	178.00	169.06
	<u>58,540.59</u>	<u>3,546.40</u>	<u>-</u>	<u>62,086.99</u>	<u>45,165.26</u>

5 Further Analysis of Payments

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS	
				2019 £	2018
5(a) Anglican & Methodist parish contributions					
Anglican	40,464.00	-	-	40,464.00	39,480.00
Methodist	6,200.00	-	-	6,200.00	6,370.20
	<u>46,664.00</u>	<u>-</u>	<u>-</u>	<u>46,664.00</u>	<u>45,850.20</u>
5(b) Clergy & staffing costs					
Clergy Expenses	199.21	-	-	199.21	651.77
Vicarage Expenses	2,384.46	-	-	2,384.46	2,097.14
Tax & NI	-	1,920.20	-	1,920.20	1,849.20
Staff Costs	2,876.00	-	-	2,876.00	2,822.50
Honorarium	500.00	-	-	500.00	500.00
	<u>5,959.67</u>	<u>1,920.20</u>	<u>-</u>	<u>7,879.87</u>	<u>7,920.61</u>
5(c) Church running expenses					
Church - Expense of Services					
Heating/Light	5,491.69	-	-	5,491.69	3,884.46
Insurance	2,534.07	-	-	2,534.07	2,475.46
Water Rates	63.71	-	-	63.71	274.39
Music	68.87	-	-	68.87	137.00
Church maintenance	865.33	-	-	865.33	996.01
Upkeep of Churchyard	3,376.89	1,677.00	-	5,053.89	2,614.00
Adult/Youth education/Boomerang	392.50	-	-	392.50	1,314.94
Cost of Services	485.89	-	-	485.89	256.80
Catering Expenses	112.77	-	-	112.77	153.60
Wedding Fees	2,722.00	-	-	2,722.00	1,635.00
Collections for other organisations	208.53	-	-	208.53	253.28
Other Expenditure	-	-	-	-	525.96
Church Groups	-	-	-	-	-
Portman Clock Fund	-	-	-	-	217.70
Choir	352.89	-	-	352.89	713.41
Little Acorns	30.97	135.00	-	165.97	86.00
Craft Projects	-	-	-	-	1,212.42
Friday Club	236.50	384.60	-	621.10	-
Bookshop	182.13	-	-	182.13	205.96
Gold & Silver	576.55	-	-	576.55	1,727.77
Church management & administration					
Administration Costs	3,202.82	448.97	-	3,651.79	2,368.44
Licences	1,072.92	-	-	1,072.92	820.15
Photocopier & Paper	652.54	-	-	652.54	637.58
Weddings/Funerals - Diocesan fees	4,469.00	-	-	4,469.00	2,196.00
- Organ/Choir/Verger/Curate	1,460.00	-	-	1,460.00	780.00
Trinity Community Centre - Staff Costs	15,354.35	-	-	15,354.35	15,166.80
- Building Costs	15,265.89	-	-	15,265.89	13,572.30
- Other Costs	4,130.72	1,488.00	-	5,618.72	8,963.82
	<u>63,309.53</u>	<u>4,133.57</u>	<u>-</u>	<u>67,443.10</u>	<u>63,189.25</u>
5(d) Mission giving & donations					
Child Aid to Eastern Europe	600.00	-	-	600.00	600.00
Shiloh Ministries	600.00	-	-	600.00	600.00
Other Charities	643.72	-	-	643.72	241.09
	<u>1,843.72</u>	<u>-</u>	<u>-</u>	<u>1,843.72</u>	<u>1,441.09</u>
5(e) Cost of generating Funds					
Grapevine	10,510.79	-	-	10,510.79	10,180.31
Expenditure on Fundraising Activities	2,647.30	-	-	2,647.30	3,866.98
	<u>13,158.09</u>	<u>-</u>	<u>-</u>	<u>13,158.09</u>	<u>14,047.29</u>
5(f) Capital Expenditure on Benefice					
War Memorial	-	-	-	-	800.00
Handbells	-	-	-	-	-
Building Fund	458.20	739.67	-	1,197.87	366.91
Stonework Fund	-	4,617.65	-	4,617.65	198,434.74
Stonework Loan repayment	-	8,000.00	-	8,000.00	-
	<u>458.20</u>	<u>13,357.32</u>	<u>-</u>	<u>13,815.52</u>	<u>199,601.65</u>

6	GROSS TRANSFERS BETWEEN FUNDS	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS	
					2019	2018
	General fund	3,546.09	-	-	3,546.09	8,900.00
	Churchyard Fund	1,000.00	-	-	1,000.00	300.00
	Grapevine	(5,000.00)	-	-	(5,000.00)	(12,430.03)
	Little Acorns	(500.00)	-	-	(500.00)	(500.00)
	Music/Sound Equipment	-	1,000.00	-	1,000.00	-
	Stonework Fund	-	-	-	-	3,730.03
	TCC	(1,000.00)	-	-	(1,000.00)	-
	Marjory's Legacy	1,000.00	-	-	1,000.00	-
	Gold & Silver	(46.09)	-	-	(46.09)	-
	Portman Clock Fund	(477.63)	477.63	-	-	-
		<u>(1,477.63)</u>	<u>1,477.63</u>	<u>-</u>	<u>0.00</u>	<u>-</u>

7	SUMMARY OF FUND BALANCES	01/01/2019	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL
	General Fund		713.86	-	-	713.86
	Churchyard Fund		54.60	-	-	54.60
	General Building Fund		707.26	-	-	707.26
	Stonework		-	(5,113.73)	-	(5,113.73)
	Handbells		411.85	-	-	411.85
	Trinity Community Centre		(1,487.37)	-	-	(1,487.37)
	TCC - Redecoration Fund		1,210.34	-	-	1,210.34
	War Memorial		248.60	-	-	248.60
	Portman Clock Fund		477.63	-	-	477.63
	Grapevine		5,302.51	-	-	5,302.51
	ACTS2		-	337.50	-	337.50
	Wedding Fees		300.00	-	-	300.00
	Vision		94.00	-	-	94.00
	Traidcraft		80.05	-	-	80.05
	Bookshop		274.43	-	-	274.43
	Gold & Silver		83.14	-	-	83.14
	Choir		751.43	-	-	751.43
	Little Acorns		131.91	-	-	131.91
	Katherine Francis Memorial		-	586.13	-	586.13
	Sound/Music Equipment		-	650.48	-	650.48
	Friday Club		116.50	-	-	116.50
	Tax & NI		-	132.00	-	132.00
			<u>9,470.74</u>	<u>(3,407.62)</u>	<u>-</u>	<u>6,063.12</u>

8	SUMMARY OF FUND BALANCES	31/12/2019	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL
	General Fund		4,111.24	-	-	4,111.24
	Churchyard Fund		463.71	-	-	463.71
	General Building Fund		324.06	1,760.33	-	2,084.39
	Stonework		-	1,230.39	-	1,230.39
	Handbells		589.85	-	-	589.85
	Trinity Community Centre		2,173.14	137.00	-	2,310.14
	TCC - Redecoration Fund		1,210.34	-	-	1,210.34
	War Memorial		391.66	-	-	391.66
	Portman Clock Fund		-	477.63	-	477.63
	Grapevine		5,777.55	-	-	5,777.55
	ACTS2		-	337.50	-	337.50
	Wedding Deposits		959.00	-	-	959.00
	Vision		94.00	-	-	94.00
	Traidcraft		80.05	-	-	80.05
	Bookshop		276.30	-	-	276.30
	Choir		598.54	-	-	598.54
	Little Acorns		482.55	-	-	482.55
	Katherine Francis Memorial		-	596.13	-	596.13
	Marjory's Legacy		1,000.00	-	-	1,000.00
	Sound/Music Equipment		-	3,236.22	-	3,236.22
	Friday Club		170.00	-	-	170.00
	Tax & NI		-	133.20	-	133.20
			<u>18,701.99</u>	<u>7,908.40</u>	<u>-</u>	<u>26,610.39</u>

9 FUND DETAILS

The unrestricted funds mainly consists of General Fund together with Trinity Community Centre and Grapevine however the church may transfer monies to other funds to meet ongoing costs. These monies remain unrestricted.

The restricted funds consist of; General Building Fund, Stonework, Trinity Community Centre, Portman Clock Fund, ACTS2, Katherine Francis memorial, Sound/music equipment and Tax & NI. These funds consist of monies which have been donated for these specific purposes.

Funds held by Vision (youth group), Traidcraft and Bookshop are shown as unrestricted but controlled by the members of those groups.