

Worship and Leadership Academy 2020

Worship and Leadership Academy

Report of the Trustees and Financial Statements for the year ended 5th April 2020

Charity Information :

Registered Charity Number

1163747

Trustees

Andrew James Hall

Rev Dr Andrew Hardy

Christopher Robert Page

Lindsey Pearce

Registered Office

Bethel Church

Spon End

Coventry

CV1 3HB

Independent Examiner

Gavin Kibble

1 Kineton Road

Coventry

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Worship and Leadership Academy 2020

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Report of the Trustees and Financial Statements for the year ended 5th April 2020

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Trustees Report

The trustees submit their report for the year ended 5th April, 2020.

Introduction

The Worship and Leadership Academy continues to offer training and support within the Christian sector. The Bonhoeffer Project continues to offer training in the development of organisational discipline making to UK churches and faith-based organisations (FBO's), with this aspect of the academy's activity predicted to grow in 2020-21 as large organisations look to partner with the WLA for disciple making training (ie Elim). Additionally, regular 2-3 year courses are performing quite well, with more students showing interest for the 2020-21 academic year. The WLA continues to support the Oasis Café project and this is running at a manageable and calculated loss; but the Trustees are monitoring this carefully. Additionally, the café has secured a grant from the Lottery to allow it to employ two part-time staff for a three year period from September 2021. This funding will be monitored and reported on separately in next year's accounts, once the funding has been received and staff employed. The BA (Hons) partnership with Formission College is still under close monitoring as Formission failed to secure direct accreditation for new students for the 2019-20 academic year. There are other potential partners should the WLA trustees so desire to continue to offer a BA option in their portfolio.

Major Activities and Achievements

The accounting year for the WLA CIO runs to April 5th of each year. The main activity of the WLA is the provision of ministry training for church-based organisations, with two main theology courses on offer, plus several community projects:

- BA (Hons) Theology & Mission - in partnership with our course material provider Formission College, Birmingham (Newman University). This is still under threat and so the Trustees of WLA have sought alternative income streams.
- Hands-On – our very own in-house, part time training course is designed to encourage students into learning and practical ministry but can also act as an access course to the BA (Hons) should they so wish – this has seen some 7 students taking up this training option. With the current pandemic, options for developing an online stream are being considered. A number of sessions have been delivered online to date.
- A community café (Oasis) which continues to provide an essential community space. This operates at a small loss still – but is managed and visible and has just secured some grant funding.
- The Trustees 'Friends of WLA' scheme continues to provide a small regular amount of support in the region of £70 plus gift aid;
- The Bonhoeffer UK discipleship project had another robust year, with some good solid cohorts. This has led to strong interest from the Elim group of churches in using Bonhoeffer as one of their training options. The first (pilot) Elim cohort of 8-10 Pastors is expected to commence in January 2021.

The student take-up of the WLA courses was average this year with some 10 students in total accessing them – this provides a steady stream of income, with Hands-On providing a good surplus of funds for broader WLA use. The surplus from the courses that the student fees generate plus the 'friends of WLA scheme', are utilised to fund a broad range of activities for people within Bethel Church and the wider region of the West Midlands – this has included:

- Continued start-up costs for the disciple making partnership with Bonhoeffer.
- Subsidising the community café.

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Trustees Report (continued)

- Donations to non-WLA projects.
- Food hygiene training for café staff.
- Subsidising youth staff training weekends.
- Underwriting the Portugal 2020-21 mission trip (this was postponed to 2021 due to the pandemic – thus some £3k has been laid out for flights/accommodation. This will be either refunded or be paid by fees for the new 2021 team should the mission go ahead.

In addition to supporting various training and seminar activities, the WLA CIO also has general costs to pay out which include:

- Lecturer fees for Hands-On
- Expenses for mileage/meeting attendance
- Books for the in-house library
- Monthly software subscription costs
- Café costs (lease, domestic bills, insurance)

The WLA courses run out of Bethel Church, Coventry and currently do not attract any facility hire costs, which is a huge bonus for a relatively new CIO.

The Upcoming Year

The Trustees recognise the need to continue to broaden their income streams and to potentially have a year of cost consolidation in order to build up the reserves for the WLA CIO.

Such areas for potential income might include:

- Continuing to develop the 'friends of WLA' scheme where people can regularly donate to the charity.
- The ongoing development of a local community café, which has now secured grant funding for the 2020-21 financial year.
- Partnerships with a broader range of organisations - The Bonhoeffer Project is one such organisation., and now Elim through this association;
- Recruiting more students for our core courses (e.g. BA/Hands-On).

Financial Summary

The net balance of funds as of 5th April 2020 stands at: £4,998 (2019: £7,177). This decrease was largely due to the start-up investment in the Bonhoeffer UK project and ongoing support for the café. This trend is expected to reverse from 2020-21 as training cohorts increase and bring in associated funding, plus as the café has secured grant funding. The other income streams remain steady; Hands-On and Formission both making a small surplus.

Risk Policy

The trustees have identified the risks which might affect the charity and have provided relevant training as advised. The trustees review the charity's policies and procedures regularly to minimise any risks identified.

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Trustees Report (continued)

Reserves Policy

The trustees' policy is to review the reserves of the charity on a regular basis. This review encompasses the nature of income and expenditure streams, and the trustees have determined that a general reserve of one month's unrestricted expenditure should be maintained. At the end of this year this target is £2,066 (2019 : £2,298). The unrestricted cash balance at the year-end of was £4,998 (2019: £7,177).

Signed on behalf of the Trustees



11/01/21
Date

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Independent examiner's report to Trustees of Worship and Leadership Academy

I report on the accounts for the year ended 5th April, 2020 which are set out on pages 7 to 10.

Respective responsibilities of the trustees and the examiner

The trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioner section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

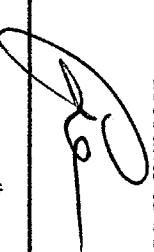
Independent examiner's statement

In connection with my examination, no matters have come to my attention:

- (1) which give me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with section 130 of the 2011 Act; or
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Gavin Kibble 9th January, 2021
1 Kineton Road,
Wyken,
Coventry,
CV2 3NR

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Statement of Financial Activities for the year ended 5th April, 2020

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2020	Total Funds 2019
		£	£	£	£
Incoming Resources:					
Donations and Grants	2	3,969	-	3,969	5,384
Charitable Activities	3	16,544	-	16,544	12,745
Other Income	4	2,100	-	2,100	5,074
Total Incoming Resources		22,613	-	22,613	23,203
Resources Expended:					
Expenditure on Charitable Activities	5	22,468	-	22,468	24,976
Management and Administration	6	2,324	-	2,324	2,604
Total Resources Expended		24,792	-	24,792	27,580
Net incoming/ (outgoing) resources		(2,179)	-	(2,179)	(4,377)
Reconciliation of funds :					
Total funds brought forward		7,177	-	7,177	11,554
Total funds carried forward		4,998	-	4,998	7,177


The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derives from continuing activities.

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Statement of Assets and Liabilities as at 5th April, 2020

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2020	Total Funds 2019
Monetary Assets		£	£	£	£
Cash at bank and in hand		4,998	-	4,998	7,177
Other Assets					
Unclaimed gift aid		24	-	24	73
Advanced payments		4,503	-	4,503	-
Liabilities					
Sundry creditors		300	-	300	300
Refundable deposits		2,100	-	2,100	-

The financial statements were approved by the trustees on / / and were signed on its behalf by :



 – On behalf of the Trustees

The notes on pages 9 to 10 form part of these financial statements.

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Notes to the Financial Statements for the year ended 5th April, 2020

1: Accounting Policies

Basis of preparing the financial statements

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Incoming resources and resources expended

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Expenditure is accounted for on an income and expenditure basis and has been classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Fund accounting

Unrestricted funds can be used in accordance with the charity's objectives at the discretion of the trustees. Restricted funds can only be used for the particular purposes specified by the donor or when funds are raised for particular restricted purposes.

2: Donations and Grants	Unrestricted	Restricted	Total Funds	
	Funds	Funds	2020	2019
	£	£	£	£
Income from grants and donations	3,325	-	3,325	3,300
Gift aid recovered	644	-	644	2,084
	<u>3,969</u>	<u>-</u>	<u>3,969</u>	<u>5,384</u>

The Charity benefits greatly from the involvement and enthusiastic support of its many volunteers, details of which are not included in our annual report. In accordance with accounting standards, the economic contribution of volunteers is not measured in the accounts.

3: Income from Charitable Activities	Unrestricted	Restricted	Total Funds	
	Funds	Funds	2020	2019
	£	£	£	£
Oasis café	3,883	-	3,883	5,867
Allotment project	-	-	-	95
Bonhoeffer training programme	7,239	-	7,239	3,803
Courses income	5,422	-	5,422	2,980
	<u>16,544</u>	<u>-</u>	<u>16,544</u>	<u>12,745</u>

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Notes to the Financial Statements for the year ended 5th April 2020 (continued)

4: Other Income

	Unrestricted Funds	Restricted Funds	Total Funds
	2020	2019	
	£	£	£
Missions programmes	2,100	-	2,100
Other income	-	-	-
	2,100	-	2,100
			5,074

5: Expenditure on Charitable Activities

	Unrestricted Funds	Restricted Funds	Total Funds
	2020	2019	
	£	£	£
Café running costs	7,252	-	7,252
Allotment costs	191	-	191
Mission costs	4,548	-	4,548
Discipleship training costs	9,492	-	9,492
Teaching costs	985	-	985
	22,468	-	22,468
			24,976

6: Management and Administration Costs

	Unrestricted Funds	Restricted Funds	Total Funds
	2020	2019	
	£	£	£
Expenses	1,172	-	1,172
Conferences	50	-	50
Software and IT services	801	-	801
Independent Examination	300	-	300
Bank and credit card charges	1	-	1
Other costs	-	-	-
	2,324	-	2,324
			2,604

7: Trustees Remuneration and Expenses

The charity trustees were not paid or received any other benefits from employment with the Charity in the year (2019: nil) neither were they reimbursed for expenses during the year (2019: nil).

8: Related Party Transactions

The were no related party transaction during the year (2019: nil).