

**Minutes of the District Annual General Meeting**  
**Held at Ross Wood on Wednesday 10<sup>th</sup> July, 2019**

**1. Welcome by the District Chairman**

Russell Feast welcomed everyone to the meeting, especially the Lord Mayor Councillor Terry Westgate and the Demelza House representative Claire Battersby. There was no County Representative. A total of 29 persons attended the meeting and apologies were received from Jack Dale, Elaine Oakley, Sylvia Carter and Pav Wells.

**2. Approval of Minutes**

Minutes of the 2018 AGM were distributed last year and are also included within this year's Annual Report, available prior to the start of the meeting. There were no errors or omissions reported. Proposed as a true record by James Oakley, seconded by Lynette Smith and agreed. Signed by Russell Feast.

**3. Trustees Annual Report**

Russell Feast informed the meeting that a primary aim of Scouting is to be able to offer opportunity to young people. Ever conscious that camping and outdoor activity are important elements of a young person's development, the Trustees continue to support plans to enhance the District Camp Site at Ross Wood and have financed the provision of more facilities and improved activities. We are pleased to note that the number of young people in our District has increased greater than in many other Districts and we feel this growth in membership is due to the hard work put in by our enthusiastic leaders. Our concern about being able to get new helpers through the appointment process quickly and fully integrated into Scouting remains, but we are pleased to note the progress being made in this area.

**4. District Treasurer's Report**

Mary Bentley presented the accounts as detailed in the Annual Report, showing a net profit of £8,271.68. The District has maintained its capital investment position and continued to support the maintenance and development of the Ross Wood Campsite and other Scouting activities. The District retains its substantial level of reserves held in investment accounts. Although most interest rates remain low, our investment in the M and G Charifund has performed well and been a big source of income over the two past years. We also continue to allow for the creation of a development strategy into sustainable Scouting activities and benefits. The main capital expense was for the construction of the Climbing Wall which has already proved to be a great enhancement to the campsite. We have also built a Bike Shed complete with workshop where we have 25 mountain bikes for use in the surrounding area and woodland. Members of the District Team have been allocated a budget of £250 per year to aid in the promotion of Scouting and this can be used for advertising, admin, or putting on special events. The Executive Committee believe it is important to review the choice of examiner regularly and this year, changed our independent examiner to Jane Neame of Whitstable. Mary also reported that the District meets the Charity Commission's Public Benefit criteria under both the Advancement of Education and Advancement of Citizenship or Community Development headings. Proposed Wendy Miller, seconded Brian Buggins, approved.

**5. District Chair's Report**

I seem to recall that family comes first, then work, then activities such as Scouting, but I know we often juggle these to meet demands and pressures. Clearly, our District Commissioner Jamie Bentley has become quite proficient at juggling over the past year! His family life and new baby, professional studies and exams, and his role as DC have demanded much more than should reasonably be expected of anyone, so I congratulate him on what he has managed to achieve and look forward to a closer working relationship in the future.

## Canterbury Whistable and Herne Bay District Scouts

### Payments Breakdown

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	<u>31st March 2020</u>	<u>31st March 2019</u>
<b>Activity Costs</b>		
Cub xmas party	258.00	381.60
District Swimming Gala	273.00	262.50
Cub camp		
Cub party	0.00	270.60
Cub swim	0.00	652.75
District Beaver Sleepover	405.00	737.50
Jamboree	6,765.00	14,700.00
First aid Bag for District Activities		
Fun Swim	704.70	133.37
Beaver Day		
Survival weekends	1,101.84	3,359.15
You shape weekends/ Links	1,292.39	1,188.35
<b>Other Scouting costs</b>		
Ross Woods expenses	39,950.47	22,993.71
Scout Shop Purchases	7,249.27	6,675.73
Badge Purchases	3,701.00	4,705.41
Capital expenses on Ross Woods	3,554.67	8,090.79
Capital expense	1,024.46	0.00
Miscellaneous	400.00	312.38
<b>Administration Costs</b>		
Independent Examination Fee	295.00	0.00
Media license for District	268.80	0.00
AGM Expenses and Presentations	0.00	98.36
Website Payments	0.00	73.98
District Sundry and Admin	253.44	157.17
District Training/uniform	486.85	264.00
Equipment	376.09	230.67
Refreshments	0.00	169.53
Mileage	69.20	454.72
St Georges Day expenses	428.14	0.00
<b>Other Expenditure</b>		
Charitable Donations    SGD	1,000.00	600.00
<b>Total Payments</b>	<u><u>69,857.32</u></u>	<u><u>66,512.27</u></u>



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Canterbury, Whitstable and Herne Bay District Scouts

**On accounts for the year  
ended**

31 March 2020

**Charity no  
(if any)**

303360

**Set out on pages**

1-6 (one to six)

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2020.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

6/7/2020

**Name:**

Mrs J C Neame

**Relevant professional  
qualification(s) or body  
(if any):**

Institute of Chartered Accountants in England and Wales

**Address:**

The Elders Ham Shades Lane

Whitstable Kent

CT5 1NX