



Community First Yorkshire

Annual Report & Accounts

2019 - 2020



Community First
Yorkshire

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**COMMUNITY FIRST YORKSHIRE LTD
TRUSTEES' REPORT AND ACCOUNTS
FOR THE YEAR END 31 MARCH 2020**

TRUSTEES REPORT FOR THE YEAR ENDING 31 MARCH 2020

The trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ending 31 March 2020 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

INTRODUCTION

It is difficult to reflect on 2019/20 without your full attention being drawn to the last week of the financial year as the country entered lockdown and we started to understand the potential impact of the Covid19 pandemic. Our team at Community First Yorkshire moved overnight to an online service delivery model based from their homes. They have shown incredible flexibility, resilience and motivation to continue to support VCS organisations and communities, who in turn have supported so many people across Yorkshire. I expected nothing less from my colleagues who have demonstrated throughout 2019/20 their hard work and commitment to delivering the services and projects that ensure the voluntary and community sector and rural communities have access to the information, advice, guidance and practical support that allows them to plan and achieve their own ambitions.

Last year I wrote that we believe in community and in the importance and power of community to improve and transform people's lives. We work by strengthening relationships, connecting people and building communities - looking for the positives in people and places and providing the right support to mobilise what they have to offer for the benefits of their community. This feels more important than ever and I would also add that we believe in the kindness and compassion of people to do what is best for their family, friends, neighbours and wider community.

The highlights and outcomes of the year are detailed below. It has been a pleasure to see the breadth of our work and the range of different organisations and individuals we have been able to work alongside. From advising a charity on a complex governance issue, providing HR support, guiding a group to find funding, bringing companionship to veterans by helping them to start new social groups or supporting a group of volunteers set up a Mens' Shed or a new social activity – we have the genuine honour of working with a range of people that want to do great things for their communities. We remain a trusted source of information and support, and feedback from our clients tells us we continue to provide an excellent service. Our clients' survey tells us that Community First Yorkshire is perceived as being helpful, knowledgeable, informative and supportive; On a scale of 1-5, where 5 is very good, our services were rated on quality, ease of access and timeliness of delivery, and result ranged from 4.1 to 4.8; and 58% of clients have taken action they would not or would probably not have done as a result of working with Community First Yorkshire. The team are justifiably proud of this feedback and it is testament to their hard work, talent, knowledge and skills that we receive such positive feedback from our clients and beneficiaries.

I am grateful for the support of our Board of Trustees for their encouragement, enthusiasm, knowledge and skills. I would like to thank them for the time they give to Community First Yorkshire and for being such strong ambassadors for the charity. I would also like to thank our members who believe in the importance of communities and the power of individuals to create positive change in the world.

Leah Swain, Chief Executive

OUR PURPOSES AND ACTIVITIES

Community First Yorkshire is an independent charitable organisation that has been working to help improve the quality of life for people living and working in the rural areas of North, South and West Yorkshire since 1937. We are an influential, regional body which works with and for voluntary and community organisations, social enterprises and rural communities, as well as engaging with a wide range of relevant statutory organisations. Community First Yorkshire is one of 38 rural community councils and a member of the national body, Action for Communities in Rural England (ACRE). We are passionate about ensuring we have vibrant and viable communities across Yorkshire, so we work with communities, groups and individuals to understand their needs and to provide a voice with key decision-makers at local, regional and national levels to influence service provision. A sustainable, asset-based community development approach underpins all we do, ensuring that community members come together to take collective action and generate their own solutions to common problems. We believe that sustainable community wellbeing (economic, social, physical, human, environmental and cultural) comes from grassroots level action.

Our core services across North, South and West Yorkshire include:

- Information and advice to Parish Councils to enable them to meet the social and wellbeing needs of their residents
- Support to village hall and other community buildings committees to ensure these valuable community assets are well-managed and maintained for community benefit
- Support for community led-planning and community engagement enabling groups to determine and achieve their own local vision
- Support and advice for voluntary and community groups and social enterprises to help them deliver the best service to their beneficiaries
- Delivery of strengths-based community development projects and large-scale partnership programmes.

Public Benefit

Section 4 of the Charities Act 2011 requires the Trustee Board to comply with their duty to have due regard to the public benefit guidance published by the Charity Commission in exercising their powers or duties.

The Trustee Board has reviewed the organisation's vision, mission and key objectives, (as listed above) in the context of its charitable purposes and considers that they meet the two key principles of public benefit as identified by the Charity Commission:

- there must be an identifiable benefit or benefits
- benefit must be to the public, or section of the public

The Trustee Board reviews all work undertaken by Community First Yorkshire to ensure that it is in line with our key objectives and hence it is deemed to be for the public benefit according to the Charity Commission guidance.

Charitable Objects

Community First Yorkshire's charitable aims as stated in the Memorandum and Articles of Association are:

To promote any charitable purposes for the benefit of the community particularly in the geographical area of Yorkshire (hereinafter called the "area of benefit") in particular the advancement of education and health and the relief of poverty and distress, the sustainability of rural life or in pursuing any other charitable purposes by promoting and organising co-operation in the achievement of the said purposes

and to that end to bring together representatives of the voluntary organisations, statutory authorities, and other organisations within the area of benefit.

OUR VISION

For inclusive, pro-active and resilient communities across Yorkshire.

OUR MISSION

To inspire, strengthen and empower communities of place, interest and identity.

OUR PRIORITIES

All of our services, projects and activities sit under one of our four priorities:

- i. Strengthening Groups
- ii. Connecting Communities
- iii. Shaping and Sharing Policy and Practice
- iv. Developing Partnerships and Collaborations

Our fifth (internal) priority is to maintain a well-run, efficient and effective organisation.

VALUES

Community First Yorkshire holds the following values to be important in delivering its work:

Empowering - We know that far more can be achieved by a greater number of communities by enabling them to create their own solutions through capacity building.

Responsive – We get back to people and provide the support they need.

Creative – We are not scared of trying new and innovative things.

Integrity – We tell it how it is and we are careful to listen to communities.

Collaborative – We prefer to work in partnership and seek to share ideas, experience, good practice and benefits.

ACHIEVEMENTS AND PERFORMANCE

During 2019/20 we delivered work over a wide range of work streams including:

Client Awareness and Engagement Corporate Survey 2019:

Two years on from our merger, we wanted to hear about clients' experiences of using our services so that we could understand what our clients most value or need and to help us to assess clients' awareness, understanding and engagement with Community First Yorkshire and other support organisations. Headlines from the results collated from the 466 respondents include:

- When asked "Which organisation do you immediately think of that provides support to the voluntary and community sector? 43% of all respondents listed Community First Yorkshire. This was the largest share of unprompted responses. No other single organisation had more than 8% unprompted awareness.
- When asked "which organisation do you think of in terms of representing the views and needs of the sector with planners and funders, at a policy level and in decision making forums?" 44% of all respondents listed Community First Yorkshire. No other single organisation had more than 7% unprompted awareness.
- 30% respondents felt that as a result of their relationship with Community First Yorkshire, this had enabled them to achieve something they might not otherwise have done/might not have been possible to do.
- Respondents who had used a Community First Yorkshire service in the last 12 months were asked to rate their experience overall under the headings 'Quality', 'Ease of Access' and 'Timely Delivery'. We were rated no lower than 4.4 and up to 4.8 on a scale of 1-5 where 5 is very good across our range of services.

- When asked about ‘Funding advice and successful funding awards’, 36% of respondents had used the Community Support service for advice with funding and grant applications or tendering/procurement for contracts. Out of these:
 - 76% went on to apply for a grants or bid for contracts, with 62% reporting success on at least one occasion.
 - half of those reporting success provided more information and across 47 separate bids/applications, the total value was £461,100 income to VCS organisations

May 19 Conference:

We delivered our second annual conference in May 2019, “Creating a Culture of Curiosity” which was very well-received by all of our 129 attendees. Our key note speakers were Sir Stuart Etherington, Chief Executive, National Council for Voluntary Organisations, Dawn Austwick, Chief Executive of the National Lottery Community Fund, Dr Lincoln Sargeant, Director of Public Health, North Yorkshire County Council. Speakers provided thought-provoking presentations and contributed to a buzzing atmosphere on the day. The conference provided an important platform to ignite important conversations between delegates and feedback indicated that the conference was a huge success and we often have partners mentioned how enjoyable and insightful they had found the day. 97% of respondents said they would recommend attendance at a Community First Yorkshire conference to others in the future.

“What a great opportunity to be among like-minded inspirational people, it has certainly stirred my curiosity and encouraged me to start asking questions.”

“Great to see so many VCS organisations in one place. Inspired me to keep on and at it! Excellent conference and very well run”.

The Loneliness Campaign:

We have been delivering The Loneliness Campaign North Yorkshire (TLC) project which aims to ‘turbo-charge’ the county’s response to tackling loneliness. Funded by the National Lottery Community Fund’s Building Connections Fund, with additional funding from Defra, North Yorkshire County Council Public Health and Stronger Communities teams, the project aligns with the national strategy to tackle loneliness, *A Connected Society* and draws from recommendations made by the North Yorkshire Public Health Director’s 2017 report, *Healthy Transitions – Growing Old in North Yorkshire*.

During 2019/20 the focus has been the development of a joint public, private and voluntary and community sector strategy and supporting action plan, which aim to tackle social isolation and loneliness across all ages, across North Yorkshire. The strategy, ‘Be Social, Be Well’ includes a number of personal stories demonstrating loneliness as lived by people in the county and focusses upon some of the services which can help to reduce or prevent loneliness and isolation. It also presents five strategic ambitions for action, to encourage people, communities, public bodies and employers to think about, talk about and act on loneliness and to raise awareness of the many activities provided by voluntary and community organisations across the region. The production of the strategy and supporting action plan has involved a steering group of voluntary and community sector organisations, public partners and private businesses both during the development and consultation phases. In parallel we supported an aligned local Loneliness Strategy for Harrogate District.

The project has also included a series of campaigns and resources to help raise awareness and enable people to take simple actions to tackle loneliness in their communities. One such resource is the social pension planning tool, [*Staying Social, Staying Well*](#), an online quiz designed to check an individual’s level of risk of being lonely in later life. We are really pleased to report that we have had 1175 unique visits to the tool up to the end of March 2020. The tool includes practical information and suggestions to help reduce loneliness and provides information about current research and lifestyles with the aim of helping people manage life areas leading to a potentially higher risk level.

Warm & Well in North Yorkshire:

We have delivered the second year of Warm and Well in North Yorkshire, a partnership project bringing together organisations from the public, private and charity sector with the aim of reducing the number of cold homes, cold people and cold deaths. By working together, the project aims to reach communities and households across the seven districts of North Yorkshire. We work in partnership with Citizens Advice Mid-North Yorkshire who manage the single point of contact helpline and winter health coordination. Community First Yorkshire has held British Gas Energy Trust (BGET) funding since 2018 which use to fund a range of partners to provide practical support to help people living in cold homes. Through the project, we are delivering home visits, debt advice sessions, installation of energy efficiency measures, a hardship fund and awareness raising events. This year the BGET funded project:

- Helped 308 unique beneficiaries with a total of 407 interventions.
- Carried out 203 Home energy efficiency surveys.
- Supported 120 unique beneficiaries with debt problems, with £222,016.46 of debt written off.
- Gave 87 homes small energy efficiency measures or home repairs.
- Enabled 63 large energy efficiency improvements e.g. Energy Company Obligation Funded boilers or insulation
- Supported 61 applications for Warm Home Discount.
- Added 59 beneficiaries to the Priority Services Register

“Very impressed. When you came to visit me you were so friendly and helpful and understanding and the fact that you did applications for me. You made everything very easy to understand. You always said that everything is worth a try and you were right. It means I don’t have to go to the shop and weigh up whether I can afford this or that, I’m not counting the days until my next payment. It has eased the pressure immensely.”

Ex-Forces Support North Yorkshire:

We delivered the final year of Ex-Forces Support North Yorkshire (EFSNY), our Armed Forces Covenant Fund Trust funded project set up with the aim of supporting 1000 veterans over the age of 65 with their health and wellbeing needs. EFSNY was a consortium led by Community First Yorkshire and was run in partnership with 16 other voluntary and public sector organisations across the region to provide person-centred, practical, financial and holistic support to older veterans. This support included; basic home and garden maintenance, carer support, day trips, befriending, Gurkha support, activity groups, specialist advice and advocacy and income maximisation. We also set up a project to help groups of veterans to come together to form regular and sustainable friendship groups, many of which are still running today.

The project exceeded its target for direct support to veterans, having supported a total of 1101 individual beneficiaries over the three year project. In addition, we are pleased to be able to report that 847 relatives and carers also benefitted from the project, adding real value to the project as a whole. We have produced a directory of resources for use by local organisations to help to connect veterans with the right support for them. This means that in the long term our colleagues in the voluntary, community and statutory sections have an easily accessible resource promoting understanding of how best to support older veterans. Finally, as part of the legacy for the project, Community First Yorkshire commissioned Dr Tracy Craggs from the Oral History Society to interview 20 WW2 veterans and 20 veterans with other military or national service experience. This culminated in a book, *North Yorkshire’s Unsung Heroes – their stories* which captures tales of life during service and provides an insight into the social and personal history of those who have served our country.

Overall, the impact of the project has helped older veterans in the region to feel valued and appreciated, which has in turn contributed to improving their general wellbeing. We found that even the smallest of interventions has been greatly appreciated by this vulnerable part of the community. For further information and case studies regarding the full impact of this project, please find our impact report [here](#) and on our website.

“I really look forward to [volunteer befriender]’s calls. She is smashing and full of fun. For a while her calls were the only contact I had with the outside world other than family “

“The whole trip to Preston Park Museum was thoroughly enjoyable from beginning to end. Being collected from home, the cheery and helpful coach driver, the very warm welcome from Heather, Viv and Colleen and volunteer Mark – who gave me a break by pushing John in his wheelchair. A super day with some lovely people! Thank You”.

North Yorkshire and East Riding Community-Led Housing Hub

This year we continued our work to raise awareness of community led housing and encourage communities to think about building and owning their own affordable housing for the benefit of local residents. While we were delivering the awareness raising and support services funded by Ryedale and Hambleton District Councils it became apparent that we needed to do more to support a wider range of professionals to understand and support community led housing.

Recognising that there was very little guidance on how the planning process can support and engage with community-led housing, Community First Yorkshire commissioned Jo Lavis to research and produce a guide for local authority planning staff. A Planners Guide for Community Led Housing can be found [here](#) and on our website. We are grateful to Nationwide Foundation who funded the design and dissemination work on the guide which allowed us to make it widely available online across Yorkshire and the whole of England. We are delighted to have been at the forefront of developing new guidance that we hope will ultimately support community groups have a positive relationship with their local planning authority. This guidance was also promoted through national partners including Community-Led Homes and is now available on their websites, there had been over 400 downloads by October 2019.

In January 2020 we submitted a proposal to Community-Led Homes and successfully secured £150K of Ministry of Housing, Communities and Local Government funding to continue to deliver support for community-led housing in 2020/21 through a new Enabler Hub which would be part of a national network of Enabler Hubs.

Asset Based Community Development Projects:

We delivered 3 Asset-Based Community Development Projects; Nurturing Neighbourhoods; Rothwell ABCD and Ryedale Community Support.

Nurturing Neighbourhoods is a new project funded by NYCC Stronger Communities and part of the Craven Communities ‘Together Partnership’ which is multi-agency and covers the whole of the Craven District. The Nurturing Neighbourhoods work takes an Asset-Based Community Development (ABCD) approach led by our Community Builders, who work across four neighbourhoods of the Craven District. The aim is to use ABCD approaches to build on the existing strengths of people in communities, offering support in a way which strengthens capacity and connects people locally around the things that matter to them.

So far, Nurturing Neighbourhoods has largely been about exploration carried out by meeting people in the local neighbourhood and discovering what matters to them, what they care about and what they would like to do something about. We aim to support communities with achieving their goals by; discovering the assets and resources within these communities, engaging the skills, knowledge and talents of each community member; building local partnerships and encouraging collaboration between organisations and residents.

A key achievement has been the ‘Get Together’s’ held in Sutton, Greatwood, Settle and Bentham. They were an opportunity for people living and working in those communities to come together and gain a greater understanding of their shared knowledge, skills and resources, and learn a little more about ABCD. 94 people took part, from the district council, police, voluntary organisations, residents, health colleagues and NYCC. Many new contacts were made and plans developed to work more closely with partners.

“Really informative session, great to meet people from other organisations”

“A fantastic opportunity to have a crucial conversation & join forces with others”

Rothwell ABCD, funded by Leeds City Council, supports similar work through a Community Builder in Rothwell, Leeds. This project made a great start from May 19 to March 20 – finding new Community Connectors, mapping assets, talking and sharing information and making meaningful connections. Several new groups have been enabled including a drama group and a board games group. 7 Community

Connectors have been supported to help develop a network of supportive people and organisations across Rothwell.

Ryedale Community Support continued to provide support to Parish Councils and community groups which wished to complete a parish plan or start a new activity or project. We are grateful for support from Ryedale District Council and Howardian Hills Area of Outstanding Natural Beauty for their funding to support this work.

Community Support North Yorkshire:

In its third year the CSNY service, funded by North Yorkshire County Council and NHS North Yorkshire, has continued to gain momentum, deliver impact, and develop reach and visibility across North Yorkshire. Community First Yorkshire supported 1,407 organisations and delivered 1,637 interventions through a mix of one-to-one information, advice and guidance sessions, training, and peer-to-peer network events. Income achieved in the last year by VCS organisations as a result of our support was £702,000. Our support offer includes advice on governance issues, income support and financial planning, managed closures; strategic and operational planning; help to recruit volunteers and Trustees; training on a wide range of topics; and networks for village hall committee, volunteer co-ordinators and chief executives. The service also provided an e-newsletter weekly, a monthly funding e-newsletter and targeted thematic information for groups.

The service included supporting VCS colleagues and Community First Yorkshire staff to represent the voice of the sector on 35 strategic boards including the NYCC Health and Wellbeing Board; North Yorkshire and York Chief Executives Group; the Prevent Strategic Board; York, North Yorkshire, East Riding LEP Skills Board; NYCC Young People Overview and Scrutiny Committee; and the North Yorkshire Arts and Culture Strategy Steering Group. Community First Yorkshire has recruited and funded from reserves a VCS Health Partnership Manager to ensure we engage fully with the health system at GP, Primary Care Network, Clinical Commissioning Group and Integrated Care System levels. This enables both the VCS and rural communities to have a voice to shape the health service in their locality. We also who has worked with NHS and NYCC partners, to develop the “Social Prescribing and Community-Based Support – Guide and Toolkit for Voluntary and Community Organisations” for use across North Yorkshire.

A key achievement was the development and launch of Volunteer in North Yorkshire (VINY), an online, 24/7, volunteer directory which contains details of opportunities from charitable groups and organisations from across North Yorkshire. Three hubs have developed significantly over the last year; The North Yorkshire VCS Learning and Development Hub, the North Yorkshire VCS Leaders Hub and The Regional Business Brokerage Hub.

“The process of undertaking a Comprehensive Diagnostic Assessment has really opened our eyes to problems and possibilities. We have a much better understanding of what we should be doing as trustees. Thank you for guiding us through this process, you have a great knack for digging out how we should move forward and involving everyone. We feel like there is light at the end of the tunnel now.”

“Thank you so much for looking at all our documents. I have wanted to look at these things and develop a volunteer handbook for a while now. So good to now have these things in place for review once the current situation is over. Your help with financial procedures and demonstrating impact has also been appreciated.”

The service offer was enhanced by funding from Ryedale District Council which allowed us to run a number of district level campaigns, training events and a Funding Fair. We also provided hands on support for local groups to apply for grants offered by the District Council.

Harrogate District Council Strategic Grant:

We have been working across a range of projects in the Harrogate District with the support of Harrogate Borough Council strategic grant funding. This has included support to develop a local strategy for tackling loneliness, reviewing and running the community buildings network, engaging in digital inclusion activities, supporting new and existing Mens Sheds, responding to local consultations on behalf of the VCS and rural sectors and facilitating engagement between the VCS and the health system.

Bradford Men's Sheds:

This year we have received funding from Bradford MBC to support the start-up of three new, self-sustaining Sheds. Our Shed Development Officer has been busy supporting groups of volunteers in Lower Baildon, Denholme, Burley in Wharfedale, Riddlesden, Haworth, Keighley to explore suitable venues and decide on activities for their own Shed.

The aim of the Sheds is to increase social connections between the men (and women) that come to the Shed with the purpose of making something. The Sheds help to reduce social isolation and loneliness and create non-judgemental places to make friends and have a chat. Many men miss the sense of a shared purpose when they retire and are also keen to use and share their existing skills and learn new ones.

" The Shed has actually changed my life, as I had never done any woodworking in the past (since School) but now want more and more."

" Joining the Shed has been a breath of fresh air, getting out of the house and making new friends"
" As a retired woman, living alone, I am learning skills I never believed I would be able to do"

PLANS FOR FUTURE PERIOD

Our key priority for 2020/21 will be responding to the Covid19 pandemic while maintaining delivery of as many of our existing projects and services as possible. We plan to; ensure we can provide regular information updates on Covid regulations applicable to our sector; support VCS organisations to make delivery adaptations and cope with any other Covid impacts; help communities and neighbourhoods think about their role in supporting residents through the crisis and beyond.

We will be seeking to:

- deliver pilot work on how communities can contribute to tackling climate change
- pilot a toolkit to help build connected communities to support community resilience and social action
- launching a youth campaign to address loneliness
- extending our Asset Based Community Development projects
- launching the North Yorkshire and East Rising Community Led Housing Hub (in partnership with Humber and Wolds Rural Action)
- providing an enhanced training offer and new resources on our Learning and Development Hub.

FINANCIAL REVIEW

Reserves Policy

The Funds and Reserves Policy of Community First Yorkshire was agreed by the Trustee Board as follows:

Community First Yorkshire aims to achieve sufficient free reserves (unrestricted funds not committed or invested in tangible fixed assets) which will:

- Support those projects and the general costs of the organisations where expenditure is incurred before funding is reclaimed.
- Provide time to seek new funding sources at a project's conclusion or facilitate the running of Community First Yorkshire whilst meeting ongoing obligations.

As a guide the Trustees have agreed that free reserves held by the charity should be equivalent to approximately three months core and non-prepaid project costs plus redundancy costs.

The General Fund is a revenue reserve and therefore is not a designated fund. It will be used to meet any year end shortfall of budgeted income against budgeted expenditure. It will normally include any surplus of income over expenditure subject to a decision of the Trustee Board.

As set out in note 21 to the accounts the trustees have set aside £90,978 as designated funds to invest in areas of work which they see will be of benefit to both the Company and the organisations it supports.

The Company generated a net surplus for the year of £83,924 of which £58,533 was restricted, (2019: net surplus income £176,026, £140,063 of which was restricted).

The General Fund stood at £326,930 at 31 March 2020 which, per the policy, the trustees are confident will allow sufficient time to seek new funding sources.

At 31 March 2020 the Company held £nil (2019: £17) on behalf of Wheldrake Youth Club for payment of their salaries.

Investment Policy

Community First Yorkshire endeavours to invest its funds wisely and correctly in order to maximise the interest gained for the benefit of the organisation and its programmes of work. In order to do this effectively, Community First Yorkshire endeavours to keep a maximum of £30,000 in its current account (dependent on required levels of expenditure).

Any remaining funds are invested in accounts to try to ensure that Community First Yorkshire is protected under the Financial Services Compensation Scheme whilst also attracting the best return.

Principal Funding Sources

North Yorkshire County Council (NYCC) and NHS North Yorkshire
The Ministry of Defence
Department for Environment, Food and Rural Affairs (DEFRA)
Ryedale District Council
British Gas Energy Trust
National Lottery Community Fund
Leeds City Council
Bradford Metropolitan District Council
Nurturing Neighbourhoods
Harrogate and Rural CCG, Calderdale CCG

Fixed Assets

The movement in tangible fixed assets during the year is set out in note 13 to the financial statements.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Constitution

Community First Yorkshire is a company limited by guarantee (and not having a share capital) and a registered charity, and is therefore not liable to income tax, corporation tax or capital gains tax.

Organisation

The Trustee Board is elected annually from the membership of Community First Yorkshire and trustees hold three year terms of office and retire in rotation. One third of Trustees retire each year and may seek re-election. The maximum number of Trustees is twelve and details of the Trustees who served during the year can be found on page 12. The Trustee Board meets at least quarterly.

Trustees receive an induction which includes a pre-nomination meeting with the chairman, other Trustees and senior members of the staff team. Post nomination training and induction includes the option of a “buddying” system with existing Trustees and a Trustee’s handbook which details key policies, governance and organisational information. Ongoing training and personal development opportunities are offered to all trustees.

The organisation also has the following honorary officers:

Chairman	David Sharp
Vice-Chairman	Janet Thornton

These officers ensure that the Trustee board operates efficiently and help to raise the profile of Community First Yorkshire. Day to day running of the organisation is delegated to the Chief Officer and the Community First Yorkshire Management Team which at 31 March 2020 consisted of the Network and Collaboration Officer, the Head of Community and Volunteer Support, Head of Finance and Administration and Head of Projects.

Members’ Liability

Every member has undertaken to contribute an amount, not exceeding £10, to the assets of the Council in the event of it being wound up, while he or she is a member or within one year after he or she ceases to be a member for payment of the Council’s debts and liabilities contracted before he or she ceases to be a member, and of the costs, charges and expenses of winding up and for the adjustment of the rights of the contributories amongst themselves.

Related Parties

All transactions with related parties are set out in note 19 to the financial statements.

Risk Management

Community First Yorkshire has examined the principal areas of its operations and built a framework for assessing what major risks may arise in each of these areas. They include: governance, management, operational, financial, external and legal matters. Annual reviews of the risk management process are carried out, and adjustments made as necessary. These are in line with the annual review of the strategic objectives, external factors, service delivery etc.

In the opinion of the Trustees, the resources and monitoring systems set in place should allow the risks identified to be mitigated to an acceptable level in its day-to-day operations.

REFERENCE AND ADMINISTRATIVE DETAILS

Company Name

Community First Yorkshire (*A company limited by guarantee and not having a share capital*)

Company Registration Number

1839458

Charity Registration Number

515538

Principal and Registered Office

Unit A, Tower House
Askham Fields Lane
Askham Bryan
York YO23 3FS

Trustee Board (Executive Committee Members) who served during the year to 31st March 2020 and since the year end were as follows:

DIRECTORS AND TRUSTEES

Gary Craig
Mike Feist
David Jeffels
Patrick Mulligan (resigned 2 March 2020)

David Sharp
Janet Thornton
David Watson
Adrian Willis

The Chief Officer to whom trustees delegate duties:

Leah Swain

The Company Secretary

Leah Swain

The Company's Auditors

JWPCreers LLP, Genesis 5, Church Lane, Heslington, York, YO10 5DQ.

The Company's Bankers

Unity Trust Bank, PO Box 7193, Planetary Road, Willenhall, WV1 9DG

Registration Details

Community First Yorkshire is a company limited by guarantee (and not having a share capital) and a registered charity, and is therefore not liable to income tax, corporation tax or capital gains tax.

SUBSCRIBING TOWN AND PARISH COUNCILS

Allerton Mauleverer with
Hopperton Parish Meeting
Aston cum Aughton Parish
Council
Barlby & Osgodby Parish
Council
Beal Parish Council
Brafferton & Helperby Parish
Council
Brearton Parish Meeting
Brodsworth Parish Council
Carleton in Craven Parish
Council
Cayton Parish Council
Collingham with Linton Parish
Council
Cononley Parish Council
Denholme Town Council

Draughton Parish Council
East Keswick Parish Council
Featherstone Town Council
Filey Town Council
Great & Little Preston Parish
Council
Great Ouseburn Parish
Council
Harthill With Woodall Parish
Council
Hepstonstall Parish Council
Hovingham with Scackleton
Parish Council
Ingleby Arncliffe Parish
Council
Ingleby Greenhow Parish
Council
Killinghall Parish Council

Kirkbymoorside Town Council
Luttons & Weaverthorpe
Parish Council
Newall with Clifton Parish
Council
Sprotbrough & Cusworth
Parish Council
Steeton with Eastburn
Parish Council
Thorpe Salvin Parish Council
Thrybergh Parish Council
Topcliffe Parish Council
Ulleskelf Parish Council
Weeton Parish Council

SUBSCRIBING RURAL COMMUNITY BUILDINGS

Aldbrough St John Village Hall
Almscliffe Village Hall
Amerdale Village Hall
Ampleforth Village Hall
Appleton-le-Street & Amotherby
Parish Hall
Arkendale Community Hall
Arthington Village Hall
Aston cum Aughton Parish Hall
Atkinson & Clarke Educational
Foundation
Ayton Village Hall
Bainbridge Village Hall
Barkston Ash Village Hall
Barton Village Institute
Bellerby Memorial Hall
Bishopside & Bewerley
Memorial Hall
Blaxton Village Hall
Boltby Village Hall
Bolton-cum-Redmire Village Hall
Borrowby Village Hall
Bradley Peace Memorial
Institute
Brawby Village Hall
Brompton by Sawdon Village
Hall
Carleton in Craven Village Hall
Castleton Village Hall
Cawood Community Centre
Claxton & Sand Hutton Village
Hall
Clifton Village Hall
Copmanthorpe WI Hall
Copt Hewick Village Hall
Coverdale Memorial Hall
Croft on Tees Community
Village Hall
Dalton & Gayles Village Hall
Danby Village Hall
DMI Community Centre

East Ayton Village Hall
East Harlsey Village Hall
Eggborough & Whitley Village
Hall
Farndale Village Hall
Foston & Thornton le Clay
Village Institute
Ganton Village Hall
Goathland Village Hall Trust
Great Habton Village Hall
Great Ouseburn Village Hall
Greatwood & Horseclose
Community Centre
Grewelthorpe Village Hall
Grey Village Hall (Sutton on
the Forest)
Gristhorpe & Lebbertson Village
Hall
Gunnarside Village Hall
Hackness Village Hall
Helperby Village Hall
Hovingham Village Hall
Husthwaite Village Hall
Hutton le Hole Village Hall
Kirk Deighton Village Hall
Kirkby Fleetham Village Hall
Kirkby Malzeard Mechanics
Institute & Village Hall
Kiveton Park & Wales Village
Hall
Leeming & Londonderry
Village Hall
Ley Hall Community Trust
Linton Memorial Hall
Little Ouseburn Village Hall
Long Marston Recreational
Ground and Village Hall
Malham Village Hall
Middleton & Aislaby Village Hall
Middleton Tyas Memorial Hall
Morton on Swale Village Hall
Muston Village Hall

Newton on Ouse Parish Hall
Norwood Social Hall
Osgodby Village Institute
Oswaldkirk Village Hall
Oulston Institute
Pannal Village Hall
Ravensworth Village Hall
Ruswarp Village Hall
Settle Victoria Hall
Sinnington Village Hall
Sleights Village Hall
Snape Village Institute
Sporforth Village Hall
Sproxtun Village Hall
St Augustine's Church Hall
St Wilfrid's Community Centre
Stillington Village Hall
Stutton cum Hazlewood Village
Hall
Sutton Under Whitestonecliffe
Village Hall
Swainby Village Hall
Sykehouse Village Hall
Thornton Watless Village Hall
Thorpe Audin Community
Association
Todwick Village Hall
Topcliffe & Asenby Village Hall
Upperthong Village Hall
Weaverthorpe Village Hall
Welburn Village Hall
Westerdale Village Hall
Wheldrake Recreation
Association
Whixley Village Hall
Wigglesworth Community
Centre
Womersley Village Hall &
Reading Room
Wrelton Village Hall

SUBSCRIBING ORGANISATIONS

Advocacy Alliance	ORB Community Enterprise
Airton Friends Meeting	Parents4Parents – North Yorkshire
Arch Resolution	Pioneer Projects (Celebratory Arts) Ltd
Art Therapy Yorkshire	Racing Welfare
Carers Resource (Harrogate/Craven/Airedale)	Revival North Yorkshire
Chopsticks (North Yorkshire) Ltd	Richmondshire Leisure Trust
Community Counselling (North Yorkshire) Ltd	Ryedale Carers Support
Dales Community Care Ltd	Ryedale Forum for Older People
Darlington Mind	Ryedale Special Families
Derwent Valley Bridge Community Library	Scampston Conservatory Preservation Company
Dial a Ride Scarborough	Scarborough & District Mencap
Easingwold Community Library Association	Scarborough Disability Action Group
Embsay with Eastby Good Neighbours Scheme	See Ahead
Explore York Libraries and Archives Mutual Ltd	Sessay Community Trust
Freda's Community Playgroup and Pre-School	Settle Community Library
Friends of the Dales	Sight Support Ryedale
Greatwood & Horseclose Residents Association	Stokesley & District Community Care Association
Hambleton & Richmondshire Carers Centre	Supporting Older People
Hambleton Strollers	Tadcaster Swimming Pool Trust
Harrogate & District Community Action	Tadcaster Volunteer Cars & Services Association
Helmsley Walled Garden	The Dalesman Club
Holmfirth Tech	The Island
Home-Start Richmondshire	The Jonas Trust
Humber and Wolds Rural Action	The Milton Rooms
Jennyruith Workshops	The Nell Bank Charitable Trust
Low Mill Outdoor Centre	Therapy Services (UK)
Next Steps Mental Health Resource Centre	Time Together
Nidderdale Museum Society	Two Ridings Community Foundation
North Yorkshire Music Therapy Centre	Upper Dales Community Partnership Ltd
North Yorkshire Youth	Whitby Area Development Trust
Older Citizens Advocacy York	Yorkshire Dales Rivers Trust
Open Country	Yorkshire Federation of Young Farmers Clubs

SUBSCRIBING INDIVIDUALS

Mr P Hepworth
Mr C James
Mr P Rice
Ms A Thomas
Ms C Watson
Ms L Whitehouse

STATEMENT OF TRUSTEES' RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

The Trustees (who are also directors of Community First Yorkshire for the purposes of Company Law) are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law applicable requires the charity trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period.

In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its activities.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

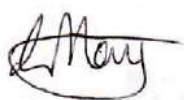
Statement as to disclosure to our auditors

In so far as the Trustees are aware at the time of approving our trustees' annual report:

- there is no relevant audit information, being information needed by the auditor in connection with preparing their report, of which the charity's auditors are unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

APPROVAL

This report was approved by the Board of Directors and Trustees on 13 January 2021 and signed on its behalf by:



Leah Swain
Company Secretary



David Sharp
Chairman

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF COMMUNITY FIRST YORKSHIRE LTD FOR THE YEAR ENDED 31 MARCH 2020

Opinion

We have audited the financial statements of Community First Yorkshire for the year ended 31 March 2020 which comprise statement of financial activities, the balance sheet, statement of cash flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2020, and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs UK) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section for our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustee's use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustee has not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The Trustee is responsible for the other information. The other information comprises the information included in the Trustee's Report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF COMMUNITY FIRST YORKSHIRE LTD FOR THE YEAR ENDED 31 MARCH 2020 (continued)

misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the Trustees' Report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of the Trustee

As explained more fully in the Statement of Trustee's accounting and reporting responsibilities set out on page 6, the Trustee is responsible for the preparation of financial statements which give a true and fair view, and for such internal control as the Trustee determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustee is responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the concern basis of accounting unless the Trustee either intends to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF COMMUNITY FIRST
YORKSHIRE LTD FOR THE YEAR ENDED 31 MARCH 2020 (continued)**

Use of our report

This report is made solely to the charity's Trustees as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's Trustee those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's Trustee as a body, for our audit work, for this report, or for the opinions we have formed.



Nigel Clemit ACA FCCA (Senior Statutory Auditor)

For and on behalf of
JWPCreers LLP
Statutory Auditor
Genesis 5
Church Lane
Heslington
York
YO10 5DQ

13 January 2021

JWPCreers LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

COMMUNITY FIRST YORKSHIRE LTD
STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME AND
EXPENDITURE ACCOUNT)
YEAR ENDED 31 MARCH 2020

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Income					
Donations and legacies	2	–	–	–	–
Charitable activities	3	159,846	1,216,796	1,376,642	1,299,837
Other trading activities	4	15,862	–	15,862	15,647
Investment income	5	5,079	–	5,079	3,973
Total income		180,787	1,216,796	1,397,583	1,319,457
Expenditure					
Charitable activities	6/7	(155,396)	(1,158,263)	(1,313,659)	(1,143,431)
Total expenditure		(155,396)	(1,158,263)	(1,313,659)	(1,143,431)
Net income/(expenditure)					
before transfers	9	25,391	58,533	83,924	176,026
Transfer between funds	10	–	–	–	–
Net income for the year		25,391	58,533	83,924	176,026
Reconciliation of funds					
Total funds brought forward		392,517	368,463	760,980	584,954
Total funds carried forward		417,908	426,996	844,904	760,980

The Statement of Financial Activities includes all gains and losses recognised in the year.

All income and expenditure, excluding the extraordinary items, derives from continuing activities.

The notes on pages 23 to 36 form part of these financial statements.

COMMUNITY FIRST YORKSHIRE LTD
BALANCE SHEET
AS AT 31 MARCH 2020

	Note	2020 £	£	2019 £	£
Fixed assets					
Tangible assets	12		2,333		3,362
Investments	13		1		1
			<u>2,334</u>		<u>3,363</u>
Current assets					
Debtors	14	42,416		134,728	
Cash at bank and in hand		897,596		734,272	
		<u>940,012</u>		<u>869,000</u>	
Current Liabilities					
Creditors: Amounts falling due within one year	15	(92,131)		(106,072)	
		<u></u>		<u></u>	
Net current assets			847,881		762,928
			<u></u>		<u></u>
Total assets less current liabilities			850,215		766,291
			<u></u>		<u></u>
Provision for liabilities	16		(5,311)		(5,311)
			<u></u>		<u></u>
Net assets			<u>844,904</u>		<u>760,980</u>
			<u></u>		<u></u>
Funds					
Restricted income funds	19	426,996		368,463	
Unrestricted income funds	20	417,908		392,517	
		<u></u>		<u></u>	
Total charity funds			<u>844,904</u>		<u>760,980</u>
			<u></u>		<u></u>

These financial statements are prepared in accordance with the provisions of Part 15 of the Companies Act relating to small companies and constitute the annual accounts by the Companies Act 2006 and are for circulation to members of the company.

These financial statements were approved by the members of the board on 13 January 2021 and are signed on their behalf by:



David Sharp
Chairman
Company number: 01839458

The notes on pages 23 to 36 form part of these financial statements.

COMMUNITY FIRST YORKSHIRE LTD
CASH FLOW STATEMENT
FOR YEAR ENDING 31 MARCH 2020

	2020	2019
	£	£
Cash used in operating activities	158,245	161,432
Cash flows from investing activities		
Interest Income	5,079	3,974
Purchase of tangible fixed assets	-	(4,000)
Cash provided by (used in) investing activities	5,079	(26)
Increase (decrease) in cash and cash equivalents in the year	163,324	161,406
Cash and cash equivalents at the beginning of the year	734,272	572,866
Total cash and cash equivalents at the end of the year	897,596	734,272

Reconciliation of net movement of funds to net cash flow from operating activities

	2020	2019
	£	£
Net movement in funds	83,924	176,026
Add back depreciation charge	1,029	924
Deduct interest income shown in investing activities	(5,079)	(3,974)
Decrease (increase) in debtors	92,312	(29,948)
Increase (decrease) in creditors	(13,941)	18,404
Increase (decrease) in provisions	-	-
Net cash (consumed)/generated in operating activities	158,245	161,432

The notes on pages 23 to 36 form part of these financial statements.

COMMUNITY FIRST YORKSHIRE LTD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

1. Accounting policies

Basis of accounting

Community First Yorkshire is a private company limited by guarantee and is registered in England and Wales. The charity's registered office is as stated on the Report of the Board of Trustees.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The trustees have considered future funding sources and consider it appropriate to prepare the accounts on a going concern basis. The unrestricted reserves have been maintained at a level to allow time to seek new funding sources as projects conclude whilst meeting ongoing obligations.

Community First Yorkshire meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The financial statements are prepared in sterling which is the functional currency of the charity.

Income

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Where a funder specifies that income must be used in future accounting periods or where income is received for future events it is carried forward as deferred income.

Fund Accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in the furtherance of the general objectives of the charity. Restricted funds are subject to specific conditions imposed by grant funders.

Expenditure

Expenditure is accounted for on an accruals basis and allocated to the appropriate heading in the accounts. Project costs represents grants paid to other organisations together with the core and support cost expenditure of the charity. Support costs represent 80% (2018 - 80%) of administration expenses which have not been directly recharged to other organisations.

Fixed Assets

All fixed assets are initially recorded at cost. Items costing over £1,000 are capitalised.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Equipment	- 25% straight line
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COMMUNITY FIRST YORKSHIRE LTD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease.

Pension costs

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund.

Consolidation

The company has a dormant subsidiary with total net assets of £1. This subsidiary is not material for the purpose of giving a true and fair view and therefore has been excluded from consolidation in accordance with section 405 of the Companies Act 2006.

As this subsidiary can be excluded from consolidation under section 405 of the Companies Act 2006 the company has not produced consolidated accounts as it has taken advantage of the exemption in section 402 of the Companies Act 2006 which applies to companies whose only subsidiaries can be excluded from consolidation under section 405 of the Act.

The financial statements therefore give information about the company as an individual undertaking and not about its group.

Investments

Fixed asset investments are stated at cost less provision for diminution in value.

2. Income from Donations and Legacies

	Unrestricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Legacies	-	-	-
	<u> </u>	<u> </u>	<u> </u>

COMMUNITY FIRST YORKSHIRE LTD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

3. Income from charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Contract Income	90,126	-	90,126	124,672
Grants receivable	69,720	1,216,796	1,286,516	1,175,165
	<u>159,846</u>	<u>1,216,796</u>	<u>1,376,642</u>	<u>1,299,837</u>

In 2019 of the £1,299,837 of income from charitable activities £1,099,340 was from restricted funds and £200,497 from unrestricted.

4. Income from other trading activities

	Unrestricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Charges to other organisations	1,451	1,451	220
Affiliation fees and subscriptions	7,661	7,661	8,395
Courses and conference income	-	-	227
Advertising Income	6,750	6,750	6,805
	<u>15,862</u>	<u>15,862</u>	<u>15,647</u>

In 2019 all of the income from other trading activities was unrestricted funds.

5. Investment income

	Unrestricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Bank interest receivable	5,079	5,079	3,973

In 2019 all of the investment income was unrestricted funds.

COMMUNITY FIRST YORKSHIRE LTD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

6. Costs of charitable activities by fund type

	Unrestricted Funds	Restricted Funds	Total Funds 2020	Total Funds 2019
	£	£	£	£
Project costs	132,842	1,158,263	1,291,105	1,131,588
Support costs	22,554	-	22,554	11,843
	<u>155,396</u>	<u>1,158,263</u>	<u>1,313,659</u>	<u>1,143,431</u>

In 2019 of the £1,143,431 costs of charitable activities, £961,926 related to restricted funds and £181,505 to unrestricted.

7. Costs of charitable activities by activity type

	Activities undertaken directly	Grant funding activities	Support costs	Total Funds 2020	Total Funds 2019
	£	£	£	£	£
Project costs	<u>1,010,239</u>	<u>280,866</u>	<u>22,554</u>	<u>1,313,659</u>	<u>1,143,431</u>

8. Governance costs

	Unrestricted Funds	Total Funds 2020	Total Funds 2019
	£	£	£
Audit fees	<u>2,280</u>	<u>2,280</u>	<u>4,200</u>

9. Net income/(expenditure) for the year

This is stated after charging:

	2020	2019
	£	£
Staff pension contributions	29,776	26,266
Depreciation	1,029	924
Auditors' remuneration:		
- audit of the financial statements	<u>2,280</u>	<u>4,200</u>

10. Fund transfers

Transfers have been made in line with budgeted expenditure to clear planned deficits on restricted funds projects.

COMMUNITY FIRST YORKSHIRE LTD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

11. Staff costs and emoluments

Total staff costs were as follows:	2020	2019
	£	£
Wages and salaries	666,233	524,601
Social security costs	48,111	36,897
Other pension costs	29,776	26,266
	<hr/>	<hr/>
	744,120	587,764
	<hr/>	<hr/>

Particulars of employees:

The average number of employees during the year was as follows:

	2020	2019
	No	No
Administrative Staff:		
Full time equivalents	23	18
Total number of employees	38	32
	<hr/>	<hr/>

No employee received remuneration of more than £60,000 during the year (2019 - Nil).

Aggregate expenses of £1,210 (2019 - £691) were paid to a total of 6 (2019 - 5) Trustees during the year.

The key management personnel of the company comprise the Trustees, the Chief Officer, the Head of Finance and Administration, the Head of Community and Volunteer Support the Network and Collaboration Officer and, since October 2018, the Head of Projects. The total employee benefits of the key management personnel were £171,060 (2019: £153,733).

COMMUNITY FIRST YORKSHIRE LTD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

12. Tangible fixed assets

	Equipment
	£
Cost	
At 1 April 2019	95,587
Additions	-
Disposals	-
	<hr/>
At 31 March 2020	95,587
	<hr/> <hr/>
Depreciation	
At 1 April 2019	92,225
Charge for the year	1,029
On disposals	-
	<hr/>
At 31 March 2020	93,254
	<hr/> <hr/>
Net book value	
At 31 March 2020	2,333
	<hr/> <hr/>
At 31 March 2019	3,362
	<hr/> <hr/>

13. Investments

	Group
	Undertakings
	£
Cost	
At 31 March 2020 and 31 March 2019	1
	<hr/> <hr/>
Net book value	
At 31 March 2020 and 31 March 2019	1
	<hr/> <hr/>

The company owns 100% of the issued share capital (being 1 £1 ordinary share) of Rural Energy Yorkshire Limited, a company registered in England and Wales.

The reported financial information in respect of the above company is as follows:

Aggregate Capital and Reserves	2020
	£
Rural Energy Yorkshire Limited (dormant)	1
	<hr/> <hr/>

14. Debtors

	2020	2019
	£	£
Trade debtors	6,466	52,981
Other debtors	180	-
Prepayments and accrued income	35,770	81,747
	<hr/>	<hr/>
	42,416	134,728
	<hr/> <hr/>	<hr/> <hr/>

COMMUNITY FIRST YORKSHIRE LTD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

15. Creditors: Amounts falling due within one year

	2020	2019
	£	£
Trade creditors	23,276	24,215
Taxation and Social Security Costs	4,236	8,603
Other Creditors	-	-
Accruals and deferred income	64,619	73,254
	<u>92,131</u>	<u>106,072</u>

Deferred income included in above	<u>16,952</u>	<u>17,865</u>
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Deferred income represents amounts received but not yet earned on contracts:

	2020
	£
Opening deferred income	17,865
Released in the year	(913)
Deferred in the year	-
	<u>16,952</u>
Closing deferred income	<u><u>16,952</u></u>

16. Provision for liabilities

	£
At 31 March 2019	5,311
Charged in the year	-
Released in the year	-
At 31 March 2020	<u>5,311</u>

The above provision is for office redecoration in accordance with the terms of the lease.

17. Commitments under operating leases

At 31 March 2020 the charity had total commitments under non-cancellable operating leases as set out below.

	Land and buildings
	2020
	£
Operating leases which expire:	
Within 1 year	10,700
Within 2 to 5 years	8,470
	<u><u>19,170</u></u>

COMMUNITY FIRST YORKSHIRE LTD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

18. Related Party Transactions

During the year the charitable company undertook the following transactions with companies and organisations with whom they have common Trustees or Directors, at normal market value:-

Trustee of Charitable Company	Company/Organisation	Nature of Transaction	Amount of Transaction
David Jeffels and Patrick Mulligan	North Yorkshire County Council	Grant Income	£500,284 (19:£476,284)
		Contract Income	£10,662 (19:£33,120)
		Purchases	£8,181 (19:£1,124)
Janet Thornton	Action with Communities in Rural England (ACRE)	Grant Income	£69,720 (19:£83,288)
		Contract Income	£1,095 (19: £nil)
		Purchases	£1,948 (19:£433)
Senior Manager of Charitable Company	Company/Organisation	Nature of Transaction	Amount of Transaction
David Sharp	North Yorkshire Youth	Contract Income	£225 (19: £nil)
		Grant Payment	£13,600 (19:£13,600)
David Watson	North Yorkshire Sport	Purchases	£1,850 (19:£81)
		Grant Payment/(Recovery)	£(4,284) (19:£5,000)
			£222 (19: £nil)
		Contract Income	
		Purchases	£nil (19:£470)

At 31 March 2020 amounts totalling £nil (19:£29,808) are shown as owing from North Yorkshire County Council.

COMMUNITY FIRST YORKSHIRE LTD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

19. Restricted income funds

	Balance at 1 April 2019	Income £	Expenditure £	Transfers £	Balance at 31 Mar 2020 £
DEFRA	16,245	-	-	(7,555)	8,690
Harrogate Borough Council	-	5,000	(5,010)	10	-
Ryedale DC	-	10,000	(13,306)	3,306	-
NYCC Innovation Fund	984	-	-	-	984
NYCC – Warm Homes Healthy People Fund	1,594	-	-	-	1,594
Voluntary Action Leeds	2,167	-	-	-	2,167
Howardian Hills Area of Natural Beauty	-	3,974	(3,974)	-	-
NYCC – Winter Weather Roadshows	1,751	-	-	-	1,751
2 Ridings Community Foundation	4,186	-	-	-	4,186
NYCC – Selby Village Hall Networks	3,036	-	-	-	3,036
Kirklees Council – Men in Sheds	143	-	(20)	-	123
NYCC and NHS North Yorkshire – Community Capacity Building	137,269	476,284	(517,031)	2,550	99,072
Ministry of Defence – Aged Veterans Fund	44,109	310,388	(301,349)	-	53,148
Power to Change	985	-	-	-	985
Leeds Older Peoples' Forum – Time to Shine	9,982	8,039	(18,931)	910	-
British Gas Energy Trust (BGET) – Warm and Well in North Yorkshire	93,150	119,158	(136,543)	290	76,055
Ryedale DC, BGET, NYCC, Northern Gas Networks	4,434	-	-	-	4,434
Nationwide Foundation	4,920	-	(4,920)	-	-
National Lottery Community Fund – The Loneliness Campaign	(170)	51,976	(34,599)	-	17,207
NYCC – The Loneliness Campaign	-	15,000	(13,237)	-	1,763
Harrogate and Rural District CCG, Calderdale CCG - Harnessing the Power of Community (HPOC)	38,678	-	(23,287)	-	15,391
NHS Calderdale CCG – HPOC	5,000	-	(5,000)	-	-
Carried forward	368,463	999,819	(1,077,207)	(489)	290,586

COMMUNITY FIRST YORKSHIRE LTD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

19. Restricted income funds (continued)

	Balance at 1 April 2019	Income £	Expenditure £	Transfers £	Balance at 31 Mar 2020 £
Brought forward	368,463	999,819	(1,077,207)	(489)	290,586
Leeds City Council – Rothwell ABCD	-	41,000	(19,189)	-	21,811
Bradford Metropolitan District Council – Mens’ Sheds	-	28,806	(21,559)	-	7,247
Nurturing Neighbourhoods – Craven ABCD	-	29,454	(27,311)	489	2,632
West Yorkshire and Harrogate Partnership – HPOC	-	6,717	(6,715)	-	2
NYCC – Parent Carers Harrogate and Rural District CCG, Calderdale CCG – HPOC 2	-	9,000	(6,282)	-	2,718
	-	102,000	-	-	102,000
	<u>368,463</u>	<u>1,216,796</u>	<u>(1,158,263)</u>	<u>-</u>	<u>426,996</u>

The most significant funds above were for:

NYCC and NHS North Yorkshire – Community Capacity Building. This was the third year of this 3 year grant. The aim of the grant is to support and enable North Yorkshire communities to have greater capacity to shape and deliver the services they need and to enhance their resilience in a changing world. In the third year of the grant we supported over 1,400 organisations via training or one to one advice, we also established a leadership hub and the Community Gateway which offers resources to support and develop those working in the sector. We also supported people seeking volunteer opportunities in the area and organisations seeking to recruit and work with volunteers and grew our representation work to give a voice to the sector in North Yorkshire.

Ministry of Defence – Aged Veterans Fund. This was the final year of this 3-year project. The project involved working with 18 partner organisations to deliver support to veterans aged 65 or over. The support provided includes, for example, days out, healthy home checks and carer and befriending support. By the end of year 3 we had supported over 1,100 older veterans and more than 800 carers and family members. The project set up several groups where the veterans meet up on a regular basis. These groups were set up from the outset to be sustainable once the project ended and so will be able to continue once the coronavirus crisis has passed although some of the groups continue to support each other remotely.

British Gas Energy Trust (BGET) – Warm and Well in North Yorkshire. As Rural Action Yorkshire, we ran a partnership project for 18 months to 21 March 2017 which worked to assist those living in fuel poverty in North Yorkshire. The project put in place a single point of contact referral line which referred clients to the most suitable partner for their support needs. The nature of the support included healthy home visits, installation of minor energy efficiency measures, checks to ensure that the client was on the most energy efficient tariff and relief of fuel debt amongst other

COMMUNITY FIRST YORKSHIRE LTD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

19. Restricted income funds (continued)

things. When the funding ceased the single point of contact remained in place but the amount of support the partners could provide was limited. In 2018 we were awarded a further 18 months of funding from to put in place a similar portfolio of support and have again been working with partners to support those in fuel poverty. The coronavirus crisis has put some elements of this work on hold but the partners are adapting their methods of working to ensure that support is delivered to those at risk from fuel poverty.

National Lottery Community Fund and NYCC – The Loneliness Campaign. In October 2018 we were awarded funding to address the issue of loneliness in North Yorkshire. Through the project we have consulted on and developed a North Yorkshire wide, all ages, Strategy for Loneliness and agree an action plan with key public, private and VCS partners, including local authorities, health commissioners and providers, emergency services, Yorkshire and Humber Funders Forum and Grant Makers Forum, forums for older people, youth councils and other champions. The project will include campaigns to encourage people, communities, public bodies and employers to think about, talk about and act on loneliness. We have launched a social pension planning tool which guides people to think about what provisions they are making for their social as well as their financial well-being and what actions they might take to enhance that provision.

Leeds City Council – Rothwell Asset Based Community Development, (ABCD). The purpose of this grant is to test out using an ABCD model and approach in the Rothwell neighbourhood of Leeds. This work involves making connections in local communities to use the assets that are there be they particular skills or physical assets to work together to strengthen community cohesion. Our community builder has been working to become a familiar face in Rothwell and has identified local people with aspirations to build a specific community eg a board game group and has assisted in bringing together the local assets to allow such communities to flourish. Again this work has been hampered by the coronavirus situation but connections have still been being made remotely.

Bradford Metropolitan District Council – Mens' sheds. The purpose of this 2 year grant is to establish 3 new mens' sheds in the Bradford area. By the end of this first year of the project 2 sheds are up and running and our development officer is working with several other groups who wish to set up a shed. Our development officer works with groups to support them to set up the sheds rather than setting them up on their behalf as, although this approach takes longer, the final result is an independent organisation which can continue into the future once the project itself finishes. During lockdown the sheds have distributed wooden model kits to members to encourage continued connection to the shed and reduce feelings of isolation.

Nurturing Neighbourhoods – Craven ABCD. As with the Rothwell project above, this project is using an ABCD approach to build on the existing strengths of communities in 4 areas within Craven.

Harrogate and Rural District CCG and Calderdale CCG – Harnessing the Power of Community parts 1 and 2 (HPOC, HPOC 2). This project provides a programme to build relationships between the voluntary sector and statutory organisations to aid the development of the health and social care system. It includes, amongst other things, community health asset mapping and the development of a mechanism to enable the VCS to collaborate and engage with the Harrogate Integrated Health and Social Care Programme to make effective use of available resources. The second part of the project is to deliver a volunteer-based community fit programme and to increase

COMMUNITY FIRST YORKSHIRE LTD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

19. Restricted income funds (continued)

the number of mental health first aiders in primary care network communities amongst other things. This phase of the project has been being revised in light of the coronavirus situation.

We are very grateful to all our funders for the support we have received.

20. Unrestricted income funds

	Balance at 1 Apr 2019 £	Income £	Expenditure £	Transfers £	Balance at 31 Mar 2020 £
General Funds	392,517	180,787	(155,396)	(90,978)	326,930
Designated Funds:					
Marketing and communications	-	-	-	29,982	29,982
Management training	-	-	-	2,000	2,000
Digital transformation	-	-	-	29,500	29,500
Engagement in the health agenda	-	-	-	19,696	19,696
Quantifying the VCS sector in North Yorkshire – phase 1	-	-	-	5,000	5,000
Development of influencing role	-	-	-	2,000	2,000
Provision of free employment advice during the coronavirus pandemic	-	-	-	2,800	2,800
Total Unrestricted Funds	392,517	180,787	(155,396)	-	417,908

The above designated funds are for pieces of work, outside of our usual operations, which the trustees have identified will be of ongoing benefit both to the company and to the organisations it supports and they have thus approved the investment in them from reserves.

COMMUNITY FIRST YORKSHIRE LTD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

21. Analysis of net assets between funds

	Tangible fixed assets £	Other net assets £	Total net assets £
Restricted Income Funds:			
DEFRA	-	8,690	8,690
NYCC Innovation Fund	-	984	984
NYCC Warm Homes Healthy People Fund	-	1,594	1,594
VAL – Transforming Leeds Community Anchors	-	2,167	2,167
NYCC – Winter Weather Roadshows	-	1,751	1,751
Kirklees Council – Men in Sheds	-	123	123
British Gas Energy Trust (BGET) – Warm and Well in North Yorkshire	-	76,055	76,055
Ryedale DC, BGET, NYCC, Northern Gas Networks – Cold Snaps Warm Homes	-	4,434	4,434
2 Ridings Community Foundation – Emergency Planning	-	4,186	4,186
NYCC – Selby Village Halls Network	-	3,036	3,036
NYCC and NHS North Yorkshire – Community Capacity Building	-	99,072	99,072
Ministry of Defence – Aged Veterans Fund	-	53,148	53,148
Power to Change	-	985	985
National Lottery Community Fund – The Loneliness Campaign	-	17,207	17,207
NYCC – The Loneliness Campaign	-	1,763	1,763
Harrogate and Rural CCG, Calderdale CCG - HPOC	-	15,391	15,391
Leeds City Council – Rothwell ABCD	-	21,811	21,811
Bradford Metropolitan District Council – Mens’ Sheds	-	7,247	7,247
Nurturing Neighbourhoods – Craven ABCD	-	2,632	2,632
West Yorkshire and Harrogate Partnership - HPOC	-	2	2
NYCC – Parent Carers	-	2,718	2,718
Harrogate and Rural District CCG, Calderdale CCG – HPOC 2	-	102,000	102,000
Unrestricted Income Funds	2,334	415,574	417,908
Total Funds	2,334	842,570	844,904

**COMMUNITY FIRST YORKSHIRE LTD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020**

22. Contingencies

The charity created a rent deposit deed dated 18 January 2010 for securing £1,000 due or to become due by the company.

**COMMUNITY FIRST YORKSHIRE LTD
MANAGEMENT INFORMATION
FOR THE YEAR ENDED 31 MARCH 2020**

**The following pages do not form part of the statutory financial statements
which are the subject of the independent auditor's report on pages 17 to 19.**

COMMUNITY FIRST YORKSHIRE LTD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

Grants Received	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
DEFRA	69,720	-	69,720	75,825
Local Authority Grants	-	5,000	5,000	5,000
Ryedale DC	-	10,000	10,000	10,000
Howardian Hills Area of Outstanding Natural Beauty		3,974	3,974	4,724
Ministry of Defence – Aged Veterans Fund	-	310,388	310,388	363,247
Leeds Older Peoples’ Forum – Time to Shine	-	8,039	8,039	32,651
British Gas Energy Trust (BGET) – Warm and Well in North Yorkshire	-	119,158	119,158	107,170
NYCC and NHS North Yorkshire – Community Capacity Building	-	476,284	476,284	476,284
National Lottery Community Fund – The Loneliness Campaign	-	51,976	51,976	22,881
Conference	-	-	-	7,463
Nationwide Foundation	-	-	-	4,920
NYCC – The Loneliness Campaign	-	15,000	15,000	-
Leeds City Council – Rothwell ABCD	-	41,000	41,000	60,000
Bradford Metropolitan District Council – Bradford Mens’ Sheds	-	28,806	28,806	5,000
Nurturing Neighbourhoods – Craven ABCD	-	29,454	29,454	-
West Yorkshire and Harrogate Partnership - HPOC	-	6,717	6,717	-
NYCC - Parent Carer Voice	-	9,000	9,000	-
Harrogate and Rural District CCG, Calderdale CCG – HPOC 2	-	102,000	102,000	-
	69,720	1,216,796	1,286,516	1,175,165

COMMUNITY FIRST YORKSHIRE LTD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

	Administration Expenses	
	2020	2019
	£	£
Salaries	95,603	62,433
Employers NI	4,251	1,200
Pension cost	4,298	2,999
Rent	10,700	10,700
Site Charge	711	711
Heat and Light	2,690	1,969
Cleaning	3,679	3,819
Council tax	1,040	1,074
Telephone	3,674	3,204
Postage, printing and stationery	(6,479)	(7,110)
Insurance	5,861	5,969
Motor and travel	4,333	2,134
Office expenses	13,382	9,572
Public relations	477	520
Affiliation fees	4,264	3,559
Staff training and conferences	3,864	2,194
Staff appointment expenses	-	720
Legal and Consultancy Fees	1,578	8,520
Bank charges	419	606
Sundry expenses	7,442	5,484
Depreciation - office equipment	1,029	924
Audit fees	2,280	4,200
	165,096	125,401
Charges to special projects and other organisations (cost recovery)	(136,904)	(110,596)
	28,192	14,805
Allocated:		
Core project work	5,638	2,962
Support costs	22,554	11,843
	28,192	14,805

COMMUNITY FIRST YORKSHIRE LTD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

Direct Project Costs	Restricted	Unrestricted	2020	2019
	£	£	Total	Total
			£	£
Local Authority Grants	5,010	-	5,010	5,000
Ryedale DC	13,306	-	13,306	12,148
Howardian Hills Area of Outstanding Natural Beauty	3,974	-	3,974	4,724
Power to Change	-	-	-	1,557
NYCC – Selby Village Hall Network	-	-	-	19
Kirklees Council – Men in Sheds	20	-	20	15
Leeds Older Peoples’ Forum – Time to Shine	18,931	-	18,931	32,397
British Gas Energy Trust (BGET) – Warm and Well in North Yorkshire	136,543	-	136,543	28,981
Ministry of Defence – Aged Veterans Fund	301,349	-	301,349	352,162
2 Ridings Community Foundation – Emergency Planning	-	-	-	39
NYCC and NHS North Yorkshire – Community Capacity Building	517,031	-	517,031	463,048
NEA Prize	-	-	-	10,000
ACRE CLH Conference	-	-	-	7,463
National Lottery Community Fund –The Loneliness Campaign	34,599	-	34,599	23,051
NYCC – The Loneliness Campaign	13,237	-	13,237	-
Harrogate and HPOC	23,287	-	23,287	21,322
NHS Calderdale CCG - HPOC	5,000	-	5,000	-
Nationwide Foundation – Community Led Housing planners guide	4,920	-	4,920	-
Leeds City Council – Rothwell ABCD	19,189	-	19,189	-
Bradford Metropolitan District Council – Bradford Mens’ Sheds	21,559	-	21,559	-
Nurturing Neighbourhoods – Craven ABCD	27,311	-	27,311	-
West Yorkshire and Harrogate Partnership - HPOC	6,715	-	6,715	-
NYCC – Parent Carer Voice	6,282	-	6,282	-
DEFRA/Core Project Work		132,842	132,842	169,662
	1,158,263	132,842	1,291,105	1,131,588
Support Costs	-	22,554	22,554	11,843
	1,158,263	155,396	1,313,659	1,143,431

Get involved and support our work

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Community First
Yorkshire

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