

**Devon Development Education**  
**REPORT OF THE DIRECTORS**  
**and**  
**UNAUDITED FINANCIAL STATEMENTS**  
**For the year ended 31<sup>st</sup> March 2020**

Charities Commission Registration Number: 1102233

Company Registration Number: 04824296  
(a company limited by guarantee and not having a share capital)

# **Devon Development Education**

*at the Global Centre Devon*

## **Report of the Trustees for the year ended 31<sup>st</sup> March 2020**

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## **Devon Development Education** *At the Global Centre Devon*

### **Report of the Trustees for the year ended 31<sup>st</sup> March 2020**

The trustees are pleased to present their report together with the unaudited financial statements of the charity for the year ended 31<sup>st</sup> March 2020.

These financial statements have been prepared in accordance with the Memorandum and Articles of Association, the Charities Act 2011, the Statement of Recommended Practice: Accounting and Reporting by Charities issued in March 2005 ('the Charities SORP 2005'), the Companies Act 2006 and the Financial Reporting Standard for Smaller Entities (effective April 2008).

#### **Reference and administrative information**

Charity number: 1102233

Company number: 04824296

#### **Bankers:**

The Cooperative Bank

PO Box 250

Delf House

Southway

Skelmersdale

WN8 6WT

Santander

Bridle Road

Bootle

Merseyside

L30 4GB

#### **Independent Examiner:**

Exeter Community Accounting

The Scrapstore

Gordon Road

Exeter

EX1 2DH

#### **Directors and trustees**

The directors of the company are also the charity trustees for the purposes of company law. The trustees during the year, and up to the date this report was signed, together with any special responsibilities they held were:

Sue Kay – Chair

Carolyn Hallett – Vice Chair

Dominic Richardson – Treasurer

Mic Morgan

Alison Sharpe – resigned September 2020

Belinda Martin – resigned October 2020

Amal Ghusain

Andrew North – appointed October 2020

Harri Best – appointed October 2020



Des Kumar – appointed November 2020

### **Trustees**

The trustees have delegated day-to-day management of the charity to Lorraine Cummings, the Coordinator.

### **Objects**

The charity's objects as set out in the Memorandum and Articles of Association are to promote, maintain, improve and advance public education, particularly by the promotion of global education in Devon.

Global education encompasses:

- Enabling people, including children and young people, to understand the links between their own lives and those of people living throughout the world;
- Increasing understanding of the economic, social, political and environmental forces which shape our lives;
- Developing skills, attitudes and values which enable people to work together to bring about change and take control of their own lives;
- Working towards achieving a more just and sustainable world in which power and resources are more equitably shared.

Our **Mission** is to provide a wide range of global learning opportunities for communities and schools in the South West, which increase their knowledge and understanding of global issues and enable them to take appropriate action.

Our **Vision**: a fairer and more sustainable world.

### **Structure and organisation**

The charity is a company limited by guarantee and operates in accordance with the provisions of its Memorandum and Articles of Association. The charity may act only in accordance with its objects and may not trade otherwise.

DDE is managed by a Board of Trustees. Our chairperson, Sue Kay, is a former teacher now working as a researcher at Plymouth Marine Laboratory. Our vice chair is Carolyn Hallett, a Special Needs Teacher. Our Treasurer, Dominic Richardson, an experienced business manager and consultant, continues to apply his financial knowledge to DDE's accounts.

The following trustees also sat on the Board throughout 2019-20: Alison Sharpe is a primary health care worker and educationalist with experience of working abroad; Mic Morgan works as a Counsellor, is an ex-University Senior lecturer in Health and Nutrition, and has worked as an overseas aid worker in several countries; Belinda Martin is an enthusiastic environmentalist with recent experience in schools and now an administrator at Exeter College; Amal Ghusain is a recently retired secondary school teacher and a member of Exeter City Council.

We are very grateful for all the time and support provided by our excellent trustees, and we are pleased to have been able to maintain a good balance of skills and experience on the Board.

Details of the Board of Trustees for April 2019 - March 2020 are summarised below. For purposes of company law the Trustees are directors of the company. New Trustees may be appointed by the Board, by ordinary resolution on recommendation of the existing Trustees. Each member has undertaken to contribute up to £1 to the assets of the company in the event of its being wound up with insufficient assets to meet its liabilities.



Sue Kay – Chair  
Carolyn Hallett – Vice Chair  
Dominic Richardson – Treasurer  
Mic Morgan  
Alison Sharpe  
Belinda Martin  
Amal Ghusain

The charity trustees have had due regard to the guidance on public benefit published by the Charity Commission in exercising their powers and duties. A statement of the charity's activities, performance and achievements is given here, followed by our financial report.

### **Overview of the year**

DDE has continued to work in schools and in the wider community through a range of projects. Our long-term activities – Food for Thought, Cultural Champions and Fairtrade Devon – have continued and developed. Our new community project, Telling Our Stories, Finding Our Roots in Devon, was making excellent progress until the Covid-19 pandemic brought work to a halt in March and it is ready to pick up and carry on this autumn. Schools are still under considerable pressure and finding it difficult to engage, but we have had some success through Youth Cultural Champions and the Connecting Classrooms through Global Learning programme.

During the year Sue Errington moved on from her role as Coordinator, with Lorraine Cummings taking over in January 2020. Sue had led DDE since it started in 1997, and her contribution to its work has been enormous – the trustees are very grateful for the unstinting time and energy she has poured into the work of DDE and the ideas and expertise she has contributed. We are pleased to say that she has not left us – she is still very active in many DDE projects and in fundraising.

In 2020 the upheaval caused by the global pandemic has meant that everyone has been working from home since March: work in schools has been impossible, overseas visits have had to be cancelled and some work is on hold. But we have stayed active, with weekly newsletters and regular community events occurring online, including a joyful evening celebrating the legacy of Windrush in Devon.

The Black Lives Matter protests have raised the need to tackle systemic racism in all parts of society. DDE's experience and strong reputation for anti-racism and diversity education means it has an important role to play in this work in Devon. We have already received a number of enquiries and requests to speak and we are currently looking at the best ways to take this work forward.

### **Work carried out during the academic year 2019-20**

#### **Education/Schools:**

The **Connecting Classrooms through Global Learning (CCGL)** program has successfully engaged 12 schools from Devon and Cornwall this year, some as part of DDE's Food for Thought programme (see below). The schools have been awarded grants for reciprocal visits or virtual linking with countries all over the world. DDE has supported these schools in the linking and application process. There has been one successful school visit to Uganda, in February half term. Due to the pandemic and the closing of borders, other schools have had to put plans for visits on hold but continue to build relationships with children and staff overseas.

The CCGL programme is being run by a consortium, led by the British Council and Pearson. The Consortium of Development Education Centres (CoDEC), of which we are a member, is also part of the consortium. Lorraine Cummings is the Devon and Cornwall Advisor for this programme.



**The Global Teacher's Award** is on offer to teachers, through CCGL and funded by that programme. Lorraine Cummings and Sue Errington are validated to run these workshops.

Seven teachers successfully achieved Global Teacher status through the Global Teacher Award. These teachers continue to share good practice amongst staff in their schools and other schools in their clusters.

**CPD for teachers:** Funding from the CCGL programme has enabled Lorraine Cummings to facilitate two twilight teacher training sessions to support teachers going out to Uganda.

**Fairtrade Devon** activity, described below in the Community Education section, included 7 half day schools conferences during Fairtrade Fortnight, led very effectively by Alison Derrick. All the resources used during the fortnight are available for free downloads on the DDE website. Margaret Macintosh provided background notes and a PowerPoint about Ghana and cocoa growing for schools before the conferences. Margaret also sourced a tree whip for every school to take back to school and plant, as a major action against climate change.

#### **Food For Thought School Linking Programme, between primary schools in Uganda and UK.**

Our school linking programme with Uganda continues. Now we have the opportunity to encourage schools to join the 'Connecting Classrooms through Global Learning' programme, led by the British Council. This provides professional development training (CPD) for teacher in both countries, plus a grant for a teacher exchange.

In Uganda, we were able to ensure the British Council provided CPD for head teachers and classroom teachers for 15 schools in Tororo and 15 in Mubende/Kassanda in August 2019. 3 groups of schools have applied successfully for a grant for the teacher exchanges. 7 schools in Kernow Multi-Academy Trust (in Cornwall) visited their link schools in Tororo District over February half term. This was a very successful visit. Sadly, the return visit due in June 2020 has been postponed due to the pandemic. 4 schools in the Catholic cluster in Plymouth were successful, but their planned visits in June and October are now on hold. Teachers from the Flying Start Federation of Parkham and Buckland Brewer Schools were due to visit Mubende in April. Their visits are also on hold.

In Uganda, the President closed the borders, schools and commerce in March. The country is still in quite severe lockdown (June 22) and we have heard from several families, without income, struggling to feed themselves. Sue Errington is leading a fundraising drive to help provide food for the families in most need.

Sue Errington planned to visit in March 2020, with Alison Derrick. One focus for that visit was the phonics training course we had arranged with 'Read for Life', a Ugandan NGO based in Gulu, Northern Uganda. Their trainers were coming to Tororo to work with 45 early years teachers from 15 FFT schools. In October 2019, Jean Harrison and Sue Errington visited the NGO and were very impressed. We organised 3 teachers from Tororo and 2 from Mubende to take part in the 'Read for Life' training course in Gulu in January. We have the funding to re-organise the Tororo training in due course.

We continue to encourage Katente West Primary School and the recruitment of blind and VI pupils, who are able to stay in the hostel. Sadly the head teacher, Peter Byamukama, died in 2019. Now a permanent senior head teacher, Kassajja Gyaviira, has been appointed, so we are very encouraged by this. The Inspector of Special Needs Education for Mubende District is very supportive and helpful, making sure that the school is included in any opportunities relating to blind, VI or other special needs. One outcome has been the opportunity for pupils and teachers to have their eyesight tested – and



then have their needs followed up at the hospital. The special needs teacher, Vincent Ssendikwanawa, was prescribed and provided with spectacles – a very useful outcome.

We applied for funding and have purchased 5 new Perkins Brailers for the unit, now waiting to be transported to Uganda when this is allowed. We have also been awarded funding to install ceilings inside the hostel, plus an apron at the base of the external walls and plastering of the external walls. This will complete the building project at long last.

The regular head teachers' meetings (once a term), school gardens competition (October every year) and garden teachers workshop (December each year) were held as usual, organised by Beatrice Okumu and Godfrey Kisakye, our 2 FFT co-ordinators. We were able to continue on practical agriculture teacher training, with trainee teachers at Mukuju College in Tororo, each term.

**The Cultural Champions** continue to work in primary and secondary schools, when invited. This year there has been a reduction in bookings as schools face further budget cuts. Nonetheless, there have been 14 bookings. The Champions also now have an active WhatsApp group that is a sharing platform and a supportive safe space to voice concerns and share experiences.

### **Secondary Schools:**

**Youth Cultural Champions** continued at Exeter's West Exe, Isca and Clyst Vale secondary schools in 2019. This project was funded by a small grant from Santander. The YCC groups met and were supported by a lead teacher.

### **Community education, events and meetings:**

**Celebrate Exeter Diver-city 2** Sandhya Dave and the Cultural Champions successfully ran this project, funded by Awards for All, in 2019. Celebrations and work in schools were held in partnership with 3 communities in Exeter: Bangladeshi (February), Spanish (July) and Korean (October).

**Telling Our Stories. Finding Our Roots. Devon's Multi-Cultural History 2** Nicole Redfern is co-ordinating this project, working with Community Heritage Co-ordinators in three Devon towns. She was able to recruit volunteers, deliver training, purchase recording equipment and line up interviews in Bideford, Okehampton and Tiverton. Volunteers started researching the stories of recent and not so recent migrants and also archiving history of Black, Asian and Minority Ethnic (BAME) presence in the 3 towns. In March 2020 Nicole had to put the project on hold due to Covid-19. She has resumed work in August and has been busy making the project fit for purpose in new Covid-19 conditions. She is reconceptualising the original plans so that the project findings can be accessible digitally.

### **Celebrating Windrush in Devon 1 and 2**

We were delighted to receive a government grant to celebrate, commemorate and educate about Windrush in Devon. This was a very successful project and we were awarded another grant in 2020.

We created a 'team' of people with Caribbean heritage or connections to the Caribbean. We asked people to tell their stories and created an exhibition of their profiles. Other exhibition panels provided information about what was, and is, Windrush, and the scandal which has engulfed members of that community due to the 'hostile environment' created by the government.

We took the exhibition and members of the group to 3 community diversity festivals in 2019: Exeter Respect and Barnstaple North Devon Diversity festival in June; Torquay Diversity Festival in July. And we created our own festival in Ottery St Mary in October, as part of Black History Month. We were



invited to take part in other events, such as Exeter University's Black History Month celebrations and Exeter's Literary Festival in November. We also prepared workshop materials for schools and delivered in the autumn.

A real joy and success of the project, in 2019 and now in 2020, is the creation of the Windrush group. For some members this is the first time they have had a cultural group to which to belong in Devon - an open, welcoming group. We were proud to be told that our exhibition was always one of the most interesting and well presented at festivals!

A successful Windrush Day event for 2020 was organised by Sandhya Dave, Sue Errington and Wendy Milne, in spite of the lockdown. Celebrations took place online on 22<sup>nd</sup> June, with a Caribbean cook-along, story-telling, pithy sayings in Jamaican dialect and finishing with a DJ set from Somatic.

**Fairtrade Devon.** This is a network of towns in Devon which have Fairtrade Town status. Devon's Fairtrade county status is built on the work of these towns and DDE provides the co-ordinator for this linking. Town representatives meet every 6 weeks, sharing their news and initiatives and planning together for county-wide activities, such as Fairtrade Fortnight in February-March each year and the lengthy efforts to have 'Fairtrade Town' included on town signs. The group was also involved in running the South West Fairtrade Conference, held in Exeter Community Centre on 21<sup>st</sup> September 2019.

Currently these are the Fairtrade Towns in Devon: Exeter, Exmouth, Dawlish, Totnes, Chudleigh, Okehampton, Great Torrington, Bovey Tracey, Tavistock, Sidmouth and Teignmouth. Brixham, in Torbay, and Teignbridge District Council also have Fairtrade status. Bideford, Mortonhampstead and Honiton are all moving towards achieving Fairtrade status.

Devon County Council continued its strong support, led by Cllr Barry Parsons. Angela Welch stepped down as the officer and has been replaced by Jenny Rayner.

Exeter University is grappling with the new renewal requirements recently introduced by the Fairtrade Foundation. They have just launched their own brand Fairtrade coffee, called Barisca. They host our meetings in Reed Hall, which is much appreciated.

At Exeter Diocese, Chris Keppie, Church and Society Officer, has assumed responsibility for Fairtrade. The Bishop of Plymouth and the education staff are very helpful and supportive.

For Fairtrade Fortnight 2020, we decided to follow the national focus on chocolate – and also to include strong references to climate change. We invited 2 people from Kuapa Kokoo Co-op in Ghana to come to Devon. After a very long, difficult time organising the visit and visas, we were delighted to welcome Ernest Boateng and Sarah Ahemah. Their visit was successful, including 7 half day schools conferences and over 20 community meetings and interactions. One schools event in Brixham had to be cancelled at short notice because schools were closed when two people were found to have Covid-19. Otherwise, the virus did not interfere with our plans. However, in hindsight we are very relieved that Ernest and Sarah were able to return home safely before we went into lockdown! In Ghana, the capital, Accra, and Kumasi, where Kuapa Kokoo is based, were also placed in lockdown for some time. All the resources used during the fortnight are available for free downloads on the DDE website.

### **Community events and meetings:**

We have maintained our programme of regular events and activities this year, making good use of the Facebook page, emails and the website to advertise them. We have continued to print an attractive termly events leaflet. Since the pandemic restrictions started in March, DDE has produced a weekly newsletter with a listing of interesting national and global news stories, information about local events and links to campaigns that are relevant to DDE's aims and interests. A full autumn programme of online DDE events is in planning.



**The World at Lunch** continues to attract regular attenders, with about 15-20 coming to the World At Lunch Specials. During September 2019-July 2020, we held four specials, with another four cancelled or lost due to the pandemic. Weekly World at Lunch discussions have now restarted online: participants bring news items which are then shared via DDE's weekly newsletter.

The **Global Book Club** met 5 times in Exeter and 8 times in Plymouth attracting 6-12 people, with events since March held online.

**Devon Globe Trotters** evenings are social events where Devon residents talk about visits to other part of the world. We held two before March 2020, but had to cancel events planned after that.

**Gown Meets Town** is an evening meeting where university staff and PhD students present their research to a community audience. We normally run one a term, but the spring and summer 2020 events could not be held.

**The Legacy of British Slave Ownership (LBS)** Group has been active throughout the year, now providing research for an exhibition at Exeter's RAMM (Royal Albert Memorial Museum). Group members are also part of the Windrush group and we hope will contribute to the Telling Our Stories work, supporting new volunteer researchers.

## Premises

We continue to work in our office in Exeter Community Centre, which is adequate for our regular needs for desk space and smaller meetings. For larger events we rent a room in Exeter Community Centre as required. Since the coronavirus restrictions began in March 2020 we have been working from home and holding events and meetings online

## Staffing

During the past year, DDE had a mixture of paid and unpaid staff.

- **Sue Errington** was the Coordinator of DDE until December 2019, stepping down after many years of effective, energetic and creative leadership. She continues to play an important role in grant applications, project coordination and financial admin. **Lorraine Cummings** took over the role of Coordinator in January 2020 and is now ably steering us through the disruptions caused by the coronavirus pandemic.
- Unpaid staff continued to cover the main office roles, including website updating, emailing, book-keeping, community programme development and publicity. These included **Wendy Milne, Carolyn Hallett (as bookkeeper), Sue Errington, Mark Errington (IT), Sue Stevens and Maria MacNichol**. We are very grateful to them: their contribution is essential for enabling the work of DDE to continue and flourish.
- **Nicole Redfern** is co-ordinating our current project "Telling Our Stories, Finding Our Roots. Devon's Multi-Cultural History". **Laurel Miller, Rose Young-French and Lizzie Mee** are working on this project as Community Heritage Coordinators.
- **Sandhya Dave** continues to work with us, 1 day a week, as the Cultural Champions Co-ordinator. Sandhya also works on other projects, including the 2019 'Celebrate Exeter Diversity' project and the celebrations of Windrush Day in 2019 and 2020.
- **Jane Habermehl, Alison Derrick, Jane Weatherby, Lorraine Cummings and Sue Errington** continue to work as Associates, i.e. invited to carry out work when payment is available.
- **Alison Derrick** led the workshops during Fairtrade Fortnight, Feb-March 2020.
- **Gemma Chikola** was the Local Advisor for the British Council's Connecting Classrooms through Global Learning programme (CCGL) on behalf of DDE until August 2019, when she resigned for family reasons.
- **Lorraine Cummings** led on the Tree Power 2 project, funded by the International Tree Foundation (ITF) and took over as Local Advisor for CCGL programme in October 2019.
- The **Cultural Champions** continue to work on a sessional basis.



- **Sue Errington** leads on Fairtrade Devon and Food For Thought School Linking Programme with Uganda.
- We always try to say yes to young people asking for work experience with us. In 2019 we welcomed 2 summer 'interns': **Zoe Weston** from Kent University and **Tom Straker** from SOAS (for a 2nd summer). Both produced excellent work for us, including social media posts, work on DDE's contribution to Exeter's Translations Festival and support to colleagues in Uganda.
- **Harri Best**, a primary trained teacher, started his volunteer work with us during lockdown. He sends a regular email with useful and topical Global Citizenship links to teachers. He intends to continue this important work even once he has returned to the classroom in September.
- We also appreciate the on-going encouragement and help offered by our regular participants, **Angela Samuel, Gill Allen, Peter Wingfield-Digby, Di Cooper, Rick and Pat Blower, Hilary Noakes, Peter Nickol and many more.**

### DDE Strategic Plan

We aim to remain flexible and responsive, seeking opportunities to further our work within a changing social, political and funding landscape. Our track record of work in recognising and celebrating diversity and in anti-racism training in schools means that we are well placed to respond to the issues raised by the Black Lives Matter movement and provide relevant resources to schools, communities and local organisations. We have begun some work to develop diversity training for employers and this will be a priority for next year. We have not succeeded in funding an education worker through corporate sponsorship and this seems unlikely in the current economic conditions; instead we will seek to extend our work through funded projects.

### Fund-raising and grant applications

We have continued to fundraise through our supporters, with more people taking up the £100 pledge challenge to generate income through events and activities. Regular monthly and annual donations from supporters also brought in valuable income for our general funds. As in previous years, we held Globe Trotters fundraising evenings for Food for Thought, where friends and supporters described an interesting range of travel abroad. The cost of room hire for community events such as World at Lunch speaker meetings was covered by donations on the day. We are very grateful to everyone who supports us through donations, whether large or small.

We applied to be the Lord Mayor's Charity of the Year and the charity for Exeter University RAG week – we were unsuccessful this time but will try again.

Finding grants to cover project work has continued to be difficult and time consuming, but we have had some successes.

- Our major current project is '**Telling Our Stories, Finding Our Roots. Devon's Multi-Cultural History**'. The main funder for this is the Heritage Lottery Fund (HLF), but we need to find additional funds to cover the full cost of the project. We are grateful to Devon County Council and the Douglas Martin Trust for contributions.
- **Windrush Day Grant:** Following our grant to hold celebrations around the first Windrush Day in 2019, we were successful in getting another grant from the Department for Housing and Local Government to mark the day in 2020. This year's event has had to move online, but is going ahead on 22 June with a full programme.
- Following our previous work on **Tree Power**, the International Tree Foundation funded a second phase, trialling teaching materials in schools.
- A grant from Santander funded **Youth Cultural Champions** work in three schools.

The need to bring in more income to cover our core costs has become more pressing as costs rise and the contribution from grant income has fallen. Angela Carter kindly gave a morning of her time to



help a group of staff and trustees to look for new ideas and approaches. The group met several times and we have been able to take some of the ideas forward, but time pressures meant we were unable to generate the funds we need. In 2020 we are starting on a new approach, including recruiting more regular donors and seeking help from professional fundraising experts.

### **Publicity.**

Our website, [www.globalcentredevon.org.uk](http://www.globalcentredevon.org.uk), has been gradually refreshed over the last 12 months and is much improved. We regularly maintain Facebook for DDE as a whole and for Celebrate Exeter Divercity.

### **Trustee appointment and induction**

We are always pleased to find potential new trustees, and we recruit by a mixture of advertising and word of mouth. Prospective trustees hold discussions with the Chair and Co-ordinator and are invited to attend a Board meeting as observers. Once agreement had been reached among the existing trustees, their appointment can be confirmed at the following Board meeting, in accordance with our Memorandum and Articles. A character reference is taken up for prospective trustees not already known to us. All new trustees are provided with a pack of information to familiarise them with the charity's work, its structure and its governance.

### **Summary of work done to promote the charity's purposes for the public benefit**

As detailed above, Devon Development Education has undertaken a wide range of educational work in schools and in the wider community. We have worked across Devon, Plymouth and Torbay raising awareness and understanding of lives in other parts of the world through both formal and informal education. Our work in schools and the wider community has enabled:

- Devon schools and teachers to form new links with schools in other countries;
- BAME young people to recognise their challenges and find their voice;
- New stories of BAME history in Devon to be unearthed;
- A new community of Devon residents with Windrush heritage to meet and organise events around the region;
- Awareness and understanding of Fairtrade to continue to grow in towns across the region.

These and all the other activities of DDE encourage people to reflect on the connections between their own lives and those of others around the world. The trustees are proud of the range of activities that DDE has been able to undertake on a very limited budget, through the hard work of our coordinators, project staff and volunteers.

### **Conclusion.**

DDE currently faces the challenge provided by the Covid-19 pandemic and also the opportunity to contribute to debate and education around the Black Lives Matter movement. Recent years have shown that we are resilient and that we have much to offer in building an informed, tolerant and welcoming society in Devon. We look forward to 2020-21 with confidence.

### **Responsibilities of the board of trustees in relation to the financial statements**

The trustees (who are the directors of Devon Development Education for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the trustees must not approve the financial statements unless they are satisfied

that they give a true and fair view of the state of affairs of the charitable company and of the surplus or deficit of the charitable company for that period. In preparing these financial statements the trustees are required to

- Select suitable accounting policies and then apply them consistently,
- Observe the methods and principles in the charities SORP,
- Make judgements and accounting estimates that are reasonable and prudent,
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation

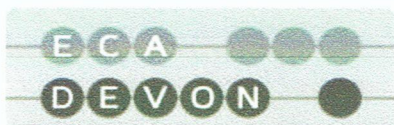
The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy, at any time, the financial position of the charitable company and enable them to ensure the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the board of trustees on 1 October 2020 and signed on their behalf by



**Ms S Kay**  
Chair





## Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/  
members of

DEVON DEVELOPMENT EDUCATION

On accounts for the year  
ended

31 March 2020

Charity no  
(if any)

1102233

Set out on pages

1

**Respective responsibilities  
of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's  
statement**

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act
- have not been met.

Signed:

Date: 14/12/2020

Name: Veronica Mathieson

**Relevant professional  
qualification(s) or body (if  
any):**

Exeter Community Accounting

Address: c/o Magic Carpet, Exeter Phoenix, Gandy Street, Exeter EX4 3LS



**Devon Development Education**  
**Statement Of Financial Activities**  
Incorporating the Summary Income & Expenditure Account  
and Statement of Recognised Gains and Losses  
**For The Year Ended 31st March 2020**

	Notes	Unrestricted	Restricted	Total	Total
		Funds	Funds	Funds	Funds
		2020		2020	2019
		£	£	£	£
<b>Incoming Resources</b>					
Grants Receivable	2.1	0	45,257	45,257	34,503
Donations	2.2	12,564	25,802	38,366	26,764
Miscellaneous	2.4	120	0	120	351
Sales & Services	2.3	1,547	33,000	34,547	22,469
Investment income - bank interest	2.4	15	0	15	10
<b>Total Incoming Resources</b>		<b>14,246</b>	<b>104,059</b>	<b>118,305</b>	<b>84,097</b>
<b>Expenditure</b>					
Costs of generating voluntary income		0	0	0	0
Fundraising trading: costs of goods sold & other costs		0	0	0	0
		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Charitable activities					
Global Dimension for Schools	3.1	2,244	62,783	65,027	38,870
Informal Community Education	3.1	13,952	36,306	50,259	40,950
Governance Costs	3.2	113	0	113	1,469
<b>Total expenditure</b>		<b>16,310</b>	<b>99,089</b>	<b>115,399</b>	<b>81,289</b>
Net incoming resources/expenditure before transfers		<b>(2,064)</b>	<b>4,970</b>	<b>2,907</b>	<b>2,808</b>
Transfers between funds	9.1	0	0	0	0
<b>Net movement in funds</b>		<b>(2,064)</b>	<b>4,970</b>	<b>2,907</b>	<b>2,808</b>
<b>Reconciliation of funds</b>					
Total funds brought forward		21,931	22,028	43,959	41,150
Total funds carried forward		<b>19,867</b>	<b>26,998</b>	<b>46,866</b>	<b>43,958</b>

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derived from continuing activities.

The notes attached form part of these accounts

Company Registration number: 04824296  
Charities Commission Registration number: 1102233

**Devon Development Education**  
**Balance Sheet**  
**For the year ended 31st March 2020**

	Notes	2020	2019
		£	£
<b>Current Assets</b>			
Stock		0	250
Trade Debtors & Accrued Income	6	2,726	3,005
Cash At Bank & In Hand	7	44,170	44,347
		<u>46,896</u>	<u>47,602</u>
<b>Creditors</b>			
Liabilities Falling Due Within One Year	8	(30)	(3,644)
<b>Net Current Assets</b>		<u>46,866</u>	<u>43,958</u>
<b>Net Assets</b>		<u>46,866</u>	<u>43,958</u>
<b>The Funds Of The Charity</b>			
Restricted Funds		26,998	22,028
General		19,868	21,931
<b>Total Charity Funds</b>		<u>46,866</u>	<u>43,958</u>

For the financial year ended 31 March 2020, the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Approved by the board of trustees on 16th December 2020 and signed on their behalf by:



**Ms S Kay**  
Chair

The notes attached form part of these accounts

Company Registration number: 04824296  
Charities Commission Registration number: 1102233

**Devon Development Education**  
**Notes to the Accounts**  
**For the year ended 31st March 2020**

**1 Statement of Accounting Policies**

**1.1 Basis of accounts preparation**

These accounts have been prepared under the historic cost convention and in accordance with applicable accounting standards, the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005 (the Charities SORP 2005), the Companies Act 2006 and the Financial Reporting Standard for Smaller Entities (effective April 2008).

**1.2 Fund accounting**

- Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- Restricted funds are subjected to restriction on their expenditure imposed by the donor or through the terms of an appeal.

**1.3 Incoming resources**

Incoming resources are recognised once the charity has entitlement to the resources, it is certain that the resources will be received and the monetary value of those resources can be measured with sufficient reliability. Income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Policies relating to particular areas of income are:

*Voluntary income*

Voluntary income received by way of grants, gifts, donations and legacies is included in full statement of the financial activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

**1.4 Resources expended**

Expenditure is accounted for on an accruals basis. Overhead and other costs not directly attributable to particular functional activity categories are apportioned over the relevant categories on the basis of management estimates of the amount attributable to that activity in the year. Details of the basis of apportionment are given in the notes to the accounts.

- Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both the costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the independent examination fees and costs of the strategic management of the charity.

**1.6 Funds structure**

The charity holds restricted funds to account for situations where a donor requires that a donation must be spent on a particular purpose or where funds have been raised for a specific purpose. Upon completion of a project the Trustees will, subject to any agreement with or limitations imposed by, the donors transfer any balance remaining from restricted to unrestricted funds. The Trustees have resolved that a minimum £10,000 reserve will be maintained in its unrestricted funds.

**1.7 Legal status of the charity**

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limit to £1.

**1.8 Covid 19**

The charity has considered the impact of Covid 19. At the moment it is considered that the impact of Covid 19 does not impair the accounts and measures are unnecessary.

However this is under constant review and changes will be made if it is thought appropriate.



**Devon Development Education**  
**Notes to the Accounts**  
**For the year ended 31st March 2020**

2	Analysis Of Income	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
		2020	2020	2020	2019
		£	£	£	£
	<b>Voluntary Income</b>				
2.1	<b>Grants Receivable</b>				
	Global Dimensions For Schools	0	45,257	45,257	26,279
	Informal Community Education	0	0	0	8,224
		<b>£0</b>	<b>£45,257</b>	<b>£45,257</b>	<b>£34,503</b>
2.2	<b>Donations</b>				
	Global Dimensions For Schools	865	17,562	18,427	10,536
	Informal Community Education	11,699	8,240	19,939	16,228
		<b>£12,564</b>	<b>£25,802</b>	<b>£38,366</b>	<b>£26,764</b>
2.3	<b>Sales &amp; services</b>				
	Global Dimensions For Schools	-22	14,665	14,643	9,134
	Informal Community Education	1,569	18,335	19,904	13,335
		<b>£1,547</b>	<b>£33,000</b>	<b>£34,547</b>	<b>£22,469</b>

**2.4 Summary Of Incoming Resources**

	Global Dimensions For Schools	Informal Community Education	Sustainable Organisation	Total
Grants Receivable	45,257	0	0	45,257
Donations & Gifts	18,427	19,939	0	38,366
Miscellaneous	0	0	120	120
Sales & services	14,643	19,904	0	34,547
Bank Interest	0	0	15	15
	<b>£78,327</b>	<b>£39,843</b>	<b>£135</b>	<b>£118,305</b>

**3 Resources Expended for Charitable Activities**

	Global Dimensions For Schools	Informal Community Education	Sustainable Organisation	Total 2020	Total 2019
3.1	£	£	£	£	£
Charitable activities					
Personnel	22,843	4,308	0	27,151	19,366
Materials, resources & equipment	250	0	0	250	797
Consultancy fees	25,766	27,838	0	53,604	31,475
Establishment costs	10,144	12,144	0	22,288	21,628
Office costs	6,023	5,974	0	11,997	6,555
	<b>£65,026</b>	<b>£50,264</b>	<b>£0</b>	<b>£115,290</b>	<b>£79,820</b>

Total 2020    Total 2019  
£                    £

**3.2 Governance**

Meeting costs	0	1,344
Accountancy etc	113	124
	<b>£113</b>	<b>£1,469</b>

Expenditure on charitable activities includes both directly charged costs and an appropriate proportion of indirect costs. Indirect costs are allocated according to the level of activity on each project subject to the limitations that may be imposed by the individual funders.

**4 Transactions with Trustees & Connected Parties**

During the year none of the Trustees nor any connected parties received remuneration directly or indirectly from the charity.

**5 Staff costs & numbers**

Total staff costs were as follows:

	2020	2019
	£	£
Salaries	18,554	10,572
Employer's national insurance	0	0
	<b>£18,554</b>	<b>£10,572</b>

No employee was paid over £60,000

Remuneration paid to Trustees during the year was £Nil (2019: £Nil)

The average number of staff (headcount) employed during

	2020	2019
each year were		
Project activities	1	0
Management & administration	1	2
	<b>2</b>	<b>2</b>

All staff are part-time

**Devon Development Education**  
**Notes to the Accounts**  
**For the year ended 31st March 2020**

<b>6</b>	<b>Debtors &amp; Prepayments</b>	<b>2020</b>	<b>2019</b>
		£	£
	Debtors	2,726	3,005
	Prepayments	0	0
	Accrued Income	0	0
		<b>£2,726</b>	<b>£3,005</b>

<b>7</b>	<b>Cash at bank &amp; in hand</b>	<b>2020</b>	<b>2019</b>
		£	£
	Santander deposit account	2,827	2,811
	Co-op current account	41,343	41,536
		<b>£44,170</b>	<b>£44,347</b>

<b>8</b>	<b>Creditors</b>	<b>2020</b>	<b>2019</b>
		£	£
	Creditors	30	628
	Accruals	0	3,016
	Deferred revenue	0	0
		<b>£30</b>	<b>£3,644</b>

**9 Analysis of Charitable Funds**

Summaries of movements on each fund and description of the purpose of each fund follows:

	<b>Balance at start of period</b>	<b>Incoming resources</b>	<b>Resources expended</b>	<b>Transfers</b>	<b>Balance at end of period</b>
<b>9.1 Restricted Funds</b>	£	£	£	£	£
Cultural Champions	2,806	16,600	16,390	0	3,016
Cultural Champions Co-ordina	(656)	5,000	6,164	0	(1,820)
TOSFOR Devon	(43)	33,786	31,273	0	2,470
Food for Thought	1,757	20,804	12,839	0	9,722
Intern Scheme	38	898	936	0	0
Fairtrade	2,437	4,071	4,307	0	2,201
New Build Uganda	763	0	203	0	560
MDG Dragons Den	477	0	0	0	477
Exeter Diver-city	438	0	0	0	438
Building a Stronger Britain	1,806	0	2,118	0	(312)
Fruit-full Communities	1,600	0	1,600	0	0
A4A Celebrate	9,739	5	6,909	0	2,835
Connecting Classrooms	499	5,655	4,365	0	1,789
Tree Power 2	368	4,019	4,019	0	368
Windrush	0	10,220	6,126	0	4,094
LBS/RAMM	0	3,000	1,840	0	1,160
	<b>22,029</b>	<b>104,058</b>	<b>99,089</b>	<b>0</b>	<b>26,998</b>



**Devon Development Education**  
**Notes to the Accounts**  
**For the year ended 31st March 2020**

Cultural Champions	A programme which trains members of Black and Minority Ethnic communities in Devon and
Cultural Champions Co-ordinator	Promoting Cultural Champions to schools and other groups
TOSFOR Devon	Telling Our Stories, Finding Our Roots: Exeter's Multi-Coloured History is a programme funded by
Food For Thought School Linking Programme	Linking schools in Uganda and UK around food – growing, preparing, cooking, eating and recycling.
Intern Scheme	Provision of a paid intern to work in the DDE office and develop a personal project
Fairtrade Devon & Schools	Promoting Fairtrade and the Fairtrade Schools Award to schools and communities in Devon,
New Build Uganda	An associated project of young professionals, benefitting link schools in Uganda
MDG Dragons Den	Working with schools on the UN Development Goals
Exeter Diver-city	A year-long celebration of Exeter's different heritages and communities funded by National Lottery
Building a Stronger Britain	A one-year project, funded by the Home Office, to help build more inclusive and contented schools
Fruit-full Communities	Joint project with International Tree Foundation and Learning Through Landscapes, working with
Celebrate	A year-long celebration of 3 communities in Exeter: Bangladeshi, Spanish & Korean
Connecting Classrooms	A joint programme, led by British Council and Pearson, supports school linking and global learning
Tree Power 2	Healthy food, people & planet - KS2 teaching resource from International Tree Foundation
Windrush	A programme that looks at the impact of the Windrush on SW communities
LBS/RAMM	A joint programme with RAMM

	Balance at start of period	Incoming resources	Resources expended	Transfers	Balance at end of period
	£	£	£	£	£
<b>9.2 Unrestricted Funds</b>					
Retained in the charity	21,931	14,251	16,314	0	19,868

Projects funded from unrestricted funds include:

'Take Mali', 'Hola Peru'	Resources developed by DDE for use in schools
Global Learning CPD	CPD training for teachers via Global Learning Programme or direct to schools.

**10 Analysis of net assets between funds**

	Unrestricted Funds	Restricted Funds	Total Funds
	£	£	£
Current Assets	19,898	26,998	46,896
Current Liabilities	(30)	0	(30)
	<b>19,868</b>	<b>26,998</b>	<b>46,866</b>

Company Registration number: 04824296  
Charities Commission Registration number: 1102233