

Company Registration Number: 04481253

Charity Registration Number: 1098666

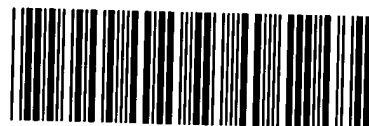
The Mashamshire Community Office

(A company limited by guarantee)

Annual Report and Financial Statements

For the Year Ended 31 March 2020

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The Mashamshire Community Office

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The Mashamshire Community Office

Reference and Administrative Details

Trustees	P F Theakston (Chairman) D Marr T D I Klemz S J Briggs P Keigwin C J Greensit J Fuller S Palin (Treasurer – appointed June 2019) G Pearson (appointed June 2019) J Teece (appointed November 2019) M Cunliffe-Lister (resigned February 2020)
Company Secretary	H E Jackson (appointed July 2019) T Klemz (resigned July 2019)
Information Officer	A N McIntosh
Principal Office	7 Little Market Place Masham Ripon North Yorkshire HG4 4DY
Registered Office	7 Little Market Place Masham Ripon North Yorkshire HG4 4DY
Company Reg No.	4481253
Charity Reg No.	1098666
Independent Examiner	Clarksons Thornborough Hall Moor Road Leyburn North Yorkshire DL8 5AB

The Mashamshire Community Office Structure, Governance and Management

Governing Document

The Mashamshire Community Office is a Company limited by guarantee governed by its Memorandum and Articles of Association dated 20th May 2002. It is registered as a Charity with the Charity Commission. Members undertake to contribute £10 to the Company's assets should it be wound up.

Appointment of Trustees

The Trustees are appointed by the members in accordance with the terms of the Company's Articles of Association. One third of the Trustees automatically retire at each Annual General Meeting and are available for reappointment if they so wish.

Trustee Qualification

Trustees are chosen from individuals with appropriate experience and who possess a good knowledge of the areas of support covered by the Charity's objectives.

Organisation

The Board of Trustees, which shall not be less than two members, administers the Charity. The Board meets on regular occasions as and when required. A Manager is appointed by the Trustees to manage the day to day operations of the Charity.

The Mashamshire Community Office Trustees' Report

The Trustees, who are directors for the purposes of company law, present the annual report together with the financial statements and independent examiner's report of the charitable company for the year ended 31 March 2020.

OBJECTIVES AND ACTIVITIES

The principal activity of the Charity is to further the interests of residents and businesses in, and visitors to, the Mashamshire region of North Yorkshire through operating Mashamshire Community Office (MCO). MCO works in liaison with North Yorkshire Police and other Local Authorities to provide information and services for tourists, residents, and businesses.

Achievements and Performances

The Trustees believe that the provision of the Community Office is of great value to the community. They have maintained funding to enable the charitable activities to continue and are grateful for the support from Harrogate Borough Council, North Yorkshire County Council and Masham Parish Council. These grants enable the Charity to maintain its work in the community.

The Trustees are pleased with the continued income being generated from the booking service provided to Masham Town Hall, together with income from the Blue Light Gallery and Acorns Pre School Group. In addition, sales generated from Masham merchandise, subscriptions from the Mashamshire Directory and website sales are important to support the services provided.

The 'Liftshare' scheme, with significant support from NYCC, continued during the year with a dedicated member of staff employed to promote and administer the scheme and report on the future community transport needs and options for Mashamshire. Whilst the pilot scheme has now finished, the work and research done will help shape our future plans for community transport.

How Our Activities Deliver Public Benefit

The Trustees believe that through the provision of a venue for pre-school education, providing and manning the Tourist Information Centre and the NYCC Library, and by promoting local enterprise, artists, business support and events, the Charity is providing significant public benefit both to the community and visitors to Mashamshire.

The Trustees have complied with the duty in the 2011 Charities Act to have due regard to guidance published by the Charity Commission, including public benefit guidance.

FINANCIAL REVIEW

The Trustees are conscious of the need to maintain the level of core grant funding, voluntary income and income derived from the services provided to the general public and the local community enabling the Charity to maintain its work during the year.

They are aware of the need for income to match expenditure and reflect this in prudent budgeting and management of the resources available.

RESERVES POLICY

The Trustees have considered the need for and level of reserves that the Charity should have available. They consider that the current policy of maintaining funds in accessible Deposit accounts ensures that sufficient funds are available on a short-term basis both for the Charity's immediate needs and to provide fully in the event of it's winding up.

INVESTMENT POLICY

The trustees have adopted a prudent attitude to investments and risks and believe that, by the utilisation of interest-bearing investment accounts, they maximise the income available and protect the capital investment. Investment performance is reviewed at each trustees' meeting.

PLANS FOR FUTURE PERIOD

The Trustees plan to maintain present funding and are continually looking at funding for specific projects and grant aid for MCO's future plans as they evolve.

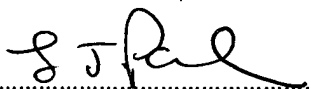
They also continue to source appropriate gifts and merchandise specific to sell within the Community Office as well as letting space as the Blue Light Gallery to exhibit the work of local artists and crafts people. Both of these activities provide important revenue streams for MCO.

The Trustees are continually exploring ways in which they can best use the facilities to generate further income.

APPROVAL

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies by order of the Trustees.

The annual report was approved by the trustees of the charity on 18 October 2020 and signed on its behalf by:

A handwritten signature in black ink, appearing to read 'S Palin', is written over a horizontal dotted line.

S Palin

Treasurer and Trustee

The Mashamshire Community Office Statement of Trustees' Responsibilities

The trustees (who are also the directors of The Mashamshire Community Office for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 18 October 2020 and signed on its behalf by:



Mr P F Theakston
Chairman and Trustee

The Mashamshire Community Office
Independent Examiner's Report to the trustees of The Mashamshire Community Office

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2020 which are set out on pages 7 to 17.

Respective Responsibilities of Trustees and Examiner

As the charity's trustees of The Mashamshire Community Office (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of The Mashamshire Community Office are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. Accounting records were not kept in respect of The Mashamshire Community Office as required by section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


.....

18 October 2020

Dawn Clarkson
Clarksons
Thornborough Hall
Leyburn
North Yorkshire
DL8 5AB

The Mashamshire Community Office
Statement of Financial Activities for the Year Ended 31 March 2020
(Including Income and Expenditure Account and Statement of Total Recognised
Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2020 £
Income and Endowments from:				
Donations Grants and Legacies	3	27,226	0	27,226
Charitable Activities	4	11,895	0	11,895
Other trading activities	5	24,688	0	24,688
Investment Income	6	796	0	796
Total Income		64,605	0	64,605
Expenditure on:				
Raising funds	7	5,481	0	5,481
Charitable Activities	8	54,229	19,747	73,976
Total Expenditure		59,711	19,747	79,458
Net (expenditure)/income		4,895	-19,747	-14,852
Net movement in funds		4,895	-19,747	-14,852
Reconciliation of funds				
Total funds brought forward		66,860	43,806	110,666
Total funds carried forward	16	71,755	24,059	95,814
	Note	Unrestricted funds £	Restricted funds £	Total 2019 £
Income and Endowments from:				
Donations Grants and Legacies	3	25,310	0	25,310
Charitable Activities	4	0	28,950	28,950
Other trading activities	5	29,124	0	29,124
Investment Income	6	700	0	700
Total Income		55,134	28,950	84,084
Expenditure on:				
Raising funds	7	5,257	0	5,257
Charitable Activities	8	46,094	18,105	64,199
Total Expenditure		51,351	18,105	69,456
Net (expenditure)/income		3,783	10,845	14,628
Net movement in funds		3,783	10,845	14,628
Reconciliation of funds				
Total funds brought forward		63,077	32,961	96,038
Total funds carried forward		66,860	43,806	110,666

All of the charity's activities derive from continuing operations during the above two periods.
The funds breakdown for 2020 is shown in note 16.

The Mashamshire Community Office
Notes to the Financial Statements for the Year Ended 31 March 2020

1 Charity status

The charity is limited by guarantee, incorporated in England, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £10 towards the assets of the charity in the event of liquidation.

The address of the registered office is:

7 Little Market Place
Masham
Ripon
North Yorkshire
HG4 4DY

The principal place of business is:

7 Little Market Place
Masham
Ripon
North Yorkshire
HG4 4DY

These financial statements were authorised for issue by the trustees on 2 September 2020

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) - (Charities SORP (FRS102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

The Mashamshire Community Office meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

The Mashamshire Community Office
(Registration Number 04481253)
Balance Sheet as at 31 March 2020

	Note	2020 £	2019 £
Fixed Assets			
Tangible assets	11	19,594	27,952
Current assets			
Stocks	12	2,265	2950
Debtors	13	1,506	5,984
Cash at bank and in hand		75,878	81,179
		<u>79,648</u>	<u>90,113</u>
Creditors: Amounts falling due within one year	14	-3,428	-7,399
Net current assets (liabilities)		<u>76,220</u>	<u>82,714</u>
Total assets less current liabilities		95,814	110,666
Creditors: Amounts falling due after more than one year	15	0	0
Net assets		<u><u>95,814</u></u>	<u><u>110,666</u></u>
Funds of the charity:			
Restricted funds		24,059	43,806
Unrestricted funds		71,755	66,860
Total funds	16	<u><u>95,814</u></u>	<u><u>110,666</u></u>

For the financial year ending 31 March 2020 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

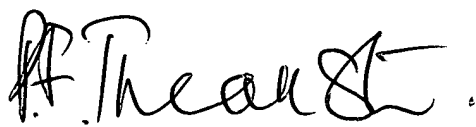
Directors' responsibilities

The members have not required the charity to obtain an audit of its accounts for the the year in question in accordance with section 476; and

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 7 to 17 were approved by the trustees, and authorised for issue on 18 October 2020 and signed on their behalf by:



Mr P F Theakston
Chairman and Trustee

The Mashamshire Community Office
Notes to the Financial Statements for the Year Ended 31 March 2020

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas or per capita, staff costs by the time spent and other costs by their usage.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustee's meetings and reimbursed expenses.

Government grants

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

The Mashamshire Community Office
Notes to the Financial Statements for the Year Ended 31 March 2020

Tangible Fixed Assets

Individual Fixed Assets costing £100.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and Amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Leasehold Property	5% straight line basis over the lease of 20 years
Fixtures, Fittings and Equipment	20% reducing balance basis

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustee's discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

The Mashamshire Community Office
Notes to the Financial Statements for the Year Ended 31 March 2020

3 Income from Donations

	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
Donations and legacies;				
North Yorkshire Police Authority	7,150		7,150	7,150
General	1,576		1,576	1,060
Gifts aid reclaimed	0		0	0
Grants, including capital grants;				
NYCC	5,500		5,500	4,000
Harrogate Borough Council	9,500		9,500	9,500
Masham Parish Council	3,500		3,500	3,600
	<u>27,226</u>	<u>0</u>	<u>27,226</u>	<u>25,310</u>

4 Income from charitable activities

	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
Project Grants	11,895		11,895	28,950
	<u>11,895</u>	<u>0</u>	<u>11,895</u>	<u>28,950</u>

5 Income from other trading activities

	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
Rent, sales and other income	24,688		24,688	29,124

6 Investment income

	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
Interest receivable	796		796	700

The Mashamshire Community Office
Notes to the Financial Statements for the Year Ended 31 March 2020

7 Expenditure on raising funds

	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
Costs of Raising Funds	5,481	0	5,481	5,257
	<u>5,481</u>	<u>0</u>	<u>5,481</u>	<u>5,257</u>

8 Expenditure on charitable activities

	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
Governance costs	9 54,229	19,747	73,976	64,199

£53,391 (2019 - £46,094) of the above expenditure was attributable to unrestricted funds and £19,747 (2019 - £18,105) to restricted funds.

9 Analysis of governance and support costs

	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
Accountancy fees	1,051	263	1,314	1,502
Legal fees	13	0	13	360
Marketing and publicity	1,189	196	1,385	2,296
Employment Costs	33,350	4,040	37,390	31,906
Rent	5,720	1,430	7,150	7,150
UCI Grant	839	0	839	0
Liftshare scheme	0	3,891	3,891	4,196
Other governance costs	12,067	9,927	21,994	16,789
	<u>54,229</u>	<u>19,747</u>	<u>73,976</u>	<u>64,199</u>

The rent shown includes £7,150 for rental of the offices estimated by the Trustees and this is shown as a donation to the Charity in Note 3 as rent is not currently being paid.

The average number of employees during the year totalled 4 (2019 - 3). These staff undertook administrative duties.

10 Taxation

The charity is a registered charity and is therefore exempt from taxation

11 Tangible Fixed Assets

	Short leashold property £	Fixtures, fittings and equipment £	Total £
Cost			
At 1 April 2019	158,598	13,864	172,462
Additions		280	280
Disposals			0
At 31 March 2020	<u>158,598</u>	<u>14,144</u>	<u>172,742</u>
Depreciation			
At 1 April 2019	134,071	10,439	144,510
Charge for the year	7,930	708	8,638
Disposals			0
At 31 March 2020	<u>142,001</u>	<u>11,147</u>	<u>153,148</u>
Net book value			
At 31 March 2020	<u>16,597</u>	<u>2,997</u>	<u>19,594</u>
At 31 March 2019	<u>24,527</u>	<u>3,425</u>	<u>27,952</u>

The Mashamshire Community Office
Notes to the Financial Statements for the Year Ended 31 March 2020 continued

12 Stocks	Total 2020 £	Total 2019 £
Stocks	2,265	2,950

13 Debtors	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
Trade debtors	1,267		1,267	3,059
Other debtors	239		239	2,925
	1,506	0	1,506	5,984

14 Creditors: amounts falling due within one year

	Total 2020 £	Total 2019 £
Trade creditors	698	472
Accruals and deferred income	2,203	3,579
Other creditors	528	3,348
	3,428	7,399

15 Creditors: amounts falling due after one year

	Total 2020 £	Total 2019 £
Other creditors	0	0
Deferred Income	0	0
	0	0

16 Funds

	Balance at 01-Apr-19 £	Incoming Resources £	Resources expended £	Balance at 31-Mar-20 £
Unrestricted funds	66,860	64,605	-59,711	71,755
Restricted funds	43,806		-19,747	24,059
Total funds	110,666	64,605	-79,458	95,814

	Balance at 01-Apr-18 £	Incoming Resources £	Resources expended £	Balance at 31-Mar-19 £
Unrestricted funds	63,077	55,134	-51,351	66,860
Restricted funds	32,961	28,950	-18,105	43,806
Total funds	96,038	84,084	-69,456	110,666

17 Analysis of net assets between funds

	Unrestricted Funds General £	Total funds £
Tangible fixed assets	19,594	19,594
Current assets	79,648	79,648
Current liabilities	-3,428	-3,428
	95,814	95,814

18 Analysis of net funds

	At 1 April 2019 £	Cash flow £	At 31 March 2020 £
Cash at bank and in hand	81,179	-5,301	75,878
Net debt	81,179	-5,301	75,878

The Mashamshire Community Office
Detailed Statement of Financial Activities for the Year Ended 31 March 2020

Income

	Unrestricted funds £	Restricted funds £	2020 Total £	2019 Total £
Income and endowments from:				
Donations and legacies	27,226	0	27,226	25,310
Charitable activities	11,895	0	11,895	28,950
Other trading activities	24,688	0	24,688	29,124
Investment income	796	0	796	700
Total income	64,605	0	64,605	84,084
Expenditure on:				
Raising funds	5,481	0	5,481	5,257
Charitable activities	54,229	19,747	73,976	64,199
Total expenditure	59,711	19,747	79,458	69,456
Net expenditure/income	4,895	-19,747	-14,852	14,628
Net movement in funds	4,895	-19,747	-14,852	14,628
Reconciliation of funds				
Total funds brought forward	110,666	0	110,666	96,038
Total funds carried forward	115,561	-19,747	95,814	110,666

	Unrestricted funds £	Restricted funds £	2020 Total £	2019 Total £
Donations and legacies				
Donations	8,726	0	8,726	8,210
Funding	0	0	0	0
Grants from other organisations	18,500	0	18,500	17,100
	27,226	0	27,226	25,310

	Unrestricted funds £	Restricted funds £	2020 Total £	2019 Total £
Charitable activities				
Charitable activities	11,895	0	11,895	28,950
	11,895	0	11,895	28,950

	Unrestricted funds £	Restricted funds £	2020 Total £	2019 Total £
Other trading activities				
Other	24,688	0	24,688	29,124
	24,688	0	24,688	29,124

The Mashamshire Community Office
Detailed Statement of Financial Activities for the Year Ended 31 March 2020 continued

Income continued..

	Unrestricted funds £	Restricted funds £	2020 Total £	2019 Total £
Investment income				
Interest receivable	796	0	796	700
	<u>796</u>	<u>0</u>	<u>796</u>	<u>700</u>

Expenditure

	Unrestricted funds £	Restricted funds £	2020 Total £	2019 Total £
Raising funds				
Goods for resale	5,481	0	5,481	5,257
	<u>5,481</u>	<u>0</u>	<u>5,481</u>	<u>5,257</u>

	Unrestricted funds £	Restricted funds £	2020 Total £	2019 Total £
Charitable activities				
Wages and national insurance	32,165	4040	36,205	31629
Staff pensions	1,186		1,186	277
Staff training and welfare	782	718	1,500	0
Courses and event expenditure	810		810	0
Rent	5,720	1430	7,150	7,150
Light and heat	2,474	618	3,092	1,746
Rates and water	1,119	280	1,399	740
Insurance	473	118	591	514
Repairs and maintenance	2,970	742	3,712	2,534
Telephone and internet	939	235	1,174	700
Printing, postage and stationery	475	119	594	1,516
General expenses	390		390	1,769
Rent of equipment	0		0	0
Website Cost	714	77	791	780
Depreciation of short leasehold property	714	7,216	7,930	7,930
Depreciation of fixtures, fittings & equipment	708		708	856
Loss on disposal of assets	0		0	0
Liftshare scheme cost	0	3,891	3,891	4,196
UCI Grant expenditure	839		839	
Library Expenses	50		50	0
Legal fees	13		13	360
Accountancy and bookkeeping	1,051	263	1,314	1,502
Card machine charges	639		639	0
	<u>54,229</u>	<u>19,747</u>	<u>73,976</u>	<u>64,199</u>