



# Trustees' Annual Report for the period

		Period start date					Period end date		
From	Day	Month	Year	To	Day	Month	Year		
	06	04	2019		05	04	2020		

## Section A Reference and administration details

<b>Charity name</b>	Christmas For Kids
<b>Other names charity is known by</b>	C4K
<b>Registered charity number (if any)</b>	1162812
<b>Charity's principal address</b>	114 Paxton Road London  Postcode SE23 2QH

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sue Appleby	Chair		Trustee
2	Claire Sundin	Treasurer		Trustee
3	Alexandra Kearney			Trustee
4	Gareth Tempest	Script Writer		Trustee
5	Emma Reeves	Script Advisor		Trustee
6	Manyin Li		06/04/19 – 30/01/2020	Trustee
7	Dave Hearn			Trustee
8	Christopher Pizzey			Trustee
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Book Keeper	Mikka Styles	Keep My Books, 4 Percy Street, Stratford Upon Avon, CV37 6SL
Accountant	Jane Hermiston	22b Enderby Street, London, SE10 9PF
Administrator	Katie Hecht	10 Park Cottages, Manor Road, Hurstpierpoint, West Sussex, BN6 9UW

## Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Constitution (CIO)
Trustee selection methods (eg. appointed by, elected by)	Proposed by Directors of company and elected by board of trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

#### Induction of trustees:

The charity trustees will make available to each new charity trustee, on or before his or her first appointment:

- (a) a copy of the current version of this constitution; and
- (b) a copy of the CIO's latest Trustees' Annual Report and statement of accounts.

The charity is co-run by Director Sue Appleby and Director Claire Sundin. Both directors work on a freelance basis to a set rate of pay per month – this was agreed and voted for by the trustees in January 2019, with contracts issued and signed in February 2019.

Administrative duties are undertaken by Katie Hecht on a freelance basis to a set rate of pay per month, voted for by the Board of Trustees in January 2019, with contract issued and signed in March 2019. Katie's role also includes day to day financial management and the preparation of financial reports for trustees.

Additional fundraising duties are undertaken by Caitlin MacMillan on a freelance basis to a set rate of pay per month. This appointment and subsequent rate of pay was agreed and voted for by the trustees in January 2019, with contract issued and signed in February 2019.

Social Media Management duties are undertaken by Matthew Davidson on a freelance basis to a set rate of pay per month. This appointment and subsequent rate of pay was agreed and voted for by the trustees in January 2019, with contract issued and signed in February 2019. Rate of pay was raised as voted on by trustees in February 2020.

During the time of rehearsal and performance of our Christmas show,

actors, director and writer are employed on a freelance basis to provide their specialised services at a rate of pay agreed and voted for by the Trustees.

**\*\*Note that any Trustee who is personally affected by a vote on rates of pay or hours is exempt from that particular vote\*\*.**

A Conflicts of Interest policy and register was created in March 2019 by Alex Kearney and Claire Sundin. The register is completed and considered at each Trustee meeting.

A bookkeeper is employed on a freelance basis to prepare accounts for the charity, and these are verified on a pro bono basis by registered accountant Jane Hermiston.

The charity has a close relationship with The Unicorn Theatre for Children, and has received free rehearsal space/audition space in kind at this venue. The charity also takes part in a sharing scheme with community venue Hargrave Hall in Archway, providing summer workshops in exchange for free rehearsal space in November.

Trustees agreed and voted on a Reserve Fund to be held in the company account each year. This figure was reassessed in November 2019 and it was agreed that a reserve of £11,000 was to be held in a separate bank account. This is enough to operate a skeleton tour of London and SE England or cover 6-months' minimum running costs in accordance with CC guidelines.

Directors are responsible for Employers Liability insurance for rehearsals and December tour, and for writing the tour Risk Assessment which is circulated to all venues receiving the show alongside each actor's DBS certificate. The Directors also manage any other risks and bring these to the attention and discussion of the Trustees in regular meetings throughout the year.

Director Claire Sundin is responsible for Safeguarding and Child Protection. She maintains the C4K Safeguarding and Child Protection policy and trains trustees, actors and creative teams on said policy and procedures. It should be noted that all of C4K's trustees and actors are also DBS checked.

In March 2020, the UK was hit by the **Coronavirus Pandemic**, which closed all theatre productions, schools, and inhibited many of the hospice services throughout the UK pending further government guidelines. C4K responded to this with a decision to continue our charitable activities via digital models, and scheduled regular emergency trustee meetings via Zoom calls during the end of March and into April. Our intention being to provide a digital version of our show in December 2020 if social distancing was still required, as well as produce some online content for our audiences during a very limiting lockdown period.

In such unprecedented times, it felt important to meet as a full board often and for trustees to advise the artistic and administration teams as much as possible, as our activities would have to be changed in a significant manner. We also noted the possibility of reduced fundraising capabilities in person throughout 2020, and the increased reliance on grant funding and online fundraising initiatives.

**Summary of the objects of the charity set out in its governing document**

The object of the CIO is the preservation and protection of health of children with special educational needs, disabilities and illnesses, their families and carers throughout the UK by means of the arts, in particular but not exclusively the art of music, drama and puppetry.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Since 2009, Christmas for Kids, has provided interactive, multi-sensory theatre performances in children's hospices across England at Christmas time.

The company was founded by its principal performers Sue Appleby (West End performer/musical director) and Claire Sundin (West End performer/children's workshop leader). Our script writer and special needs advisor is Gareth Tempest (West End performer, SEN school TA and workshop leader). Practitioners involved with the show are committed artists who bring their practice to the young people and their families, creating a space outside the everyday and beyond the difficult circumstances of the children's lives, in which both company and audience can explore their creativity and relationship to each other. Our main aim is to engage with our very unique audience through the medium of theatre, and to facilitate the creation of memories and interaction for the children, their carers and their families.

Our shows are specifically designed to engage children of all ages, particularly those with profound and multiple learning difficulties (PMLD), those on the autistic spectrum (ASD) and those with life-limiting illnesses. We update our content annually in response to our previous year's tour - adding contemporary references and opportunities for multi-sensory experiences. Our hand & rod puppets - Benson, Harry and Maurice the Monkey - help even unresponsive children to connect and express themselves.

Our audience are service users at children's hospices and selected SEN schools throughout England. The individuals in our audiences have complex needs and limited opportunity to engage with the arts, particularly theatre. Each year, individuals are generally experiencing our work for the first time. Many are not able to visit the theatre at all, so it is our mission to bring the theatre to them.

We liaise with each hospice to agree an appropriate space to perform within their premises. This enables even the most unwell and immobile of children to be brought to the performance space and to experience our show. Each hospice differs, and we adapt our playing style to the size and needs of the audience. Previous tours have played anything from six children and their carers in an intimate space, to a Christmas party with over a hundred children, parents, siblings and carers.

From January-August 2019, Christmas for Kids took smaller, two-hander shows into the children's wards of hospitals, under the name C4K. For these performances, C4K were employed directly by the registered charity Rays of Sunshine. The public benefits of these shows were similar to our regular hospice shows – to bring theatre, music, fun and interaction to children who are too poorly to get to a conventional theatre show. We encourage laughter and play, and provide something out of the ordinary, bringing much needed respite from the difficulties experienced by the children in our audience and their families.

The Charities' Commission Guidance on Public Benefit is considered by the directors of the charity when designing our projects and crafting our tours. We have also forwarded to trustees the relevant guidance to read

which is then discussed when relevant in the context of our shows at our trustee meetings.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We do not make grants and therefore do not have policy on Grantmaking. The same applies for investments.

From September 2019, we have had voluntary support from Philippa Stales, who has been working with the Fundraising team, collating grants, trusts and award schemes which can be contacted for the 2020 tour. This partnership is working well, and Philippa is happy with determining her own hours and completing tasks in a time frame that works for her. C4K works around this by giving her tasks in a timely fashion.

We have had volunteers complete the Asics 10k fundraising Fun Run in London in July 2019. We also received a beautiful hand drawn picture of our puppets which we use regularly and for our 2019 tour poster image. Where these contributions have been made by volunteers, all parties are in agreement and the contribution is acknowledged via our social media (Facebook page, Twitter and Instagram accounts) and on our website ([www.christmasforkids.org.uk](http://www.christmasforkids.org.uk)) in a manner agreed by both parties.

## Section D

## Achievements and performance

# Summary of the main achievements of the charity during the year

In December 2019, we toured our show 'Harry's Christmas Spirit' to children's hospices and related venues throughout England, Wales and Scotland, playing 59 performances in total. We rehearsed three teams of three actors (nine actors in total) full-time over two and a half weeks in November, and then performed throughout the month of December 2019. These performances were taken into children's hospice, and related SEND venues at no charge to the receiving venues - thus engaging with and bringing theatre and music to children too sick or disabled to visit the theatre, and making our shows accessible to all.

As a result of our fundraising efforts throughout the year, we were able to pay our nine actors, writer, director, musical director, stage manager and props/set designer and to cover all expenses for rehearsal space costs, costume, props, presents for the children, employers liability insurance, travel expenses and actor Per Diems, again without any cost to the hospices themselves. We also covered administrative, fundraising and marketing fees throughout the year. From July 2018, we were able to store our costumes, sets and props at a supporter's dry and safe garage, local to charity director Sue Appleby. This saved us a great deal in storage fees as the provider of the storage space wanted to donate their space for free. This storage agreement continued to work well this year.

Within the show, 'Harry's Christmas Spirit', we found loveable monster puppet Harry, who celebrates with the help of his mischievous seasonal friend, the Christmas Spirit. But this year there's a problem... Harry can't find the Christmas Spirit anywhere! The audience helps Harry as he searches high and low for his Christmas Spirit – meeting fun characters, and enjoying songs and interactive play along the way. As Harry searches in each part of his home for Christmas Spirit, he unlocks a new section of music, song or play element, all presented in a fresh and interactive way: stimulating sight, hearing and touch. For example, our rendition of 'Starlight, Star Bright' calmed children as our cast sung to them in 3-part harmony, and used coloured finger light stimuli and a darkened room.

Our actors interacted very closely with the children, and found that even withdrawn children engaged particularly well with our puppets. The show concluded with a puppet walkabout, and parents often commented on how open and happy their children became at this point. Our portable and adaptable hand-painted bespoke sets enabled us to bring high quality theatre to non-theatre environments, and to help families who could not otherwise have experienced the magic of a Christmas theatre trip, and create some special memories at what can be a difficult time of year for them.

After every show, we gave parents and care staff written Feedback Forms so that we could monitor our progress and gain ideas for improvement. Actors also held conversations with children and siblings during the post-show walkabout with the puppets. Actors would then complete a Feedback Form noting what they had observed and what they had learnt through conversations with children, families and carers. We know from this feedback that children enjoyed and were brought out of themselves by our performances, and that this greatly benefited their well-being and ability to communicate. Parents also told us that the experience had long-term importance for family - providing much needed respite and a positive experience that the whole family could enjoy and remember.

A selection of 2019 Tour feedback:

"We had one teenager that struggles with his expressions and in fact this was a first time in a very long time we saw him smile and give active eye contact which was amazing to catch on camera and I was able to show mum this." Lily, Haven House Children's Hospice

"The actors are very considerate and adapt it well to our children's needs. We really appreciate you all making so much effort to come and see us!" Helen Lloyd, Zoe's Place

"The show was fantastic for all ages. It was a really enjoyable show that got everyone involved. Having a tactile sensory aspect to the show makes a huge difference, and everyone involved in the show was brilliant and very friendly and great and interacting with the children. It was also lovely that you guys were happy to come up to the ward after to see the children that were on the ward that could not make it to the show! We would LOVE to have you back again! Thank you!" Amy Farmer, The Royal Alexander Children's Hospital

"This is why we love Christmas for Kids. The show and content is so suitable for ALL our children...and adults. It really caters for so many special needs but doesn't patronise and even sneaks in stuff that the parents and staff love!!!" Catherine Northup, Alexander Devine Children's Hospice

"The show was just the highlight of our calendar! Harry's Christmas Spirit was a wonderful story with a lovely easy and important content and done in such a fun, sensory and inclusive way. The talent and professionalism of the actors was fantastic and many of the parents commented on this, the acting and singing were amazing and everybody joined in. It was such a happy and uplifting place to be and Christmas for Kids will continue to be the highlight of the year for our children, families and staff!" Catherine Northup, Alexander Devine Children's Hospice

"One of the things that we are very conscious of is the risk of cross infection when props are used, I was so impressed and relieved with the cleaning regime that the cast implemented, thank you." Lynda Elliot, Rainbows Hospice



## Brief statement of the charity's policy on reserves

Following our successful fundraising campaigns in 2016, the trustees voted to increase our reserve fund to £11,000, to be used for extraordinary activity or emergencies, and that we should be fundraising over and above this to cover all production and running costs each year. The reserve fund is to be released only on approval of the board of trustees, and covers a skeleton tour or 6-months minimum running costs.

## Details of any funds materially in deficit

None

## Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

In 2015, we formed a Fundraising subcommittee to support the future of the organisation and to ensure that each year's project was financially viable. Members of this committee met and liaised throughout our fundraising period in 2019.

We successfully applied for 3-year project funding from 'Children in Need' under their recommendation in 2017. This grant provided us with the same funds each year for three years (2017-2019).

We had successful applications for funding from The April Foundation, The City Bridge Trust, M&G Investments, The John Coates Charitable Trust, and The Gale Foundation as well as Cleethorpes Rotary Club.

We had a very positive experience with trustees Gareth Tempest and Dave Hearn arranging bucket shakes with West End producers Kenny Wax and Mischief Theatre. Sue Appleby also arranged bucket shakes at the Sutton Coldfield Town Hall during their 2019 pantomime season.

We played a total of eight hospital shows during the year, and each of these performances made a modest profit after paying our actors and covering production setup costs.

The consolidation for another year of our tour expansion to Scotland as well as England and Wales was a great success in 2019. Directors and Trustees had decided that our 2020 Christmas tour would be able to travel to Northern Ireland, so achieving our aim of touring to every children's hospice within the UK. The Coronavirus Pandemic was a huge blow to our touring ambitions, and we ended the financial year in a place of reimagining how our output in December 2020 might look to fit into the Government's social distancing guidelines. The main question being, could we still bring an interactive show to our audiences and expand our outreach to Northern Ireland in 2020?

Raising the relevant funds is very important to us. We started our fundraising work earlier in 2019 and this was very beneficial. By raising the funds set out in our proposed budget, we were able to employ professional actors on a freelance basis with an appropriate rate of pay in line with industry standards, and also to cover food, accommodation and travel costs for the tour. We were able to invest in specific props for multi-sensory show elements – for example individual small musical instruments and finger lights. We were also able to donate inflatable guitars and donated presents to each hospice.

We were able to employ Chris Thatcher (whose credits include 'The Muppets', 'The Dark Crystal', and the UK tour of 'Avenue Q') to run a 4-

hour puppetry workshop with our actors. This made a huge difference to the quality of puppetry within the show and improved the interactions one-to-one with the children. We were also able to hire high standard rehearsal space at a central London location.

## Section F Other optional information

We keep our supporters engaged through our website and regular updates to our Blog, Facebook, Twitter and Instagram feeds. We started the fundraising and awareness campaign for the project from the end of Spring and increased our presence in the run up to Christmas.

In early 2020, we found that we had been shortlisted for the Charity Film awards with our video "Christmas for Kids says Thank You". This provided an excellent opportunity for promotion of our work throughout the London theatre network as well as nationwide through this competition.

It was decided in February 2020, that consultation with a strategist to outline and determine our focus moving forward would be beneficial. This has been provisionally scheduled for the end of April 2020.


The main areas to look at will be:

- Generating income streams for C4K using our skills and talents, and how we can monetise these to provide more opportunities for work and outreach during the rest of the year, a benefit of this being that it will help fund the annual Christmas tour.
- Improving our evaluation strategies to give us more quantitative data and evidence of the impact of our work
- Creating a Theory of Change for the charity
- Helping to build partnerships with corporate partners

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Sue Appleby	
Position (eg Secretary, Chair, etc)	Chair	
Date	26/11/2020	

**Christmas For Kids  
114 PAXTON ROAD  
LONDON SE23 2QH**

**Independent examiner's report to the trustees of Christmas For Kids.**

I report to the trustees on my examination of the accounts of Christmas For Kids (the Trust) for the year ended 05 April 2020.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Jane Hermiston

Relevant professional qualification or membership of professional bodies (if any): CPA

Australia membership number: 9356934

Address: 22B Enderby Street, SE10 9PF

Date: 19/01/2021



Christmas For Kids			Charity No (if any)		CC17a
Annual accounts for the period					
Period start date	06/04/2019	To	Period end date	05/04/2020	

## Section A Statement of financial activities

Recommended categories by activity	Details of own analysis	Note	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total this year £	Total last year £
			F01	F02	F03	F04	F05
<b>Incoming resources (Note 3)</b>							
Incoming resources from generated funds			-	-	-	-	-
Voluntary income		S01	23,880	33,915	-	57,795	66,756
Activities for generating funds		S02	2,165	-	-	2,165	2,400
Investment income		S03	2	-	-	2	-
Incoming resources from charitable activities		S04	-	-	-	-	-
Other incoming resources		S05	-	-	-	-	-
<b>Total incoming resources</b>		S06	26,047	33,915	-	59,962	69,156
<b>Resources expended (Notes 4-8)</b>							
Costs of Generating Funds			-	-	-	-	-
Costs of generating voluntary income		S07	8,353	-	-	8,353	2,646
Fundraising trading costs		S08	-	-	-	-	-
Investment management costs		S09	-	-	-	-	-
Charitable activities		S10	12,824	33,915	-	46,739	48,458
Governance costs		S11	7,003	-	-	7,003	4,574
Other resources expended		S12	-	-	-	-	-
<b>Total resources expended</b>		S13	28,180	33,915	-	62,095	55,678
<b>Net incoming/(outgoing) resources before transfers</b>		S14	- 2,133	-	-	- 2,133	13,477
<b>Gross transfers between funds</b>		S15	-	-	-	-	-
<b>Net incoming/(outgoing) resources before other recognised gains/(losses)</b>		S16	- 2,133	-	-	- 2,133	13,477
<b>Other recognised gains/(losses)</b>							
Gains and losses on revaluation of fixed assets for the charity's own use		S17	-	-	-	-	-
Gains and losses on investment assets		S18	-	-	-	-	-
<b>Net movement in funds</b>		S19	- 2,133	-	-	- 2,133	13,477
<b>Total funds brought forward</b>		S20	45,303	-	-	45,303	31,826
<b>Total funds carried forward</b>		S21	43,170	-	-	43,170	45,303

## Section B Balance sheet

	Note	Restricted			Total this year £	Total last year £
		Unrestricted funds	income funds	Endowment funds		
		£	£	£		
		F01	F02	F03	F04	F05
<b>Fixed assets</b>						
Tangible assets (Note 9)	B01	-	-	-	-	-
	B02	-	-	-	-	-
Investments (Note 10)	B03	-	-	-	-	-
<b>Total fixed assets</b>	B04	-	-	-	-	-
<b>Current assets</b>						
Stock and work in progress	B05	-	-	-	-	-
Debtors (Note 11)	B06	695	-	-	695	609
(Short term) investments	B07	-	-	-	-	-
Cash at bank and in hand	B08	42,775	-	-	42,775	44,993
<b>Total current assets</b>	B09	43,470	-	-	43,470	45,603
<b>Creditors: amounts falling due within one year</b> (Note 12)	B10	300	-	-	300	300
<b>Net current assets/(liabilities)</b>	B11	43,170	-	-	43,170	45,303
<b>Total assets less current liabilities</b>	B12	43,170	-	-	43,170	45,303
<b>Creditors: amounts falling due after one year</b> (Note 12)	B13	-	-	-	-	-
<b>Provisions for liabilities and charges</b>	B14	-	-	-	-	-
<b>Net assets</b>	B15	43,170	-	-	43,170	45,303
<b>Funds of the Charity</b>						
Unrestricted funds	B16	43,170			43,170	45,303
	B17	-			-	-
Restricted income funds (Note 13)	B18		-		-	-
Endowment funds (Note 13)	B19			-	-	-
<b>Total funds</b>	B20	43,170	-	-	43,170	45,303

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

**Section C****Notes to the accounts****Note 1 Basis of preparation**

*This section should be completed by all charities.*

**1.1 Basis of accounting**

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and with\* 

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 Accounting Standards;
- or 

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 Financial Reporting Standards for Smaller Enterprises (FRSSE);
- and with the Charities Act.

*Give details in this box if a different standard has been followed.*

\* -Tick as appropriate:

- if all relevant disclosures shown in the pack have been given then please tick "Accounting Standards";
- if disclosures completed in these accounts have been restricted to those required by the FRSSE, then please tick "Financial Reporting Standards for Smaller Enterprises (FRSSE)".

\*\* - If no departures from the chosen standards have been made then delete these words; otherwise give details of any changes in the boxes.

**1.2 Change in basis of accounting**

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year

*Give details in this box of any material changes that have been made.*

§ if no changes have been made to accounting policies then delete these words.

**1.3 Changes to previous accounts**

No changes have been made to accounts for previous years

*Give details in this box of any material changes that have been made.*

§§ if no changes have been made to accounts for previous periods then delete these words.

**Note 2 Accounting policies**

*This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.*

**INCOMING RESOURCES**

<b>Recognition of incoming resources</b>	These are included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none"> <li>the charity becomes entitled to the resources;</li> <li>the trustees are virtually certain they will receive the resources; and</li> <li>the monetary value can be measured with sufficient reliability.</li> </ul>
<b>Incoming resources with related expenditure</b>	Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.
<b>Grants and donations</b>	Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.
<b>Tax reclaims on donations and gifts</b>	Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.
<b>Contractual income and performance related grants</b>	This is only included in the SoFA once the related goods or services have been delivered.
<b>Gifts in kind</b>	Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.  Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.  Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.
<b>Donated services and facilities</b>	These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.
<b>Volunteer help</b>	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
<b>Investment income</b>	This is included in the accounts when receivable.
<b>Investment gains and losses</b>	This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

**EXPENDITURE AND LIABILITIES**

<b>Liability recognition</b>	Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.
<b>Governance costs</b>	Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.
<b>Grants with performance conditions</b>	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.
<b>Grants payable without performance conditions</b>	These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.
<b>Support Costs</b>	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

**ASSETS**

<b>Tangible fixed assets for use by charity</b>	These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.
<b>Investments</b>	Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.
<b>Stocks and work in progress</b>	These are valued at the lower of cost or market value.

**POLICIES ADOPTED  
ADDITIONAL TO OR  
DIFFERENT FROM THOSE  
ABOVE**

Section C	Notes to the accounts	(cont)
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**Note 3                      Analysis of incoming resources**

*Incoming resources may be further analysed if this would help the reader of the accounts.*

	Analysis	This year £	Last year £
<b>Voluntary income</b>	Non-Restricted Donations	23,880	39,101
	Restricted Donations	-	-
	Restricted Grants	33,915	27,655
	Hospital Shows Income	2,165	2,400
		-	-
	<b>Total</b>	59,959	69,156
<b>Activities for generating funds</b>		-	-
		-	-
		-	-
		-	-
		-	-
	<b>Total</b>	-	-
<b>Investment income</b>		-	-
		-	-
		-	-
		-	-
		-	-
	<b>Total</b>	-	-
<b>Incoming resources from charitable activities</b>		-	-
		-	-
		-	-
		-	-
		-	-
	<b>Total</b>	-	-



<b>Section C</b>	<b>Notes to the accounts</b>	<b>(cont)</b>
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**Note 4 Analysis of resources expended**

Resources expended may be further analysed if this would help the reader of the accounts.

	Analysis	This year £	Last year £
<b>Costs of generating voluntary income</b>	Advertising and Promotion	123	468
	Fundraising Costs	244	456
	Communications	2,636	300
	Fundraising Admin	5,350	1,397
	General Sub-contractors	-	25
	<b>Total</b>	8,353	2,646
<b>Fundraising trading costs</b>		-	-
		-	-
		-	-
		-	-
		-	-
	<b>Total</b>	-	-
<b>Investment management costs</b>		-	-
		-	-
		-	-
	<b>Total</b>	-	-
<b>Charitable activities</b>	Conferences & Training	153	274
	Tour Costume	179	210
	Entertainment & Gifts	251	-
	Equipment and Materials	1,352	3,307
	Premises Costs	84	1,034
	Printing, Postage & Stationary	99	94
	Research & Development	550	1,650
	Sub-Contractors	37,168	34,342
	Insurance	166	372
	Travel, Accommodation and Subsistence	6,736	6,885
	Other	-	290
	<b>Total</b>	46,739	48,458
<b>Governance costs</b>	Accountancy	664	772
	Finance Admin	3,680	-
	General Admin	2,659	3,802
	<b>Total</b>	7,003	4,574

<b>Section C</b>	<b>Notes to the accounts</b>	<b>(cont)</b>
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**Note 5 Support Costs**

*Please complete this note if the charity has analysed its expenses using activity categories and has support costs.*

Support cost type	Fundraising activity £	Charitable Activity £	Governance Activity £	Total Cost £
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>Total</b>	-	-	-	-

**Note 6 Details of certain items of expenditure**

**6.1 Trustee expenses**

*Please provide details of the amount of any payment or reimbursement of out-of-pocket expenses made to trustees or to third parties for expenses incurred by trustees. If no expenses were paid, please enter 'None' in the appropriate box(es).*

Number of trustees who were paid expenses

Nature of the expenses

Total amount paid

This year	Last year
None	None
£	£

**6.2 Fees for examination or audit of the accounts**

*Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner or auditor. If nothing was paid please enter NONE in the appropriate box(es).*

Independent examiner's or auditors' fees for reporting on the accounts

Other fees (for example: advice, consultancy, accountancy services) paid to the independent examiner or auditor

This year £	Last year £
None	None

<b>Section C</b>	<b>Notes to the accounts</b>	<b>(cont)</b>
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**Note 7**                      **Paid employees**

*Please complete this note if the charity has any employees.*

**7.1 Staff Costs**

	This year £	Last year £
Gross wages, salaries and benefits in kind	-	-
Employer's National Insurance costs	-	-
Pension costs	-	-
<b>Total staff costs</b>	-	-

**7.2 Average number of full-time equivalent employees in the year**

The parts of the charity in which the employees work	This year Number	Last year Number
Fundraising	-	-
Charitable Activities	-	-
Governance	-	-
Other	-	-
<b>Total</b>	-	-

**7.3 Defined contribution pension scheme**

*Please complete if a defined contribution pension scheme is operated.*

Brief details of the scheme

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	This year £	Last year £
The costs of the scheme to the charity for the year		
The amount of any contributions outstanding at the year end		
The amount of any contributions prepaid at the year end		

<b>Section C</b>	<b>Notes to the accounts</b>	<b>(cont)</b>
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**Note 8 Grantmaking**

*Please complete this note if the charity made any grants or donations which in aggregate form a material part of the charitable activities undertaken.*

**8.1 Total value of grants**

Purpose for which grants made	Grants to institutions Total amount £	Grants to individuals Total amount £
	-	-
	-	-
	-	-
	-	-
	-	-
	-	-
	-	-
<b>Total</b>	-	-

**8.1 Grantmaking costs**

*If the charity's accounts are prepared on the "activity basis" please give details of any support cost associated with grantmaking. Please enter "Nil" if the charity does not identify and/or allocate support costs.*

Support costs of grantmaking

£

**8.3 Grants made to institutions**

*If the charity has made grants to particular institutions that are material in the context of its grantmaking please give details of the institution supported, purpose of the grant and total paid to each institution listed. Sufficient information should be given to provide a reasonable understanding of the range of institutions supported.*

Names of institutions	Purpose	Total amount of grants paid £
		-
		-
		-
		-
		-
		-
		-
		-
		-
		-
<b>Total grants to institutions</b>		-

**Section C**
**Notes to the accounts**
**(cont)**
**Note 9 Tangible fixed assets**
*Please complete this note if the charity has any tangible fixed assets*
**9.1 Cost or valuation**

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Payments on account and assets under construction	Total
	£	£	£	£	£	£
Balance brought forward	-	-	-	-	-	-
Additions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers *	-	-	-	-	-	-
Balance carried forward	-	-	-	-	-	-

**9.2 Accumulated depreciation and impairment provisions**

<b>**Basis</b>	SL or RB	SL or RB	SL or RB	SL or RB	SL or RB
<b>** Rate</b>					

Balance brought forward	-	-	-	-	-	-
Depreciation charge for year	-	-	-	-	-	-
Impairment provisions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers*	-	-	-	-	-	-
Balance carried forward	-	-	-	-	-	-

**9.3 Net book value**

Brought forward	-	-	-	-	-	-
Carried forward	-	-	-	-	-	-

**9.4 Revaluation**
*If any fixed assets have been revalued please give details of the valuer and method of valuation*

--

\* The "transfers" row is for movements between fixed asset categories.

\*\* Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

<b>Section C</b>	<b>Notes to the accounts</b>	<b>(cont)</b>
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**Note 10 Investment assets**

*Please complete this note if the charity has any investment assets.*

**10.1 Fixed assets investments**

	£
Carrying (market) value at beginning of year	-
<b>Add:</b> additions to investments at cost	-
<b>Less:</b> disposals at carrying value	-
<b>Add/(deduct):</b> net gain/(loss) on revaluation	-
Carrying (market) value at end of year	-

*Please provide below:*

**10.2 A breakdown of the market values of investments shown above agreeing with the balance sheet row B03.**

**10.3 A breakdown of the income from investments agreeing with SOFA row S03.**

**Analysis of investments**

	10.2 Market value at year end  £	10.3 Income from investments for the year  £
<b>Investment properties</b>	-	-
<b>Investments listed on a recognised stock exchange or held in common investment funds, open ended investment companies, unit trusts or other collective investment schemes</b>	-	-
<b>Investments in subsidiary or connected undertakings and companies</b>	-	-
<b>Securities not listed on a recognised Stock Exchange</b>	-	-
<b>Cash held as part of the investment portfolio</b>	-	-
<b>Other investments</b>	-	-
<b>Total</b>	-	-

**10.4 Material investment holdings**

If any single investment is material in terms of its value (for example represents more than 5 per cent of the value of the charity's total investments) please provide details.

<b>Investment held</b>	
<b>Market Value</b>	

**Section C****Notes to the accounts****(cont)****Note 11 Debtors and prepayments**

*Please complete this note if the charity has any debtors or prepayments.*

**Analysis of debtors**

Trade debtors

Amounts due from subsidiary and associated undertakings

Other debtors

Prepayments and accrued income

**Total**

Amounts falling due within one year		Amounts falling due after more than one year	
This year £	Last year £	This year £	Last year £
-	600	-	-
-	-	-	-
-	-	-	-
695	9	-	-
695	609	-	-

**Note 12 Creditors and accruals**

*Please complete this note if the charity has any creditors or accruals.*

**12.1 Analysis of creditors**

Loans and overdrafts

Trade creditors

Amounts due to subsidiary and associated undertakings

Other creditors

Accruals and deferred income

**Total**

Amounts falling due within one year		Amounts falling due after more than one year	
This year £	Last year £	This year £	Last year £
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
300	300	-	-
300	300	-	-

**12.2 Security over assets**

*If any loan, overdraft or other creditor holds a charge or other security over any assets of the charity please provide details.*

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Section C	Notes to the accounts	(cont)
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**Note 13**                      **Endowment and restricted income funds**

*Please complete this section if the charity has any endowment or restricted income funds.*

**13.1 Funds held**

Please give a brief description of any of the following type of funds held by the charity:

- permanent endowment funds (PE);
- expendable endowment funds (EE); and
- restricted income funds, including special trusts, of the charity (R).

Fund Name	Type PE, EE or R	Purpose and Restrictions
Christmas for Kids's Tour Fund	R	Grants for Christmas for Kids's Touring Productions

**13.2 Movements of major funds**

*Please give details of the movements of the major funds summarised in the restricted and endowment columns of the Statement of Financial Activities.*

Fund names	Fund balances brought forward £	Incoming resources £	Outgoing resources £	Transfers £	Gains and losses £	Fund balances carried forward £
Christmas for Kids's Tour Fund	-	33,915	- 33,915	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
<b>Total Funds</b>	-	33,915	- 33,915	-	-	-

**13.3 Transfers between funds**

*Please give details of any transfers between funds.*

From Fund (Name)	To Fund (Name)	Reason	Amount



## Note 14 Transactions with related parties

*If the charity has any transactions with related parties (other than the trustee expenses explained in note 6) details of such transactions should be provided in this note. If there are no transactions to report, please enter "None" in the relevant boxes.*

### 14.1 Remuneration and benefits

*Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee or other related parties by the charity or any institution or company connected with it.*

Name of trustee or connected party	Legal authority (eg order, governing document)	Amounts paid or benefit value	
		This year £	Last year £
Claire Sundin	invoice	8,215	5,519
Sue Appleby	invoice	7,164	4,317
Gareth Tempest	invoice	650	950

### 14.2 Loans

*Please give details of and amounts owing to or from the charity's trustees or other related parties by the charity at the year end.*

	Name of trustee or connected party	Legal authority	Amount owing	
			This year £	Last year £
Due to trustees and related parties			None	None
Due from trustees and related parties			None	None

### 14.3 Other transaction(s) with trustees or related parties

*Please give details of any transaction undertaken by (or on behalf of) the charity in which a trustee or related party has a material interest.*

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	This year £	Last year £

<b>Note 15</b>	<b>Additional Disclosures</b>
<b>The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.</b>	

# Christmas for Kids

## FINANCIAL ACTIVITIES

6 April, 2019 - 5 April, 2020

	TOTAL
Income	
Donations	
Unrestricted Funds Donations	23,879.57
<b>Total Donations</b>	<b>23,879.57</b>
Grants	
Restricted Funds Grants	33,915.00
<b>Total Grants</b>	<b>33,915.00</b>
Shows Income	
Hospital Shows Income	1,800.00
Public Shows Income	364.81
<b>Total Shows Income</b>	<b>2,164.81</b>
Uncategorised Income	0.01
<b>Total Income</b>	<b>£59,959.39</b>
<b>TOTAL</b>	<b>£59,959.39</b>
Expenditures	
Accountancy	663.60
Advertising/Promotional	123.23
Conferences & Training	
Tour Actor Training	153.00
<b>Total Conferences &amp; Training</b>	<b>153.00</b>
Costume	
Tour Costume	178.86
<b>Total Costume</b>	<b>178.86</b>
Entertainment & Gifts	251.24
Equipment and Materials	
General Equipment and Materials	139.49
Hospital Shows Equipment and Materials	116.41
Tour Equipment & Materials	1,096.32
<b>Total Equipment and Materials</b>	<b>1,352.22</b>
Fundraising Costs	244.22
Premises Costs	
Tour Rehearsal Space Rental	84.00
<b>Total Premises Costs</b>	<b>84.00</b>
Printing, Postage & Stationary	98.85
Research & Development	550.00
Sub Contractors	
Communications	2,636.00
Finance Admin	3,680.00
Fundraising Admin	5,349.50
General Admin	2,659.00
Hospital Shows Actor Wages	1,105.00
Hospital Shows Admin	650.00
Parties & Schools Admin	75.00
Tour Actor Wages	18,275.00
Tour Admin	3,913.00

# Christmas for Kids

## FINANCIAL ACTIVITIES

6 April, 2019 - 5 April, 2020

	TOTAL
Tour Rehearsal Fees	8,100.00
Tour Subcontractors/Fees	5,050.00
<b>Total Sub Contractors</b>	<b>51,492.50</b>
Tour Insurance	166.29
Travel, Accommodation & Subsistence	
Ad hoc subsistence	166.35
Admin Travel	69.50
Tour Accommodation	2,242.35
Tour Food Per Day	618.86
Tour Per Diems	885.00
Tour Travel	2,754.29
<b>Total Travel, Accommodation &amp; Subsistence</b>	<b>6,736.35</b>
Uncategorised Expenditure	0.00
<b>Total Expenditures</b>	<b>£62,094.36</b>
NET OPERATING INCOME	<b>£ -2,134.97</b>
Other Income	
Interest earned	1.78
<b>Total Other Income</b>	<b>£1.78</b>
NET OTHER INCOME	<b>£1.78</b>
NET INCOME/(EXPENDITURE)	<b>£ -2,133.19</b>

# Christmas for Kids

## BALANCE SHEET

As of April 5, 2020

	TOTAL
Fixed Asset	
<b>Total Fixed Asset</b>	
Cash at bank and in hand	
Reserve Fund	11,001.78
Treasurers Account (6468)	31,772.95
<b>Total Cash at bank and in hand</b>	<b>£42,774.73</b>
Debtors	
Debtors	0.00
<b>Total Debtors</b>	<b>£0.00</b>
Current Assets	
Prepaid Expenditures	694.94
<b>Total Current Assets</b>	<b>£694.94</b>
<b>NET CURRENT ASSETS</b>	<b>£43,469.67</b>
Creditors: amounts falling due within one year	
Current Liabilities	
Accruals	300.00
<b>Total Current Liabilities</b>	<b>£300.00</b>
<b>Total Creditors: amounts falling due within one year</b>	<b>£300.00</b>
<b>NET CURRENT ASSETS (LIABILITIES)</b>	<b>£43,169.67</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	<b>£43,169.67</b>
<b>TOTAL NET ASSETS (LIABILITIES)</b>	<b>£43,169.67</b>
Charity funds	
Retained Earnings	42,774.73
Surplus/(Deficit)	394.94
<b>Total Charity funds</b>	<b>£43,169.67</b>

**Christmas For Kids  
114 PAXTON ROAD  
LONDON SE23 2QH**

**Independent examiner's report to the trustees of Christmas For Kids.**

I report to the trustees on my examination of the accounts of Christmas For Kids (the Trust) for the year ended 05 April 2020.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Jane Hermiston

Relevant professional qualification or membership of professional bodies (if any): CPA

Australia membership number: 9356934

Address: 22B Enderby Street, SE10 9PF

Date: 19/01/2021