

Pitsmoor Adventure Playground

(Registered Charity No. 1156611)

Financial statements for the year ended 31 March 2020

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Pitsmoor Adventure Playground

Legal Information

Trustees

Yanina Koszalinski	Chair
Laura Watkins	Treasurer
Alan Hancock	
Sonam Nawaz	
Jill Portman	
Julia Sexton	
Nawel Obeid	
Nikki Railton	

Registered Charity number

1156611

Registered office

C/o 122 Burngreave Road
Sheffield
S3 9DE

Independent examiner

Craig Williamson
White Rose Accounting for Charities
The Ghyll
Threapland
Aspatria
CA7 2EL

Bank

The Co-operative Bank
PO Box 250
Skelmersdale
WN8 6WT

Pitsmoor Adventure Playground

Trustees' report

The Trustees present their annual report and financial statements for the year ended 31 March 2020 which are also prepared to meet the requirements for a trustees' report and accounts for the Charities Act purposes.

The financial statements comply with the Charities Act 2011, the Constitution and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards for Smaller Entities.

Structure, governance and management

Pitsmoor Adventure Playground is a Charitable Incorporated Organisation (CIO) formed on 10th April 2014. Our governing document is our constitution, a CIO foundation model in which trustees are the only voting members of the charity. The initial trustees were appointed at the foundation of the charity, with additional trustees appointed by the Board of Trustees as required during the course of the year.

In usual circumstances Trustees meet at least monthly and are responsible for the strategic direction and policy of the playground. At the end of the 2019/20 financial year there were 8 trustees of the charity. Day to day management and responsibility for all playground activities is delegated to the Playground Manager, Patrick Meleady, and Finance and Funding Manager, Fran Belbin, who are responsible for ensuring that playground activities are delivered safely and effectively with due regard to the welfare of playground users, staff and volunteers, and are compliant with the relevant legal and financial requirements.

Reserves Policy

Pitsmoor Adventure Playground's general policy is to maintain unrestricted reserves equivalent to a minimum of three months' running costs in order to bridge any funding gaps that may arise. At the end of 2018/19 our unrestricted reserves were £15,834, below the level set in our policy, though a significant increase from 2017/18. While we have not yet achieved our stated target of £30,000 in reserves, we have continued to make steady progress towards this target, with unrestricted reserves in 2019/20 standing at £24,918. This has been achieved largely through generating unrestricted income through services and contracts, totalling £41,522 in 2019/20.

As turnover has increased through rising staff costs, we have increased our target reserves for the end of 2020/21 to £35,000. With core funding assured through grants from The National Lottery Community Fund and BBC Children in Need in the 2020/21 financial year, and other grants and contracts secured for additional work, we are in a good position to achieve this target by the end of the year.

Financial review

In 2019/20 our most significant funders have been BBC Children in Need and The National Lottery Community Fund. A grant from South Yorkshire Fire and Rescue came to an end, and we also received funding from the Graves Trust and South Yorkshire Community Foundation.

Total restricted income in 2019/20 was £107,679 (in addition to £57,309 brought forward from 2018/19), with £28,050 carried forward to 2020/21.

Unrestricted income, as above, totalled £41,522, a significant increase on previous years. These funds were generated through activities including contract delivery (Holiday Hunger, Big Clean Up and Welcome to Sheffield) and through work that playground staff members carried out on external projects (Highfields Adventure Playground, Sheffield Youth – Neighbourhoods and Communities and consultation work on behalf of Voluntary Action Sheffield/Violence Reduction Unit).

Through successful contract delivery we have established ourselves as a preferred sub-contractor for work related to children and young people and community development in North East Sheffield, delivering services for SOAR Community and Sheffield City Council, and have formed strong partnerships to deliver service level agreements with partners including Sharrow Community Forum, Manor and Castle Development Trust and Voluntary Action Sheffield. While we continue to fund core costs through charitable grants, these relationships have allowed us to decrease our reliance on grant funding overall.

Pitsmoor Adventure Playground

Trustees' report

Public benefit statement

The trustees regularly give due consideration to the Charity Commission's guidance in deciding what activities they should undertake, by reviewing the needs of their beneficiaries, ensuring the service is fully inclusive and that no detriment or harm arises from the organisation carrying out its activities.

Achievements and performance

This has been our sixth year of independent operation and we have continued to provide a vital service and safe haven to some of the most disadvantaged and vulnerable children in the city across five sessions per week of adventure play activity.

The majority of the year's activities took place before lockdown due to COVID-19 in March 2020.

Alongside our regular play sessions, we hosted lots of celebration events, including St David's Day, International Women's Day, St Patrick's Day, International Roma Day, May Day, Eid, the Great Get Together; Yorkshire Day, National Play Day, the National Lottery's 25th anniversary, Halloween, St Mikolas Day, Christmas, Chinese New Year and Valentine's Day. Our ever popular summer programme included what has become an annual street party involving local neighbours.

New activities included workshops on e-textiles, music and using tools for woodworking; an *I'm a Celebrity Let Me Out of Here* event where children invented their own bushtucker trials (as well as a previously successful *Great British Bake Off*); the Big Soup Share; a Bollywood event; and a "silent bonfire" event in the City Centre, in collaboration with the University of Sheffield School of Architecture. Working with a local parent we put on an "Africa Day", a very popular event to celebrate the food and culture of Africa.

The architecture students have been carrying out a live project and a studio project on the playground, looking at refurbishment of the playground building and a loose parts area. We successfully fund-raised for a container and the materials to build a platform for the loose parts area, which is now complete. We have also raised funds for building refurbishment which will be a major project in 2020/21.

Other groups we have worked with include the Royal Horticultural Society who worked with us to build some raised beds; PifPaf theatre who brought their TOAST experience, involving mobile cooking and story telling, to the playground; Woodthorpe TARA who visited during our summer programme; and the Friends of Burngreave Cemetery who helped us to organise the Great Get Together and Big Soup Share events.

We have continued to engage children with people and places outside the playground. Children, volunteers and staff were amongst the recipients of Burngreave Community Awards; children have also taken part in visits to Yorkshire Art Space, Mablethorpe, created colourful lanterns that they paraded on the Beacons Lantern Procession and took a trip to the pantomime at Christmas.

Staff also took the adventure play experience to other parts of Sheffield. We ran children's play areas at local festivals including Peace in the Park and Heeley Farm Festival, and at a Family Fun Day organised by the New Beginnings and Yorkshire Sport Foundation for refugee families in Sheffield.

Staff undertook a range of training, from the National Play Conference in Eastbourne to how to use a scythe. We partnered with Highfields Adventure Playground in Sharrow, Sheffield, and Knottingley Adventure Playground for Inspecting Your Playground training.

Related projects included the Big Clean Up in May 2019. We hired a road sweeper and involved around 50 volunteers in cleaning the local streets, making a huge difference to the look of the area. In October 2019 we began work on the Welcome to Sheffield project, hosting ESOL classes and activities to support recent arrivals to get to know the local area.

Pitsmoor Adventure Playground

Trustees' report

Achievements and performance

Two of the most memorable events were an impromptu visit from the Somaliland national football team in May 2019 and a Fun Palace at the Crucible Theatre in October 2019. We were informed that the football team would be in town only 24 hours before their arrival, but with the help of local parents managed to organise a reception for them and transport to take a group of parents and children to the friendly match between Yorkshire and Somaliland in Barnsley. We had more time to prepare for the Fun Palace, converting the foyer and outside space by the Crucible into an adventure play space.

We have continued to develop strong relationships with a range of partners across the city. We have been visited by staff from Sheffield Futures and from the Violence Reduction Unit and worked with local officers to address issues facing children and young people in our area. We have worked with a range of community anchor organisations on the Sheffield Youth – Neighbourhoods and Communities projects which aims to tackle youth exploitation through the development of more community-based youth services, with staff taking part in related training and networking events. We have worked particularly closely with Highfields Adventure Playground with a view to developing the play offer across Sheffield.

Feedback on our activities from children, parents and carers, partners, funders and other professionals who come into contact with our work is overwhelmingly positive.

While lockdown due to COVID-19 towards the very end of the financial year meant that we had to close the playground, we quickly adapted to continue to offer support to our local community and to the children and young people of the area. Another successful year has built solid foundations for our community support offer and we have been a safety net for local families in need during the COVID-19 pandemic.

Trustees responsibilities for the financial statements

Charity law requires the trustees to prepare financial statements for each financial period which show the state of affairs of the charity and of net income or expenditure of the charity for that period. In preparing those financial statements, the Trustees are required to:

- ☐ select suitable accounting policies and apply them consistently;
- ☐ make judgements and estimates that are reasonable and prudent.
- ☐ prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.
- ☐ state whether applicable accounting standards of recommended practice have been followed subject to any departures disclosed and explained in the financial statements.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable the Trustees to prepare financial statements. The Trustees are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention of fraud and other irregularities.

This report was approved by the Trustees on _____ and is signed on their behalf by:

Yanina Koszalinski
Trustee



Pitsmoor Adventure Playground

Independent Examiner's report on the Accounts of Pitsmoor Adventure Playground for the year ended 31 March 2020

I report on the accounts of the company for the year ended 31 March 2020, which are set out on pages 7 to 12.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- ☐ examine the accounts under section 145 of the 2011 Act;
- ☐ to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- ☐ to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- ☐ to keep accounting records in accordance with section 130 of the 2011 Act; and
- ☐ to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Craig Williamson
White Rose Accounting for Charities
The Ghyll
Threapland
Aspatria
CA7 2EL

Date: 14/2/2022

Pitsmoor Adventure Playground
Statement of financial activities
(incorporating the income and expenditure account)
for the year ended 31 March 2020

		Unrestricted fund	Restricted fund	Total funds 2020	Total 2019
	Notes	£	£	£	£
Income from:					
Incoming resources from generated funds:					
Donations		557	-	557	5,476
Services		41,522	-	41,522	7,837
Other income		25	-	25	75
Incoming resources from charitable activities					
Grants	2	-	107,679	107,679	129,745
Total Incoming resources		42,104	107,679	149,783	143,133
Resources on					
Charitable activities	3	33,020	136,938	169,958	126,496
Total resources expended		33,020	136,938	169,958	126,496
Net (outgoing)/incoming resources		9,084	(29,259)	(20,175)	16,637
Total funds brought forward		15,834	57,309	73,143	56,506
Total funds carried forward	9	24,918	28,050	52,968	73,143

Pitsmoor Adventure Playground
Balance Sheet
as at 31 March 2020

	2020 £	2019 £
Current Assets		
Balance at bank and cash	44,853	70,032
Debtors	8,528	3,386
Total current assets	<u>53,381</u>	<u>73,418</u>
Creditors	(413)	(275)
Net current assets	<u>52,968</u>	<u>73,143</u>
Total assets less current liabilities	<u>52,968</u>	<u>73,143</u>
Total net assets	<u>52,968</u>	<u>73,143</u>

Represented by:

Funds

Restricted income fund	28,050	57,309
Unrestricted income fund	24,918	15,834
	<u>52,968</u>	<u>73,143</u>

This report was approved by the Trustees on _____ and is signed on their behalf by:

Yanina Koszalinski

Yanina Koszalinski
Trustee

Pitsmoor Adventure Playground

Notes to the financial statements for the year ended 31 March 2020

1 Accounting Policies

(a) Basis of preparation

The Financial Statements have been prepared in accordance with the the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102), and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS102 (effective from January 2015 and updated with effect from January 2016) - (the Charities SORP (FRS102)), as modified for smaller charities.

The Charity meets the definition of a public benefit entity as defined under FRS102.

(b) Income

Grants donations and Income from charitable trading activities are recognised in full in the Statement of Financial Activities in the year in which they are received.

(c) Restricted Funds

Restricted funds are used for specific purposes as laid down by the donor. Expenditure which meets the criteria is identified to the fund together with a fair allocation of management and support costs.

(d) Unrestricted Funds

Unrestricted Funds are other income received or generated for the objects of the charity without further specified purpose and are available as general funds.

(e) Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of V.A.T. The company is not VAT registered.

Governance costs of the charity relate to the costs of running the charity such as the costs of meetings, professional costs and statutory compliance, and includes any costs which cannot be specifically identified to another expenditure classification. In the opinion of the trustees all support costs relate to charitable expenditure.

(f) Tangible Fixed Assets and Depreciation

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost of each asset over its useful life.

(g) Fund Accounting

Funds held by the charity are either restricted funds or unrestricted general funds. Unrestricted funds are funds which can be used in accordance with the charitable objects at the discretion of the trustees. Restricted funds that can only be used for a particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

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Notes to the financial statements for the year ended 31 March 2020

2 Incoming Resources from Charitable Activities

	Unrestricted fund £	Restricted fund £	Total 2020 £	Total 2019 £
Grants:				
Awards for All	-	-	-	-
The Big Lottery Fund	-	60,000	60,000	60,000
Children in Need	-	28,828	28,828	50,196
Halam FM	-	-	-	500
JG Graves Charitable trust	-	3,000	3,000	3,000
Sheffield City Council - Cohesion Fund	-	-	-	1,000
Sheffield City Council - Ward Pot	-	-	-	5,600
South Yorkshire Community Foundation	-	4,000	4,000	4,000
South Yorkshire Fire & Rescue	-	11,851	11,851	12,449
Tudor Trust	-	-	-	-
	<u>-</u>	<u>107,679</u>	<u>107,679</u>	<u>136,745</u>

3 Resources Expended

	Total 2020 £	Total 2019 £
Charitable Activities		
Staff costs	125,174	98,060
Payroll Fees	1,422	849
Staff Travel and Training	4,328	3,098
Other Staff Expenses	861	408
Volunteer Expenses	2,091	1,348
Building Repairs and Maintenance	1,204	1,071
Premises	3,220	2,437
Playground and Activities	4,143	1,871
Playground Repairs and Maintenance	5,721	5,353
Play Materials	828	1,284
Other Play and Activity Costs	3,534	2,937
Insurance	2,716	2,521
Professional fees and Accounting	9,341	1,315
Postage and Stationery	57	1,046
Telephone and Internet	541	811
Van expenses	4,632	-
Other Expenses	145	2,087
	<u>169,958</u>	<u>126,496</u>

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Notes to the financial statements (cont'd) for the year ended 31 March 2020

4 Details of certain items of expenditure

	Total 2020 £	Total 2019 £
The surplus for the year is stated after charging: Independent examiner's fees	<u>275</u>	<u>275</u>

Directors did not receive any payments or expense reimbursements either this year or last.

5 Staff costs

	Total 2020 £	Total 2019 £
Gross wages	121,426	89,414
Employer's national insurance costs	<u>3,748</u>	<u>2,874</u>
	<u>125,174</u>	<u>92,288</u>

The average number of employees was 8

Directors were not remunerated during the year, nor were they re-imbursed for any expenses

6 Debtors (all due within one year)

	Total 2020 £	Total 2019 £
Trade debtors	<u>8,528</u>	<u>3,386</u>
	<u>8,528</u>	<u>3,386</u>

7 Creditors and accruals

	Total 2020 £	Total 2019 £
Accruals	<u>413</u>	<u>275</u>
	<u>413</u>	<u>275</u>

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Notes to the financial statements (cont'd) for the year ended 31 March 2020

8 Transactions with related parties

There were no transactions with related parties, either this year or last.

9 Restricted funds

	1 April 2019	Incoming	Outgoing	31 March 2020
	£	£	£	£
Awards for All	-			-
The Big Lottery Fund	40,307	60,000	(76,024)	24,283
Children in Need	10,257	28,828	(35,596)	3,489
JG Graves Charitable trust	-	3,000	(3,000)	-
Sheffield City Council - Ward Pot	6,539	-	(6,342)	197
South Yorkshire Community Foundation	-	4,000	(3,919)	81
South Yorkshire Fire & Rescue	206	11,851	(12,057)	-
	<u>57,309</u>	<u>107,679</u>	<u>(136,938)</u>	<u>28,050</u>