

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1st	April	2019		31st	March	2020

Section A

Reference and administration details

Charity name 293rd Birmingham (St Faith and St Laurence) Scout Group

Other names charity is known by N/A

Registered charity number 503303

Charity's principal address The Scout Hut

Hampton Court Road, Harborne

Birmingham

Postcode

B17 9AE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stuart Litchfield	Group Executive Chair		Group Executive Committee
2	Catharine McArdle	Treasurer		
3	Katie West	Secretary		
4	Emma Cawsey	Beaver Section Leader		
5	Matthew Cawsey	Cub Section Leader		
6	Kevin Payne	Scout Section Leader		
7	Thomas McArdle	Group Scout Leader		
8	Paul Faulkner	Assistant GSL		
9	Graham Howard			
10	Stephen Noble	Assistant CSL		
11	Bob Amatt	Assistant SL		
12	Malcolm Adey	District Training Adviser		
13				
14				

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	The Group's governing documents are those of the The Scout Association constitution. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees
- the charity's organisational structure and any wider network with which the charity works
- relationship with any related parties
- trustees' consideration of major risks and the system and procedures to manage them.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every three months.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:
The maintenance of Group property.

The raising of funds and the administration of Group finance

The insurance of persons, property and equipment.

Group public occasions.

Assisting in the recruitment of leaders and other adult support.

Appointing any sub committees that may be required

Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policy to ensure that insurable risks are covered.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co- operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors - learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.



**293rd Birmingham
St Faith and St Laurence**

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Summary of activities

Review of the year

Looking back over the last twelve months St Faith & St Laurence Scout group has had 24 Beavers, 36 Cubs and 21 Scouts a total of 81 members with a waiting list (to join the Beaver section) of 44.

We have a team of 19 volunteers delivering a balanced programme of activities to engage, support and help with their personal development. The Scout group leaders have all received mandatory training in the basic areas of safeguarding, safety, GDPR and first aid to help in delivery of the programme.

Our values are integrity, respect, care, belief and co-operation. Highlights from our programme which has been designed to promote these values include:

- A visit to fire station
- A working visit to garden allotments
- Camping events indoor and outdoor
- Badge work
- Samba drumming event
- Visit to a care home to entertain the residents
- Liaison activities with representatives from significant faith groups represented in our community
- Church parade
- International cooking
- Numerous physical and well-being activities

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Financial review

Brief statement of the charity's policy on reserves

Reserves policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £7,200.

Further financial review details

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising)
- how expenditure has supported the key objectives of the charity
- investment policy and objectives including any ethical investment policy adopted.

Investment Policy


The Group's Income and Expenditure is small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low-risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

Section E Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	STUART LITCHFIELD	
Position (for example Secretary, Chair, etc.)	EXEC CHAIR	
Date	23/01/21	

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Date of last review: January 2021

Date of next review: April 2023

Signed: *Stuart Litchfield* STUART LITCHFIELD
Position: CHAIR EXEC COMMITTEE
Date: 23/01/21

Birmingham Scout Association, Rea Valley District – St Faith & St Laurence Scout Troop 293rd Birmingham

Group Scout Leader: Tom McArdle 209b Balden Road, Harborne, Birmingham B32 2ES Tel: +44(0)121 420 1052. Mobile 07807 948195

e-mail: thomas_mcardle@icloud.com

Scout Leader: Kevin Payne 62 Hampton Court Rd, Harborne, Birmingham B17 9AE Tel: +44(0)121 427 8203. Mobile 07767 402365

e-mail: kevkevpayne@gmail.com

Assistant Scout Leader: Bob Amatt 4 Ridgacre Lane, Quinton, Birmingham B32 1ES Tel: +44(0)121 422 3891. Mobile 07736 362110

e-mail: bob.amatt@talktalk.net

Patron HM The Queen **President** HRH The Duke of Kent **Founder** Robert Baden-Powell OM **Chief Scout** Bear Grylls

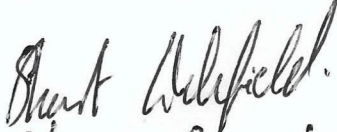
Incorporated by the Royal Charter Charity No 524566

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Date of last review: January 2021

Date of next review: April 2023

Signed:  STUART LITCHFIELD
Position: Chair Executive Committee
Date: 23/01/21

Birmingham Scout Association, Rea Valley District – St Faith & St Laurence Scout Troop 293rd Birmingham

Group Scout Leader: Tom McArdle 209b Balden Road, Harborne, Birmingham B32 2ES Tel: +44(0)121 420 1052. Mobile 07807 948195

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Patron HM The Queen **President** HRH The Duke of Kent **Founder** Robert Baden-Powell OM **Chief Scout** Bear Grylls

Incorporated by the Royal Charter Charity No 524566

St Faith & St Laurence Scout Group			
Group Account 1st April 2019 to 31st March 2020			
Bank Balance at 1st April 2019	£ 21,058.47		
INCOME		EXPENDITURE	
100 Club membership fees	£ 1,628.00	100 Club Prize Money	£ 990.00
Little Fishers Rent	£ 5,112.00	Birmingham City Council Tax	£ 357.84
Hurricane Explorer Unit Rent	£ 85.00	General Hut Maintenance and items	£ 125.81
Little Fishers Electricity Fees	£ 2,096.95	Water Rates	£ 411.28
Little Fishers Water Fees	£ 374.87	Electricity Supply	£ 2,301.37
Unity Insurance claim settlement	£ 20,191.64	Building & Contents Insurance	£ 1,374.30
Cub Pack Funds Transfer	£ 6,000.00	100 Club Administration	£ 35.04
Scout Troop Account	£ 2,313.14	Floor Balance Payment to Perfect Timber	£ 9,616.82
Cub Pack Account	£ 5,435.48	Group Equipment	£ 350.68
Beaver Lodge Account	£ 1,665.71	New Carpets & Office Furniture	£ 1,302.46
		Garden Services (Hedge Cutting)	£ 160.00
		Hut Re-Decoration	£ 1,864.42
		Sundries (Accident Book)	£ 5.25
		Garage Service - Group Trailer	£ 128.23
		Leader Training - First Aid Course	£ 202.00
Total Income	£ 44,902.79	Total Expenditure	£ 19,225.50
Income minus Expenditure	£ 25,677.29		
Opening Balance 1st April 2019	£ 21,058.47		
Group Balance at 31st March 2020	£ 46,735.76		
Signed <i>C.M. McArdle</i> Treasurer (Catharine McArdle)		Signed <i>Thomas Litchfield</i> GSL (Tom McArdle)	
Signed <i>Stuart Litchfield</i> Chairman (Stuart Litchfield)		Signed <i>L. McAdam</i> Scrutineer (Mrs L. McAdam)	