



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	04	2019		31	03	2020

## Section A Reference and administration details

Charity name

Great Kingshill Village Hall

Other names charity is known by

Registered charity number (if any) 300267

Charity's principal address

Missenden Road

Great Kingshill

Postcode

HP15 6DW

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Peter Jackling	Chairman		
2	Anna Young	Treasurer		
3	Jill Jackling	Secretary		
4	Carol Sammut	Bookings Secretary		
5	David Davies			
6	Terry Williams			
7	Harry Dobson			
8	David Jarman		1/4/19 – 22/10/19	
9	John Holwill			
10	Shirley Challis		2/6/19 onwards	
11	Keir Ayling		9/3/20 onwards	
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Up to 12 elected by AGM vote, up to 8 appointed by local organisations

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The provision and maintenance of a village hall for the use of the inhabitants of Great Kingshill and neighbourhood thereof without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

- ☐ Meetings for local organisations e.g. badminton, keep fit, karate, table tennis
- ☐ Coffee mornings
- ☐ Local children's parties
- ☐ Functions

The Trustees of Great Kingshill Village Hall have had regard to the guidance issued by the Charity Commission on public benefit.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

- Provision of a valuable resource for members of the community, giving hire of a local venue at an affordable cost.
- A full programme of bookings which ensures that the Hall is used for a wide range of activities throughout the year
- Planning for kitchen refurbishment, and successful application for associated grants
- Ongoing maintenance to ensure the hall is fit for purpose

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The Village Hall maintains sufficient reserves in order to cover a fall in income, unplanned repairs or maintenance and replacement of equipment. This is held in a deposit account.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

Signature(s) *P. Jackling*

Full name(s) Peter Jackling

Position (eg Secretary, Chair, etc) Chair

Date 23/11/2020



Charity Name <b>GREAT KINGSHILL VILLAGE HALL</b>	No (if any) <b>300267</b>
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## Receipts and payments accounts

**CC16a**

For the period from	Period start date 01/04/2019	To	Period end date 31/03/2020
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Hire of hall - regular	16,151	-	-	16,151	13,147
Hire of hall - casual	6,564	-	-	6,564	6,369
Donations & grants	11,141	-	-	11,141	4,764
Equipment hire	40	-	-	40	65
Investment income	24	-	-	24	12
Fundraising	1,040	-	-	1,040	982
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>34,960</b>	<b>-</b>	<b>-</b>	<b>34,960</b>	<b>25,339</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>34,960</b>	<b>-</b>	<b>-</b>	<b>34,960</b>	<b>25,339</b>
<b>A3 Payments</b>					
Lighting and heating	2,389	-	-	2,389	3,499
Rates and water	721	-	-	721	396
Caretaker	5,039	-	-	5,039	4,965
Cleaning and waste	2,107	-	-	2,107	2,089
Maintenance and upkeep	2,508	-	-	2,508	4,022
Insurance	1,307	-	-	1,307	1,188
Property improvements	-	-	-	-	6,517
Administration	376	-	-	376	336
Wifi and broadband	338	-	-	338	338
Sundries	358	-	-	358	518
<b>Sub total</b>	<b>15,143</b>	<b>-</b>	<b>-</b>	<b>15,143</b>	<b>23,868</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>15,143</b>	<b>-</b>	<b>-</b>	<b>15,143</b>	<b>23,868</b>
<b>Net of receipts/(payments)</b>	<b>19,817</b>	<b>-</b>	<b>-</b>	<b>19,817</b>	<b>1,471</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>18,750</b>	<b>-</b>	<b>-</b>	<b>18,750</b>	<b>17,279</b>
<b>Cash funds this year end</b>	<b>38,567</b>	<b>-</b>	<b>-</b>	<b>38,567</b>	<b>18,750</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current account	25,369	-	-
	Deposit account	13,198	-	-
		-	-	-
	<b>Total cash funds</b>	<b>38,567</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	A Young	Anna Young	23/11/2020	





Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Great Kingshill Village Hall

On accounts for the year  
ended

31<sup>st</sup> March 2020

Charity no  
(if any) 300267

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2020**.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent  
examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

*Sharon Ridden*

Date:

25.1.2021

Name:

SHARON RIDDEN

Relevant professional  
qualification(s) or body  
(if any):

Address:

THE LEADENS LOWER ROAD  
WOOSLEY ROW  
BUCKS HP27 0PE