

Registered as a Charity in England and Wales No 1162687
Registered as a Charity in Scotland No. SC046208



THE FRIENDS OF THE UNION CHAIN BRIDGE
in the parishes of Horncliffe (England) and Hutton (Scotland)

**TRUSTEES' REPORT AND
FINANCIAL STATEMENT
FOR THE FINANCIAL YEAR ENDED
31st MARCH 2020**

J F Hamilton, Honorary Treasurer
E O Cawthorn, Honorary Secretary

The Friends of the Union Chain Bridge is a Charitable Incorporated Organisation constituted under the Charities Act 2011



TRUST INFORMATION

Registered Address

Chain Bridge House, Horncliffe, Berwick-upon-Tweed TD15 2XT

Registered Charity Numbers

1162687 (England and Wales) SC046208 (Scotland)

Trustees

The Trustees who served during the period are listed below:

Martha Veronica ANDREWS

Christopher BAGLEE (from July 8th 2020)

Robert Phillip BULLING (to 31st December 2019)

Edward Oates CAWTHORN

Thomas William COCKBURN

John Francis Hamilton (from February 6th 2020)

Georgina Jean HOME ROBERTSON

John David Nicholas HOME ROBERTSON

Robert Thomas de Plumpton HUNTER

Stephen Kenwyn JONES

Alexander James McGREGOR (Appointed by Hutton and Paxton Community Council)

David John OSMAN

David A WALKER (Appointed by Horncliffe Parish Council)

Chairman and Trustee

Robert T de P Hunter

Honorary Treasurer and Trustee

John F Hamilton

1 Woodside Park

Horncliffe

Berwick-upon-Tweed

TD15 2XH

Honorary Secretary and Trustee

Edward O Cawthorn

Chain Bridge House

Horncliffe

Berwick-upon-Tweed

TD15 2XT

Bankers

Barclays Bank plc

Edinburgh Princes Street Branch

Independent Examiner

J H Greenwood & Company

Ava Lodge, Castle Terrace.

Berwick-upon-Tweed

TD15 1NP

TRUSTEES' REPORT FOR THE FINANCIAL YEAR ENDED 31st MARCH 2020

The Trustees present their Report and Financial Statement for the financial year ended 31st March 2020.

The provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (March 2005) amended 2008, is used in preparing this Annual Report and Financial Statement, so far as it is applicable to the Trust's circumstances.

Constitution

The Friends of the Union Chain Bridge is a Charity registered in England and Wales and in Scotland and constituted as a Charitable Incorporated Organisation (CIO) under a Constitution dated the 4th May 2015. The conversion of the charitable trust into a CIO was approved at an Extraordinary General Meeting of the members of the Charity held in the Village Hall, Paxton on the 29th January 2015.

The Objects of the Charitable Trust

The objects of the Trust are:

1. To promote for the benefit of the public the conservation, protection and improvement of the physical, natural and man-made environment by promoting the historical and architectural heritage of the Union Chain Bridge ("the Bridge") in the parishes of Horncliffe, Northumberland, England and Hutton, Berwickshire, Scotland and of the natural environment in which the Bridge is situated.
2. To advance the education of the public, in particular in relation to the history and architecture of the heritage of the Bridge by developing public interest in the architecture, history and heritage of the Bridge by means of publications, public lectures and exhibitions and co-operation with schools and other educational establishments and other bodies and societies.

All the activities of the Trust to date have been in full accordance with the objects of the Charity.

Statement of Trustees' Responsibilities

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation

It will be appreciated that, as the Charity is, as yet, without investments and/or investment income, the financial statement set out on page 5 is basic and that the majority of the methods and principles set out in the SORP are as yet inapplicable to the Charity's accounts.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011 (England and Wales) and the Charities and Trustee Investment (Scotland) 2005 Act and Regulations 2008 made under those Acts and the provisions of the Charity's Constitution dated 4th May 2015. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Investment Policy

The Constitution allows the Trustees to invest funds in any investment they think fit, in their absolute discretion. To date, they have not exercised their power to invest funds.

Risk Review

In September 2015, the Trustees undertook an initial Risk Review; they intend to conduct a basic and detailed review of the major risks to which the Trust is, or is likely to be exposed and of the systems and checks to mitigate such risks arising from financial management. Investments, contracts etc, Trust property and the loss of services of Trust officers either temporarily or permanently. The Trustees intend that a further review will be conducted within the next year and that reviews will be undertaken on a regular basis.

Public Benefit

By considering the operation, achievements and performance and the finances of the Charity, the Trustees are satisfied that public benefit has been provided in accordance with the Charities Act 2011 and the Charities and Trustee Investment (Scotland) 2005 Act and the guidance provided by the Charity Commissioners and the Office of the Scottish Charity Regulator.

Meetings

The Trustees meet in accordance with a meeting calendar; they met during the year under review on a monthly cycle with additional meetings arranged as required. Their business is conducted in accordance with the Charity's Constitution. There is no formal committee structure but *ad hoc* committees and working groups are appointed from time to time to deal with specific aspects of business delegated to them. The vast majority of business, however, is dealt with by the full trustee body.

Review of Progress and Achievements for the Year ended 31st March 2020

In the Review for the year ended 31st March 2019 the Trustees reported the success of the Stage 1 bid to the Heritage Lottery Fund by the Partnership of which the Charity is a member (together with Northumberland County Council (the lead partner), Scottish Borders Council and Museums Northumberland (formerly referred to as the Woodhorn Charitable Trust)) for grant aid to enable the Partnership to develop a substantial bid for a full restoration and outreach programme. The Stage 1 grant of £360,000 (which carried with it no guarantee of Stage 2 success) was used to continue in-house and private sector structural and architectural conservation survey work and to employ consultants to prepare comprehensive proposals for the on-site interpretation of the Bridge and an educational outreach programme throughout north Northumberland and the Borders, under the auspices of Museums Northumberland.

As part of the major fund-raising requirement to meet the total anticipated project costs of over £7m, the Trustees took forward their informal commitment (reported last year) to raise funding of £250,000 towards the heritage elements of the project and, during the course of the year, made substantial progress towards meeting this target, with significant grant assistance from the Fallago Environment Fund, the Scottish Landfill Communities Fund, the Catherine Cookson Charitable Trust and SSE's Scottish Borders Sustainable Development Fund as well as the commitment of a large donation from an anonymous benefactor.

While the stage 2 Partnership bid was expected to be submitted to the now-renamed National Lottery Heritage Fund (NLHF) by March 31st, the submission was delayed until May 2019. However, in early September the future of the Bridge was virtually secured by the award of a grant of £3.14m from the NLHF to allow a major programme of repairs and refurbishment to start in 2020. The successful outcome also meant that a comprehensive programme of community engagement and education activities would be undertaken throughout the Borders and north Northumberland area, designed to celebrate and explore the Bridge's historical and engineering importance, with the added potential of boosting local tourism. The success was celebrated on the 18th September 2019 with a visit to the Bridge by HRH The Duke of Gloucester.

On the 26th July 2019, exactly 200 years to the day, the Friends commemorated the laying of the Bridge foundation stone by organising a ceremony at Horncliffe House. The specially commissioned new Stone, supplied by local stonemasons and carvers, Hutton Stone, was unveiled by our joint patron, Brian Whittle and blessed by Alistair Birkett of Paxton. It is on display at Berwick Visitor Centre pending completion of the restoration, when it is likely to be fixed permanently in the close vicinity of the Bridge.

In addition to their role as a community-based supporter of the two local authorities in their project to restore the Bridge to a full state of repair to guarantee its continuing existence for a further 120 years, it is a principal function of the Friends to promote and publicise the Bridge's unique engineering, architectural and historic heritage both locally and further afield, nationally and internationally. To continue to maintain the profile of the Bridge and the restoration project, the Trustees, Friends and supporters have secured publicity through various media, including television and radio, local and national press and periodicals and talks and presentations to local organisations.

For the sixth successive year, the Charity participated in Heritage Open Days on the 14th and 15th September 2019, with an information booth on the Northumberland side, attracting considerable

interest from visitors. Other promotional media include the Charity's website, a Facebook page and an Instagram page; the visitor leaflet is distributed to information centres and holiday establishments; and the membership newsletter, *A View from the Bridge*, circulates quarterly.

Membership of the Charity, at the end of March, stood at over 600.

Since the reporting year-end, the restoration contract has been let to The Spencer Group of Hull and, at the date of the Annual Meeting, restoration work will have been in progress for three months. A regular Newsletter supplement is intended to ensure that Friends are kept abreast of developments on the site and it is anticipated that the work will have progressed towards substantial completion by the publication of the next Annual Report.

The financial statements were approved by the Trustees on 4 Dec 2020 and signed on their behalf by:-

Robert T de P Hunter (Chairman)



Edward O Cawthorn (Trustee)



THE FRIENDS OF THE UNION CHAIN BRIDGE

BALANCE SHEET AT 31ST MARCH 2020

<u>2019</u>		<u>2020</u>
<u>£</u>		<u>£</u>
-	FIXED ASSETS	1,911
	CURRENT ASSETS	
1,456	Stock	1,315
2,000	Debtors	306,356
35,277	Cash at Bank and in Hand	35,761
-	Cash at Bank and in Hand	50,000
<u>38,733</u>		<u>393,432</u>
25	CURRENT LIABILITIES	6
38,708	NET CURRENT ASSETS	395,337
38,708	TOTAL ASSETS LESS CURRENT LIABILITIES	395,337
	REPRESENTED BY:-	
	INCOME FUNDS	
35,708	Unrestricted General Fund	38,200
3,000	Designated Funds	357,137
<u>38,708</u>		<u>395,337</u>

THE FRIENDS OF THE UNION CHAIN BRIDGE

STATEMENT OF FINANCIAL ACTIVITIES
INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT
FOR THE FINANCIAL YEAR ENDED 31ST MARCH 2020

<u>2019</u>		<u>2020</u>
<u>£</u>		<u>£</u>
	<u>Incoming Resources</u>	
12,685	Total Incoming resources	360,879
	<u>Resources expended</u>	
6,498	Total Resources expended	4,250
6,187	Net Incoming/(Outgoing) Resources	356,629
6,187	Net Movement in Funds for the Year	356,629
32,521	Total Funds brought forward	38,708
38,708	Total Funds carried forward	395,337

Notes to the Accounts

I Accounting policies

Charity information

The Friends of the Union Chain Bridge, a Charity registered in both England and Wales and Scotland, was established on 4th May 2015, to promote for the benefit of the public the historical and architectural heritage of the Union Chain Bridge and to develop public interest in the architecture, history, and heritage of the Bridge.

1.1 Accounting convention

The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at fair value.

The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1st January 2019.

The accounts are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

1.2 Change of Accounting Policy

The total income for the Friends has exceeded the limits for which receipt and payment accounting is permitted. Accordingly, accrual accounting is now being applied. As a result, accounts for previous years have been recast. The principle change to the representation of FY18/19 is that accounts receivable (£2,000) stock (£1,456) and accounts payable (£25) now appear. The principle change to the current year is that assets now include fixed assets (£1,911) and stock (£1,315) that would previously have simply been regarded as expenditure.

1.3 Substantial donations (£356,356) have been promised to the Friends for use in the repair of the Bridge. These are 'future income' and have therefore been treated as accounts receivable.

1.4 Going concern

At the time of approving the accounts, the trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. The trustees continue to adopt the "going concern" basis of accounting in preparing the accounts.

1.5 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objects unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The Charity held no such restricted funds in the financial year to 31st March 2020.

1.6 Incoming resources

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation. Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts.

	2020	2019
2 Membership subscriptions	£2,322	£1,828
3 Donations	£354,153	£2,000
4 Other Income	£4,404	£8,857
5 Investments		
The Charity holds no investments and there was no investment activity during the year.		
6 Employees		
There were no employees of the Charity during the year		
7 Bank and Deposits		
Barclays Bank Business Account	£35,761	£35,277
Barclays Bank Savings Account	£50,000	-

8 Income from Investments

There was no income from investments during the accounting period.

9 Debtors

Debtors are the amounts owed to the charity. They are measured on the basis of their recoverable amount.

10 Creditors

Creditors are the amounts owed by the charity. They are measured at the amount the charity expects to have to pay to settle the debt.

11 Direct Charitable Expenditure

There was no direct charitable expenditure during the accounting period.

12 Governance Costs

No governance costs were incurred during the accountancy period.

13 Trustees' remuneration and Expenses

No trustee received any expenses during the accountancy period other than reimbursement for postages and printing costs incurred in the administration of the Charity. No remuneration directly or indirectly out of funds of the Charity was paid or payable for the year to any trustee or to any person or persons known to be connected with them. An ex-gratia payment of £100 was made to the Membership Secretary who is a member of the Charity but not a Trustee.

APPENDIX 3



		Independent examiner's report on the accounts						V2							
Report to the trustees/members of	Charity name	THE FRIENDS OF UNION CHAIN BRIDGE													
Registered charity number		SC 046208													
On the accounts of the charity for the period	Period start date				Period end date										
	Day	Month	Year		Day	Month	Year								
	01	04	2019	to	31	03	2020								
Set out on pages	X 5-6 X						(remember to include the page numbers of additional sheets)								
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.														
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.														
Independent examiner's statement	In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]														
	<p>1. which gives me reasonable cause to believe that in any material respect the requirements:</p> <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations <p>have not been met, or</p> <p>2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.</p>														
Relevant professional qualification(s) or body (if any):	Signed:		Name:		Date:		X								
	Gareth Greenwood		GARETH GREENWOOD (ICA, CTA, ATT)		23/12/2020										
Address:	ICAEW														
	J H GREENWOOD + COMPANY														
	AVA LODGE														
	CASTLE TERRACE														
								BERWICK UPON TWEED TD15 1NP							

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.