



Housing
Justice

ANNUAL REPORT AND ACCOUNTS

Year ended 31 March 2020

Contents

3	Chair's Address
4	CEO Introduction
5	Strategic Plan and work plan
6	Equipping Shelters – London
8	Best Practice and Innovation Team
10	Housing Justice Hosting
12	Faith In Affordable Housing (FIAH) Wales
14	Directly provided shelters (Swansea, Wrexham, Neath Port Talbot)
15	National Night Shelter Impact
16	Looking ahead
16	Risks
16	Our Governance
16	Fundraising
17	Financial Summary 2018-2019
18	Detailed Financial report
20	Report of the Independent Auditors
22	Statement of Financial Activities (Incorporating an Income and Expenditure Account) for the year ended 31 March 2020
23	Balance Sheet at 31 March 2020
24	Cash Flow Statement for the year ended 31 March 2020
25	Notes to the Financial Statements for the year ended 31 March 2020

Chair's Address

Why do you volunteer? What's in it for you? Why give up your precious time, not to be paid, but to do something for someone else, free of charge? What's the point? Wouldn't you rather be with your friends doing something else?

These are fascinating questions, and fascinating questions get fascinating responses. Just spend a few moments over the next few conversations asking these questions and see how people respond. How do you respond?

I find that the recurring theme in the responses is that the volunteers themselves become more human in the process. They feel better about themselves, they feel a bigger part of society and they feel that they are doing their bit and helping to bring some sense of justice.



There is a wonderful section in the Bible in John's Gospel, on the night before Jesus dies where, sitting with his disciples sharing a meal (the Passover) Jesus takes a towel around his waist and begins to carefully and calmly wash the feet of the disciples. This is a beautiful and intimate act of love and grace, an act which will rock the very foundations of society when the Son of God decided to become the one who serves. Jesus, of course, is being our role model, as he goes on to share the greatest commandment to love and to serve and for you and I to wash the feet of the disciples.

It seems to me that the reason volunteers gain so much from volunteering is that we have been designed as human beings to thrive and flourish when we are serving and loving others. We are fulfilling an essential part of our human desire, when we care not just for ourselves and our immediate loved ones, but also for our brothers and sisters, especially those who may be more vulnerable and in need. This can be seen in the London Night Shelters alone with their almost 5,000 volunteers working hard, helping to transform London. Each volunteer, and many others who volunteer in other things, are doing their bit and adding to a palpable sense of social capital. These volunteering experiences of our many volunteers will also impact further decisions at home and at work. Hearing the stories of others affects you. Indeed, volunteering is a win-win.

Therefore, to each volunteer, to each night shelter, to each housing official working on the schemes, I want to say a huge thank you. A thank you that was expressed recently with great aplomb at St Paul's Cathedral, and also at our very well received and timely Night Shelter conference that we organised earlier in the year. Thank you. These have been good opportunities to say thank you, but also opportunities to share something of the collective impact that we are making, together.

In addition to the impact of the night shelters, this report will also highlight some of the other ways Housing Justice addresses homelessness and housing need. Faith in Affordable Housing, especially in Wales, and Hosting in England are just two further strands of the work of Housing Justice, and we have also been very proud to play our part in the ongoing Archbishop's Commission on housing. Each of these strands are bringing a greater sense of justice concerning the issue of housing, not just in London but across England and Wales. I regularly remind myself that our response to such issues speak much about our values in society. I am delighted that Housing Justice is helping to shape these values.

Please enjoy reading this Annual Report. Please also continue to support the work of Housing Justice, by volunteering, and by your donations and fundraising. We have a long and proud history, but our work is needed now more than ever.

Thank you.

With my prayers and best wishes,

**Rt Revd Bishop Robert Wickham,
Bishop of Edmonton.**

CEO'S INTRODUCTION

Throughout 2019/20 we have continued to be very active in addressing rough sleeping in England and Wales. A large part of our role has been supporting winter night shelters in their efforts to provide hospitality and shelter to those who would otherwise be sleeping rough. During 2019/20 we saw the number of night shelters in our network grow to 170 organisations.

In 2020 this work has been dominated by the impact of the Coronavirus pandemic. People who have been sleeping rough have poorer physical health than the general population and are particularly prone to respiratory disorders, meaning there is an added vulnerability and increased risk for night shelter guests.

Night shelters who operate with large, shared spaces faced particular challenges, and there were concerns about diseases spreading quickly in these large, shared spaces. The government were advising self-isolation for anyone displaying symptoms, but there was no feasible way for night shelter guests to do so. Alongside this, many night shelter volunteers and staff had to self-isolate and stay at home, which ultimately meant that a number of shelters were struggling due to a lack of staff and volunteers. By the time we went into lockdown night shelters were in dire need for advice on how to run safely.

At Housing Justice we were able to articulate these concerns to central government, the GLA and local authorities in England and Wales. We worked with them to get the appropriate support for night shelter guests. Consequently, night shelter guests in our network were swiftly transferred into temporary accommodation – predominantly into hotels and unused student accommodation. It was an enormous collaboration between central, regional and local government and agencies in the sector in a tight timeframe. It was a truly remarkable achievement that all the guests in our night shelter network were moved into safer, temporary accommodation. Lives were undoubtedly saved by this swift response and the efforts of staff and volunteers.

At the time of writing some guests have been moved on to longer term accommodation with the rest remaining in temporary accommodation. All efforts are being made to move the other guests on but there are limited options, especially for those with no recourse to public funds (NRPF).

Housing Justice continues to engage frequently and intensely with central, regional and local government and Public Health England to navigate the uncertain future, to get the best possible deal for the former night shelter guests and to help night shelters figure out what their role will be going forward.

We hope that many former night shelter guests will be moved on to more secure housing, but we are also preparing night shelters for the possibility that not all will. We are also very concerned about those who have become homeless during the pandemic and those that may become homeless when the apparently inevitable recession hits. Thankfully, we know that faith and community groups have a desire to play their part, and we will continue to support them and advocate for them.

We have attracted funding this year from the Ministry of Housing Communities and Local Government to support night shelters across England.

The Director for Housing Justice Cymru left us to become the Chief Executive of Aelwyd Housing Association. We were very sorry to say goodbye to Sharon Lee and are thankful for her service to us. We warmly welcome Bonnie Navarra who joined us in March from The Office of the Future Generations Commissioner.

Our Faith in Affordable Housing project in Wales has continued to produce new genuinely affordable homes and remains a significant mission-driven project for us. We have engaged with the Archbishop of Canterbury's Commission (focusing on how to increase the supply of new affordable housing) and are hoping to explore the possibility of expanding the project into England.

Now in its fourth year, the Housing Justice Hosting project continued to provide secure accommodation for vulnerable asylum seekers in 2019/20. 34 guests have received support between April 2019 and March 2020. Each guest receiving funding from the destitution fund received £25 a week. 9 guests have been granted leave to remain in the UK since our last report, bringing the total number of guests moving on positively to 32.

Our new model for 2020/21 took our learning from the first four years of the project and implemented the findings of our evaluation. In its new form the project increases the staff resource available to the project and brings in high quality immigration advice to improve outcomes. The project will also be establishing its own peer led steering group, beginning a second evaluation and working closer with faith groups and winter night shelter projects to support them with referring guests.

We moved offices in March to The Foundry which is close to Vauxhall in London. This is a charity hub with a large number of other charities based there and provides us with an office within a building with lots of shared meeting space. We feel that this office will better meet our needs and be an improved base for meetings and events.

In October (on the 11th) we will once again be marking Homeless Sunday, to increase church awareness of homelessness and to provide useful resources around helping individuals who are homeless. We will continue with our approach of doing a little more to mark the occasion each year.



A handwritten signature in dark ink, reading 'Kathy Mohan'.

Kathy Mohan, Chief Executive

STRATEGIC PLAN AND WORK PLAN

Housing Justice mobilises churches and other faith/ community groups to take action to address homelessness and housing need in the many forms it takes.

Specifically we:

- Set up and support church and community night shelters; providing a place of hospitality for people who would otherwise be sleeping rough.
- Connect destitute migrants with people who have a spare room and we support them both as they share a home.
- Support churches to identify ways they can use church assets for the benefit of those who are in housing need or homeless.
- Support church and community groups to develop other local responses to homelessness and housing need.
- Raise awareness amongst Christians about homelessness and housing need.

CONTEXT

The last five years has seen a significant increase in the measures of acute homelessness such as rough sleeping and the use of bed & breakfast accommodation. The need is getting more visible and more acute.

STRATEGY 2020 – 2023

We will:

- 1.** Sustain and grow the national network of Christian & Community Night Shelters (CCNS) and continue to support and develop the CCNS Housing Justice Quality Mark.
- 2.** Develop the work of CCNS to provide longer term support through our Citadel model; supporting former guests and helping them to rebuild from a place of strength.
- 3.** Develop and provide support for especially disadvantaged groups of homeless people, including destitute migrants and those leaving prison.
- 4.** Supported by the GLA, we will work intensively with the CCNS network in London

and help them to increase their reach to help more homeless people. We will help to link them in with other services that can assist them by improving their chances of successful move on and reducing the possibility of them returning to the streets.

5. Supported by MHCLG, we will work with CCNS outside of London to help them develop fruitful partnerships for the benefit of guests and encourage take up of the Quality Mark.

6. Supported by the Nationwide Foundation, we will develop our Faith in Affordable Housing model in Wales, enabling churches to turn church land into affordable housing and helping churches to explore other creative ways of addressing housing need.

7. Work with other organisations and statutory bodies to tackle homelessness issues that arise during the next three years.

8. Develop a better understanding of the drivers of success or blocks for those we help.

9. Highlight our Christian distinctiveness by

- Continuing to develop Homeless Sunday so as to create an environment for church debate and church action.
- Continue to be a partner in the Remembrance Service at St Martin in the Field
- Partnering to hold a Thanksgiving service for the night shelters across London at St Paul's Cathedral
- Exploring a Thanksgiving service in Wales led by Archbishop John

10. Raise awareness of our activities so as to mobilise support for our work.

11. Maintain a tight grip on our cost-effectiveness so that maximum resources are devoted to our core purpose.

12. Diversify our funding base to support our work.

We have an organisational work plan that supports our delivery against the strategic objectives.



EQUIPPING SHELTERS: LONDON

The work of the Housing Justice Equipping Shelters team in London focuses on increasing the capacity of the network of grassroots projects responding to homelessness. For the second year running the team in London supported projects and coordinators to make a difference to the lives of rough sleepers in London.

THE ACHIEVEMENTS OF THE PROJECT THIS YEAR INCLUDE:

- £358,685 paid out in grants in 2019/20.
- 42 applications for funding were received, with 28 of these successful. The fund was well received by the projects and the application portal sped up the application process.
- Overall, the number of people moved on as a result of the funding awarded was 375.
- An Immigration Advice project was launched, offering high quality advice to guests in the shelter rather than expecting them to attend drop in's.

SUPPORTING NON-UK NATIONALS IN COLD WEATHER SHELTERS

Housing Justice data collected over recent years has identified the growing use of winter shelters by non-UK nationals; particularly people from outside of Europe. With this in mind the team piloted a ground breaking new project this year outlined below:

- Housing Justice commissioned Immigration Advisors from The Cardinal Hulme Centre (CHC) to work in partnership with the London Catalyst Team to deliver 4 outreach advice sessions for the Winter Night Shelter (WNS) Network between January and the end of March 2020, with capacity to take up to 20 individual cases after the initial triage consultations. These would primarily be Non-EEA cases, as EUSS support is already funded through the consortium. A minimum of 1 Immigration Solicitor and 1 EUSS support staff would attend each outreach session.
- The team also provided a 'Support for Non-UK Nationals' training session for 12 WNS Network Caseworkers and Coordinators, providing an overview of the UK Immigration System and information on what support can be offered to homeless migrants, focusing on Non-EEA Nationals.

- The key aim of this project was to improve access to accredited Immigration Advice for those staying in Winter Night Shelters. This was achieved by bringing advice directly to the guests through outreach in familiar and/or easy-to access locations. Traditionally, WNS projects refer people to oversubscribed migrant centres, local law centres with limited capacity, or rely on migrant support phone lines with multiple hour waiting times. These environments can be hard to navigate for vulnerable individuals and create barriers to engagement that prevent people from fully addressing their immigration need.

THE IMPACT OF THE LONDON NETWORK

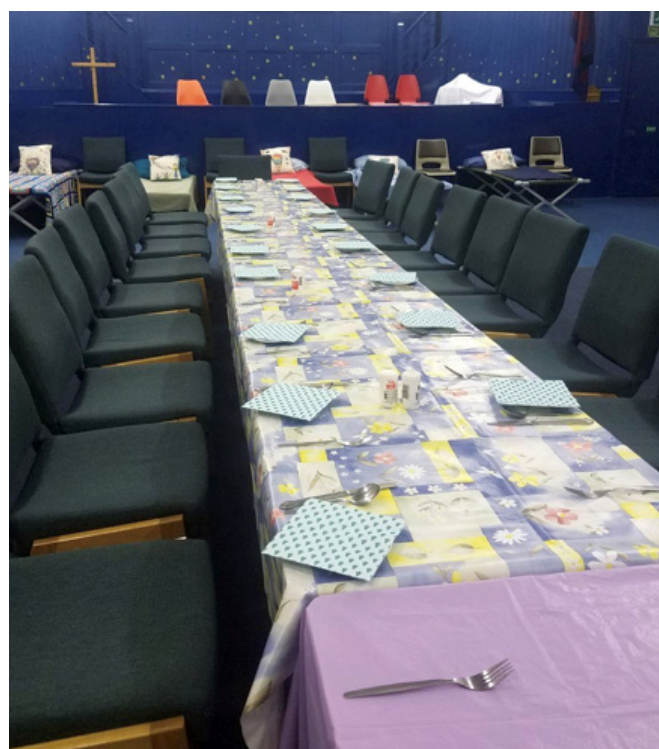
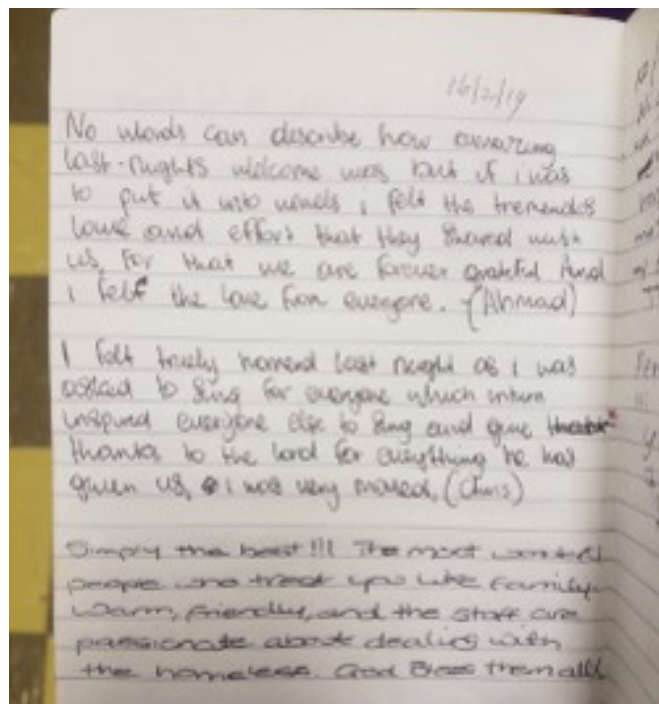
- 3,021 individuals used the 41 active Winter Night Shelters in London between 31st October 2019 and 31st March 2020.
- A total of 833 beds were available at the peak of the season (20th January 2020).
- The average number of beds offered between projects is 20, with the average shelter project open for 141 nights.
- There was a slight decline in overall numbers in shelters this year, this is due to a small decline in overall beds and occupancy running slightly lower. The derogation pathway in particular appears to have had an effect on numbers accessing shelters.
- Nationality: For the first time, Third country nationals were the largest group accessing shelters in our nationality section (we record UK, EEA and Third country).
- Support: A small decline in substance issues was replaced by a marked increase in immigration advice support needs. We believe this is linked to the increase in the proportion of third country nationals.
- Positive Move On was achieved for 21% of guests, with a further 22% moving on positively but not in to stable accommodation.
- We mapped a range of other factors on to Move On rates to test what made a difference. Projects with the HJ

Quality Mark achieved significantly better outcomes; 31% Positive Move On vs 18% in shelters without the Quality Mark.

- We also mapped the difference our funding made. In projects where the ESP project funded Move On, the rate of positive Move On was 27% vs 15% in non-funded projects.

THE IMPACT OF COVID-19

- The UK Government wrote to local authorities in England asking them to house all people sleeping rough, and those in hostels and night shelters, by 28/29 March 2020
- Arrangements on the ground differ between local authority areas. While a number of hotels have been sourced there is also a significant amount of self-catering accommodation, sometimes with shared facilities. Most premises have been secured for a 12 week period initially, with no guarantee of extension, but a commitment that while infection rates are high it is not desirable to have people return to the street.
- By 1st April 2020 all winter night shelters in England and Wales were closed with staff redeployed to hotels in some instances. It is not clear when or if these projects will re-open.
- While key-working and casework were expected to continue, the picture on the ground is patchy; in some cases some guests have been found permanent accommodation, in others it is not clear what casework is taking place.
- The government instructed local authorities that local connection and NRPF were not considerations in hotel provision. There is disputed evidence of how this was implemented on the ground.
- Housing Justice supported night shelter projects to decant approx. 700 winter night shelter guests into hotels during March. Around 2/3 of these guests were non-UK nationals and a high proportion were third country nationals without recourse to public funds.

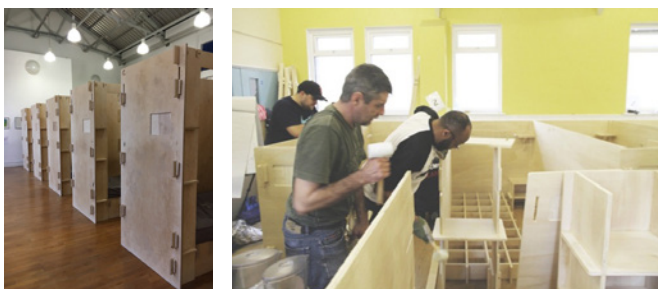


THE BEST PRACTICE AND INNOVATION TEAM

The work of the Housing Justice Equipping Shelters team in London focuses on increasing the capacity of the network of grassroots projects responding to homelessness. For the second year running the team in London supported projects and coordinators to make a difference to the lives of rough sleepers in London.

The Best Practice and Innovation Project comprises a new team within Housing Justice charged with raising standards, building capacity and facilitating innovation across night shelters in England and Wales. The team deliver on these objectives using 5 primary methods:

- Facilitating the development of new winter night shelters in line with our best practice guidelines through the use of the Shelter in a Pack resource
- Developing a more robust Quality Mark Accreditation for winter night shelters
- Running events to encourage the sharing of best practice, networking and learning
- The Innovation Hub: celebrating and sharing new, bright ideas from across the network
- Collecting and sharing data from across the network
- A grants programme to build capacity, support best practice and encourage innovation



NEW SHELTER START UPS (OUTSIDE LONDON)

The following projects were supported in their first season during 2019/20

- Grantham
- Thurrock

QUALITY MARK

A record number of night shelter projects were Quality Marked during the season:

ACCREDITATIONS

- Kings Lynn Winter Night Shelter
- Broxbourne Winter Night Shelter
- Room at the Inn YMCA (Warrington)
- Mansfield Winter Night Shelter
- More Than A Shelter (Windsor)
- WYDAN (Leeds)

RE-ACCREDITATIONS

- A Bed for the Night (Reading)
- Peterborough Winter Night Shelter
- Folkestone Churches Winter Night Shelter
- Coventry Winter Night Shelter

EVENTS

Housing Justice ran dozens of events across England and Wales during 2019/20 alongside regional forums across the country. Housing Justice also held the first Night Shelter Conference, bringing together projects in the early autumn to discuss plans for the coming winter. The event featured keynote addresses from policy makers and



Housing Justice also held the first Night Shelter Conference, bringing together projects in the early autumn to discuss plans for the coming winter.

breakout sessions on working with migrants, unconscious bias, staff wellbeing and working proactively with local authorities.

DATA

In 2019/20 Housing justice invested in a complete overhaul of how projects are able to contribute data to us. Projects are now able to contribute data via our new online impact portal.

This year we received data from 85 projects - more than double the amount received in any previous year. There was a particular focus on increasing the amount of data available from outside of London. The majority of data presented this year came from projects outside of London, which has never been the case before.

HJ worked with Get the Data and Tibco to build a model, which weights the data to mitigate against regional variances (e.g. higher non UK national populations in the metropolitan areas), and then extrapolates the data across England.

HJ also built in new Key Performance Indicator's into the data, including: performance of HJ Quality Mark projects

against the average, performance of HJ funded projects against the average and so on. We also recorded (for the first time) the strength of relationships with local authorities.

In London where HJ funding and QM coverage is greatest one can see a marked increase in outcomes where HJ funds a project or has Quality Marked it. In London there is an average move on rate of 21% among winter night shelters, but this is 31% in QM night shelters. Similarly move on among shelters where HJ has funded move on support is almost double compared to shelters where we do not (27% move on in HJ funded vs 15% move on in non HJ funded).

The full results of the data are available in section 9.

THE INNOVATION HUB

Over the previous year Housing Justice also launched our Innovation Hub, the home of new ideas and ground breaking initiatives in the shelter network. The flagship innovation in the hub was the Pod, a four wall temporary installation installed in a number of night shelters across England.

HOUSING JUSTICE HOSTING PROJECT

Now in its fourth year, the Housing Justice Hosting project continued to provide secure accommodation for vulnerable asylum seekers in 2019/20.

The project is funded by the Oak Foundation and a range of small, charitable trusts and private donors to provide emergency accommodation for destitute migrants without recourse to public funds within London (broadly within the M25). Guests in the project must be asylum seekers with a live case and at least a 50% chance of success. All guests have no recourse to public funds when entering the project and are not permitted to work. As a result, these guests are destitute and often extremely vulnerable to exploitation. Housing Justice offers a Destitution Fund, which offers a small subsistence payment of £25 a week to guests in order for them to be able to buy essentials such as food, toiletries, personal items, phone credit and travel.

The project began in 2016, and since last year's report, the project has received second phase funding for the next three years from The Oak Foundation, with match funding from Trust for London. We continue to have a funding need for the destitution fund, which is difficult to fund.

PROGRESS DURING 2019

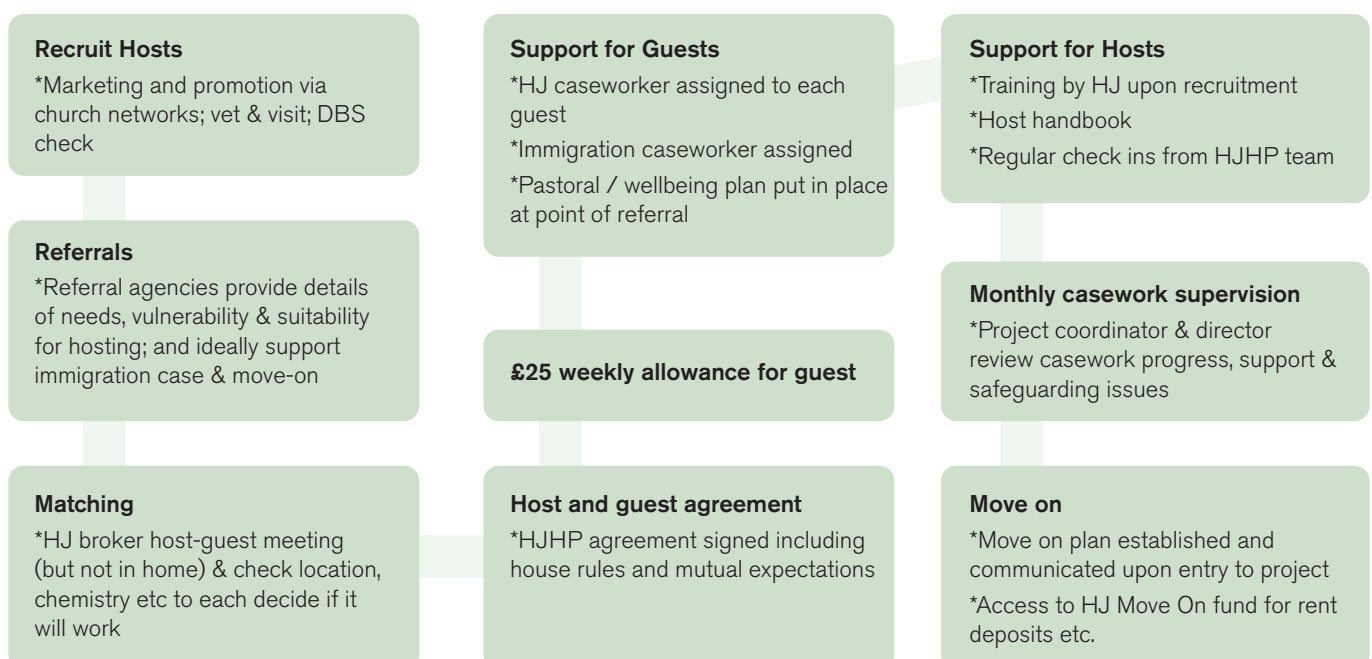
34 guests have received support between April 2019 and March 2020. Each guest receiving funding from the destitution fund received £25 a week either in cash or via BACS transfer.

9 guests have been granted leave to remain in the UK since our last report, bringing the total number of guests moving on positively to 32.

£33,080 has been paid out in destitution funding from 01/04/19 -30/03/2020. This is very slightly down on the previous year's figure of £34,545. This year we have seen more guests in the project staying for a shorter period of time, which is welcomed news. All payments are subject to fraud checks by the Housing Justice Finance team, must have multiple person sign off (including a member of the senior management team) and are subject to an audit.

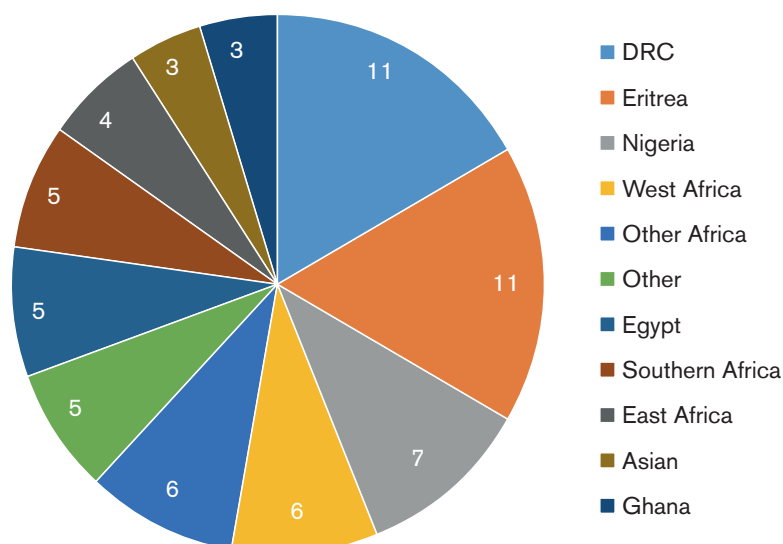
THE NEW MODEL

Our new model for 2020/21 took our learning from the first four years of the project and implemented the findings of our evaluation. In its new form the project increases the staff resource available to the project and brings in high quality immigration advice to improve outcomes. The project will also be establishing its own peer led steering group, beginning a second evaluation and working closer with faith groups and winter night shelter projects to support them with referring guests.



PROFILE OF GUESTS

Most destitute migrants are male and under 40 but the majority of guests (39 guests) have been women (nearly 60%); and there have been a significant number of guests in the older age group (13 guests) who are over 50 years old. To some extent this reflects greater risks for these groups. It is also easier to place female guests. 54 of the 66 guests (82%) identified their religion as Christian and 10 (15%) as Muslim. The majority of guests are from African countries (only 8 from other continents).



LEARNING

Since last year's report, an evaluation of the project has been completed by destitution expert Heather Petch OBE, a leading practitioner in this field.

The evaluation was commissioned by Housing Justice to assess where the project made a difference, particularly for guests, and where it could be more effective. Interviews were conducted with hosts, guests, referral and partner agencies, the project coordinator, England director, the CEO and a trustee (who hosts) plus several volunteers/interns. Project data and management systems were scrutinised. Analysis of the guest profiles and outcomes are presented in more detail in the full report. Housing Justice is applying learning from this evaluation to the second iteration of the project and sharing relevant findings with NACCOM and London homelessness networks.

Responding to COVID-19: Hosting continues during the lockdown

On March 23rd 2020 the UK Prime Minister announced stringent measures to prevent mass infections and fatalities from the spread of COVID-19. This presents the Hosting project with significant challenges but, given the increasing hardship for those with undermined immigration status, the project is more important now than before lockdown. The overwhelming evidence we have is that it has been very difficult for those without recourse or local connection to find support during this time, despite government instructions to local authorities. We have had to close referrals for the time being but are working with NACCOM to lay out a framework for a safe way of taking referrals in the medium term. We are also engaged with both MHCLG and the GLA for the potential to scale up hosting to deal with anticipated increased need.

What our stakeholders say about the Hosting Project

"We weren't sure they'd pull it off but it is a small grant for us and the housing options are so limited [for this group]. They've set up a really good scheme... We'd like them to partner with a legal body [for] immigration casework ... they need more admin support ... We don't want to be the sole funder and it would be good if other funders are at the table" - Oak Foundation

"30% of cases I see are on the street, real hard cases and HJ will listen, understand and try to find an option... other schemes only allow a month ... and it is more labour intensive working with them which is time I don't have" - Refugee Council

"First thing is you have somewhere to put your head on. You have shelter. You have security. Really important as removes some of stress. That's the major one" - Guest

When asked what would happen to guests if the project didn't exist many respond starkly that 'people would die'.

"I love to help people, because people then help me out. Because of the charity, I am who I am now. Because I can sleep, I can do what I want, it's just really nice. So if I do something like as a volunteer I'm fine. But as long as my transport is covered."

FAITH IN AFFORDABLE HOUSING (FIAH) WALES

The FiAH project in Wales has continued to gather momentum throughout 2020 thanks to the 3 years of funding awarded to the project by the Nationwide Foundation in late 2018. The profile and awareness of the project amongst key stakeholders and beyond has grown considerably. Many of the operational and strategic barriers to progressing individual schemes across Wales are being consistently challenged and broken down.

The main outcomes of the work has seen:

- Increased willingness of churches to work with affordable housing providers in Wales with the depth and breadth of denomination engagement increased;
- Increased number of housing associations and local authorities in Wales that see FiAH as an important part of their new social and affordable housing development programmes;
- Geographical spread of the project to an 'all Wales' level (see map below)

The positioning of the FiAH project within the affordable housing system in Wales provides unique insight and added project value. FiAH is a 'bridge' between housing providers and the Church. The project is always 'looking both ways' to guarantee mutual benefit and understanding, and to utilise its role as an influencer and facilitator of delivery of new homes. Through this role, the aim of providing genuinely affordable, decent homes is achieved and schemes are able to work towards addressing the more complex housing and support needs of vulnerable people.



Rhodfa Sant Luc, Porth, Rhondda Cynon Taf

The spatial coverage of FIAH is further demonstrated in the summary table below showing the pipeline of projects at the various stages of the development process:

Stage	No. of Affordable Homes	No. of Sites
Stage 1 Site Identification	N/A	14
Stage 2 Site Feasibility	272	20
Stage 3 Detailed Design & Planning	49	5
Stage 4 Sites Acquired	48	3
Stage 5 Construction	54	6
Stage 6 Handover & Completion (since September 2016)	65	5
Total	488	53

Note: Stage 1 Site Identification refers to the number of sites only (to quote dwelling numbers may be misleading as data is embryonic)

In terms of investment, for those new homes completed, under construction or where sites have been acquired in readiness for construction, this represents an investment of over £20 million. This is investment in local community regeneration with local construction supply chains. There is also the beneficial physical improvement associated with addressing a redundant building in the community. This could also represent reconfiguration of existing places of worship to provide more flexible worship areas and community space (as well as new affordable homes).



St Johns Church Hall, Birchgrove, Swansea



Pentyrch Street Baptist Church, Cathays, Cardiff

Feedback about the FIAH project

Looking forward, the draft FIAH Evaluation Study had identified a positive role for the project and its inherent value. It was also identified that, with an enhanced strategic model of operation, the number of opportunities coming forward and the pace of delivery can be accelerated for new affordable homes on church land:

'... Feedback about the FIAH project, its value and impact has been consistently positive, as is the sense that there is significant potential for the project to further raise its profile and increase its scope. Each affordable housing scheme facilitated by the FIAH project is very different; the ability of the project to identify bespoke solutions is a great strength but can require a significant investment of time. The value/impact of schemes is far higher than simply the number of affordable homes delivered, whether meeting specific aspects of housing need, incorporating community facilities and/or worship space or retaining built heritage. Stakeholders have identified a wide range of opportunities for future partnership working, strategic links and possible sources of funding for the FIAH project ...'

- Tamsin Stirling, Tamsin Stirling Associates

NIGHT SHELTERS THAT WE PROVIDE DIRECTLY (WALES)

SWANSEA NIGHT SHELTER

The Swansea Night Shelter (SNS) began in 2012 and opened for the ninth successive year during the winter months of 2019/20, operating over 10 church venues. This was the second year that Swansea Local Authority has contracted Housing Justice Cymru to operate a winter night shelter.

The SNS trained over 300 volunteers from 2nd January to March 20th. The total number of volunteer hours was 4,333 which translates into a value of £35,575. The total number of bed nights was 780.

The SNS received 20 referrals and accommodated 18 guests. There was a high success rate in moving guests on to permanent accommodation. Of the 18 guests that were shown friendship and hospitality, 56% received permanent housing and in total 72% had positive move on outcomes including rehabilitation and hostels.

Housing Justice Cymru continued to support those that moved into permanent accommodation and those that were moved into emergency B&Bs during the covid-19 lockdown.

WREXHAM NIGHT SHELTER

For a third year, Housing Justice Cymru worked with Wrexham County Borough Council to provide a night shelter at seven church venues across the Wrexham area between December 2019 and March 2020. Some 948 volunteer shifts and 3792 volunteer hours were offered by the churches and local communities, which provided 790 bed spaces over three months. Seventeen guests were referred by the Council to the night shelter with an average night occupancy of 70%. Of those guests, 43% moved on positively to other accommodation with 29% moving to permanent accommodation. The impact of COVID-19 was felt in the shelters, with many volunteers needing to self-isolate at home and venues withdrawing. Consequently, Housing Justice Cymru worked closely with the Council in providing on-going practical support to guests in terms of welfare calls, food shopping and support with moving into permanent

accommodation. Additionally, bedding and toiletries were provided to the Council for use at emergency accommodation (situated at the halls of residence at Wrexham Glyndwr University).

NEATH PORT TALBOT NIGHT SHELTER

Housing Justice Cymru was commissioned by Welsh Government to run a night shelter for a second year, working in partnership with the local authority and maintaining a Catalyst worker role. The shelter ran from December 2019 – March 2020, with provision for 7 nights per week with 31 guests referred. The occupancy rate jumped from 41% in the first year to 63% in the second year. This is largely due to a wider awareness of the night shelter and building upon a successful first year. The night shelter ended abruptly at The Salvation Army, Skewen on the 17th March 2020. Covid-19 meant that volunteers became limited and some venues were no longer available.





Housing Justice
**WINTER
NIGHT
SHELTER**
Network

Winter Night Shelter Report



Year

2019/20

Filter Type

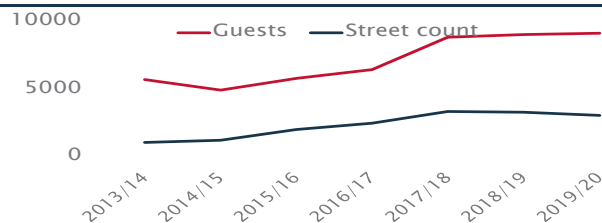
All

Filter

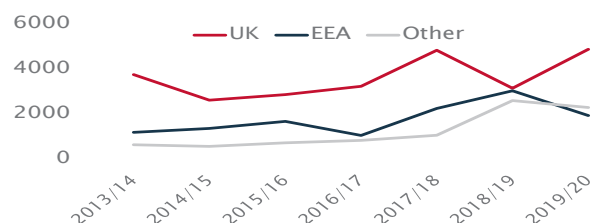
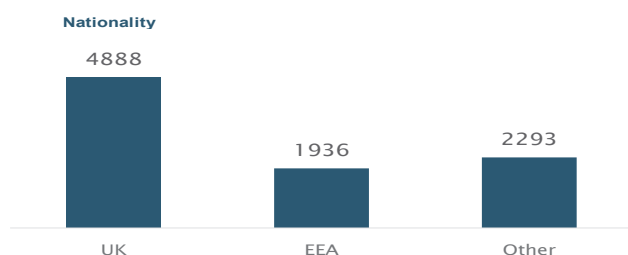
■ Extrapolate to all shelters

Shelters and Guests

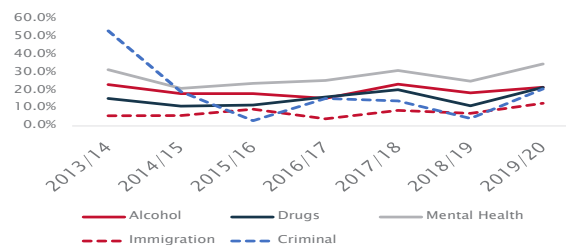
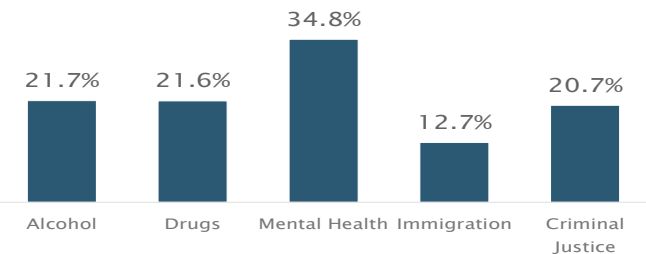
Total number of guests:		9,161
Per shelter:		60
Total number of beds:		2,656
Per shelter:		17
Total number of days:		18,270
Per shelter:		119
Street Count:		3,041
Per shelter:		20
Shelters count:		153
Proportion Male:		84%



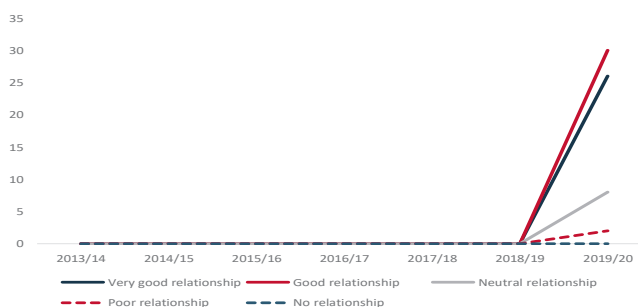
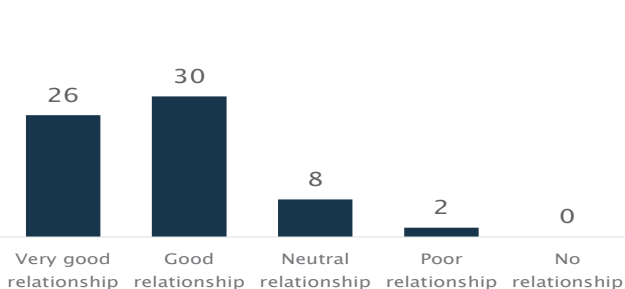
Nationalities



Guest Support Needs (proportion of all guests reporting)

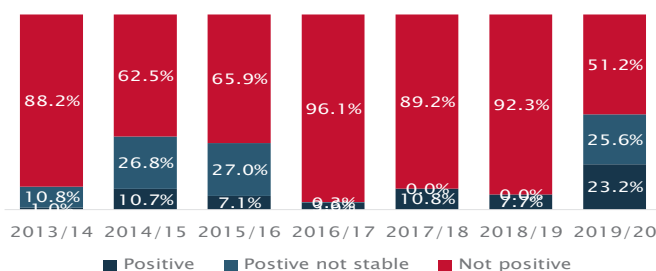


Relationships with LA



Move On

Move on rate	23%
Move on rate	
Quality mark shelters	27%
Other shelters	22%
HJ funding	27%
No HJ funding	23%



LOOKING AHEAD

Coronavirus dominates the year ahead just as it dominated the latter part of 2019/20. It has created uncertainty for Housing Justice and the network of night shelter charities that we support. We are working closely with MHCLG and Public Health England and local authorities in Wales to determine what support is needed for people experiencing homelessness and what can safely be provided. We know that, while the virus remains with us, this will look different to the traditional rolling shelter model (typically operating with large numbers of venues and volunteers). The safety of our guests is paramount and we will ensure that our network is kept fully up to date and issued with comprehensive guidance as soon as is practicably possible.

Like most charities, Coronavirus has impacted our finances adversely. We have seen a fall in unrestricted income from our Lent appeal, from our regular giving and unsolicited one-off donations. We have carried out an early financial reforecast based on June 2020 figures and have taken measures to boost income and reduce our expenditure in order to protect our position and not breach our reserves policy.

We refreshed our 3 year rolling Strategic Plan at the trustee away day in 2019. Our current Strategic Plan is laid out in section 3 of this annual report.

APPROACH TO RISK

In 2018/9 Housing Justice reviewed our risk management and adopted a new risk map. The CEO and management team have continued to regularly review this risk map with trustees. At each Board meeting one area of risk has been thoroughly reviewed. Additionally, financial risk is now reviewed at every meeting of the Finance Sub Committee.

We are very aware of the need to continually reassess risk and apply mitigations. This has proven to be particularly relevant in the year that saw us facing a pandemic, which had the potential to disproportionately impact the people we serve. As covered above, along with other charities, we are also very mindful of the negative impact on our finances created by this pandemic and are monitoring and managing that risk carefully.

OUR GOVERNANCE

Bishop Rob Wickham has completed his first year as Chairman of Housing Justice and we are grateful for his leadership and spiritual guidance.

We began a governance review at our trustee away day in October 2019, which we concluded in January 2020. As part of that review we have introduced a trustee appraisal system. We have also discussed roles with our presidents and begun to transition their role into patrons and consider a new role description together.

Every year we reflect on the training needs of trustees and this year we ran a training session on health and safety for trainees led by The Safety Business (the consultancy that provides health and safety advice for Housing Justice). This covered Housing Justice's own obligations and risks. Additionally, this also provided training on the Health and Safety A- Z that we are making available to our night shelter members, to help them meet their responsibilities and manage the risks around health and safety

We conducted a trustee skills audit and began a recruitment process which carried over into May 2020. We have recruited four new trustees who began attending meetings in June 2020, initially as observers.

Our two subcommittees have been very active throughout the year: Finance Subcommittee and Fundraising Subcommittee. We are going to set up a third subcommittee to ensure that our guests have more of a voice in our governance.

FUNDRAISING

Housing Justice has raised funds in the following ways during the financial year

- Donations from individuals
- Donations from churches and religious orders
- Grant income from MHCLG
- Grant income from The GLA
- Local Authorities
- Grant income from Trusts
- Grant income from The Nationwide Foundation
- Legacies
- Our Partnership Scheme

In 2019/ 20 we began to work with a professional bid writer to help us to raise money from trust funds. We have a written agreement with him for these services. It has already proved fruitful as we have been successful with a trust fund application for our hosting project.

Our Fundraising Sub Committee continued to oversee fundraising activity and compliance for both restricted and unrestricted funding during 2019/20.

FINANCIAL STATEMENTS

Housing Justice
Annual Report & Audited Financial Statements
Year ended 31 March 2020
Registered charity no. 294666
Registered company no. 02017207

Contents:

Legal and administrative information • page 17

Trustees' annual report • page 18

Independent auditor's report • page 20

Statement of financial activities • page 22

Balance sheet • page 23

Statement of cashflows • page 24

Notes to the financial statements • page 25

Legal and administrative information

Presidents: His Eminence Cardinal Vincent Nichols, Archbishop of Westminster

Chief Executive Kathy Mohan

Charity reg. no. 294666

Company reg. no. 02017207

Registered address

The Foundry, Unit G12, 17 Oval Way, Vauxhall, London, SE11 5RR

Auditor: Haines Watts Chartered Accountants

4 Claridge Court, Lower Kings Road, Berkhamsted, Hertfordshire, HP4 2AF

Accountant: Andy Nash Accounting & Consultancy Ltd,

Units 24 & 25 Goodsheds Container Village, Hood Road, Barry, CF62 5QU

Bankers: The Royal Bank of Scotland plc, South Kensington Branch, 29 Old Brompton Road, London SW7 3JE

CCLA Investment Management Ltd

(COIF Charity Funds)

80 Cheapside, London EC2V 6DZD

FINANCIAL RESULTS

Details of the organisation's activities for the year are set out in the financial statements on pages 22 to 34.

The year ended with a surplus of £69,062 (2019: £392,027) continuing the improvement achieved in the prior year position, which had led to the emergency appeal in early 2018; a real testament to the work of staff over the period since then.

This was as a result of a number of factors including a significant amount of hard work from the management team on grant funding, which saw the Charity secure a second significant grant (£600,000) from the Greater

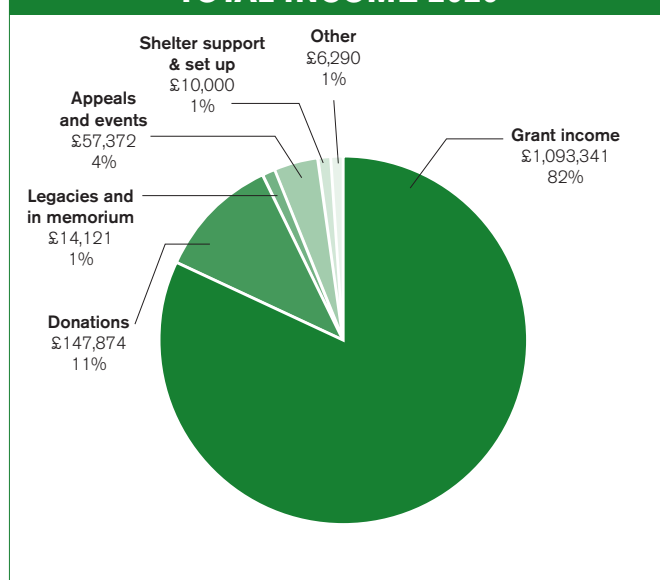
London Authority, as well new grants from the Ministry of Housing, Communities and Local Government and Commonweal Housing.

This success in fundraising also meant that the proportion of expenditure coming from restricted sources continued to rise from 77% in 2018/19 to 86% in 2019/20.

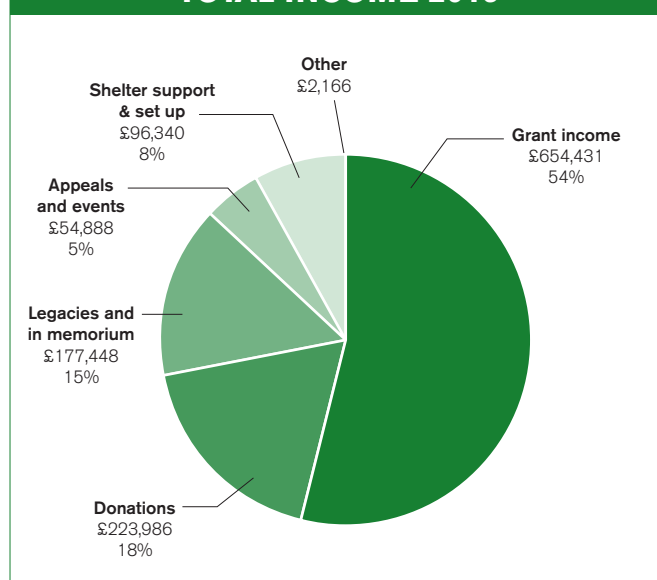
In addition, the continued funding from the Greater London Authority, as well as funding from other sources, meant that Housing Justice spent over 35% of the total expenditure in year on grants to other organisations and individuals.

As a result, the Charity ended the year with total funds of £574,340 (2019: £505,278) of which £297,268 (2019: £270,778) were unrestricted as to use.

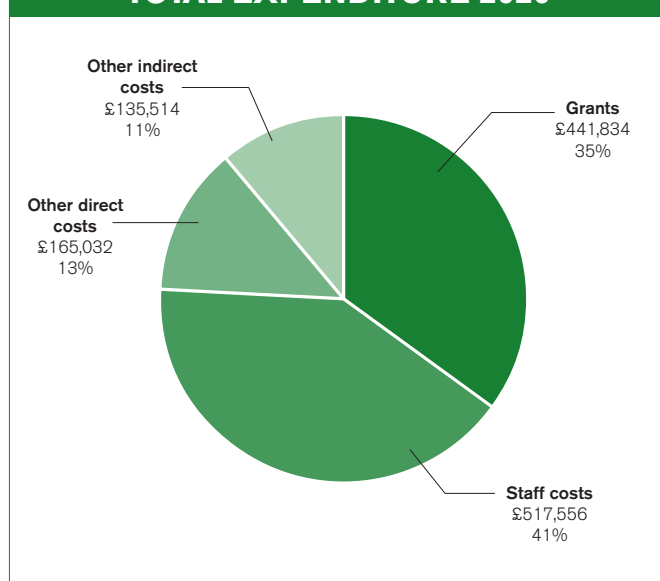
TOTAL INCOME 2020



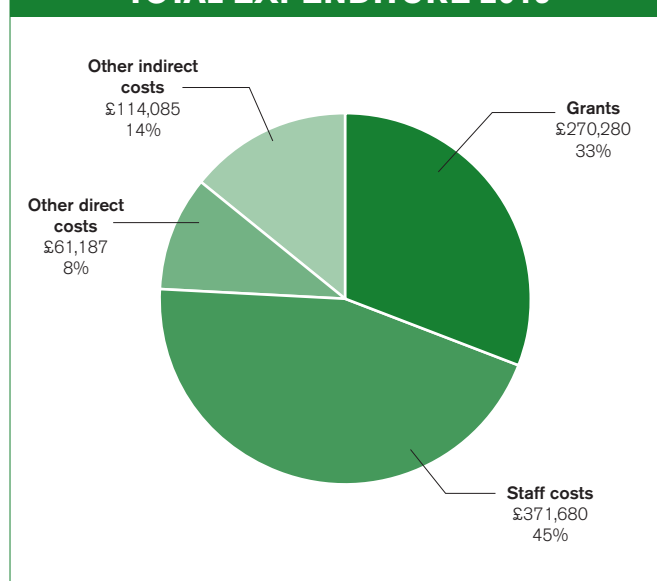
TOTAL INCOME 2019



TOTAL EXPENDITURE 2020



TOTAL EXPENDITURE 2019



RESERVES POLICY

The Trustees continue to monitor and update their reserves policy based on an assessment of funds required for current work, development plans and unforeseen circumstances.

Following on from a wider review of the risks the Charity faces the trustees adopted a new and more appropriate reserves policy which gives a range within which the reserves should fall. This balances the need for prudence considering a large proportion of the new funding accessed during the year is on a rolling annual renewal basis. It also ensures that the reserve range is achievable.

The lowest that general reserves should now sit at is redundancy liabilities plus four months core operating costs including core salaries plus three months project salary costs, whilst the higher end of the range is redundancy liabilities plus six months core operating costs including core salaries plus three months project salary costs.

As of at 31 March 2020 this range sat at £226,789 to £276,983. The year end general reserves of £297,268 sits comfortably just above the top end of this range, and so the Trustees are happy that this level is adequate and appropriate.

The reserve range is now re-calculated on a monthly basis and year to date performance continues to be measured against this criteria.

STATEMENT OF BOARD OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and regulations. Company law requires the trustees to prepare financial statements for each financial year. Under that law they are required to prepare the financial statements in accordance with UK Accounting Standards and applicable law (UK Generally Accepted Accounting Practice), including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland.

Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the excess of income over expenditure for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue its activities.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable

company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the charitable company and to prevent and detect fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the UK governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions. In addition, the trustees confirm that they are happy that content of the annual review in pages 2 to 19 of this document meet the requirements of both the Trustees' Annual Report under charity law and the Directors' Report under company law.

They also confirm that the financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

INFORMATION PROVIDED TO THE AUDITORS

Each of the persons who is a trustee at the date of approval of this report confirms that:

- so far as the trustee is aware, there is no relevant audit information of which the company's auditors are unaware; and,
- the trustee has taken all the steps he/she ought to have taken as a trustee in order to make himself/herself aware of any relevant audit information and to establish that the company's auditors are aware of that information.

This confirmation is given and should be interpreted in accordance with the provisions of section 418 of the Companies Act 2006.

On 24 September 2020, Haines Watts was re-appointed as Housing Justice's auditors.

PREPARATION OF THE REPORT

This report has been prepared taking advantage of the small companies' exemption of section 415A of the Companies Act 2006, and the exemptions available for smaller charities under the Statement of Recommended Practice.

This report was approved and authorised for issue by the Board of Trustees on 24 September 2020 and signed on its behalf by:



**Rt Revd Bishop Robert Wickham,
Bishop of Edmonton.**

INDEPENDENT AUDITOR'S REPORT TO THE BOARD OF TRUSTEES OF HOUSING JUSTICE

OPINION

We have audited the financial statements of Housing Justice (the 'charitable company') for the year ended 31 March 2020 which comprise the statement of financial activities, balance sheet, statement of cash flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2020, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

BASIS FOR OPINION

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

CONCLUSIONS RELATING TO GOING CONCERN

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

OTHER INFORMATION

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

RESPONSIBILITIES OF TRUSTEES

As explained more fully in the trustees' responsibilities statement set out on page 19, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

AUDITOR'S RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS

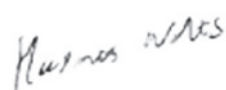
We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

USE OF OUR REPORT

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Shaun Brownsmith FCA (Senior Statutory Auditor)
For and on behalf of Haines Watts
4 Claridge Court, Lower Kings Road, Berkhamsted, Hertfordshire HP4 2AF
Date: 13 November 2020

STATEMENT OF FINANCIAL ACTIVITIES

Incorporating the Income & Expenditure Account and the Statement of Recognised Gains & Losses
For the year ended 31 March 2020

	Notes	Unrestricted Funds 2020 (£)	Restricted Funds 2020 (£)	Total Funds 2020 (£)	Total Funds 2019 (£)
Income from:					
Donations	2	178,270	1,134,438	1,312,708	1,110,753
Charitable activities	3	10,830	4,500	15,330	97,875
Investments*		960	-	960	631
Total income		190,060	1,138,938	1,328,998	1,209,259
Expenditure on					
Raising funds	4 & 5	26,265	-	26,265	53,206
Charitable activities:					
Church & community night shelters	4 & 6	121,577	952,742	1,074,319	633,509
Faith in affordable housing	4 & 6	2,351	66,361	68,712	25,788
Hosting	4 & 6	13,377	77,263	90,640	104,729
Total expenditure		163,570	1,096,366	1,259,936	817,232
Net income/(expenditure)		26,490	42,572	69,062	392,027
Transfer between funds	12			-	-
Net movement in funds		26,490	42,572	69,062	392,027
Reconciliation of funds					
Total funds brought forward	12 & 13	270,778	234,500	505,278	113,251
Total funds carried forward	12 & 13	297,268	277,072	574,340	505,278

*All income from investments and other sources was unrestricted in both the current and prior year.
The notes on pages 25 to 34 form part of the financial statements.

BALANCE SHEET

As at 31 March 2020

	Notes	£	Total funds 2020 (£)	£	Total funds 2019 (£)
Fixed assets					
Tangible assets	9		668		1,090
Current assets					
Debtors and prepayments	10	119,622		39,487	
Cash at bank and in hand		506,006		546,798	
		625,628		586,285	
Creditors: Amounts falling due within one year	11	(51,956)		(82,097)	
Net current assets			573,672		504,188
Net assets			574,340		505,278
Funds of the charity					
Restricted funds	12 & 13		277,072		234,500
Unrestricted funds					
Designated funds					
General funds	12 & 13	297,268		270,778	
			297,268		270,778
			574,340		505,278

The notes on pages 25 to 34 form part of the financial statements.

The financial statements have been prepared in accordance with section 415A of the Companies Act 2006 relating to small companies and FRS 102 Section 1A.

They were approved and authorised for issue by the Board of Trustees on 24 September 2020 and signed on their behalf by:



Chrishanti Shah,
Trustee.

STATEMENT OF CASH FLOWS

For the year ended 31 March 2020

	Total funds 2020 (£)	Total funds 2019 (£)
Cash flows from operating activities		
Net income/(expenditure) for period (as per SOFA)	69,062	392,027
Adjustments for:		
Depreciation charges	422	3,472
(Increase)/decrease in gift aid due	(7,005)	6,003
(Increase)/decrease in trade debtors and other debtors	(75,418)	27,340
(Increase)/decrease in prepayments	2,288	6,298
Increase/(decrease) in accounts payables	7,342	4,031
Increase/(decrease) in HMRC and other payables	5,710	1,649
Increase/(decrease) in grants payables	(27,013)	27,013
Increase/(decrease) in accruals	(2,861)	(3,898)
Increase/(decrease) in deferred revenue	(13,319)	(38,764)
	(109,854)	33,144
Net cash used in operating activities	(40,792)	425,171
Cash flows from investing activities		
Purchase of fixed assets		(1,266)
Net cash used in investing activities	-	(1,266)
Net cash in financing activities	-	-
Change in cash and cash equivalents in period	(40,792)	423,905
Cash and cash equivalents at the beginning of the period	546,798	122,893
Cash and cash equivalents at the end of the period	506,006	546,798
Cash and cash equivalents		
	Total funds 2020 (£)	Total funds 2019 (£)
Cash in hand	506,006	546,798
	506,006	546,798

The notes on pages 25 to 34 form part of the financial statements.

NOTES TO THE FINANCIAL STATEMENTS

1. ACCOUNTING POLICIES

Basis of preparation of the financial statements

The financial statements have been prepared in accordance with 'Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) second edition (effective 1 January 2019)', the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The effect of any event relating to the year ended 31 March 2020, which occurred before the date of approval of the financial statements by the Board of Trustees has been included in the financial statements to the extent required to show a true and fair view of the state of affairs at 31 March 2020 and the results for the year ended on that date.

The functional currency of the Charity is sterling and amounts in the financial statements are rounded to the nearest pound.

Going concern

The financial statements have been prepared on the going concern basis as the Board of Trustees is confident that future reserves and future income is more than sufficient to meet current commitments. There are no material uncertainties that impact this assessment and the ongoing COVID-19 pandemic has no impact on this assessment.

Legal status

Housing Justice is a charitable company limited by guarantee registered in England & Wales and meets the definition of a public benefit entity. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity. The registered office is Unit G12, The Foundry, 17 Oval Way, London, SE11 5RR.

Fund Accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise of unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund are set out in note 12 of the financial statements.

Restricted funds are funds that are to be used in accordance with specific restrictions imposed by donors or that have been raised by the Charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in note 12 of the financial statements.

Income

Income is recognised when the charity has entitlement to the funds, any performance indicators attached to the item(s) of income have been met, it is probable that the income will be received, and the amount can be measured reliably.

Donations and membership fees are recognised in full in the Statement of Financial Activities when entitled, receipt is probable and when the amount can be quantified with reasonable accuracy. Gift aid receivable is included when claimable.

Grant income is credited to the Statement of Financial Activities when received or receivable whichever is earlier, unless the grant relates to a future period, in which case it is deferred.

Legacy income is only recognised when receipt is highly probable, and the amount can be reliably measured.

Income from charitable activities is credited to the Statement of Financial Activities when received or receivable whichever is earlier, unless it relates to a specific future period or event, in which case it is deferred.

Expenditure and irrecoverable VAT

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities.

Indirect costs, including governance costs, which cannot be directly attributed to activities, are allocated proportionate to direct staff costs allocated to each project area, as outlined in note 5 of the financial statements.

Irrecoverable VAT is charged against the category of expenditure for which it was incurred.

Grants payable

Grants to organisations consists of grants awarded to other charities for night shelter work in London as well as small grants made to destitute migrants. They are recognised as expenditure at the point a legal or constructive obligation to make the grant has been formed – this is normally at the point at which the grant agreement is signed at the start of the season for grants to other charities, and at the point the payment is made for grants to destitute migrants.

Tangible fixed assets and depreciation

All assets costing more than £500 are capitalised.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their residual value, over their useful life, on a straight-line basis. The useful life used is: Computer equipment 3 years

Operating leases

Rentals payable under operating leases are taken to the statement of financial activities on a straight-line basis over the lease term.

Pensions

Housing Justice operates a defined contribution pension scheme. Pension contributions are charged to the statement of financial activities when due and payable. These contributions are invested separately from the charity's assets.

Cash at bank and in hand

Cash at bank and in hand includes cash in hand, deposits with banks and funds that are readily convertible into cash at, or close to, their carrying values, but are not held for investment purposes.

Short term investments

Short term investments include funds that are held on short term deposit for investment purposes with CCLA Investment Management Limited and earn interest only.

Debtors and prepayments

Trade and other debtors are recognised at the settlement amount after any trade discount is applied. Prepayments are valued at the amount prepaid net of any trade discounts due.

Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party, and the amount due to settle the obligation can be measured or estimated reliably.

Critical estimates and judgements

In preparing financial statements it is necessary to make certain judgements, estimates and assumptions that affect the amounts recognised in the financial statements. The annual depreciation charge for property, plant and equipment is sensitive to changes in useful economic lives and residual values of assets. These are reassessed annually. In the view of the Trustees in applying the accounting policies adopted, no judgements were required that have a significant effect on the amounts recognised in the financial statements nor do any estimates or assumptions made carry a significant risk of material adjustment in the next financial year.

Financial instruments

Basic financial instruments are measured at amortised cost other than investments which are measured at fair value.

2. INCOME FROM DONATIONS & LEGACIES

	Unrestricted funds 2020 (£)	Restricted funds 2020 (£)	Total funds 2020 (£)
Grant income	6,720	1,086,621	1,093,341
Donations	106,304	41,570	147,874
Legacies and in memorium	14,121	-	14,121
Appeals and events	51,125	6,247	57,372
	178,270	1,134,438	1,312,708

	Unrestricted funds 2019 (£)	Restricted funds 2019 (£)	Total funds 2019 (£)
Grant income	550	653,881	654,431
Donations	165,599	58,387	223,986
Legacies and in memorium	177,448	-	177,448
Appeals and events	54,788	100	54,888
	398,385	712,368	1,110,753

3. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted funds 2020 (£)	Restricted funds 2020 (£)	Total funds 2020 (£)
Shelter support & set up	8,000	2,000	10,000
Training and consultancy	2,189	2,500	4,689
Sale of resources	641	-	641
	10,830	4,500	15,330

	Unrestricted funds 2019 (£)	Restricted funds 2019 (£)	Total funds 2019 (£)
Shelter support & set up	9,943	86,397	96,340
Training and consultancy	1,230	-	1,230
Sale of resources	305	-	305
	11,478	86,397	97,875

4. TOTAL EXPENDITURE

	Grants paid 2020 (£)	Direct staff costs 2020 (£)	Direct other costs 2020 (£)	Indirect staff costs 2020 (£)	Indirect other costs 2020 (£)	Total Funds 2020 (£)
Raising funds	-	11,979	9,422	2,039	2,825	26,265
Charitable activities						
Church & community night shelters	408,754	326,861	139,770	83,384	115,550	1,074,319
Faith in affordable housing	-	51,627	4,362	5,333	7,390	68,712
Hosting	33,080	29,298	11,478	7,035	9,749	90,640
	441,834	419,765	165,032	97,791	135,514	1,259,936
	Grants paid 2019 (£)	Direct staff costs 2019 (£)	Direct other costs 2019 (£)	Indirect staff costs 2019 (£)	Indirect other costs 2019 (£)	Total Funds 2019 (£)
Raising funds	-	32,514	9,369	3,895	7,428	53,206
Charitable activities						
Church & community night shelters	238,337	221,244	39,109	46,382	88,437	633,509
Faith in affordable housing	-	18,766	1,534	1,888	3,600	25,788
Hosting	31,943	39,323	11,175	7,668	14,620	104,729
	270,280	311,847	61,187	59,833	114,085	817,232

During the year the Charity carried out a review of its fund allocation model and has subsequently redesigned the model to more suitably reflect the areas of work the Charity is engaged in. As a result, the prior year expenditure figures have been reallocated to reflect this change. Total expenditure remains unchanged.

Indirect costs, including governance costs, which cannot be directly attributed to activities, were allocated between cost centres proportionate to the direct costs allocated to those activities.

An analysis of costs of raising funds split between restricted and unrestricted funds can be found in note 5.

An analysis of charitable activities split between restricted and unrestricted funds can be found in note 6.

A full list of grants made in the year is available from the registered office address on request.

Indirect costs is broken down as follows:

	Total costs 2020 (£)	Total costs 2019 (£)
Indirect staff costs	97,791	59,833
Other staff and HR costs	19,116	6,685
Finance & admin costs	49,576	47,472
Premises costs	20,653	20,528
Communication and database costs	14,969	6,310
IT costs	18,010	20,772
Governance costs	13,190	12,318
	233,305	173,918

Governance costs includes:

Statutory audit	3,240	3,240
Trustee expenses	654	833
Insurance	6,999	5,114
Other	2,297	3,131
	13,190	12,318

5. EXPENDITURE ON RAISING FUNDS

	Unrestricted funds 2020 (£)	Restricted funds 2020 (£)	Total funds 2020 (£)
Direct salaries	11,979	-	11,979
Direct other costs	9,422	-	9,422
Indirect costs	4,864	-	4,864
	26,265	-	26,265
	Unrestricted funds 2019 (£)	Restricted funds 2019 (£)	Total funds 2019 (£)
Direct salaries	32,514	-	32,514
Direct other costs	9,257	112	9,369
Indirect costs	11,323	-	11,323
	53,094	112	53,206

During the year the Charity carried out a review of its fund allocation model and has subsequently redesigned the model to more suitably reflect the areas of work the Charity is engaged in. As a result, the prior year expenditure figures have been reallocated to reflect this change. Total expenditure remains unchanged.

6. EXPENDITURE ON CHARITABLE ACTIVITIES

	Unrestricted funds 2020 (£)	Restricted funds 2020 (£)	Total funds 2020 (£)
Church & community night shelters			
Grants	-	408,754	408,754
Direct salaries	-	326,861	326,861
Direct other costs	-	139,770	139,770
Indirect costs	121,577	77,357	198,934
	121,577	952,742	1,074,319
Faith in affordable housing			
Direct salaries	-	51,627	51,627
Direct other costs	-	4,362	4,362
Indirect costs	2,351	10,372	12,723
	2,351	66,361	68,712
Hosting			
Grants	-	33,080	33,080
Direct salaries	-	29,298	29,298
Direct other costs	-	11,478	11,478
Indirect costs	13,377	3,407	16,784
	13,377	77,263	90,640
	137,305	1,096,366	1,233,671

	Unrestricted funds 2019 (£)	Restricted funds 2019 (£)	Total funds 2019 (£)
Church & community night shelters			
Grants	-	238,337	238,337
Direct salaries	-	221,244	221,244
Direct other costs	17,024	22,085	39,109
Indirect costs	61,202	73,617	134,819
	78,226	555,283	633,509
Faith in affordable housing			
Direct salaries	-	18,766	18,766
Direct other costs	-	1,534	1,534
Indirect costs	2,491	2,997	5,488
	2,491	23,297	25,788
Hosting			
Grants	18,960	12,983	31,943
Direct salaries	16,195	23,128	39,323
Direct other costs	4,865	6,310	11,175
Indirect costs	10,118	12,170	22,288
	50,138	54,591	104,729
	130,855	633,171	764,026

During the year the Charity carried out a review of its fund allocation model and has subsequently redesigned the model to more suitably reflect the areas of work the Charity is engaged in. As a result, the prior year expenditure figures have been reallocated to reflect this change. Total expenditure remains unchanged.

7. STAFF NUMBERS AND COSTS

	2020 (£)	2019 (£)
Gross salaries	459,170	329,715
Employer's national insurance	42,882	30,900
Employer's pension	15,504	11,065
	517,556	371,680

The average headcount during the period was 15 persons (2019: 10 persons).

No employee received employee benefits of more than £60,000 (2019: NIL).

The total remuneration paid to key management personnel during the year was £150,295 (2019: £136,674).

8. PENSION COSTS

The charitable company operates a defined contribution pension scheme. The assets of the schemes are held separately from those of the charity in independently administered funds. Contributions payable by the charity amounted to £15,504 (2019: £11,065).

Contributions totalling £870 (2019: £870) were outstanding at year end.

Pension costs are allocated between activities and funds on the same basis as relevant salary costs.

9. TANGIBLE FIXED ASSETS

	Computer equipment (£)	Total (£)
Cost		
At 1 April 2019	13,626	13,626
Disposals in year	(12,360)	(12,360)
At 31 March 2020	1,266	1,266
Depreciation		
At 1 April 2019	12,536	12,536
Charge for year	422	422
Disposals in year	(12,360)	(12,360)
At 31 March 2020	598	598
Net book value		
At 1 April 2019	1,090	1,090
At 31 March 2020	668	668

10. DEBTORS AND PREPAYMENTS

	2020 (£)	2019 (£)
Gift Aid due	9,515	2,510
Rent deposit	8,179	6,250
Trade debtors	69,302	11,725
Accrued income	30,167	14,255
Prepayments	2,459	4,747
	119,622	39,487

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 (£)	2019 (£)
Interest free loan	5,000	5,000
Accounts payable	18,274	10,932
HMRC payable	14,649	11,316
Grants payable to other organisations	-	27,013
Other creditors	4,008	1,631
Accruals	4,500	7,361
Deferred revenue	5,525	18,844
	51,956	82,097

Deferred revenue is made up as follows:

	2020 (£)	2019 (£)
Balance brought forward	18,844	57,608
Released as income in period	(18,844)	(57,608)
Deferred in period	5,525	18,844
Balance carried forward	5,525	18,844

12. ANALYSIS OF CHARITY FUNDS

The **Faith in Affordable Housing - Wales** fund includes donations from the Nationwide Foundation to support a new project to promote affordable housing with Wales.

The **Church and Community Night Shelters** fund contains donations for supporting night shelters within England and Wales respectively, apart from those marked as for work with women in shelters. This consists of a mix of funds from statutory bodies, trusts and public fundraising.

The **Ethical Landlords Association** funds relate to an amount received on behalf of the Ethical Landlords Association several years ago which had previously incorrectly been recognised as unrestricted income and expenditure.

The **Equipping Shelters** funds relate to an amount received from the Greater London Authority to help equip night shelters across London, including through grant funding.

The **Winter Programme** funds relate to an amount received from the Greater London Authority to provide micro-grants to night shelters across London.

The **Night Shelters and Hosting for Women** funds relate to an amount received from the Archdiocese of Birmingham as the result of a sale of premises previously used to provide shelter to vulnerable women. The proceeds are therefore restricted to work Housing Justice carries out with female beneficiaries.

The **No Recourse to Public Funds** pot includes donations and grants for supporting homeless individuals with no recourse to public funds.

The **Destitute Migrant Subsistence** funds includes donations and grants to provide subsistence allowances to destitute migrants within the UK.

The **HJ Cymru** pot includes donations and grants for supporting Housing Justice Cymru's work throughout Wales.

Other funds are to be used for work in North West England.

12. ANALYSIS OF CHARITY FUNDS

	Balance brought forward 2020 (£)	Income for the period 2020 (£)	Expenditure in the period 2020 (£)	Transfer between funds 2020 (£)	Balance carried forward 2020 (£)
Unrestricted funds	270,778	190,060	(163,570)	-	297,268
Restricted funds					
Faith in Affordable Housing - Wales	9,741	68,440	(66,550)	-	11,631
Church & Community Night Shelters - England	-	177,722	(164,818)	-	12,904
Church & Community Night Shelters - Wales	47,599	187,957	(123,183)		112,373
Ethical Landlords Association	143	-	(143)	-	-
Equipping Shelters	86,932	600,000	(634,192)	-	52,740
Winter programme	-	50,000	(17,044)	-	32,956
Night Shelters and Hosting For Women	30,668	-	-	-	30,668
No Recourse to Public Funds	36,686	16,905	(46,011)	-	7,580
Destitute migrant subsistence	10,930	28,600	(31,080)	-	8,450
HJ Cymru	8,082	9,314	(13,345)	-	4,051
Other	3,719	-	-	-	3,719
Restricted funds	234,500	1,138,938	(1,096,366)	-	277,072
Total funds	505,278	1,328,998	(1,259,936)	-	574,340
	Balance brought forward 2019 (£)	Income for the period 2019 (£)	Expenditure in the period 2019 (£)	Transfer between funds 2019 (£)	Balance carried forward 2019 (£)
Unrestricted funds	45,863	410,494	(183,949)	(1,630)	270,778
Restricted funds					
Faith in Affordable Housing - Wales	-	30,603	(20,862)	-	9,741
Church & Community Night Shelters - England	-	48,750	(48,750)	-	-
Church & Community Night Shelters - Wales		116,837	(69,238)		47,599
Ethical Landlords Association	-	-	(1,487)	1,630	143
Equipping Shelters	-	450,000	(363,068)	-	86,932
More Than Shelters	-	33,263	(33,263)	-	-
Night Shelters and Hosting For Women	41,678	-	(11,010)	-	30,668
No Recourse to Public Funds	-	87,450	(50,764)	-	36,686
Destitute migrant subsistence	19,557	14,150	(22,777)	-	10,930
HJ Cymru	2,434	17,712	(12,064)	-	8,082
Other	3,719	-	-	-	3,719
Restricted funds	67,388	798,765	(633,283)	1,630	234,500
Total funds	113,251	1,209,259	(817,232)	-	505,278

The **More than Shelters** funds relate to an amount received in the prior year from the Greater London Authority to support a project working in collaboration with the Mayday Trust.

13. ANALYSIS OF NET ASSETS

	Unrestricted funds 2020 (£)	Restricted funds 2020 (£)	Total funds 2020 (£)
Tangible fixed assets	668	-	668
Current assets	343,031	282,597	625,628
Creditors	(46,431)	(5,525)	(51,956)
	297,268	277,072	574,340

	Unrestricted funds 2019 (£)	Restricted funds 2019 (£)	Total funds 2019 (£)
Tangible fixed assets	1,090	-	1,090
Current assets	332,941	253,344	586,285
Creditors	(63,253)	(18,844)	(82,097)
	270,778	234,500	505,278

14. TRUSTEE REMUNERATION

During the year, no trustee received any remuneration (2019: £NIL). 3 members of the Board of Trustees received reimbursement of travel and subsistence expenses of £654 in 2020 (2019: 3 members - £833).

15. RELATED PARTY TRANSACTIONS

During the year there were no transactions carried out with related parties (2019: £NIL).

16. OTHER FINANCIAL COMMITMENTS

At 31 March 2020, the Charity had future minimum lease payments under non-cancellable operating leases as set out below:

	Land and buildings 2020 (£)	Office equipment 2020 (£)	Land and buildings 2019 (£)	Office equipment 2019 (£)
Operating lease due within				
within one year	8,488	2,093	26,834	2,093
within two to five years	-	-	-	2,093
	8,488	2,093	26,834	4,186



ANNUAL REPORT AND ACCOUNTS

Year ended 31 March 2020