

**REGISTERED COMPANY NUMBER: 05065046 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1104867**

Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 31 March 2020  
for  
Roundabout (West Midlands) Limited

Atkinson Chittick Limited  
Unit 2A  
Bruff Business Centre  
Bushbank  
Suckley  
Worcestershire  
WR6 5DR

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for the Year Ended 31 March 2020

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The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

## **OBJECTIVES AND ACTIVITIES**

### **Objectives and aims**

1. The protection and preservation of the environment by reusing donated furniture and other household items that might otherwise go into landfill.
2. To relieve financial hardship by reusing and distributing the same to such persons who are in conditions of hardship or need within the areas of Worcestershire, Gloucestershire and Warwickshire.
3. To provide volunteering opportunities and to assist people with disabilities by the provision of vocational training in a work setting that develops work ethic, confidence and social skills.

### **Public benefit**

In planning the activities for the year, the trustees kept in mind the Charities Commission's guidance on public benefit at the trustee meetings.

The focus of the activities remains the relief of poverty by recycling donated furniture, equipment and effects and distributing these to those in financial need. However, the Trustees are also increasingly aware of the public benefit of this work in reducing the amount of waste sent to landfill sites and reusing and recycling goods wherever possible.

### **Volunteers**

The charity gratefully acknowledges the outstanding efforts of its many volunteers, without whom it would not be possible to continue the work.

## **ACHIEVEMENT AND PERFORMANCE**

### **Charitable activities**

The charity has had another successful year with 7606 items of donated furniture in the form of 1311 collections, and completed 375 referrals (deliveries) of furniture and other essential items to those in need across Worcestershire, North Gloucestershire and West Warwickshire.

## **FINANCIAL REVIEW**

### **Principal funding sources**

During the period under review, the principal funding came from voluntary donations from the public.

### **Reserves policy**

Reserves are required in order to provide a buffer should there be a downturn in fundraising and to provide staff security of employment.

The Roundabout trustees have directed that a minimum of 6 month's operations costs which equates to £60,000, plus an additional £25,000 should be held in reserve for the financial year. This money has been invested with United Trust Bank.

The trustees have directed that £30,000 is to be designated from the charity general reserves toward the replacement cost of a delivery vehicle.

The trustees have directed that £1,000 is to be designated from the charity general reserves towards a discretionary payment fund for referral clients.

The reserves policy is updated annually.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing document**

The charity was originally formed as an unincorporated association. On 5 March 2004 Roundabout (West Midlands) Limited, a company limited by guarantee, was formed and the work of the charity was transferred to this new company on 1 October 2004. Its objectives and regulations are registered by the memorandum and articles of association of the company. During the year, the objects clause in the memorandum and articles of association was updated by special resolution.

### **Recruitment and appointment of new trustees**

Additional trustees may be appointed at the discretion of the Trustees.

### **Induction and training of new trustees**

New trustees are briefed on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the committee and decision making processes and the financial situation of the charity.

### **Related parties**

There were no related parties during the period under review.

## **REFERENCE AND ADMINISTRATIVE DETAILS**

### **Registered Company number**

05065046 (England and Wales)

### **Registered Charity number**

1104867

### **Registered office**

7a Blackminster Business Park  
Blackminster  
Evesham  
Worcestershire  
WR11 7RE

### **Trustees**

J R Lashley (resigned 18.7.19)  
Ms M J Sale  
Mrs P F Clarke (resigned 23.3.20)  
Mrs P Bennett (resigned 23.3.20)  
Ms G Falkiner  
J I Barton (resigned 15.8.19)  
Mrs S E Earley (appointed 14.8.19) (resigned 23.3.20)  
K F Barnes (appointed 18.7.19)

### **Company Secretary**

Mrs T Brimm

### **Independent Examiner**

Janet Chittick  
CA  
Atkinson Chittick Limited  
Unit 2A  
Bruff Business Centre  
Bushbank  
Suckley  
Worcestershire  
WR6 5DR

Roundabout (West Midlands) Limited

Report of the Trustees  
for the Year Ended 31 March 2020

This report has been prepared in accordance with the special provisions of Part 15 of Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on ..... and signed on its behalf by:

.....  
K F Barnes - Trustee

**Independent examiner's report to the trustees of Roundabout (West Midlands) Limited ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2020.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Janet Chittick  
CA  
Atkinson Chittick Limited  
Unit 2A  
Bruff Business Centre  
Bushbank  
Suckley  
Worcestershire  
WR6 5DR

Date: .....

Roundabout (West Midlands) Limited

Statement of Financial Activities  
for the Year Ended 31 March 2020

	Notes	Unrestricted fund £	Restricted funds £	31.3.20 Total funds £	31.3.19 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		23,285	-	23,285	8,828
<b>Charitable activities</b>					
Charitable activities		15,293	-	15,293	14,067
Other trading activities	2	114,946	-	114,946	123,140
Investment income	3	1,781	-	1,781	1,075
<b>Total</b>		<u>155,305</u>	<u>-</u>	<u>155,305</u>	<u>147,110</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Bedding purchased		7,215	-	7,215	7,547
Charitable activities		111,607	-	111,607	113,404
Other		30,121	86	30,207	32,647
<b>Total</b>		<u>148,943</u>	<u>86</u>	<u>149,029</u>	<u>153,598</u>
<b>NET INCOME/(EXPENDITURE)</b>		<u>6,362</u>	<u>(86)</u>	<u>6,276</u>	<u>(6,488)</u>
<b>Transfers between funds</b>	14	<u>3,362</u>	<u>(3,362)</u>	<u>-</u>	<u>-</u>
<b>Net movement in funds</b>		<u>9,724</u>	<u>(3,448)</u>	<u>6,276</u>	<u>(6,488)</u>
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<u>226,916</u>	<u>3,795</u>	<u>230,711</u>	<u>237,199</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>236,640</u></u>	<u><u>347</u></u>	<u><u>236,987</u></u>	<u><u>230,711</u></u>

The notes form part of these financial statements

Roundabout (West Midlands) Limited

Balance Sheet  
31 March 2020

	Notes	31.3.20 £	31.3.19 £
<b>FIXED ASSETS</b>			
Tangible assets	8	13,397	16,888
<b>CURRENT ASSETS</b>			
Stocks	9	1,065	430
Debtors	10	22,218	12,407
Investments	11	86,530	85,000
Cash at bank and in hand		116,707	122,061
		<u>226,520</u>	<u>219,898</u>
<b>CREDITORS</b>			
Amounts falling due within one year	12	(2,930)	(6,075)
		<u>223,590</u>	<u>213,823</u>
<b>NET CURRENT ASSETS</b>			
		<u>223,590</u>	<u>213,823</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>236,987</u>	<u>230,711</u>
<b>NET ASSETS</b>		<u>236,987</u>	<u>230,711</u>
<b>FUNDS</b>	14		
Unrestricted funds		236,640	226,916
Restricted funds		347	3,795
<b>TOTAL FUNDS</b>		<u>236,987</u>	<u>230,711</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on ..... and were signed on its behalf by:

.....  
K F Barnes - Trustee

The notes form part of these financial statements



## 1. ACCOUNTING POLICIES

### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	- 33% on cost
Fixtures and fittings	- 20% on reducing balance
Motor vehicles	- 25% on reducing balance
Computer equipment	- 20% on reducing balance

### **Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

### **Hire purchase and leasing commitments**

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

### **Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**2. OTHER TRADING ACTIVITIES**

	31.3.20	31.3.19
	£	£
Sales	114,946	123,140
	<u>          </u>	<u>          </u>

**3. INVESTMENT INCOME**

	31.3.20	31.3.19
	£	£
Deposit account interest	1,781	1,075
	<u>          </u>	<u>          </u>

**4. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	31.3.20	31.3.19
	£	£
Depreciation - owned assets	3,717	4,674
Hire of plant and machinery	807	1,510
	<u>          </u>	<u>          </u>

Independent examiner's fee for the year was £1,150 (2019: £1,150).

**5. TRUSTEES' REMUNERATION AND BENEFITS**

**Trustees' expenses**

No trustee received remuneration, benefits or expenses in the years to 31 March 2020 and 2019.

**6. STAFF COSTS**

The average monthly number of employees during the year was as follows:

	31.3.20	31.3.19
Management and supervisory team	7	7
	<u>          </u>	<u>          </u>

No employees received emoluments in excess of £60,000.

The total amount of employee remuneration received by key management personnel in the year was £38,788 (2019: £37,872).

**7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	3,828	5,000	8,828
<b>Charitable activities</b>			
Charitable activities	14,067	-	14,067
Other trading activities	123,140	-	123,140
Investment income	1,075	-	1,075
	<u>          </u>	<u>          </u>	<u>          </u>
<b>Total</b>	142,110	5,000	147,110

**7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued**

	Unrestricted fund £	Restricted funds £	Total funds £
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Bedding purchased	7,547	-	7,547
Charitable activities	113,404	-	113,404
Other	32,540	107	32,647
<b>Total</b>	<b>153,491</b>	<b>107</b>	<b>153,598</b>
<b>NET INCOME/(EXPENDITURE)</b>			
	(11,381)	4,893	(6,488)
<b>Transfers between funds</b>			
	1,537	(1,537)	-
<b>Net movement in funds</b>			
	(9,844)	3,356	(6,488)
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>			
	236,760	439	237,199
<b>TOTAL FUNDS CARRIED FORWARD</b>			
	<u>226,916</u>	<u>3,795</u>	<u>230,711</u>

**8. TANGIBLE FIXED ASSETS**

	Improvements to property £	Plant and machinery £	Fixtures and fittings £
<b>COST</b>			
At 1 April 2019	2,444	5,940	17,272
Additions	-	-	-
At 31 March 2020	<u>2,444</u>	<u>5,940</u>	<u>17,272</u>
<b>DEPRECIATION</b>			
At 1 April 2019	2,444	2,955	13,963
Charge for year	-	597	662
At 31 March 2020	<u>2,444</u>	<u>3,552</u>	<u>14,625</u>
<b>NET BOOK VALUE</b>			
At 31 March 2020	<u>-</u>	<u>2,388</u>	<u>2,647</u>
At 31 March 2019	<u>-</u>	<u>2,985</u>	<u>3,309</u>

**8. TANGIBLE FIXED ASSETS - continued**

	Motor vehicles £	Computer equipment £	Totals £
<b>COST</b>			
At 1 April 2019	51,746	21,191	98,593
Additions	-	225	225
	<hr/>	<hr/>	<hr/>
At 31 March 2020	51,746	21,416	98,818
	<hr/>	<hr/>	<hr/>
<b>DEPRECIATION</b>			
At 1 April 2019	46,324	16,018	81,704
Charge for year	1,354	1,104	3,717
	<hr/>	<hr/>	<hr/>
At 31 March 2020	47,678	17,122	85,421
	<hr/>	<hr/>	<hr/>
<b>NET BOOK VALUE</b>			
At 31 March 2020	4,068	4,294	13,397
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
At 31 March 2019	5,422	5,173	16,889
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**9. STOCKS**

	31.3.20 £	31.3.19 £
Finished goods	1,065	430
	<hr/>	<hr/>

**10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.20 £	31.3.19 £
Trade debtors	3,694	2,236
Other debtors	13,500	5,000
VAT	2,608	2,550
Prepayments	2,416	2,621
	<hr/>	<hr/>
	22,218	12,407
	<hr/> <hr/>	<hr/> <hr/>

**11. CURRENT ASSET INVESTMENTS**

	31.3.20 £	31.3.19 £
Other	86,530	85,000
	<hr/> <hr/>	<hr/> <hr/>

Current asset investments represent a cash three year charity bond.

**12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.20	31.3.19
	£	£
Trade creditors	383	2,657
Social security and other taxes	716	920
Other creditors	-	62
Accrued expenses	1,831	2,436
	<u>2,930</u>	<u>6,075</u>

**13. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Unrestricted fund	Restricted funds	31.3.20 Total funds	31.3.19 Total funds
	£	£	£	£
Fixed assets	13,151	246	13,397	16,888
Current assets	226,419	101	226,520	219,898
Current liabilities	(2,930)	-	(2,930)	(6,075)
	<u>236,640</u>	<u>347</u>	<u>236,987</u>	<u>230,711</u>

The stock control project was to computerise the stock control and integrate this with the accounting function. This work is now complete and the fund will cover depreciation of the equipment purchased.

The Wychavon Homeless Prevention Fund represents funds received from Wychavon District Council to provide referrals to their residents. . Of the £5,000 donated, £4,899 has been utilised by 31 March 2020..

The trustees have designated part of the unrestricted funds as follows: six months operating costs £60,000 and replacement cost of a delivery vehicle £30,000.

**14. MOVEMENT IN FUNDS**

	At 1.4.19	Net movement in funds	Transfers between funds	At 31.3.20
	£	£	£	£
<b>Unrestricted funds</b>				
General fund	226,916	6,362	3,362	236,640
<b>Restricted funds</b>				
Stock Control Project	332	(86)	-	246
Wychavon Homeless Prevention Fund	3,463	-	(3,362)	101
	<u>3,795</u>	<u>(86)</u>	<u>(3,362)</u>	<u>347</u>
<b>TOTAL FUNDS</b>	<u>230,711</u>	<u>6,276</u>	<u>-</u>	<u>236,987</u>

**14. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	155,305	(148,943)	6,362
<b>Restricted funds</b>			
Stock Control Project	-	(86)	(86)
<b>TOTAL FUNDS</b>	<u>155,305</u>	<u>(149,029)</u>	<u>6,276</u>

**Comparatives for movement in funds**

	At 1.4.18 £	Net movement in funds £	Transfers between funds £	At 31.3.19 £
<b>Unrestricted funds</b>				
General fund	236,760	(11,381)	1,537	226,916
<b>Restricted funds</b>				
Stock Control Project	439	(107)	-	332
Wychavon Homeless Prevention Fund	-	5,000	(1,537)	3,463
	<u>439</u>	<u>4,893</u>	<u>(1,537)</u>	<u>3,795</u>
<b>TOTAL FUNDS</b>	<u>237,199</u>	<u>(6,488)</u>	<u>-</u>	<u>230,711</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	142,110	(153,491)	(11,381)
<b>Restricted funds</b>			
Stock Control Project	-	(107)	(107)
Wychavon Homeless Prevention Fund	5,000	-	5,000
	<u>5,000</u>	<u>(107)</u>	<u>4,893</u>
<b>TOTAL FUNDS</b>	<u>147,110</u>	<u>(153,598)</u>	<u>(6,488)</u>

**14. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.18 £	Net movement in funds £	Transfers between funds £	At 31.3.20 £
<b>Unrestricted funds</b>				
General fund	236,760	(5,019)	4,899	236,640
<b>Restricted funds</b>				
Stock Control Project	439	(193)	-	246
Wychavon Homeless Prevention Fund	-	5,000	(4,899)	101
	<u>439</u>	<u>4,807</u>	<u>(4,899)</u>	<u>347</u>
<b>TOTAL FUNDS</b>	<u>237,199</u>	<u>(212)</u>	<u>-</u>	<u>236,987</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	297,415	(302,434)	(5,019)
<b>Restricted funds</b>			
Stock Control Project	-	(193)	(193)
Wychavon Homeless Prevention Fund	5,000	-	5,000
	<u>5,000</u>	<u>(193)</u>	<u>4,807</u>
<b>TOTAL FUNDS</b>	<u>302,415</u>	<u>(302,627)</u>	<u>(212)</u>

**15. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2020.

Roundabout (West Midlands) Limited

Detailed Statement of Financial Activities  
for the Year Ended 31 March 2020

	31.3.20	31.3.19
	£	£
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	3,239	10,578
Gift aid	20,046	(1,750)
	<hr/>	<hr/>
	23,285	8,828
<b>Other trading activities</b>		
Sales	114,946	123,140
<b>Investment income</b>		
Deposit account interest	1,781	1,075
<b>Charitable activities</b>		
Referrals	7,985	8,770
Recycling credit scheme	7,308	5,297
	<hr/>	<hr/>
	15,293	14,067
	<hr/>	<hr/>
<b>Total incoming resources</b>	155,305	147,110
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Bedding & furniture purchased	7,215	7,547
Interest on late PAYE	23	-
	<hr/>	<hr/>
	7,238	7,547
<b>Other</b>		
Hire of plant and machinery	807	1,510
Sundries	3,540	3,532
Telephone	228	73
Advertising	315	315
Post and stationery	2,515	1,275
Repairs	1,136	1,646
Volunteer expenses	3,705	3,466
Insurance	1,229	(602)
Motor expenses	13,014	16,759
Plant and machinery	597	746
Fixtures and fittings	662	827
Motor vehicles	1,354	1,807
Computer equipment	1,105	1,293
	<hr/>	<hr/>
	30,207	32,647
<b>Support costs</b>		
<b>Information technology</b>		
Computer expenses	841	386

This page does not form part of the statutory financial statements



Roundabout (West Midlands) Limited

Detailed Statement of Financial Activities  
for the Year Ended 31 March 2020

	31.3.20	31.3.19
	£	£
<b>Information technology</b>		
<b>Governance costs</b>		
Wages	69,335	67,466
Pensions	379	365
Premises expenses	37,648	37,050
Bank charges	1,011	1,022
Independent examination	1,150	1,150
Professional fees	1,220	5,965
	<hr/>	<hr/>
	110,743	113,018
	<hr/>	<hr/>
Total resources expended	149,029	153,598
	<hr/>	<hr/>
<b>Net income/(expenditure)</b>	6,276	(6,488)
	<hr/> <hr/>	<hr/> <hr/>