# Ar-Rahmah Trust Annual Report 2020

Trustees Report and Financial Statements For the year ended 31 March 2020



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# Ar-Rahmah Trust Trustees' report for the year ended 31 March 2020

The trustees present their report and the financial statements of the charity for the year ended 31 March 2020. The financial statements have been prepared based on the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document.

#### Reference and administrative details of the charity

**Charity registration number** 1121296

#### **Correspondence address**

203 St Bernards Road Solihull West Midlands B92 7DL

#### Trustees

M Asif (Chair) Q Z Saleem (Secretary) M Nadeem

#### Bankers

TSB Bank 22A Great Hampton Street Birmingham B18 6AH Al Rayan Bank 394 Coventry Road Birmingham B10 OUF

#### Independent examiner

Mainstream Accountancy Services 527 Moseley Road Birmingham B12 9BU

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# Message from Chairman

It gives me great pleasure to present the trustees report and financial statements for the past year.

Ar-Rahmah Trust was formed with the aim of educating orphan girls and empowering young poor women with essential skills and education.

It has continued to provide education, accommodation, clothing and essentials to 60 orphan girls at our boarding school in Rawalpindi. Quality education is the key to improving life opportunities.

This year, we took on a new local central manager for the Rawalpindi Girls Boarding School and his pressing tasks for 2020/21 will be to renovate and modernise the complete school inside out, provision of a new kitchen and dining hall with table and chairs, new sewage system and electrical rewiring, installation of CCTV cameras for improved safety, improved heating, new cupboards with improved bedding. Above all his main goal will be to improve and modernise the educational curriculum of the girls with improved teaching standards.

An experienced chef will also be employed for the school in 2020/21, in order to improve the quality of the food menu for the girls to enjoy and to raise the standards of our in-house catering facilities.

Our goal in education has been to provide quality education, especially for girls. Girls in particular, often face multiple barriers impacting their access to education. Girls from disadvantaged and poor families are particularly vulnerable to missing out on education, whether through poverty or an unrefined culture. We believe that improving girls' education in Pakistan is the best way to lift communities out of poverty and give women a dignified and respected life.

It is in response to this that Ar-Rahmah Trust initiated the construction of a 500-boarding complex for girls on a 10-acre plot of land near Lahore, Pakistan in 2017. The first structural phase has been completed. Most of the perimeter wall has been built for safety regulations. Unfortunately, due to some unresolved legal technicalities, as we announced to our donors in our 2019 Birmingham charity dinner, the work has been put on temporary hold. It is hoped that these issues will be resolved very soon and the work on the site can recommence.

We continued to provide sewing classes' training and literacy programmes to adolescent poor young women in order to transform their lives and the communities around them. In future programmes, we wish to provide each graduate student with her own sewing machine and a monetary grant. We believe one of the foremost ways out of poverty is to focus on building sustainable livelihoods to reduce dependency on aid and to allow individuals and their families to become self-sufficient.

Accessing drinking water is essential to human life throughout the world. We managed to increase the amount of hand water pumps fitted and provided throughout Pakistan this year.

Our emergency campaigns in the form of food and winter packs have provided humanitarian assistance to some of the millions of starving people suffering in Yemen, Sudan, Eritrea and Pakistan.

Ar-Rahmah Trust has continued to run a free medical dispensary, supervised by a local medical doctor in Faisalabad for the extremely poor and sick, which is open every day. The patients are given free medicines, blood tests and treatment.

Sadly, I have to report that our income for the year has been a noticeable decrease on the previous year. This is in the main, due to certain management and operational changes in 2019.

It is expected that the following year, 2020/21, will also be a very challenging year in raising funds due to the pandemic of the coronavirus which will also place extreme restrictions and limitations to the work of the staff, volunteers and trustees.

Ar-Rahmah has been further evaluating its existing fundraising avenues and exploring new platforms to increase its online presence and to have a more global digital footprint.

Finally, I would like to thank my fellow trustees, management, staff, volunteers and above all, our donors, whose efforts, and sacrifices have made all these activities and help possible for the deserving.

Mohammed Asif Chairman Trustee

# Highlights of the year

Throughout 2019/20 Ar-Rahmah Trust has worked hard to successfully secure new income to support its charitable activities

- 319 hand pumps, 28 motor pumps and 1 water well installed in poor areas of Pakistan
- Hundreds of poor families in Pakistan, Sudan/Eritrea and Yemen were provided with over 1,644 food parcels and rations during Ramadan.
- Additionally, more than 1200 small food packs distributed among poor families in Pakistan during Ramadan.
- 35 Qurbani were performed in Pakistan which resulted in distribution of meat for the poor and needy.
- 73,000 meals were provided throughout the year to hospital patients in Punjab, Pakistan.
- 100 Winter and Food packs distributed in Yemen
- 121 winter packs distributed in Syria
- 2 free Eye camps were run successfully in Pakistan for poor and needy people.
  The eye camps attracted over 1,000 people who benefitted from free eye check-ups and minor treatments.
- Approximately 100 cataract operations were performed for the poor and free reading glasses prescriptions were issued where required.
- Free basic medical aid was provided throughout the year to the poor and needy on a daily basis from our medical Centre in Faisalabad, Pakistan.
- 60 Orphan girls continued to be sponsored at the Rawalpindi Boarding School for Girls.
- 20 homebased Orphans were sponsored in Pakistan and Africa.

# **About Ar-Rahmah Trust**

Ar Rahmah Trust has steadily continued to expand its projects meeting the needs of orphans, widows, the poor and destitute across the world, providing them with education, health, food aid, livelihood support and most importantly empowering people with the essential knowledge and skills needed to build their own future with dignity and self-respect.

The charity aims to focus its attention on providing continuous and sustained assistance and support to orphans, poor and vulnerable women through sustainable development programmes, ensuring that they receive long term support and provision throughout the course of their lives, helping them to rebuild their future, as well as their self-esteem, bringing into their lives more optimism and purpose. Alongside this the charity also aims to prevent or in certain cases contribute to the prevention and relief of poverty across the world.

#### **Objectives and activities**

#### a. Summary of objectives

The objectives of the charity as set out in its Trust Deed are as follows:

- 1. the advancement of education, relief of poverty and the promotion of good health anywhere in the world
- 2. the relief of suffering amongst victims of natural or other kinds of disaster anywhere in the world
- 3. for such general charitable purposes anywhere in the world as the trustees may deem fit from time to time.

#### b. Activities for achieving objectives

During the year, the charity achieved its objectives as stated in its governing document by undertaking the following charitable activities:

- 1. Food aid
- 2. Education
- 3. Supporting orphans
- 4. Healthcare
- 5. Community empowerment

#### Structure, governance and management

#### a. Governing document

The charity is governed by its Trust deed which was adopted by the trustees on 2nd October 2007 and subsequently amended on 29th June 2008.

#### b. Method of appointment and induction of new trustees

New trustees are appointed by existing trustees and are briefed on their legal obligations under charity law, the content of the Trust Deed and recent performance of the charity.

#### c. Organisational structure and decision making

Ar-Rahmah Trust is a UK based charity that works with a number of partner organisation overseas through which it delivers programmes supporting Community Empowerment, Education, Food Aid, Healthcare and Orphans. The board of Trustees of the charity oversee the running of the charity on a day-to-day basis. All operational decisions are made at board meetings which are held frequently through the year.

#### d. Risk management

The Trustees have assessed the major risks to which the charity is exposed and are satisfied that systems and procedures are in place to mitigate our exposure to those risks.

#### Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and Financial Statements in accordance with applicable law and United Kingdom Accounting Standards.

The law applicable to charities in England and Wales requires the trustee(s) to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principals of the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the financial statements; and;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity and to enable them to ascertain to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website in accordance with legislation in the United Kingdom governing preparation and dissemination of financial statements.

This report was approved by the Trustees on 26 January 2021 and signed on their behalf by:

M.Ant

M Asif Trustee

# Independent examiner's Report to the Trustees of Ar-Rahmah Trust

I report on the accounts of the Trust for the year ended 31 March 2020, which are set out on pages 8 to 17.

#### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general directions given by the commission under section 145(5)(b) of the 2011 Act;
- to state whether particular matters have come to my attention.

#### Basis of independent examiner's statement

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

#### Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- 1. which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Fark Gul:

F B B Galia BSc (Hons), FCA MAS (Bham) Ltd T/A Mainstream Accountancy Services New Inn Business Centre 527 Moseley Road Birmingham B12 9BU

26 January 2021

# Statement of financial activities

for the year ended 31 March 2020

		Unrestricted	Restricted	Total	Total
		Funds	Funds	Funds	Funds
		2020	2020	2020	2019
	Note	£	£	£	£
Incoming and endowments					
Donations	2	54,884	365,593	420,477	736,089
Charitable activities	3	-	-	-	9,260
Other		-	-	-	-
Total incoming resources		54,884	365,593	420,477	745,349
Expenditure					
Raising funds	4	9,454	58,364	67,818	95,209
Charitable activities	5	61,139	203,401	264,540	424,831
Total resources expended		70,593	261,765	332,358	520,040
Net incoming resources before transfers		(15,709)	103,828	88,119	225,309
Gross transfers between funds	14	-	-	-	-
Net movement in funds for the year		(15,709)	103,828	88,119	225,309
Total funds brought forward	14	40,256	256,735	296,991	71,682
Total funds carried forward	14	24,547	360,563	385,110	296,991

All activities relate to continuing operations.

The notes on pages 10 to 17 form part of these financial statements.

# Balance sheet at 31 March 2020

	Note	2020	2019
	Note	£	£
Fixed assets			
Tangible assets	11	1,091	223
		1,091	223
Current assets			
Debtors	12	47,098	59,726
Cash at bank and in hand		342,058	240,921
		389,156	300,647
Creditors: amounts falling due within one year	13	(5,137)	(3,879)
Net current assets		384,019	296,768
Net assets		385,110	296,991
Charity Funds			
Unrestricted Funds	14	24,547	40,256
Restricted Funds	14	360,563	256,735
Equity shareholders' funds		385,110	296,991

The financial statements were approved by the Trustees on 26 January 2021 and signed on their behalf by

M Asif

M.A.f

Trustee

## Notes to the financial statements

#### for the year ended 31 March 2020

#### 1. Accounting policies

The principal accounting policies adopted in the preparation of the financial statements are as follows:

#### 1.1. Basis of preparation of financial statements

The financial statements have been prepared under the historic cost convention in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)) and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Ar Rahmah Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

#### **1.2.** Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

At the date of transition to FRS 102 there were no changes in accounting policies that had an impact on previously reported balances under UK GAAP. Consequently, no restatement of previously reported balances under the previous GAAP was required.

#### 1.3. Fund Accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund.

#### 1.4. Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time of the Friends is not recognised and refer to the trustees' annual report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

#### 1. Accounting policies (continued)

#### **1.5. Incoming resources**

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received, and the amount can be measured reliably.

Donations, gifts and grants that provide core funding or are of general nature, are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Income from Charitable Activities - Including income recognised as earned from the related goods or services which are provided.

#### 1.6. Resources expended

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

Charitable Activities include those costs that are directly related to the objectives of the charity.

Governance costs include those incurred in the governance of its assets and are primarily associated with constitutional and statutory requirements.

Support Costs for a single activity are allocated directly to that activity. Where support costs relate to several activities they have been apportioned on the basis of resources consumed by those activities. In allocating the support costs, the trustees have ensured that the costs are expended utilising the unrestricted funds available and consequently no restricted funds have been used in this respect.

#### 1.7. Tangible fixed assets and depreciation

All assets costing more than £100 are capitalised.

Tangible fixed assets are stated at cost or valuation less depreciation. Depreciation is provided at rates calculated to write off the cost or valuation of those assets, less their estimated residual value, over their expected useful lives on the following bases:

Fixtures and fittings	- 15% reducing balance
Computers and office equipment	- 35% straight line on cost

#### 1.8. Taxation

As a registered charity, the charity is exempt from Income and Corporation tax to the extent that its income and gains are applicable to the charitable purposes only.

#### 2. Income from donations

	Unrestricted funds	Restricted funds	Total funds	Total funds
	2020	2020	2020	2019
	£	£	£	£
Donations	31,109	365,593	369,702	695,621
Gift Aid	23,775	-	23775	40,468
	54,884	365,593	420,477	736,089

#### 3. Income from charitable activities

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Community Empowerment	-	-	-	-
Food Aid	-	-	-	9,260
	-	-	-	9,260

## 4. Raising funds

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Fundraising and publicity	9,454	58,364	67,818	95,209
	9,454	58,364	67,818	95,209

#### Notes to the financial statements

#### for the year ended 31 March 2020 (continued)

#### 5. Analysis of resources expended by charitable activity

Expenditure can be summarised as:

	Unrestricted funds 2020 £	Restricte d funds 2020 £	Total funds 2020 £	Total funds 2019 £
Community empowerment	8,819	14,750	23,569	51,050
Education	3,890	14,225	18,115	49,971
Emergency relief	1,299	4,625	5,924	26,140
Food aid	23,899	86,721	110,620	154,593
Healthcare	4,195	13,481	17,676	6,288
Supporting orphans	9,935	36,325	46,260	93,353
Water aid	9,102	33,274	42,376	43,436
	61,139	203,401	264,540	424,831

### 6. Analysis of resources expended by activity type

	Activities undertaken	Grant funding of	Support and governance	Total funds	Total funds
	directly 2020 £	activities 2020 £	costs 2020 £	2020 £	2019 £
Cost of generating volume income					
Fundraising and publicity	56,334	-	11,484	67,818	95,209
Charitable activities					
Community empowerment	407	16,000	7,162	23,569	51,050
Education	-	12,610	5,505	18,115	49,971
Emergency relief	28	4,096	1,800	5,924	26,140
Food aid	622	76,384	33,614	110,620	154,593
Healthcare	500	11,805	5,371	17,676	6,288
Supporting orphans	-	32,203	14,057	46,260	93,353
Water aid	-	29,499	12,877	42,376	43,436
	1,557	182,597	80,386	264,540	424,831
Total	57,891	182,597	91,870	332,358	520,040

7. Grants payable

	Grants to Institutions £	Grants to individuals £
Community empowerment	16,000	-
Education	12,610	-
Emergency relief	4,096	-
Food aid	76,384	-
Healthcare	11,805	-
Supporting orphans	32,203	-
Water aid	29,499	_
	182,597	-
Recipients of institutional grant(s) were as follows:	Total	Total
	2020 £	2019 £
Ar-Rahmah Trust (Pakistan)	159,015	301,181
Islamic Yatima Foundation Tanzania	-	16,500
Al-Ihsan Foundation	-	2,000
Crisis Aid	1,573	6,000
Restless Beings	-	18,660
Ethar Relief	8,200	16,835
Kebire Foundation for Relief & Development	-	2,500
Saba Relief	7,660	-
	806	
Mercy Relief		
Mercy Relief Global Relief Trust	5,343	-

	Fundraising costs 2020 £	Charitable activities 2020 £	Total funds 2020 £	Total funds 2019 £
Support costs				
Management and administration	11,0	34 77,236	88,270	53,881
Governance costs				
Legal costs	4	50 3,150	3,600	-
Total	11,4	84 80,386	91,870	53,881

#### 9. Net incoming resources

	2020	2019
This is stated after charging:	£	£
Depreciation of tangible fixed assets - owned by the charity	377	171
	377	171
10. Staff costs		
	2020 £	2019 £
Wages and salaries	66,155	52,938
Social security costs	4,875	4,048
	71,030	56,986

During the year, the charity had 2 (2019: 5) full time equivalent and a number of casual employees.

The Trust consists of its key management personnel, the trustees, and the Chief Executive Officer. The total employment benefits paid to its key management personnel were £66,155 (2019: £52,938). No employees had benefits in excess of £60,000 (2019: Nil).

During the year, no trustees received any remuneration or benefits in kind (2019: Nil).

During the year, the trustees received £658 in reimbursement of expenses (2019: Nil).

#### 11. Tangible fixed assets

	Assets under the course of construction	Fixtures & fittings	Computers & office equipment	Total
	£	£	£	£
Cost				
At 1 April 2019	-	995	1,259	2,254
Additions	-	_	1,244	1,244
At 31 March 2020	-	995	2,503	3,498
Depreciation				
At 1 April 2019	-	892	1,139	2,031
Charge for the year	-	104	273	377
At 31 March 2020		995	1,412	2,407
Net book value				
At 31 March 2020	-	-	1,091	1,091
At 31 March 2019	-	104	120	224

## 12. Debtors

	2020	2019
	£	£
Other debtors	24,660	42,578
Prepayments & accrued income	22,438	17,148
	47,098	59,726
13. Creditors: amounts falling due within one year	2020 £	2019 £
Trade creditors	927	760
Salaries and social security	3,810	2,927
Accruals & deferred income	400	192

#### 14. Statement of funds

#### Year ended 31 March 2020

	Brought forward	Incoming resources	<b>Resources</b> expended	Transfers in/(out)	Carried forward
	£	£	£	£	£
Unrestricted funds	40,256	54,884	(70,593)	-	24,547
Total unrestricted funds	40,256	54,884	(70,593)	-	24,547
Restricted funds					
Ar-Rahmah Mosque fund	229	370	(599)	-	-
Family sponsorship	57	1,606	(1,650)	-	13
Fidyah	-	2,038	(1,069)	-	969
Health	6,359	6,893	(13,252)	-	-
Orphans	217,411	157,158	(58,743)	-	315,826
Pakistan Need to Feed	17,449	15,675	(22,721)	-	10,403
Quran Memorisation	120	4,528	(4,634)	-	14
Qurbani	-	2,440	(2,440)	-	-
Ramadaan food programme	1,588	69,125	(69 <i>,</i> 870)	-	843
Self-reliance scheme	481	255	(690)	-	46
Syria	-	2,560	(2,469)	-	91
Uyghur Refugees	-	471	(18)	-	453
Yemen Need to Feed	-	3,229	(2,829)	-	400
Water pump	11,451	50,377	(40,066)	-	21,762
Zakat	1,590	40,132	(31,979)	-	9,743
Zakat Al-Fitr	-	8,736	(8,736)	-	-
	256,735	365,593	(261,765)	-	360,563
Total funds 2020	296,991	420,477	(332,358)	-	385,110