



+ **ANNUAL**

REVIEW

2019-20

raise

West Hertfordshire
Hospitals Charity

+ ANNUAL REVIEW 2019-20

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1. INTRODUCING RAISE

Raise is your local NHS charity, and we work alongside West Hertfordshire Hospitals NHS Trust (WHHT) to improve the health and wellbeing of communities across west Hertfordshire.

We raise funds to support your three local hospitals – Hemel Hempstead Hospital, St Albans City Hospital and Watford General Hospital.

We are dedicated to enhancing the patient experience in each of our hospitals. WHHT staff provide acute healthcare services to our local population as well as a range of specialist services for patients from north London, Bedfordshire, Buckinghamshire and east Hertfordshire. **Over 5000 people work in WHHT hospitals, caring for nearly a million patients each year.**



Above: Watford General Hospital

Every patient deserves the highest quality care, and your support enables us to go above and beyond to ensure the very best patient experience each day. Donations help us fund new technology, environmental enhancements, staff development and the extra comforts that make all the difference to patients. Volunteers help patients and families to navigate our busy

hospital sites, provide support to patients and their families and are a friendly face to listen and help ensure our patients' needs are met. Raise ensures that your donations, time and commitment are targeted to areas of high need to help WHHT deliver the very best care to our patients, their families and carers.



Raise is your local NHS charity, and we work alongside West Hertfordshire Hospitals NHS Trust (WHHT) to improve the health and wellbeing of communities across west Hertfordshire.

This year, we received donations from patients who want to say thank you; from committed and enthusiastic fundraisers; many local companies; trusts and foundations; and from families who give in memory of a loved one. Our strong links to the League of Friends of Watford Hospitals have continued to grow, helping many more patients.

COVID-19 dominated the last two months of our reporting year (see page 9). As we prepare this report, that continues. We were overwhelmed by the generosity of our local communities who went above and beyond to support their local hospitals in dealing with COVID-19. Raise helped coordinate this response with WHHT and Watford Football Club. You can learn more about



Above: Young Sienna is one of nearly a million people that WHHT staff care for each year

Centre: The face behind the mask

our ongoing response to the public health emergency, and more about Raise at www.raisewestherts.org.uk.

Raise is a small and ambitious charity, and we want to work with our local communities to engage them as volunteers for our hospitals, to help them to fundraise for us, and to work with them as partners helping to transform our patient experience. This report introduces you to some of our work, and if you would like to find out more or get involved in some way, then please get in touch.

2. OUR YEAR AT A GLANCE

OVER

£540,000

SPENT Supporting our hospitals

800

Patient Christmas presents donated to the Raise a Smile appeal

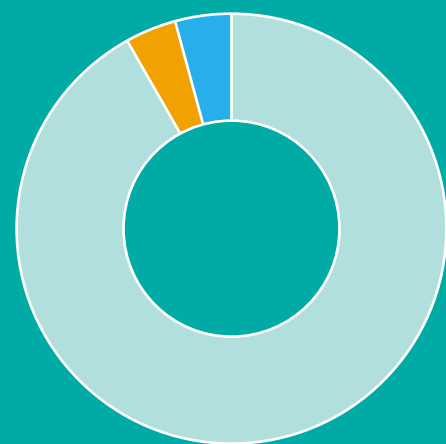
6

New grants approved in partnership with the League of Friends of Watford Hospitals

21

New cots provided to Watford General Hospital maternity unit

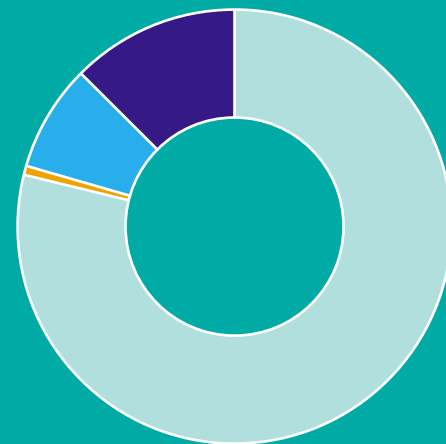
CHARITABLE INCOME 2019/20



- Donations and legacies £562,000
- Fundraising income £23,000
- Investment income £25,000

CHARITABLE EXPENDITURE 2019/20

- Improved patient outcomes: Patients welfare and amenities £343,000
- Improved patient outcomes: Medical equipment costs £2,000
- Staff development: Staff welfare and amenities £34,000
- Staff development: Specialist training and workshops £55,000



A full copy of Raise's annual report and accounts is available from www.westhertshospitals.nhs.uk/raise/publications.asp or via 01923 436177

3. CHAIR'S OVERVIEW



2019/20 was a year of significant change for Raise, our hospitals' charity.

The last quarter of the reporting year, January to March 2020, saw COVID-19 spread throughout the UK. We entered lockdown as a nation, and West Hertfordshire Hospitals NHS Trust responded swiftly to the emergency. This meant that Raise had to adapt quickly and work with our local communities to provide new and different support to our much-loved local hospitals. The generosity of our communities during the pandemic is presented on page 6 of this report.

At the start of the year, our Charity Director Samantha Sherratt moved on, after having led the charity through a period of significant growth and change. She led the rebranding of the charity, the development of a trusts and foundations strategy, created new and effective systems of working, and established our annual 'Raise a Smile' Christmas campaign. I would like to express my appreciation to Samantha for the difference she made and the impressive results she achieved. In December 2019, Sofia Sheikh became our new Charity Director, bringing a wealth of charity experience, especially in fundraising. Sofia joined just as COVID-19 was emerging in the UK and she has worked tirelessly to ensure a coordinated and strong response in partnership with WHHT, Watford Football Club and our local communities.

In the past year, Raise has continued to grow and make a difference in our hospitals. Highlights for me include the success of our second 'Raise a Smile' Christmas gift campaign, which ensured that every patient in our hospitals got a present on Christmas day. Once again, our local communities kindly purchased and donated gifts for all of our patients. The League of Friends of Watford Hospitals generously supported a range of activities across our hospital, including ward improvements and equipment for our maternity and children's services, our stroke service, and supporting staff training.

We saw a significant increase in community fundraising for the charity towards the end of the year due to COVID-19, and we built new relationships with Watford Football Club as a result. We invested in the creation of a stand-alone charity website and improved our online and digital presence to ensure that our communities are aware of our work and know how to reach us.

As a charity, we rely on the kindness and creativity of our supporters who never cease to amaze me with their generosity, the creative ideas they have for fundraising, and their suggestions for how we can do more to support our hospitals. I would like to thank all of our supporters, over the past year, for their renewed and continued support. You have made all the difference to the patients, and their families and carers in each of our hospitals. Thank you!

+ **Jonathan Rennison**
Chair of the Charitable Funds Committee,
on behalf of the Corporate Trustee

"We are pleased with the progress we have made in the past year, and we will continue to develop the charity to ensure that we are building a resilient and sustainable organisation for the future."

4. CHARITY DIRECTOR'S THOUGHTS

Having joined the charity as Director at Christmas time, so much of what has been achieved and discussed in this report are other people's success.

However, I am delighted to be continuing this success in this post and to be leading Raise at a time of great ambition.

Our plans may have been disrupted, delayed and changed by COVID-19, but the charity's ambitions and my commitment to making them happen remain. Raise is a charity which has had a surge in profile and impact in our communities. As we have seen very clearly in recent months, there is plenty of energy and willingness out there to support our local hospitals. We want to capitalise on that enthusiasm for everyone's benefit.



"I want to see Raise become the local charity of choice for donors and community fundraisers."

We want to significantly increase our financial contributions to improvements at the three hospitals we support. And we want NHS staff to see us, access our funds, and know we are there for them. We want patients and their families to get all the support they need. To do all this, we need to build a team – I call it #teamraise. In turn, to do that, we need to invest in our growth and infrastructure.

I am very proud to have been chosen to lead Raise, and although my first three months have proven to be very, very different from what I expected, they have been very gratifying. I am looking forward to reporting my first full year next April, and looking back on what I am sure will be a very successful year for the charity.

Thank you to everyone who welcomed and supported me over my first three months.

Sofia Sheikh
Charity Director

5. THE IMPACT OF COVID -19



The last few months of the reporting year brought huge change and transformed how we all live and work. The impact of the pandemic on the NHS has been profound and Raise is proud to have been able to support West Hertfordshire Hospitals NHS Trust as they responded to the challenge of COVID-19.

We are incredibly proud of the communities of West Hertfordshire and how they came forward to help our local hospitals. Businesses, charities, community groups, school and colleges, and individuals came to the aid of the hospitals with donations of cash, goods, and services beyond our wildest expectations.

The **'thank you'** page on our website www.raisewestherts.org.uk shows the dozens of organisations who donated tens of thousands of items.

At the start, we were overwhelmed (literally!) by the volume of goods being donated, and we would not have managed this process without several people and groups stepping in to help with their time, knowledge and expertise. In particular, two very important groups of people came to our rescue.

Firstly, Watford Football Club, who are next to us on Vicarage Road, proved to be neighbours from heaven. When they were asked to support the Trust with some socially-distanced meeting space, their willingness to help become evident and developed into an incredible partnership,

with the club pulling out all the stops for the staff at Watford General Hospital, the Trust as a whole, and for Raise.

Gate 14 at WFC became a central coordination point. Pallets and pallets of donated goods were received, stored and sorted by club staff. This made accepting all of the kind donations possible and ensured smooth onward distribution to hospital departments and individual staff.

"we would not have managed this process without several people and groups stepping in to help with their time, knowledge and expertise"

The club's generosity was endless. In addition to the space initially requested, they adopted an 'our stadium is your stadium' approach. Thousands of NHS staff were provided with daily meals, rest areas, and so much more. We could not have supported our hospital staff without the generous support of Watford Football Club – they truly went above and beyond in all that they did.

The other group that made things possible were the 'teal shirts'. These are our hospital volunteers and the small team that manages them. These incredible people supported frontline staff, including those in the COVID-19 areas. They delivered food and drink, ran errands, supported patients, helped patients' families, passed messages, provided information points, signposted people, packed, unpacked, lifted and carried. And, this extraordinary help continues as we prepare this report. Without our volunteers, it would have been impossible to accept and distribute all of the donations we received.

COVID-19 will be with us for some time, and the NHS staff involved in caring for the victims of the disease continue to need our support. The massive national support for our NHS generated huge donations to NHS Charities Together – formerly known as The Association of NHS Charities – that have exceeded £130 million. As a member of NHS Charities Together, we will benefit from the nation's kindness and will be able to access these funds to provide more support to the staff in each of our hospitals in the coming year.



We are very sad that six members of staff at WHHT have lost their lives to COVID-19. Raise has contributed to support their families at this sad time, and our thoughts are with them. We know that WHHT is planning a memorial to allow us all to remember and celebrate those affected by the pandemic. As the hospital charity, we will support this.

COVID-19 has had another unexpected side effect: plans for Raise to grow its small team of staff and increase activity have been accelerated through necessity. We will report on this in next year's review.

COVID-19 is far from over, and we continue to need your help.

PLEASE SUPPORT YOUR NHS AND BY DONATING WHAT YOU CAN TO YOUR HOSPITAL CHARITY, BUT MOST OF ALL BY STAYING SAFE AND ENSURING YOU STICK TO ALL THE SOCIAL DISTANCING RULES THAT ARE IN PLACE TO PROTECT US ALL



6. RAISE IN THE COMMUNITY

We received incredible support from our community this year, most notably during the last weeks of the reporting year in response to the COVID-19 public health emergency.

Every year, many people choose to do something special for their local hospitals, through Raise, to say thank you for the care they have received or simply because they want to benefit local patients. Our thanks go to everyone who has helped us - there are too many to mention all individually, but here are a few examples of our fantastic community supporters:

Michelle Sorley raised over £1,000 for the Rose end of life care project by running the 2019 Liverpool Rock'n'Roll marathon. Nice work Michelle!

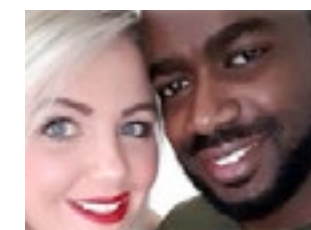


Steven Albert was 50 in November. Because his son had been treated at Watford, he asked for donations instead of gifts, raising £700.

Claire and Harry Lambert sadly lost their premature son Theo. Their selfless fundraising in his memory resulted in gifts of over £2,400 (PS: We are delighted that Theo's brother Noah has since arrived).

Paul James' family raised over £1,300 in his memory after he passed away in December. We are humbled by this kind gesture.

The League of Friends of Watford Hospitals contributed an incredible £242,000 to projects, funds that were generated by the two hospital League of Friends tea bars.



+ Legacy gifts totalled £107,000.

THESE GENEROUS GIFTS WILL ALLOW RAISE TO ADDRESS AREAS OF GREATEST NEED IN OUR HOSPITALS, MAKING THE BIGGEST DIFFERENCE FOR OUR PATIENTS.

Parents-to-be benefited from a £2,000 donation from the **Rotary Club of Hemel Hempstead** to fund improvements at the maternity unit for women and their partners.

Parent footballers at the Royal Masonic School in Watford scored a £3,000 fundraising win in their inaugural match.

Jacob Clement had his Bar Mitzvah in February. 13 years ago he was in WHHT's Special Care Baby Unit so to celebrate, he raised £1,054.

In addition to donations from individuals and community groups, we also enjoyed the support of several local businesses. Local businesses have always remembered Raise and our hospitals and in the past year that has continued and grown.

JJ Burgess, Tusker, Anytime Fitness and The Expert Property Group came together to donate hundreds of Easter Eggs for our patients, a lovely gesture which was especially appreciated on the children's wards!



Marks & Spencer was just one of many companies that donated very generously to our Christmas appeal this year.

Boston Scientific donated £4,000 to support our work.

Watford Plant & Grab Hire organised a charity golf day to support paediatric care at WHHT. They involved Watford FC legends Alec Chamberlain, Steve Palmer and Nigel Gibbs and raised over £6,000.

MEC Grab Services were hugely supportive, raising over £12,000 to support the SCBU (Special Care Baby Unit) at Watford General Hospital.



We are also delighted to acknowledge donations from **SBR South Limited, Daiichi-Sankyo UK, WB Herts, Metropolitan Police Bushey, Emica Ltd, Southgate Lions' Club, Pfizer, Nipro Diagnostics, Prashanthi Ltd, and The Pears Foundation.**



WHAT WE FUND

Raise funds are spent in five broad areas: new technologies, patients and families, developing staff, the healing environment, and the greatest immediate needs.

How spending between these is split is not fixed, but is a product of several things:

- Demand (grant applications).
- Trustee discretion and immediate priorities.
- Restrictions imposed by donors.
- The availability of unrestricted funds.
- Guidance from clinicians and other experts at our hospitals.

Here are just two examples of how our donors' money was spent in this reporting period.



Above: NiV machine **Below:** paediatric cardio scanner



Our appointed YVM, Mark Cruise, continues to work with service leads across the hospital sites to identify how our volunteers can help. This partnership approach means the project has been hailed a success by the volunteers and staff at our hospitals, and has helped develop and nurture a new Teal Shirts volunteer culture at our hospitals.

Photo: Teal-shirted volunteer Theodore Bate volunteered at 16 and wants to study medicine. Hospital experience has strengthened his resolve to do this and will strengthen his application to college later.

YOUTH VOLUNTEER MANAGER

With the kind support of The Pears Foundation, which donated nearly £80,000 over two years, Raise continues to fund the post of Youth Volunteer Manager (YVM).

This post is based at Watford General Hospital and supports the volunteer team across all three hospital sites. Last year, we reported how the project had been successfully launched. Since then, the project has taken off, and we have recruited 170 young volunteers in the past year. These volunteers have been instrumental in helping us to shape our youth volunteering programme so that we are meeting the wider needs of patients and their families, and we understand how we can meet the needs of our young volunteers, and help them to develop new skills and knowledge for work and life.

As well as giving patients a helping hand, a friendly ear and more holistic support, the many tasks completed by these remarkable young helpers means that NHS staff have the opportunity to concentrate on what they do best – providing great care. Our volunteers improve their confidence levels, job prospects, network of friends and peers, and a sense of purpose in society.

Mark looks after a third of the total volunteer force at the Trust. He has ensured a professional, robust approach to recruitment and training of young volunteers and has strengthened the service through external youth volunteering networks and the use of social media.

At the end of our reporting period, we were facing the worst of COVID-19, and we must commend Mark and the volunteers for the outstanding support they are giving in unusual times. They demonstrate the very best of what our young people can do and be in our society.



Above: The entire SIM family in the simulation suite at Watford - the first adult manikin (right) was funded by the League of Friends when the suite was set up in 2016. Lucina is second right.

WISER (WEST HERTFORDSHIRE INITIATIVE IN SIMULATION EDUCATION AND RESEARCH)

Raise was proud to support WISER in 2019; working with the League of Friends of Watford Hospitals, a grant of £80,000 provided funding for a high-fidelity maternal simulation manikin – now named Lucina.

Lucina and the impressive simulation suite, enabled WHHT to provide high fidelity, multidisciplinary, simulation-based training for staff in the management of complex obstetric scenarios. These training simulations significantly improve patient care, experience and safety – for both mother and child. Lucina was delivered in December. Unfortunately, the COVID-19 pandemic has delayed the planned multidisciplinary training, but this is now scheduled to start August 2020; we will report more fully next year. However, Lucina has already been used for midwifery training.

At the time of writing, Raise is also assessing a grant application for a birthing bed. This will allow trainers to place Lucina in a variety of birthing positions, so adding to the realism of simulations and increasing the range of training scenarios for staff.

Bruce Kerr, the Simulation Manager at the Trust's Medical Education Centre, said "Thank you, Raise, for supporting WISER. There is no doubt that this equipment is improving the patient experience. Most importantly, we know that this training improves patient safety and ultimately helps to save lives."

"There is no doubt that this equipment is improving the patient experience. Most importantly, we know that this training improves patient safety and ultimately helps to save lives."

OTHER EQUIPMENT

Investing in new medical equipment continues to be an essential part of what Raise does, and our League of Friends generously supports us to do this.

We work hard to ensure that we are not spending money on items that should be purchased from the public purse. However, we know that extra equipment, or more up to date equipment, can make a real difference to patient care.

Purchases this year included a Trilogy 202 Ventilator, a paediatric mattress cooling system, a multi-channel ECG machine, and a paediatric ultrasound scanner.

Right: The Trilogy 202 Ventilator from Philips is cutting edge technology, enhancing patient safety and saving lives.



THE HEALING ENVIRONMENT

This year Raise continued to contribute to improvements in the hospitals' environment, to the benefit of patients and staff alike. Improvements ranged from the very small, such as providing coffee machines in areas set up to deal with COVID-19, to larger investments such as:

- The reconfiguration of the delivery suite in maternity.
- The provision of a disabled persons' bathroom in paediatrics.
- Lighting using specially commissioned 'skylight' LED panels in radiology.

Left: Advance LED lighting panels provide a more relaxing environment for patients and a better working space for our NHS staff, in areas with no external source of daylight.

A NOTE ABOUT THE COMING YEAR

Raise will continue with all five threads as much as is practical in the coming year. Responding to COVID-19 will inevitably dominate our activity and expenditure in 2020/21, and possibly beyond.

8. A VISION FOR THE FUTURE

As your local hospital charity, Raise recognises that there is still so much more that we can do. Working with you, we are developing our strategy and plans for the future.

“The backbone of success is hard work, determination, good planning, and perseverance.”

Mia Hamm

Olympic Gold Medallist

2020 is proving to be a challenging year, and supporting the staff of our local hospitals throughout COVID-19 will continue to be a priority for us.

In addition to this, we still want to pursue our ambitious plans for the future. Our trustee has set out its strategic aspirations for Raise. Some of these have been achieved during the past year – for example:

- The creation of an independent identity and brand.
- Expanding of the charity team to include a fundraising officer and some much-needed administrative support.
- The establishment of the charity's own online identity and website.

With these foundations in place, now we want to turn our focus to what we can do for our hospitals, their patients and our communities. We know that there are great needs and so we have great plans.

In the next year and beyond, our ambitions are to be...

- Generating £1m a year to invest in our three NHS hospitals.
- Leading at least one large capital campaign to help transform services for our patients.
- Recognised across our county as the local charity supporting the NHS.
- Recognised and used by WHHT staff when they see ways to improve care and the environment above and beyond what is funded by the NHS.
- Self-sustaining with our own networks and infrastructure.
- Best in class when it comes to governance and administration.
- A charity demonstrating high impact that communicates well with donors, so they know what their money is achieving.

To do all this, in the coming year, Raise will...

- Grow the range of ways that you can get involved and support us through fundraising and volunteering – as individuals, local businesses, community groups and trusts and foundations.
- Continue to build the staff team.
- Invest in technical infrastructure, fundraising materials and branding.
- Consolidate and streamline fund administration.
- Work closely with WHHT as plans for the three hospital sites emerge.



9. HOW YOU CAN HELP

If you would like to support Raise make all the difference to our local NHS hospitals, you can do so in several ways:

MAKE A DONATION

You can make a fast and secure card donation via our website www.raisewestherts.org.uk/support.

EVENTS

Subject to changes in the rules around COVID-19, in late 2020 we hope to restart a programme of challenge events. In the meantime, you can take part our exciting 'virtual' challenges. For more information, please visit our website.

DONATE IN MEMORY OF A LOVED ONE

You can commemorate the life of a loved one by making a donation to Raise. Please contact us at any time to discuss how you would like to remember a loved one. It is also possible to arrange collections for Raise in lieu of funeral flowers, either at a ceremony or online. Again, please contact us for advice.



SUPPORT US THROUGH YOUR COMPANY

Do you run a business? Please consider adopting us as 'Charity of the Year' or encouraging your staff to fundraise. Please talk to us about how we can work together to help meet your corporate social responsibility agenda.

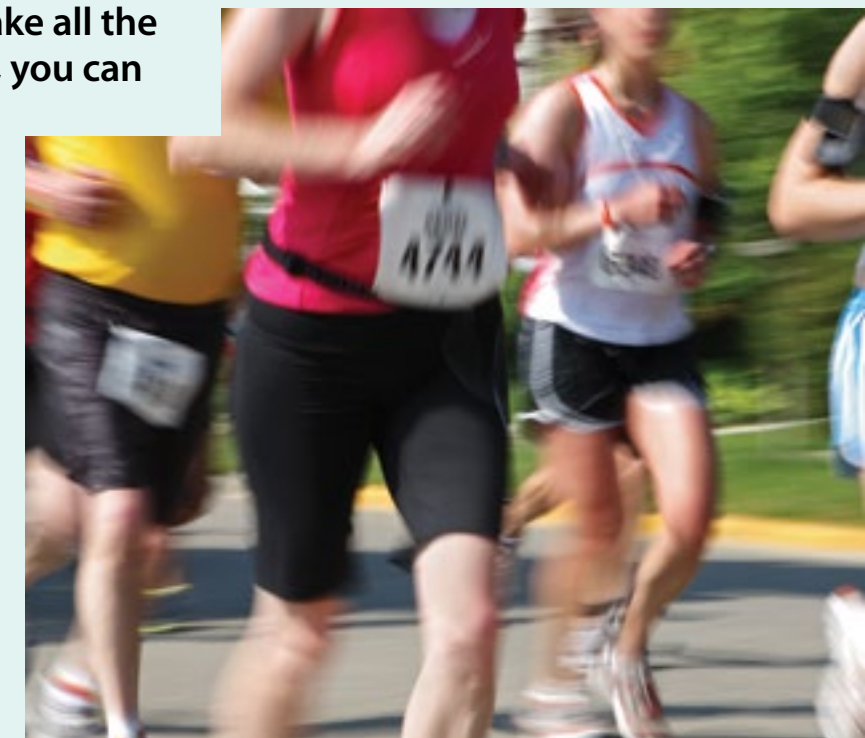
LEAVE A GIFT IN YOUR WILL

A gift left in a will to Raise can make a huge difference to our hospitals. Also, through an arrangement with Hertfordshire solicitors Heckford Norton, you can take advantage of their will writing service at a reduced cost, just mention Raise when you contact them.

LEARN MORE ...

To learn more about supporting Raise, please visit

www.raisewestherts.org.uk/support



10. GOVERNANCE AND MANAGEMENT

LEGAL STRUCTURE

Raise (West Hertfordshire Hospitals NHS Trust Charity) was established by a Declaration of Trust dated 12 December 1995 and its aim is to provide monies wholly or mainly for the services of the hospital trust, drawing together a group of subsidiary funds.

There are five subsidiary funds relating to the umbrella charity, with the following objectives:

+ 1. ST. ALBANS CITY HOSPITAL GENERAL FUND -

to provide funds for any charitable purpose relating to the National Health Service, wholly or mainly for the St Albans City Hospital.

+ 2. HEMEL HEMPSTEAD HOSPITAL GENERAL FUND -

to provide funds for any charitable purpose relating to the National Health Service, wholly or mainly for the Hemel Hempstead Hospital.

+ 3. THE HELEN DONALD NURSE FUND -

to provide funds for the relief of sickness by the funding of a part-time staff nurse at the Hemel Hempstead Hospital and providing benefits for patients who are or have been treated at the St Albans and Hemel Hempstead hospitals.

+ 4. THE GURNEY BEQUEST -

to provide funds for any purpose relating to the postgraduate centre at the Hemel Hempstead Hospital.

+ 5. WEST HERTFORDSHIRE HOSPITALS NHS TRUST COMMON INVESTMENT FUND -

to protect the real value of the portfolio whilst maintaining a reasonable level of income.

Left: Hemel Hempstead Hospital



OUR CORPORATE TRUSTEE REPRESENTATIVES AND THEIR RESPONSIBILITIES

The charity has a single Corporate Trustee, West Hertfordshire Hospitals NHS Trust. There were two changes in the composition of the Corporate Trustee's board in the year ending March 2020, with Helen Brown taking on the role of Deputy Chief Executive and Natalie Edwards becoming Associate Non-Executive Director. As at 31 March 2020, there were five executive directors and six non-executives making up the Corporate Trustee. The NHS Trust Board, as Corporate Trustee, delegates responsibility to a Charity Committee. This committee meets at least four times a year and the Chair of the Committee reports to the Trust Board, as Corporate Trustee, following each meeting.

CORPORATE TRUSTEE

Members of the Corporate Trustee's Board as at 31 March 2020 were:

EXECUTIVE

Christine Allen
(Chief Executive)

Helen Brown
(Deputy Chief Executive)

Professor Tracey Carter
(Chief Nurse and Director of Infection Prevention and Control)

Don Richards
(Chief Financial Officer)

Michael van der Watt
(Medical Director)

NON-EXECUTIVE

John Brougham
(Non-Executive Director)

Paul Cartwright
(Non-Executive Director)

Virginia Edwards
(Non-Executive Director)

Jonathan Rennison
(Senior Independent NED)

Phil Townsend
(Chairman and Non-Executive Director)

CHARITY COMMITTEE

Acting for the Corporate Trustee, the purpose of the Charity Committee is to:

- Ensure there are robust processes in place and implemented to manage resources.
- Monitor the disposition of resources to ensure funds held on Trust are used in a way which reflects donors' wishes and that funds are maximised.
- Promote greater awareness of the charity to encourage donations, particularly through demonstrating their impact on patient care.
- Proactively fundraise for Raise: West Hertfordshire Hospitals NHS Trust Charity to support charitable activities and purposes across our three hospitals.

11. REFERENCE AND ADMINISTRATIVE INFORMATION

Registered charity number:

1052210

Registered charity name:

West Hertfordshire Hospitals NHS Trust Charity

Operating name:

Raise
Raise West Herts

Bank:

Lloyds TSB, 67 High Street, Watford,
Herts WD17 2DU

Registered charity address:

c/o West Hertfordshire Hospitals NHS Trust
Watford General Hospital
Watford
Hertfordshire
WD18 0HB

Independent Examiner:

Grant Thornton UK LLP
30 Finsbury Square
London
EC2A 1AG

Legal status:

The charity is constituted under a Declaration of Trust dated 12 December 1995.

Investment managers:

Rathbones Greenback Investments
8 Finsbury Circus
London
EC2M 7AZ

Senior charity staff:

Ms Samantha Sherratt
(Charity Director, resigned June 2019)

Mr David Head
(Interim Director, September-December 2019)

Ms Sofia Sheikh (Charity Director, appointed December 2019)

Internet:

www.raisewestherts.org.uk
office@raisewestherts.org.uk

Social media:

facebook.com/raisewesherts
twitter.com/raisewestherts
instagram.com/raisewestherts

Privacy and fundraising:

We work hard to meet our responsibilities under the General Data Protection Regulations (GDPR). Supporters can see, via our privacy notice on our website, what they can expect from us and how we collect and manage information about them. They are also invited to change the way we communicate with them at any time. Matters relating to GDPR compliance are reported to the Charity Committee as required.

We are registered with the Fundraising Regulator to demonstrate our commitment to transparency. Supporters have the right to know that they can trust us to be open and honest and that we will treat them and their data with care and respect. Our fundraising promise is published on our website and it explains what supporters can expect from us and what to do if they have any concerns.



+ OUR
FINANCIAL
REVIEW
2019-20

12. OUR FINANCIAL REVIEW

OVERVIEW

Our total net assets as at 31 March 2020 were £931k, this represents a reduction of reserves of £18k from 31 March 2019.

Income has increased from £320k to £610k (an increase of 90%). This included monies received for League of Friend projects of £242k (2018/19 - £62k) and income from legacies of £82k (2018/19 - £nil). Other sources of income have increased by 10% in the year.

Total expenditure has also increased, from £430k to £587k, an increase of 37%. This is mainly due to the matched funding of the League of Friends where expenditure was £242k (2018/19 - £62k).

Investments

The valuation of the charity's portfolio was £618k at 31 March 2020 (31 March 2019 - £666k). This is a 7.2% reduction in value and reflects the effect of COVID-19 on world stock markets during March 2020. (post year end note - at 30 June 2020 the funds value increased to £666k which is the same as at 31 March 2019). In the accounts, returns on investment are allocated on a pro rata basis to unrestricted (including designated) and restricted funds.

Debtors

As at 31 March 2020 total debtors were £15k (31 March 2019 - £32k). This comprised monies due from the League of Friends (£9k), Gift Aid (£4k) and £2k income accrued from the investment portfolio.

Cash

As at 31 March 2020 the total cash balance was £321k (31 March 2019 - £294k).

Creditors

The amount owed by West Hertfordshire Hospitals Charity was £23k. This was made up of an outstanding payment due to our parent Trust for expenditure relating to charitable activities settled in April 2020 (31 March 2019 - £43k).

Reserves policy

Reserves currently stand at £931k (31 March 2019 - £949k). £618k is the valuation of the investment portfolio, with the balance (£313k) as net current assets, mainly cash (£321k). Note 10 of the accounts refers to the purposes of the material funds. Of the total fund balance at 31 March 2020 of £931k, there are 9 restricted funds with a value of £125k, with the rest held in designated unrestricted funds.

Alongside the investment objective, the Corporate Trustee is committed to applying the income of the charity within a "reasonable time" of receiving it. This policy applies to restricted and unrestricted (designated) funds. The focus on timely expenditure of funds, together with the investment objective places a requirement on fund holders and fund managers to work with the charity to develop spending plans and forecasts for expenditure. The reserves policy has been considered and it has been agreed that the reserves will be sufficient to fund six months of expenditure including a cash holding of 90 days expenditure at a minimum.

Investment policy

Our investment objectives are to maximise growth over the long term whilst protecting the real value of the funds and maintaining a reasonable level of income. The appointed investment managers have, at the discretion of the Corporate Trustee, unrestricted powers in accordance with the Charities Act 2011, with the exception that there will be no investment in companies that have a significant investment in tobacco or alcohol. Rathbones have been the Charity's Investment Manager since June 2018. They report quarterly to the Charity Committee regarding performance of the investment portfolio and outlook for the coming year. The report explains all investment movements i.e. purchases, sales and market movement. All financial transactions are supported by contract notes. They charge a quarterly management

charge which is based on 0.75% of the portfolio valuation and this is deducted direct from the portfolio cash holding.

Risk management

The Charity Committee, on behalf of the Corporate Trustee, ensures that the charity meets its obligations for risk management as set out in the terms of reference. It has established a framework for risk identification and has examined the strategic and operational risks that the charity faces. The Charity Committee regularly reviews these risks and takes action to mitigate and monitor them. The investment strategy is being constantly reviewed by the Charity Committee in line with the revised level of risk appetite agreed by the Corporate Trustee.

Incoming resources

Total incoming resources for the year ending 31 March 2020 was £610k (2018/19 - £320k) which included voluntary income of £585k and investment income of £25k. The voluntary income of £585k includes donations from other charitable organisations including trusts and grant giving bodies, churches and schools, private companies, trust employees and community events and individual donations from patients, their relatives and their friends. The investment income of £25k includes income from the investment portfolio, now managed by Rathbones Investment Management Ltd (£23k) with the balance from interest received on bank deposits.

Resources expended

Total resources expended were £587k (2018/19 - £430k). This was split between charitable activities (£541k) and activities for generating funds (£46k). Charitable activities include expenditure incurred by the charity in undertaking activities that further its charitable aims of improving patient and staff experience and welfare, as follows:

- Improving patient outcomes: Patient welfare and amenities £350k (2018/19 - £140k)
- Expenditure on patients: £70k includes funds used for the direct benefit of patients (including comforts) computer equipment £7k, furniture and fittings £35k and expenditure on capital equipment £238k.
- Improving patient outcomes: Medical equipment costs £2k (2018/19 - £42k).
- Staff development: This is made up of staff welfare and amenities - £34k (2018/19 - £47k) and specialist training & workshops £55k.
- Expenditure on staff training (course expenses) comprise spend on general training £48k (2018/19 - £42k) and equipment for staff benefit £7k (2018/19 - £18k).

Running costs included expenditure on fundraising software £7k (2018/19 - £3k). Other administrative costs of £45k (2018/19 - £41k) comprised administration/support costs from WHHT of £37k (2018/19 - £37k), audit at £6k (2018/19 - £2k) and other costs £2k (2018/19 - £2k). WHHT employs a full time Charitable Fund Accountant and the salary is charged to the charity under an SLA agreement.

Staff costs were £89k (2018/19 - £81k). The costs of the Charity Directors' are reflected here. A new Charity Director was appointed in December 2019 (and an interim Charity Director was employed prior to this). Charity Director costs are charged to the unrestricted general fund and categorised between fundraising (50%) costs and charitable activities (50%). This reflects the work around governance of the charity.

No external professional fundraisers or fundraising agencies were employed during this period.

Investment management fees of £5k (2018/19 - £5k) were charged by our investment managers, Rathbones Investment Managers Ltd. They charge their fee based on the value of the portfolio.

13. INDEPENDENT EXAMINER'S REPORT

Independent examiner's report to the trustees of West Hertfordshire Hospitals NHS Trust Charity

I report on the accounts of West Hertfordshire Hospitals NHS Trust Charity for the year ended 31 March 2020, which are set out on pages 28-41.

Your attention is drawn to the fact that the charity's trustees have prepared the charity's accounts in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) issued in October 2019 in preference to the Statement of Recommended Practice 'Accounting and Reporting by Charities: Statement of Recommended Practice (revised 2005)' issued in April 2005 which is referred to in the Charities (Accounts and Reports) Regulations 2008 but has been withdrawn. I understand that the charity's trustees have done this in order for the charity's accounts to give a true and fair view in accordance with United Kingdom Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2019.

This report is made solely to the charity's trustees, as a body, in accordance with the regulations made under section 154 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of CPFA.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act 2011;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a comparison of the accounts with the accounting records kept by the charity. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act 2011;
 - to prepare accounts which accord with the accounting records; and
 - to comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008

have not been met; or

- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Ciaran McLaughlin, CPFA

Ciaran McLaughlin

Grant Thornton UK LLP
Chartered Accountants
London

18 January 2021



14. FINANCIAL STATEMENTS

For the year 01 April 2019 to 31 March 2020

These annual report and accounts have been prepared in accordance with Part VI of the Charities Act 2006 (as amended by the Charities Protection and Social Investment Act 2016 and the Charities (Accounts & Reports) Regulations 2008 which provide the legal foundation for the recommendations made in the Statement of Recommended Practice Charities SORP 2015 (FRS102). It also follows good practice laid out in the Fundraising Regulator's reporting requirements guidance and CC20, the Charity Commission's guide to Trustees' duties.

The Corporate Trustee is responsible for:

- keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the funds held on trust and to enable it to ensure that the accounts comply with requirements of the Charities Act 2016.
- establishing and monitoring a system of internal control; and establishing arrangements for the prevention and detection of fraud and corruption.

The Corporate Trustee is required under the Charities Act 2016 to prepare accounts for each financial year. In preparing those accounts, the Corporate Trustee is required to:

- apply on a consistent basis accounting policies laid down by the Charities Act 2016.
- make judgments and estimates which are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts.

The Corporate Trustee confirms that, as far as it is aware, there is no relevant audit information of which the Charity's auditors are unaware and that it has taken all reasonable steps to ensure that this is the case.

The Corporate Trustee confirms that it has met the responsibilities set out above and complied with the requirements for preparing the accounts. These financial statements have been compiled from and are in accordance with the financial records maintained by the Corporate Trustee.

For and on behalf of the West Hertfordshire Hospitals NHS Trust

Signed:



Phil Townsend (Chair)

Date 3rd December 2020

STATEMENT OF COMPREHENSIVE INCOME

		2019-20	2019-20	2019-20	2018-19	2018-19	2018-19
	Note	Unrestricted Funds £000	Restricted Funds £000	Total Funds £000	Unrestricted Funds £000	Restricted Funds £000	Total Funds £000
Income and endowments from:-							
Donations and Legacies	2.1	299	286	585	181	122	303
Investment Income	2.2	22	3	25	15	2	17
Total Income and endowments		321	289	610	196	124	320
Expenditure on:-							
Raising Funds	3	(45)	(1)	(46)	(32)	0	(32)
Charitable Activities	3	(235)	(306)	(541)	(308)	(90)	(398)
Total Expenditure		(280)	(307)	(587)	(340)	(90)	(430)
(Losses)/Gains on Investment assets	4	(40)	(1)	(41)	16	2	18
Net Income/(Expenditure)		1	(19)	(18)	(128)	36	(92)
Gross transfer between funds		0	0	0	107	(107)	0
Net movement in funds	10	1	(19)	(18)	(21)	(71)	(92)
Reconciliation of Funds:-							
Fund balances brought forward	10	805	144	949	826	215	1,041
Fund balances carried forward	10	806	125	931	805	144	949

STATEMENT OF FINANCIAL POSITION

		2020	2020	2020	2019	2019	2019
	Notes	Unrestricted Funds £000	Restricted Funds £000	Total at 31 March £000	Unrestricted Funds £000	Restricted Funds £000	Total at 31 March £000
Fixed Assets							
Investments	5	534	84	618	565	101	666
Total Fixed Assets		534	84	618	565	101	666
Current Assets							
Debtors	6	13	2	15	27	5	32
Cash at bank	7	279	42	321	249	45	294
Total Current Assets		292	44	336	276	50	326
Creditors: Amounts falling due within one year	8	(20)	(3)	(23)	(36)	(7)	(43)
Net Current Assets		272	41	313	240	43	283
Total Net Assets		806	125	931	805	144	949
Funds of the Charity							
Funds:							
Restricted	10.1	0	125	125	0	144	144
Unrestricted	10.2	806	0	806	805	0	805
Total Funds		806	125	931	805	144	949


Signed: (Chair)

Phil Townsend (Chair)

Date 3rd December 2020

STATEMENT OF CASH FLOWS

for the year ending 31 March 2020

		Total Funds 2019-2020		Total Funds 2018-2019	
	Notes	£000	£000	£000	£000
Cash flow from operating activities					
Operating deficit before income from bank and investments	9a		(2)		(127)
Cashflow from investing activities					
Purchase and sale of securities	9b	7		4	
Investment income received	2.2	23		16	
Bank interest received	2.2	2		1	
			32		21
Movement in working capital					
Decrease in Debtors	6	17		11	
(Decrease) / Increase in creditors	8	(20)		8	
Net Cash Generated from operating activities			(3)		19
Change in cash and cash equivalents in the reporting period			27		(87)
Cash and cash equivalents at the beginning of the reporting period			294		381
Cash and cash equivalents at the end of the reporting period	7		321		294

NOTES TO THE ACCOUNTS

1. ACCOUNTING CONCEPTS AND POLICIES

1.1 Basis of Preparation

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities, with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements have been prepared to give a ‘true and fair’ view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a ‘true and fair view’. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

1.2 Going Concern

The Corporate Trustee is aware of material uncertainties that have cast significant doubt about West Hertfordshire Hospitals NHS Trust’s ability to continue as a going concern. However it has received assurances from the NHS Board that the services currently provided by the Trust will continue to be provided for the foreseeable future.

1.3 Financial Instruments

The Charity has opted to account for financial instruments in line with with IAS 39. See notes 8(a) and 8(b) for further details.

1.4 Financial Assets

Financial assets are recognised when the Charity becomes party to the financial instrument contract or in this case when the income is probable. Financial assets are de-recognised when the contractual rights have expired or the asset has been transferred. Financial assets are initially recognised at fair value.

1.5 Financial Liabilities

Financial liabilities are recognised on the statement of financial position when the Charity becomes party to the contractual provisions of the financial instrument. Financial liabilities are de-recognised when the liability has been paid or expired.

1.6 Income and Endowments

All incoming resources are included in full in the Statement of Comprehensive income as soon as the following three factors can be met:

- i) entitlement - arises when a particular resource is receivable or the Charity’s right becomes legally enforceable.
- ii) Probability - when receipt of any income becomes probable.
- iii) Measurement - when the monetary value of the incoming resources can be measured with sufficient reliability.

1.7 Boundary of Recognition of Income

Incoming resources reflected in these accounts reflect those resources which have satisfied the conditions applied to the boundary of recognition of income. This boundary has been established as the cashiers office of the Trust.

1.8 Expenditure

The funds held on trust accounts are prepared in accordance with the accruals concept. All expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party.

1.9 Raising Funds

The cost of generating funds is the cost associated with generating income for the funds held on trust. This will include the costs associated with the investment manager’s fees, Charity Directors’ salary and other fundraising costs.

1.10 Charitable Activities

Cost of charities activities comprise all costs incurred in the pursuit of the charitable objectives and include governance costs which are accounted for on an accruals basis as are recharges from West Hertfordshire Hospitals NHS Trust covering audit fees and accounting services. They are apportioned over all of the funds based on the average fund balance. Grants made by the League of Friends are now reported within charitable funds with effect from 1 October 2016.

1.11 Allocating Costs by Activity

All administration costs being the other staff costs and audit fees will be apportioned to Raising Funds and Charitable Activities based on time spent on each activity.

1.12 Structure of Funds

Where there is a legal restriction on the purpose to which a fund may be put, the fund is classified in the accounts as a restricted fund. Funds where the capital is held to generate income for charitable purposes and cannot itself be spent are accounted for as endowment funds.

Other funds which are not legally restricted and the Corporate Trustee has chosen to earmark for set purposes are classified as designated funds. The restricted funds are shown in note 10.1 with the major unrestricted funds in note 10.2.

1.13 Fixed Asset investments

Fixed asset Investments are shown at market value. Quoted stocks and shares are included in the statement of financial position at mid-market price, ex-dividend. Other fixed asset investments are included at the Corporate Trustee’s best estimate of market price.

1.14 Debtors

Debtors are amounts owed to the Charity. They are measured on their recoverable amount.

1.15 Cash

Cash at bank and in hand is held to meet the day-to-day running costs of the charity as they fall due.

1.16 Creditors

Creditors are amounts owed by the charity. They are measured at the amount that the charity expects to have to

pay to settle the debt, and recognised as soon as there is a legal or constructive obligation to make payment to a third party.

1.17 Realised Gains and Losses

All gains and losses are taken to the Statement of Comprehensive Income as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and opening market value (or date of purchase if later). Unrealised gains and losses are calculated as the difference between market value at the year end and opening market value (or date of purchase if later).

1.18 Pooling Scheme

An official pooling scheme is operated for investments relating to the funds of the West Hertfordshire Hospitals NHS Trust Common Investment Fund. This scheme was registered with the Charity Commission on 2 March 2001.

1.19 Irrecoverable VAT

Irrecoverable VAT is charged against the category of resources expended for which it is incurred.

1.20 Related Party Transactions

None of the trustees or members of the West Hertfordshire Hospitals NHS board or parties related to them has undertaken any transactions with, or received any benefits from, the charity in payment or kind. The trustees received no honoraria or emoluments in the year.

Creditors and accruals, see note 8, include the West Hertfordshire Hospitals NHS Trust, included in which is a figure that relates to capital equipment items, categorised as such because the cost is in excess of £5,000. The figures are noted below:

Name of Related Party	Relationship to charity	Nature of transaction	19/20	18/19
			£000	£000
West Hertfordshire Hospitals NHS Trust	Corporate Trustee	Contribution to the NHS	238	63

2. INCOME AND ENDOWMENTS

2.1		Donations and Legacies						
			Unrestricted Funds 2020 £000	Restricted Funds 2020 £000	Total Funds 2020 £000	Unrestricted Funds 2019 £000	Restricted Funds 2019 £000	Total Funds 2019 £000
	A	Donations	175	286	461	148	122	270
	B	Legacies	107	0	107	0	0	0
	C	Other (received via Just Giving/ Virgin fund pages)	17	0	17	33	0	33
		Total	299	286	585	181	122	303

2.2		Investment Income						
			Unrestricted Funds 2020 £000	Restricted Funds 2020 £000	Total Funds 2020 £000	Unrestricted Funds 2019 £000	Restricted Funds 2019 £000	Total Funds 2019 £000
		Rathbones -Dividends and interest	20	3	23	15	1	16
		NatWest bank Interest	2	0	2	0	1	1
		Total	22	3	25	15	2	17

3. EXPENDITURE

3		Expenditure						
			Charitable activities 2020 £000	Raising Funds 2020 £000	Total Funds 2020 £000	Charitable activities 2019 £000	Raising Funds 2019 £000	Total Funds 2019 £000
		Furniture and fittings	35	0	35	14	0	14
		Medical equipment	2	0	2	42	0	42
		Capital equipment	238	0	238	63	0	63
		Patient welfare - see note 3.1 (i)	70	0	70	60	0	60
		Staff welfare	34	0	34	47	0	47
		Staff training	48	0	48	42	0	42
		Course expense and equipment	7	0	7	18	0	18
		Computer equipment, branding and fundraising software	7	0	7	3	0	3
		Other staff costs - see note 3.1 (ii)	0	0	0	14	0	14
		Running costs	2	0	2	2	0	2
		Administration - see note 3.1 (iii)	37	0	37	37	0	37
		Audit - see note 3.3	6	0	6	2	0	2
		Consultancy costs	7	0	7	0	0	0
		Staff costs - see note 3.1 (iv)	43	46	89	49	32	81
		Investment fees	5	0	5	5	0	5
		Total	541	46	587	398	32	430

3.1 Staff costs

There are no directly employed staff costs this year or in any previous years. However staff are employed by West Hertfordshire Hospitals NHS Trust and recharged to the Charity as detailed below:

- (i) Includes salary recharges for a part-time Carer Support Team manager of £12k (2018/19 £17k) and a full year of a Youth Volunteer Team Manager of £40k (2018/19 £28k).
- (ii) This refers to recruitment costs (2018/19 £14k).
- (iii) The salary of the Charitable Funds Accountant is disclosed as part of the administration costs and apportioned over all of the charitable funds.
- (iv) The salaries of the Charity Directors’ are disclosed here.

3.2 Trustees remuneration, benefits and expenses

None of the corporate trustees of the West Hertfordshire Hospitals NHS Trust Charity were paid any remuneration or expenses in return for their services.

3.3 Auditors remuneration

The external auditors remuneration related solely to independent review with no additional work being undertaken. The actual cost for the current year is £6k.

4. GAINS/(LOSSES) ON INVESTMENT ASSETS

4	(Losses)/Gains on investment assets						
		Unrestricted Funds 2020 £000	Restricted Funds 2020 £000	Total Funds 2020 £000	Unrestricted Funds 2019 £000	Restricted Funds 2019 £000	Total Funds 2019 £000
	Realised (losses)/gains	(7)	(1)	(8)	57	7	64
	Unrealised (losses)	(33)	0	(33)	(41)	(5)	(46)
	Total	(40)	(1)	(41)	16	2	18

5a. ANALYSIS OF FIXED ASSET INVESTMENTS

5a	Analysis of fixed asset Investments			
		Held in the UK £000	Total 2020 £000	Total 2019 £000
	Market value at 31 March 2020			
	Investments listed on Stock Exchange	594	594	628
	Cash held as part of the portfolio	24	24	38
	Total	618	618	666

The Investment Managers are Rathbones. They were appointed in June 2018.

5b. ANALYSIS OF INVESTMENT PORTFOLIO

5b	Analysis of Investment portfolio		
		Total 2020 £000	Total 2019 £000
	Market value at 31 March 2019	666	652
	Less: Disposals at carrying value	(100)	(384)
	Add: Acquisitions at cost	93	380
	Net (loss) profit on revaluation	(41)	18
	Market value at 31 March 2020	618	666
	Historic cost at 31 March 2020	644	657

6. DEBTORS

6	Debtors		
		2020 £000	2019 £000
	Amounts falling due within one year:		
	Debtors	15	32
	Total	15	32

Total debtors includes a funding pledge from the League of Friends of £9k (2018/19 £29k), gift aid claim of £4k (2018/19 £2k) from HM Revenues & Customs and £2k dividend income due (2018/19 £1k) from the investments held by Rathbones.

7. CASH AT BANK

7	Cash at bank		
		Total 2020 £000	Total 2019 £000
	Lloyds Current Account	90	48
	NatWest Bank Account	231	246
	Total	321	294

8. CREDITORS

8	Creditors		
	Amounts falling due within one year:	Total 2020 £000	Total 2019 £000
	Creditors	19	30
	Accruals	4	13
	Total	23	43

Creditors in both 2019/20 and 2018/19 include amounts due to West Hertfordshire Hospitals NHS Trust.

8a. FINANCIAL ASSETS

8a	Financial Assets				
		At fair value through receipts and payments 2020 £000	Receivables 2020 £000	Total 2020 £000	Total 2019 £000
	Investments	618	0	618	666
	Debtors	0	15	15	32
	Cash at bank and in hand	0	321	321	294
	Total	618	336	954	992

8b. FINANCIAL LIABILITIES

8b	Financial Liabilities			
		Payables 2020 £000	Total 2020 £000	Total 2019 £000
	Creditors	19	19	30
	Accruals	4	4	13
	Total	23	23	43

9a. RECONCILIATION OF NET EXPENDITURE WITH DEFICIT ON CASHFLOW

9a	Reconciliation of net expenditure with deficit on cashflow		
		2020 £000	2019 £000
	Operating deficit on Statement of Comprehensive Income	(18)	(92)
	Deduct:		
	Dividends and interest on investment portfolio	(23)	(16)
	Bank interest	(2)	0
	Net profit (loss) on revaluation	41	(18)
	Per cashflow on operating activities	(2)	(127)

9b. CASHFLOW: ANALYSIS OF CASH MOVEMENTS WITHIN THE CASHFLOW

9b	Cashflow: Analysis of cash movements within the cashflow		
		2020 £000	2019 £000
	Investing activities		
	Sale proceeds from investments	100	384
	Purchases of fixed asset investments	(93)	(380)
	Total	7	4

10. ANALYSIS OF FUNDS
10.1 RESTRICTED FUNDS

10.1		Restricted Funds						
			Balance 31 March 2019 £000	Incoming Resources 2020 £000	Resources Expended 2020 £000	*Transfers 2020 £000	Gains and Losses 2020 £000	Balance 31 March 2020 £000
		Material funds						
	A	Breast Cancer Appeal	47	1	(13)	0	0	35
	B	Horace Robinson Renal Unit	38	6	(9)	0	0	35
	C	League of Friends (WGH)	0	242	(242)	0	0	0
	D	League of Friends (HHGH) (Note i)	15	0	0	0	0	15
	E	W.G.Moore Legacy (Renal Dialysis)	11	0	(1)	0	0	10
	F	Paediatric Diabetes	1	0	0	0	(1)	0
	G	Helen Donald Nurse (Cancer)	1	0	0	0	0	1
	H	Youth Volunteering Development (Note ii)	29	40	(41)	0	0	28
	I	Paediatric Cystic Fibrosis	7	0	(1)	0	0	6
	J	Investment Losses (Note iii)	(5)	0	0	0	0	(5)
		Total	144	289	(307)	0	(1)	125

Notes

- i) The League of Friends Hemel Hempstead ceased operations during 2018. The donated funds are to be spent for the benefit of Hemel Hempstead Hospital patients.
- ii) A grant was received from the Pears Foundation to fund a specific project within the hospital.
- iii) Investment gains and losses are only allocated to funds when the gain/loss is realised. This fund balance relates to unrealised losses attributable to the restricted funds.

Details of material funds - restricted funds

Name of fund	Brief description of the nature and purpose of each fund
A Breast Cancer Appeal	Raising funds for cancer care
B Horace Robinson Renal Unit	Dialysis unit patient care and staff training
C League of Friends (WGH)	Equipment funding for the local hospital
D League of Friends (HHGH)	Funding for the local hospital
E W.G.Moore Legacy (Dialysis)	Renal Dialysis machines
F Paediatric Diabetes	Care for young patients with diabetes
G Helen Donald Nurse (Cancer)	Lung cancer patient care
H Youth Volunteering Development	Youth Volunteering Development
I Paediatric Cystic Fibrosis	Patient welfare
J Investment Losses	Investment movements

10.2 UNRESTRICTED FUNDS

10.2		Unrestricted Funds	Balance	Incoming	Resources	* Transfers	Gains and	Balance
			31 March	Resources	Expended		Losses	31 March
			2019	2020	2020	2020	2020	2020
			£000	£000	£000	£000	£000	£000
		Material funds						
	A	Haematology Patients	84	41	(16)	0	0	109
	B	West Herts General	(24)	130	(78)	0	0	28
	C	Clinical Biochemistry	50	1	(5)	0	0	46
	D	Gurney Bequest	38	1	(8)	0	0	31
	E	Metabolic (Diabetes)	38	1	(9)	0	0	30
	F	Neurology	45	1	(7)	0	0	39
	G	Staff wellbeing	14	0	(9)	0	0	5
	H	Colorectal Cancer	39	1	(4)	0	0	36
	I	S.C.B.U.	57	24	(13)	0	0	68
	J	Carers Support Team	22	8	(14)	0	0	16
	K	Paediatrics	12	23	(6)	0	0	29
	L	Patients Experience	34	1	(27)	0	0	8
	M	Diabetic Equipment	36	1	0	0	0	37
	N	Investment Losses (Note i)	(15)	0	0	0	(33)	(48)
	O	Others (116)	375	88	(84)	0	(7)	372
		Total	805	321	(280)	0	(40)	806

Details of material funds - unrestricted funds

Name of fund	Brief description of the nature and purpose of each fund
A Haematology patients	Treatment of patients with blood disorders
B West Herts General	Trust wide expenditure
C Clinical Biochemistry	Education and training
D Gurney Bequest	Medical education, training and equipment
E Metabolic (Diabetes)	Metabolic research fund including Clinical Trials
F Neurology	Education and training
G Staff Wellbeing	Staff health and wellbeing
H Colorectal Cancer	Cancer treatment and research
I S.C.B.U.	Special care baby unit equipment/training
J Carers Support Team	Supporting parents and other carers
K Paediatrics	Treatment of children
L Patients Experience	Patients comforts
M Diabetic Equipment	Purchase of equipment
N Investment Losses	Investment movements

Notes

i) The Charity only allocates gains and losses when realised. The fund balance of the unrealised losses as at 31 March 2020 was £48k (2018/19 £15k). Losses in year of £33k (2018/19 £46k) is shown in note 4.

11. CONNECTED ORGANISATIONS

	2019-20		2018-19	
Name, nature of connection, description of activities undertaken and details of any qualifications expressed by their auditors	Turnover of Connected Organisation	Operating deficit of Connected Organisation	Turnover of Connected Organisation	Operating deficit of Connected Organisation
	£000	£000	£000	£000
West Hertfordshire Hospitals NHS Trust Board is the charity's Corporate Trustee.	393,675	18,351	333,367	46,860

Note :- The operating deficit of West Hertfordshire Hospitals NHS Trust is after adjusting for impairment and depreciation on donated assets in excess of donated income.



**West Hertfordshire
Hospitals Charity**

Our privacy notice:

You can see our privacy notice, which explains what supporters can expect from us and how we collect and manage information about them, at:
www.westhertshospitals.nhs.uk/raise/privacy.asp

The Charity Office

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