



CHARITY REGISTERED NUMBER:1117585

HARPENDEN SPOTLIGHT ON AFRICA

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2020

## **HARPENDEN SPOTLIGHT ON AFRICA**

### **LEGAL AND ADMINISTRATIVE INFORMATION**

<b>Registered Charity Number:</b>	1117585
<b>Chair:</b>	Prof Andrew Mayo (resigned June 2019) Dr Bethan Rees (appointed June 2019)
<b>Treasurer:</b>	Andy Hodge FCA CTA (resigned 10 December 2019) Michael Harrison (appointed 1 January 2020)
<b>Trustees:</b>	Dr Bethan Rees Prof. Andrew Mayo (resigned June 2019) Robin Bradley FCA Lesley Davies Andy Hodge FCA (resigned 10 December 2019) Wendy Howson Clare Mason (retired 30 March 2020) Laura Bailey (appointed June 2019)
<b>Patrons:</b>	Lord Anthony St John of Bletso Bim Afolami MP Hefin Rees QC Prof Andrew Mayo (appointed June 2019)
<b>Secretary:</b>	Sallyann Boschetti
<b>Registered Office:</b>	Annables Grange Annables Lane Harpenden Hertfordshire AL5 3PR
<b>Independent Examiner:</b>	David Talbot
<b>Bankers:</b>	HSBC 1 High Street Harpenden AL5 2RS

**HARPENDEN SPOTLIGHT ON AFRICA**  
**FOR THE YEAR ENDED 31 MARCH 2020**

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**INDEPENDENT EXAMINER'S REPORT**

**TO THE TRUSTEES OF HARPENDEN SPOTLIGHT ON AFRICA**

**FOR THE YEAR ENDED 31 MARCH 2020**

I report to the Trustees on my examination of the Financial Statements of Harpenden Spotlight on Africa (the Trust) for the year ended 31 March 2020.

**Responsibilities and basis of report**

As the Trustees of the Trust, you are responsible for the preparation of the Financial Statements in accordance with the requirements of the Charities Act 2011 ('the Act').

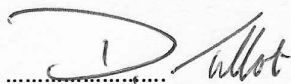
I report in respect of my examination of the Trust's Financial Statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the Financial Statements do not accord with those records; or
3. the Financial Statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the Financial Statements to be reached.



David Talbot  
6 Grant Gardens  
Harpenden  
AL5 4QD

Dated: 15/01/21

## **HARPENDEN SPOTLIGHT ON AFRICA**

### **REPORT OF THE TRUSTEES**

#### **FOR THE YEAR ENDED 31 MARCH 2020**

Harpenden Spotlight on Africa is an unincorporated charity, constituted under a Trust Deed dated 17th December 2006.

#### **How We Work**

The work of Harpenden Spotlight on Africa (HSoA) is overseen by a Board of Trustees who are supported by subcommittees (Events, Fundraising, Marketing/Communications) which are run by volunteers. Funds are raised through donations, events, appeals, sponsored activities and Trust/Grant Funds. Regular trustee, subcommittee, team and strategic meetings are held.

The UK team are all volunteers and 95% of all funds raised are channelled towards the work in Uganda.

HSoA works in partnership with an experienced team on the ground in Uganda called Spotlight on Africa- Uganda Foundation (Spotlight on Africa), a registered NGO in Uganda. Alongside Mbale local government and local community leaders Spotlight on Africa delivers projects in very challenging environments in the Mbale District of Eastern Uganda, transforming the lives of some of the poorest people in Africa.

The Ugandan Board is an experienced team that includes the Chair Professor Pius Mwalye who is a retired senior lecturer at Makerere University; Mr Richard Okotel, Executive Director who has extensive experience of development work in Uganda; Dr Edith Fomum, a medical officer working for TASO a specialist AIDS/HIV organisation; Mr Michael Malomo, treasurer, who is a qualified accountant; Mr Peter Ayo whose specialist area is agriculture; Mrs Lornah Wamono, secretary, who is a social worker; Mr Hefin Rees QC who leads on construction projects and provides legal advice; and Dr Bethan Rees, GP Partner and Chair of Harpenden Spotlight on Africa.

The work to relieve poverty is having great impact on the local community of Bukasakya, which has a population of around 30,000.

#### **Charity Background**

Spotlight on Africa started work in 2006 in a village in the Bukasakya region called Musoto. This was a very challenging area to start work as the people there are displaced from war-torn North Eastern Uganda, and South Sudan. The area is a swampland, with very little infrastructure or amenities.

#### **Charity Work**

Spotlight on Africa's work in four project areas provides a holistic approach that effects transformation with long term goals and outcomes.

#### **Education:**

Spotlight on Africa built a primary and nursery school in 2012 and continues to support the school which now educates and feeds 1,000 children, transforming the lives of these children who would otherwise face no education, illiteracy, hunger, malnutrition, child labour and early marriage. These children are vulnerable to abuse and would be trapped in poverty without our school and other projects. An Orphan and Vulnerable Child programme ensures that the most vulnerable children are lifted up and supported.

This year: significant improvements have been made to the school to include the purchasing of teachers accommodation and fencing of the school. Both of these provide increased security for the school and enables teachers to live on site, thereby overcoming the problem of poor housing and flooding causing absence from work due to difficult travel conditions. Building work was commenced and subsequently completed on a multi-purpose hall which will be used as a dining hall, examination hall, for school assemblies and community functions. Building work was also commenced on a boys dormitory, which will provide accommodation for 90 children. This work has since been completed, together with new toilet and shower facilities that provide a tremendous improvement in hygiene and sanitation facilities at our school.

The school ranked 8<sup>th</sup> position out of 280 schools in the Mbale District, for the final year examination results in January 2020.

We currently seek funds to build a secondary school on land already purchased in a nearby slum called Namatala. This will provide much needed progression to secondary school education for the children that attend our primary school.

#### **Health:**

Spotlight on Africa trained 250 Community Health Promoters who as ordinary members of the community bring about changes in attitudes towards modern health care practices. They have been active in the community for over 10 years and they have changed the lives of the community through education, listening, support, guidance and commitment. The secret of their success lies in the fact that they are an integral part of the community effecting change. Their continued efforts support the work of the Bukasakya Health Clinic which Spotlight on Africa built in 2017. The Clinic opened in November 2017 and has over 50,000 patient contacts every year. The Clinic provides a comprehensive service in partnership with the District Health Office.

This year: A midwife-led delivery service was commenced. Two ambulances were purchased and ambulance drivers were trained to provide a comprehensive support to the delivery unit. With one of the highest Maternal Mortality Rates (500 per 100,000) in the world, the provision of a delivery unit in Bukasakya Sub-County, Mbale District, is a high priority and indeed the Minister for Health of Uganda visited our Clinic in September 2019 to give her support for this venture and for future plans to build a separate Maternity Centre on the same land. The business plan for the Maternity Centre was launched at an event hosted at The British High Commissioner's Residence in Kampala in September 2019.

#### **Clean Water:**

Spotlight on Africa has dug 28 boreholes where the community previously relied on shallow wells with contaminated water. Each borehole provides a reliable clean water source for around 1,000 beneficiaries.

This year: essential repair work was undertaken to maintain boreholes which have been in constant use every day for the last 5 to 10 years. The borehole at the Clinic was motorised providing free flowing tap water to the Clinic and to the local community.

#### **Economic Empowerment:**

Spotlight on Africa has previously invested in a goat project, fish farming, agricultural farming, crafts and saving schemes. More recently we have empowered members of the community, previously destined for a lifetime of poverty, by training them with new skills to include tailoring and carpentry. The beneficiaries have successfully transitioned to employment status and independence. The testimonials are very powerful.

This year: 30 more tailors were trained making a new total of 60 tailors. A Design and Tailoring Centre was built in July 2019 which now provides a hub for the tailors to train and work from. They also sell their wares in the showroom. Spotlight on Africa was privileged to have Lord Dolar Popat (UK Trade Envoy to Uganda) as Guest of Honour at the opening ceremony of the Design and Tailoring Centre in December 2019, when he received a wonderful welcome from the beneficiaries of the project.

30 more carpenters were trained to total 60. Spotlight on Africa plans to build a vocational training centre for carpentry in the near future.

#### **Four Project Areas providing Holistic Work:**

Community Health Promoters focus on health and hygiene, and encourage school attendance; access to clean water is essential to put these teachings into practice and led to the eradication of Cholera in the region; tailors make school uniforms and carpenters make furniture for the clinic and the school. The fish farm in Aloet provides fish for the schoolchildren.

The complimentary inter-dependence between the four project areas inspires innovation and creates a palpable inherent energy of community ownership.

#### **Collaborative Work:**

Alex Cutler a US Peace Corps Volunteer joined the Spotlight on Africa team in Uganda and helped to manage the Clinic efficiently with particular focus on maximising the use of the EMR4DW computerised health records.

World renowned professional photographer Philip Lee Harvey visited the projects in Uganda and produced two short films for promotional purposes and over 200 photographs. This material is invaluable in showing the power of the impact of the work that is done by Spotlight in Africa. <https://vimeo.com/415075060>

#### **Patron Visit:**

Bim Afolami MP accompanied the Chair of the Trustees, Patron Hefin Rees QC, Trustee Wendy Howson and Trustee Laura Bailey on a visit to the projects in Uganda in September 2019. His energy and enthusiasm for the work is greatly appreciated, especially his expressed interest in supporting the building of the Maternity Centre and the Namatala Secondary School.

#### **Grateful Thanks to our Supporters**

HSOA is fully dependent on the generosity of donors to fund its activities and the commitment of time by its many volunteers. We are particularly grateful to:

Topkins Pharmacy

Majestic Trees

Hicks Accountants

A&N Ferguson Trust

The Kirby Foundation

Proctor and Gamble Alumni Foundation

The Funding Network

Lord Dolar Popat Foundation

Philip Lee Harvey

Julie & Steve McConnell

Hefin & Bethan Rees

The people of Harpenden, St Albans, Wheathampstead, Redbourn, Welwyn and surrounding areas for supporting our presence at many events.

**Regulatory Statement:**

The Trustees present their annual report for the year ended 31 March 2020 under the Charities Act 2011, together with the Financial Statements for the year, and confirm that the latter comply with the requirements of the Act, the Trust Deed, the Charities SORP (Financial Reporting Standard for Smaller Entities ("FRSSE") 2015 and the Charities (Accounts & Reports) Regulations 2008.

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit.



## **HARPENDEN SPOTLIGHT ON AFRICA**

### **REPORT OF THE TRUSTEES** (Continued)

#### **FOR THE YEAR ENDED 31 MARCH 2020**

##### **Financial review**

Total income during the financial year was £213,443 (2019 £150,558) and expenditure was £243,601 (2019 - £146,668), which resulted in a deficit for the year of £30,158 (2019 surplus of £3,890).

There was a programme of fundraising activities throughout the year, with activities and collections at local events, schools and carnivals and individual donations equalling £6,129 (2019 £29,596).

HSOA received further donations of £61,858 (2019 £34,909) from Charitable Trusts which includes £25,000 from A & N Ferguson, £14,072 from The Kirby foundation, £2,000 from Lord Popat as well as various one off donations. The Ferguson donation will help fund a new School Hall, The Kirby foundation towards MCS fencing and Lord Popat has donated towards the Boda Boda Ambulance.

Bethan and Hefin Rees have generously donated £58,000 within this financial year. This has been used for the purchase of additional land, together with buildings, at MCS for teachers accommodation (£18,750), planting of trees on the Namatala land (£1,000), and used towards the running costs of MCS including paying for its feeding programme (£25,000) and helping various other charitable activities.

Total support costs were £1,611 (2019 £3,150). In the current year there was no costs relating to staff as all fundraising and events are performed by volunteers. Governance costs were £ 1,253 (2019 £2,332).

Donations made to charitable activities in Uganda were £240,737 (2019 £141,186). Core costs in Uganda totalled £48,507 (2019 £32,491). Travel costs totalling £13,100 (2019 £3,545) £10,596 was matched by an equal donation from the respective travellers. The balance of expenditure can be broken down between our four main categories as follows:

- **Education** £89,718 (2019 £49,903), comprising around £44,515 of operating costs, £7,328 towards sponsorship of orphaned and vulnerable children and £37,875 of capital improvements.
- **Clean Water** £8,448 (2019 £5,940), the cost of maintaining and repairing water points and funds for constructing a new clinic water point.
- **Health** £46,198 (2019 £38,288) including £6,781 towards capital costs at the clinic, £13,585 towards running the clinic and £12,782 towards ongoing training and mobilization of the volunteer Community Health Promoters Program including specific training on immunisation to support the health clinic's immunisation outreach program. A further £13,051 was used to buy an Ambulance and the running costs associated with this.
- **Income generation** £32,185 (2019 £5,339) towards craft and sewing workshops a including capital cost of 25,160.

**Low expenditure projects (less than £2,000) totaled £2,580.**

##### **Investment policy**

The trustees maintain a conservative investment policy, with funds kept on deposit at HSBC Bank and the Harpenden Building Society, minimising risk and investment management costs. With an average cash balance during the year of less than £150,000 it is not deemed appropriate to seek additional return by taking additional risk and incurring fund management costs.

## **HARPENDEN SPOTLIGHT ON AFRICA**

### **REPORT OF THE TRUSTEES** (Continued)

#### **FOR THE YEAR ENDED 31 MARCH 2020**

##### **Reserves policy**

It is our policy to maintain reserves of a minimum of three months' budgeted cash outflows. In view of the great need for our projects, the Trustees do not anticipate building significant reserves of cash, as in the event of unexpected increases in funds received it will be possible to bring forward items from the 5 year plan that had previously been allocated to ensuing financial years. Conversely the modular nature of our major project plans and the relatively low ongoing support commitment mean that if funds raised fall short of expectations the timetable can be managed to avoid having to cancel or abandon activities already in operation.

The Trustees believe that the Charity will be able to operate as a going concern at least for the next 12 months from the date the Financial Statements are signed. The process for reimbursing SOAUF is based on an agreed Budget for operating expenditure at the beginning of each financial year. The Budget for the year to 31 March 2021 was agreed between HSOA & SOAUF in February 2020. Based on that Budget and HSOA's forecasted income, the Trustees believe reimbursement of Budgeted amounts will continue until 31 March 2021. As regards payments to Uganda beyond 31 March 2021, this will be governed by a Budget for the year to 31 March 2022 which will be agreed in early 2021.

The 2021/22 Budget for operating expenditure will only be agreed to the extent HSOA's forecasted income for 2021/22 will be sufficient to meet budgeted expenditure in Uganda. To the extent it is not, the agreed Budget will be reduced to ensure it can be met out of expected resources in HSOA. This may require certain expenditure projects being cancelled or deferred in Uganda.

As regards capital expenditure, since these are typically only allowed once specific grants have been received for the purpose, the Trustees believe that all capital projects can be funded as and when agreed.

**HARPENDEN SPOTLIGHT ON AFRICA**

**REPORT OF THE TRUSTEES** (Continued)

**FOR THE YEAR ENDED 31 MARCH 2020**

**Accounting and reporting responsibilities**

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the Financial Statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008, the Charities SORP (FRSSE) 2015 and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 30 November 2020 and signed on their behalf by:

.....  
Michael Harrision and Sandra Meyer  
Hounary Treasurers

## HARPENDEN SPOTLIGHT ON AFRICA

### BALANCE SHEET

AT 31 MARCH 2020

	Note	2020	2019
		£	£
<b>Current assets</b>			
Debtors	2	-	17,622
Bank Accounts		59,379	69,460
Prepaid expenditure	2	2,000	4,455
		<hr/>	<hr/>
<b>Net current assets</b>		61,379	91,537
		<hr/>	<hr/>
<b>Total assets less current liabilities</b>		61,379	91,537
		<hr/>	<hr/>
<b>Net assets</b>		£61,379	£91,537
		<hr/>	<hr/>
<b>Capital funds</b>			
Unrestricted funds		58,137	57,616
Restricted funds	3	3,242	33,921
		<hr/>	<hr/>
<b>Total funds</b>		£61,379	£91,537
		<hr/>	<hr/>

These financial statements have been prepared in accordance with the special provisions relating to the small companies regime within Part 15 of the Companies Act 2006 and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015). Approved by the trustees on 30 November 2020 and signed on their behalf.

.....  
Michael Harrison Sandra Meyer, Honorary Treasurers

The annexed notes form part of these Financial Statements

## HARPENDEN SPOTLIGHT ON AFRICA

### STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2020

	Note	Restricted Funds £	Unrest'd Funds £	Total Funds 2020 £	Total Funds 2019 £
<b>Incoming resources</b>					
Incoming Resources from generated funds:					
Voluntary income	4	70,835	123,956	194,791	92,365
Activities to generate funds	4	-	18,651	18,651	58,186
Interest received		-	-	-	7
		-----	-----	-----	-----
		70,835	142,607	213,443	150,558
		-----	-----	-----	-----
<b>Total incoming resources</b>		70,835	142,607	213,443	150,558
		-----	-----	-----	-----
<b>Resources expended</b>					
Costs of generating funds	5	-	1,611	1,611	3,150
Charitable activities	6	101,514	139,223	240,737	141,186
Governance costs	7	-	1,253	1,253	2,332
		-----	-----	-----	-----
<b>Total resources expended</b>		101,514	142,087	243,601	146,668
		-----	-----	-----	-----
<b>Net movement in funds</b>		(30,679)	520	(30,158)	3,890
<b>Total funds brought forward</b>		33,921	57,616	91,537	87,647
		-----	-----	-----	-----
<b>Total funds carried forward</b>		£3,242	£58,137	£61,379	£91,537
		-----	-----	-----	-----

Details of Incoming resources and resources used are given in the Notes to the Financial Statements.

	<b>2020</b>		<b>2019</b>	
	£	£	£	£
<b>Total Funds</b>				
Balance B/fwd	91,537		87,647	
Surplus/(Deficit) for the year	(30,158)		3,890	
	-----		-----	
		61,379		91,537
		-----		-----
<b>Total funds at 31 March 2020</b>		£61,379		£91,537
		=====		=====

## **HARPENDEN SPOTLIGHT ON AFRICA**

### **NOTES TO THE FINANCIAL STATEMENTS**

#### **FOR THE YEAR ENDED 31 MARCH 2020**

#### **1. Accounting policies**

The Financial Statements have been prepared in accordance with the Charities SORP Financial Reporting Standard for Smaller Entities ("FRSSE") 2015 and the Charities (Accounts & Reports) Regulations the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The Financial Statements are presented in sterling which is the functional currency of the charity and rounded to the nearest pound.

The significant accounting policies applied in the preparation of these Financial Statements are set out below. These policies have been consistently applied to all years unless otherwise stated.

#### **Incoming resources**

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

#### **Resources expended**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of the resources.

#### **2. Debtors and prepayments**

Amounts falling due within one year:

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Prepaid Expenditure (in respect of the June 2020 Annual Ball)	£2,000	£4,455

#### **3. Restricted Funds**

Balance at 1 April 2019	£33,921
Voluntary Income (note 4)	£70,835
Expenditure on Charitable activities	( £101,514)
<b>Balance at 31 March 2020</b>	<b><u>£3,242</u></b>

## HARPENDEN SPOTLIGHT ON AFRICA

### NOTES TO THE FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED 31 MARCH 2020

#### 4. Incoming resources

	Restricted Funds 2020 £	Unrest'd Funds 2020 £	Total Funds 2020 £	Total Funds 2019 £
<b>Voluntary Income</b>				
IR - generated funds - Voluntary income	8,977	142,607	152,725	57,456
Donations and Grants	61,858	-	61,858	34,909
	<hr/> £70,835	<hr/> £142,607	<hr/> £213,443	<hr/> £92,365

	Restricted Funds 2020 £	Unrest'd Funds 2020 £	Total Funds 2020 £	Total Funds 2019 £
<b>Activities for generating funds</b>				
IR - generated funds - activities	-	£18,651	£18,651	£58,186

The gross restricted funds of £70,835 received during the year were designated to support:-

	£
Orphans & Vulnerable Children	5,977
Boda Boda Ambulance	12,566
Other clinical capital costs	1,400
Grants towards a clinic borehole	3,000
Grants towards fencing	14,072
Grants towards school hall	25,000
Namatala Land	7,820
Trees on Namatala land	1,000
	<hr/>
	<b>£70,835</b>

#### 5. Costs of generating funds

	2020 £	2020 £	2019 £
Bank charges	-		29
Just Giving fees	232		216
Expenditure on Fundraising	1,379		2,905
	<hr/>		<hr/>
		£1,611	£3,150
		<hr/>	<hr/>

## **HARPENDEN SPOTLIGHT ON AFRICA**

### **NOTES TO THE FINANCIAL STATEMENTS**

#### **FOR THE YEAR ENDED 31 MARCH 2020**

<b>6. Charitable activities</b>	<b>Restricted</b>	<b>Unrestricted</b>	<b>Total</b>	
	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
SoA Uganda Support	-	48,507	48,507	32,491
Musoto Christian School	45,203	44,515	89,718	49,903
Namatala Project	-	1,298	1,298	288
Water Boreholes	976	7,472	8,448	5,940
Community Health Projects	-	12,782	12,782	14,105
Health Clinic	6,781	13,585	20,366	24,183
Savings Schemes	-	393	393	344
Fish Project	-	-	-	80
Equipment taken to Uganda	-	-	-	3,248
Uganda secondee	-	-	-	1,720
Travel costs	10,596	2,504	13,100	3,545
Craft workshops	-	4,002	4,002	5,339
Boda Boda Ambulance	11,909	1,142	13,051	-
Tailoring and Design workshop	25,160	3,023	28,183	-
University Sponsorship	889	-	889	-
	-----	-----	-----	-----
	£101,514	£139,223	£240,737	£141,186
	=====	=====	=====	=====

The total amount of £241,737 represents the total payments made during the year by the Charity to SOA-UF. The analysis above shows how those funds have been deployed in Uganda by SOA-UF. Of the total spend of £241,737, £70,835 has been spent out of restricted funds received (see note 4). The restricted travel costs of £10,596 (2019, £3,545) are donated back to the Charity by the respective travellers.

These transactions are designated as related party transactions in view of Dr Bethan Rees, the Chairman of Trustees, also being a board member of SOA – UF. In addition, most Trustees who have served during the year have made personal donations to HSOA in the year to 31 March 2020.

#### **7. Governance costs**

	<b>2020</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Printing, Postage & Stationery	301	-	-
Accountancy costs	-	-	55
Accounting software	234	-	696
Insurance	718	-	1,581
	=====	=====	=====
		£1,253	£2,332
		=====	=====

#### **8. Capital Commitments**

As at 31 March 2020 the Charity was committed to supporting SOA-UF in incurring capital expenditure of £15,592 for the construction of the Multi Purpose Dining Hall.