

# Revive Newport



## Trustees' Annual Report

01/04/2019 to 31/03/2020



## **ADMINISTRATIVE INFORMATION**

### **TRUSTEES/DIRECTORS**

John Crago (Chairperson)  
Ian Peters  
Alison Price  
Paul Wells  
Richard Sherwood

### **SENIOR STAFF**

Pete Luther, Development Officer

### **REGISTERED OFFICE**

82-83 High Street, Newport, Isle of Wight, PO30 1BH

### **BANKERS**

The Co-operative Bank plc  
HSBC Bank plc

### **FUNDRAISING & DEVELOPMENT CONSULTANTS**

Big Plans Charity Consultancy

## STRUCTURE, GOVERNANCE AND MANAGEMENT

### CONSTITUTION

Revive Newport is a company limited by guarantee, number 07588420, and a registered charity, number 1143377; it is governed by articles of association.

### GOVERNANCE

The charity is governed by a board of trustees who are also directors of the company. All references to trustees in this report can also be read as directors. The trustees are responsible for the effective governance of the charity, its strategic direction, and setting the policy framework. Responsibility for day-to-day running of the work of Revive is delegated to the Development Officer though major or contentious issues are referred back to the trustees, or the chairman (who line-manages the Development Officer) as appropriate.

### TRUSTEE SELECTION

Trustees are elected by the members of the charity at the annual general meeting and a third of trustees must retire from office each year but may be re-appointed to serve a further term. The existing trustees make recommendations to the meeting regarding suitable candidates who have the necessary skills, experience and abilities required to ensure the board of trustees is able to offer effective governance. The trustees may also co-opt new trustees during the year who serve until the next AGM when they retire but may be reappointed by the members.

## CHARITABLE ACTIVITIES

### PURPOSE

Revive Newport is a Christian organisation founded to enable individual Christians and churches in the Newport area to demonstrate love for our community and the individuals within it. Through providing care in practical ways, having fun with people and getting to know them we aim to work towards wholeness for individuals and our community, making a difference in all aspects of life; material, emotional, social, financial, environmental and spiritual. To this end we work closely with local agencies including the council, police and community groups in order to provide activities which go some way to meeting these needs.

The charitable objects of Revive Newport are:

1. To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society. For the purpose of this clause 'socially excluded' means being excluded from society, or parts of society, as a result of one or more of the following factors:

Unemployment; financial hardship; youth or old age; ill health (physical or mental); substance abuse or dependency including alcohol and drugs; discrimination on the grounds of sex, race, disability, ethnic origin, religion, belief, creed, sexual orientation or gender re-assignment; poor educational or skills attainment; relationship and family breakdown; poor housing (that is housing that does not meet basic habitable standards; crime (either as a victim of crime or as an offender rehabilitating into society).

2. To help young people, especially but not exclusively through leisure time activities, so as to develop their capabilities that they may grow to full maturity as individuals and members of society.

3. To advance the Christian faith for the benefit of the public, principally through offering care, compassion and relevant practical and spiritual help.

### ACTIVITIES IN PURSUIT OF THE CHARITABLE OBJECTS UNDERTAKEN FOR THE PUBLIC BENEFIT

In planning the activities of the charity, the trustees have had regard to the Charity Commission's guidance on public benefit. Revive Newport is a project-based organisation. Our work is delivered for benefit of the public through a series of projects delivered by dedicated staff and volunteer teams:

## Newport Youth Cafe

Once again, this year Newport Youth Cafe has provided a vital service two nights a week providing a safe space for young people to come, while helping over 100 young people, many of whom have difficult life situations to deal with.

Detached youth work has continued this year with a team going out every Thursday night 4-7pm when according to local police most young people are about. We regularly speak to 40-70 young people and this has led to around 50 new young people attending the Youth café. This has really helped the police through a very difficult time when many groups of young people were involved in significant anti-social behaviour.

The youth workers listen to their life stories, help them be able to put in place and assist these young people make a more positive start on their adult life.

## Park Life

For the second year now the financial and time commitments of running Park Life are such that we did not plan an event for this year. However we have explored how we can deliver Park Life in a simpler way by using a local school that is happy for us to use their building for this event.

## Needs and Seeds

Needs & Seeds seeks to help people who have practical needs that they are not able to meet themselves such as gardening, painting, tidying and sorting, and various DIY jobs. This year we have not pushed this project because of other projects taking precedence, but we did carry out 4 jobs in response to referrals.

## Foodbank

Foodbank is a national initiative overseen by The Trussell Trust and run locally by an independent charity, Isle of Wight foodbank. Revive and Church on the Roundabout work in partnership to operate the Newport Foodbank café for Isle of Wight Foodbank.

Within the period April 1, 2019 – March 31, 2020: Vouchers fulfilled at Newport = 791.

Adults fed: 1119   Children fed: 642   Total fed: 1761

Previously to the March lockdown, we had been growing in confidence with what we were able to achieve with clients.

We were confident of our ability to listen, signpost, make the client feel welcome and work with other agencies. Toby (Spectrum), Laura (Footprint trust), Geoff (local town councillor) and Elaine (Independent Arts community worker) were all coming in regularly to our Foodbank to engage with clients. The advantages were huge, as clients were receiving on the spot specialist help and advice, as well as the food, listening, prayer and coffee that we were able to offer.

The foodbank café was often full and really buzzing with a fascinating assortment of people!

## The Living Room

The Living Room is our community cafe and shop in the heart of Newport. It offers a middle-ground where church and wider community can meet, away from the perceptual barriers of church buildings and services. This is a vital part of our work promoting Christianity, not through preaching or indoctrination but through connecting Christians and non-Christians, promoting understanding among people of all religions and none, and demonstrating Christian values of love, respect and compassion.

It also offers a vital “third place”; somewhere away from the stresses of home and work/school/college, where people can come and relax and recharge in an informal social setting. Volunteers and staff are there to listen when

people need someone to talk to and where people have specific problems, we are often able to refer them to support services that can help. Many local people visit daily or weekly and call The Living Room their “haven”. The shop area provides a resource for the Christian community to buy Christian books, gifts and cards.

This year we have particularly worked on updating our policies, and improving our work with our volunteers. Many of our volunteers have learning difficulties and or mental health issues and so we have had a focus in taking our support to the next level by implementing various individual strategies and development programmes in conjunction with the organisations that had referred them to us. This had been greatly received by the volunteers, their parents and referrers. We also have spent some time revamping the bookshop with new book displays and putting old stock in the sale to make way for fresh new stock to give the shop a fresh look. This project still does not make enough money to cover costs so we have been doing this to help generate more customers and close the gap between income and expenditure.

## **MAIN ACHIEVEMENTS OF THE YEAR**

We made vast improvements this year to improve some of our systems, procedures, fundraising and communication, through a Lloyds bank foundation grant. This has enabled us to improve the way we work and demonstrate the value of our work more effectively to outside organisations, particularly funders. We will then be able to build on this in the coming year through developing this and employing an administrator to help implement this. We have also invested some time in developing a plan to purchase a building as a hub for all our projects.

The development of our volunteer support and development programme was also a huge achievement.

## **VOLUNTEER SUPPORT**

The trustees would like to take this opportunity to say a huge “thank-you” to all those who have volunteered for Revive over the year. We have seen so much positive input in our community from our amazing team and we are immensely grateful to you all for helping make all this happen.

## **FUTURE PLANS**

We’ll be continuing our work “behind the scenes” at Revive, helping ensure everything runs smoothly and we can attract in new sources of funding to continue and grow our work. This will include employing an administrator and exploring new funding and fundraising opportunities. We also continue to investigate opportunities to create a new purpose-built youth centre in Newport, something which is vitally needed. And, of course, we continue to deliver our projects to the best of our abilities, showing God’s love in our community.

## **FINANCIAL REVIEW**

### **RESERVES POLICY**

In order to ensure the sustainability of the charity the trustees aim to hold 3 months of operating costs in free reserves. Three months of operating costs based on expenditure in 2018/19 equates to £33,287 while our unrestricted reserves stand at £10,685 (2017/18 = £13,697). Our reserves have been slightly depleted during this year and we continue to closely monitor our financial position on an ongoing basis. We have submitted some funding bids which we hope will improve our general financial position and will continue to seek funding that will enable us to continue our work and increase our reserves.

### **INVESTMENT POLICY**

To date the charity has not had sufficient free funds to consider investments. As the charity develops, we will continually review this position.

## **MAIN SOURCES OF INCOME**

Our income this year has come from a variety of different sources. Donations income increased again this year, representing 21.2% (last year 19.1%) of income. Grant funding represented 34.06% (last year 32.1%) of income. Income from charitable activities (mostly The Living Room) accounted for 34.8% (last year 37.8%) of income while trading income accounted for 9.9% (last year 10.9%).

Trading income comes from non-charitable income from The Living Room (sale of gifts etc.).

We are extremely grateful to the Police and Crime Commissioner, Newport and Carisbrooke Community Council and Lloyds Bank Foundation for their financial support this year.

## **EXPENDITURE SUPPORTING CHARITABLE OBJECTIVES**

Income has principally been used for charitable activities in furtherance of Revive's objects, with a modest expenditure on raising funds.

The main costs this year relate to the running of Newport Youth Cafe and The Living Room. NYC was funded principally from grants and specifically for that project, with a small amount of income from general funds. Expenses involved in running the Living Room have been around £25,000 higher than income generated. The deficit has been made up from general funds, representing the majority of unrestricted donation income for the year. As outlined earlier in the report The Living Room is a valuable project, however it is vital that we generate reliable ongoing income to support its operation and plans have been put in place to reduce costs and increase income in the coming year.

## **LOOKING AHEAD**

Over the next year we need to secure continuation funding for Newport Youth Café; we hope to secure the majority of this funding from the Police and Crime Commissioner and Newport and Carisbrooke Community Council. This is once again a key financial priority for the year. Alongside this, we will continue to improve our efficiency and effectiveness, increase the income generated by The Living Room and look for other sources of income to achieve a more stable and sustainable ongoing financial position.

## **PREPARATION OF ACCOUNTS**

The accounts have been prepared in accordance with the small company regime (Section 419(2)) of the Companies Act 2006. This report, including the following financial statements, was approved by the trustees on 19th December 2019 and is signed on their behalf by:

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John Crago (Chairperson)

## FINANCIAL STATEMENTS

### Statement of Financial Activities for the year ending 31st March 2020

	Unrestricted Funds (£)	Restricted Funds (£)	Total Funds (£)	Prior Year total funds (£)	
<b>Income From</b>					
Donations	32,562	48,713	81,275	71,669	2
Charitable Activities	37,315		37,315	43,562	3
Other Trading activities	8,592		8,592	12,794	4
<b>TOTAL</b>	<b>78,469</b>	<b>48,713</b>	<b>127,182</b>	<b>128,025</b>	
<b>Expenditure</b>					
Raising Funds	3,641			4,886	
Charitable Activities	70,757	57,148	127,905	119,074	5/6
<b>TOTAL</b>	<b>74,398</b>	<b>57,148</b>	<b>131,546</b>	<b>123,960</b>	
Net Movement of Funds	4,071	-8,435	-4,364	4,065	
<b>Reconciliation of Funds</b>					
Total funds brought forward	10,269	8,676	18,945	14,880	
Total funds carried forward	14,340	241	14,581	18,945	

### Balance Sheet for the year ending 31st March 2020

	Current Year	Prior Year	Further Notes
<b>Fixed Assets</b>			
No Non-Current Assets held by Entity			
<b>Current Assets</b>			
Stock	£6,858	£7,970	7
Debtors	£0	£3,002	8
Bank and Cash in Hand	£7,723	£8,473	9
<b>Total Assets</b>	<b>£14,581</b>	<b>£19,445</b>	
<b>Liabilities</b>		£500	
No current or long term liabilities			
	<b>£14,581</b>	£18,945	
<b>The funds of the charity</b>			
Unrestricted income funds	£14,340	£10,037	
Restricted income funds	£241	£8,908	10
<b>Total charity funds</b>	<b>£14,581</b>	<b>£18,945</b>	

## Notes to the Financial Statements for the year ending 31st March 2020

NOTE	
<b>1</b>	<b>Accounting Policies</b>
<p>The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.</p> <p><b>(a) Basis of accounting</b></p> <p>The financial statements have been prepared under the historic cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities' published in 2015, applicable UK accounting standards and the Companies Act 2006.</p> <p><b>(b) Fund accounting</b></p> <p>Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.</p> <p><b>(c) Incoming resources</b></p> <p>All incoming resources are included in the statement of financial activities when the charity is entitled to, and virtually certain to receive, the income and the amount can be quantified with reasonable accuracy. The following policies are applied to particular categories of income:</p> <ul style="list-style-type: none"> <li>• Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.</li> <li>• Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.</li> <li>• Investment income is included when receivable.</li> <li>• Incoming resources from charitable trading activity are accounted for when earned.</li> <li>• Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.</li> </ul> <p><b>(d) Resources expended</b></p> <p>Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:</p> <ul style="list-style-type: none"> <li>• Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.</li> <li>• Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.</li> <li>• Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity.</li> <li>• All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on the basis of activity size.</li> </ul> <p><b>(e) Fixed assets</b></p> <p>Fixed assets (excluding investments) are stated at cost less accumulated depreciation. The costs of minor additions or those costing below £1,000 are not capitalised. Individual items exceeding £1,000 are depreciated on a straight-line basis over the estimated life of the asset, which for equipment is considered to be three years.</p>	



NOTE	INCOMING RESOURCES	Unrestricted	Restricted NYC	Restricted Parklife	Restricted Lloyds Grant	Restricted Listen In	TOTAL
	<b>Funds Brought forward</b>	<b>£10,269</b>	<b>£0</b>	<b>£144</b>	<b>£7,535</b>	<b>£997</b>	<b>£18,945</b>
<b>2</b>	<b>Donations</b>						
	Church Donations	£3,515					£3,515
	Individual Donations	£26,731	£3,213				£29,944
	Grant - NYC		£45,500				£45,500
	Gift Aid Claim	£2,316					£2,316
	<b>Total</b>	<b>£32,562</b>	<b>£48,713</b>	<b>£0</b>	<b>£0</b>		<b>£81,275</b>
<b>3</b>	<b>Charitable Activities</b>						
	NYC Sale of Goods	£990					£990
	The Living Room Sale of Goods	£32,109					£32,109
	Fundraising events	£216					£216
	Premises Use	£4,000					£4,000
	<b>Total</b>	<b>£37,315</b>					<b>£37,315</b>
<b>4</b>	<b>Other Trading Activities</b>						
	Gift sales	£8,592					£8,592
	<b>Total</b>	<b>£8,592</b>					<b>£8,592</b>
	<b>INCOME TOTAL</b>	<b>£78,469</b>	<b>£48,713</b>	<b>£0</b>	<b>£0</b>	<b>-</b>	<b>£127,182</b>

<b>5</b>	<b>Expenditure on charitable activities</b>	<b>Activity Undertaken Directly (£)</b>	<b>Support costs (£)</b>	<b>Total (£)</b>
	The Living Room	47,648	21,053	<b>68,701</b>
	Purchases for sale	15,427		
	Opening Stock	5,734		
	Closing Stock	-2,398		
	Staffing costs	25,630		
	Admin	2,186		
	Stock Write off due to Covid	1,069		
	Foodbank	600	1,456	<b>2,056</b>
	Newport Youth Café	46,472	723	<b>48,472</b>
	Staffing Costs	32,259		
	Premises Costs	7,000		
	Supplies & Services	7,213		
	Lloyds Foundation	7,535		<b>7,535</b>
	Listen In	997		<b>997</b>
	Parklife	144		144
		<b>103,396</b>	<b>24,509</b>	<b>127,905</b>

NOTE						
6		The Living Room (£)	Foodbank (£)	Newport Youth Cafe (£)	TOTAL (£)	
	Support workers	9,138	1,456	2,000	12,594	Allocated Hours
	<u>Living Room Support Costs</u>					
	Insurance	276			276	
	Rates	689			689	
	Utility costs	2,398			2,398	
	Finance/Administration expenses	2,370			2,370	
	Rent	6,000			6,000	
	Premises expenses	182			182	
	<b>Activity Total</b>	<b>21,053</b>	<b>1,456</b>	<b>2,000</b>	<b>24,509</b>	

7	Stock	
	Charitable Activity Stock	£2,397
	Other Trading Activities Stock	£4,461
	<b>Total</b>	<b>£6,858</b>
8	Debtors	
	Gift Aid Due	£0
9	Bank Accounts	
	Co-op Revive	£3,515
	Co-op Living Room Account	-£914
	Co-Op NYC	£1,475
	HSBC	£2,812
	Paypal	£835
	<b>Total</b>	<b>£7,723</b>
10	Restricted Funds	
	Newport Youth Cafe	£241
	<b>Total</b>	<b>£241</b>

11	Staff costs	
	Gross wages and salaries	<b>£47556.08</b>
	Employers NI	<b>£0</b>
	Pension Contributions	<b>£709</b>
	Average number of staff	<b>8</b>
	Average number of full-time-equivalent staff	<b>3</b>



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity name  
**REVIVE NEWPORT**

On accounts for the year  
ended

**2020**

Charity no  
(if any)

**114 3377**

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2020**

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

**Guy Wells**

Date:

**24/11/2020**

Name:

**Guy Wells**

Relevant professional  
qualification(s) or body  
(if any):

Address:

**19 NODHAM LANE, NEWPORT, ISLE OF WIGHT  
PO30 1NY**



**Section B****Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.