



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/04/2019
Period end date

Period start date To 31/03/2020

Charity name: The Solihull Childrens Special Needs Association

Charity registration number: 1164284

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To fundraise for and make grants to Green Lane Playgroup (now known as Green Lane Nursery following its transfer to Reynolds Cross School in September 2018)
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	To provide additional funds for the building, its fabric and equipment, and the children attending the Nursery, together with their families, over and above those funded by the School through the local Council
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have kept in mind the Charity Commission's guidance on public benefit when undertaking the Charity's activities throughout the year

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The Trustees meet with the Headteacher of the School on a regular basis to discuss ways in which the Charity's funds can be used to enhance the facilities and services provided by the Nursery and funded by the School through the local Council.
Policy on social investment including program related investment	Para 1.38	During this year, the Charity funded a wide range of outdoor play equipment and additions to the outdoor canopy which enables the children to be outside in all weathers
Contribution made by volunteers	Para 1.38	The only volunteers now used are the Trustees themselves who primarily raise funds for the Nursery through arranging specific fundraising events throughout the year

Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Charity was able to enhance the experience of the pre-school children attending the Nursery who have additional needs. This provision was in the form of improvements to the building, its fabric and facilities for play and learning. In addition, funds were made available to assist the families of the children

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		The Nursery was subject to an upgrading scheme during 2020, following which the Charity will provide further funds to enhance the building and its facilities

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Full details of the Charity's financial position are given in its annual accounts. The Charity is in a sound financial position and only those funds which are raised can be spent, ensuring that this situation can continue. The Charity has no financial commitments which have to be funded each year
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held for future provision, most of which will be allocated following completion of the upgrading scheme. Use of these reserves will be discussed with the Headteacher during 2021
Amount of reserves held	Para 1.22	£164,000
Reasons for holding zero reserves	Para 1.22	N.A
Details of fund materially in deficit	Para 1.24	N.A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N.A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Sources of funds have included donations, both regular through standing orders and one-off donations as a result of fund raising activities undertaken by groups and individuals. It is envisaged that these will diminish over time as the Nursery no longer requires significant sums following its transfer to the local Council and Reynolds Cross School. In addition, the Trustees organise specific fundraising events and these are likely to continue so as to provide a continued stream of additional funding for the Nursery.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N.A
A description of the principal risks facing the charity	Para 1.46	The Charity no longer employs any staff and has no responsibility for the activities undertaken at the Nursery. The only risks it faces would be in relation to the events it organises. For this purpose, the Charity holds a full insurance policy and the public liability insurance of any venues used is always checked

Other		
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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed approved by the Charity Commission
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The Charity is a charitable incorporated organisation (CIO) with foundation status, run solely by its Trustees and without a voting membership
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	There was no change to the Trustees during this period. Any new Trustees would be known to the existing Trustees, interviewed by them and nominated and approved by all the Trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Each of the Trustees has a role within the Charity which uses their skills and experience If any new Trustee were to be appointed, they would receive informal training to ensure that they are familiar with charity law and the Charity's constitution and its aims Any new Trustee would be checked by the DBS, as are all existing Trustees as and when required
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Charity has a Chair, Secretary, Minute Secretary and Treasurer. Full Minutes of all meetings are kept. The Charity works only with the Headteacher and Governors of Reynolds Cross School and any officer of the local council if deemed necessary
Relationship with any related parties	Para 1.51	As above
Other		N.A

Reference and Administrative details

Charity name	The Solihull Childrens Special Needs Association (SCSNA)
Other name the charity uses	-
Registered charity number	1164284

Charity's principal address	Green Lane Nursery Shirley Solihull B90 1AE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Joanne Brown	Chair		
2	Mrs Beryl Glanfield	Secretary		
3	Mrs Helen Ellis	Treasurer		
4	Mrs Dawne Clayton-Wright			
5	Mr David Glanfield			
6	Mrs Alison Elkiin			
7	Mrs Jan Mason	Minute Secretary		
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N.A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N.A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N.A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

N.A

Other optional information

None

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) Full name(s) Position (eg Secretary, Chair, etc)	Joanne Brown	Helen Ellis
	Joanne Brown	Helen Ellis
	Chair	Treasurer
Date	31/01/2021	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
The Solihull Childrens Special Needs Association

No (if any)
1164284

Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01.04.2019		31.03.2020

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fundraising events	14,022	-	-	14,022	17,824
Donations	21,256	-	-	21,256	10,495
Gift-aided donations	1,421	-	-	1,421	745
Miscellaneous	28	-	-	28	962
Sundry income - interest	3	-	-	3	30
Council Statutory funding for pre-school children	-	-	-	-	25,615
Session contributions for children	-	-	-	-	6
	-	-	-	-	-
Sub total (Gross income for AR)	36,730	-	-	36,730	55,677
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	36,730	-	-	36,730	55,677
A3 Payments					
Donations to Green Lane Buildings & fabric	13,198	-	-	13,198	-
Donations to Green Lane Playroom	340	-	-	340	-
Just Giving Site	180	-	-	180	216
Fundraising Expenses	4,304	-	-	4,304	6,332
Miscellaneous	404	-	-	404	2,492
Salaries & Wages	-	-	-	-	20,556
Services, minibus, swimming, office & playroom expenses	-	-	-	-	3,891
Upgrades, maintenance, repairs, rent, insurance, fire precautions	-	-	-	-	16,732
100 Club winnings	80	-	-	80	180
Sub total	18,506	-	-	18,506	50,399
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	18,506	-	-	18,506	50,399
Net of receipts/(payments)	18,224	-	-	18,224	5,278
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	145,686	-	-	145,686	140,408
Cash funds this year end	163,910	-	-	163,910	145,686

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
	Barclays Bank	133,387	-	-
	Nationwide	30,523	-	-
		-	-	-
CCXX R1 accounts (SS)	1	-	-	26/01/2021 -

Total cash funds	163,910	-	-
(agree balances with receipts and payments account(s))	OK	OK	OK

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets			
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			
		-	-
		-	-
		-	-
		-	-
		-	-

	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
Joanne Brown	Joanne Brown	31.01.2021
Helen Ellis	Helen Ellis	31.01.2021



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

The Solihull Childrens Special Needs Association

**On accounts for the year
ended**

31st March 2020

**Charity no
(if any)**

1164284

Set out on pages

1-2 of form CC16a

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2020**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 26/01/2021

Name:

Caroline Currie

**Relevant professional
qualification(s) or body
(if any):**

ACA

Address:

35 Brueton Avenue

Solihull

B91 3EN

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.