

Registered Charity No. 1162099

# ANNUAL REPORT 2019/20

Southampton City Mission, Unit 5 Second Avenue Business Park, Southampton, SO15 0LP

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# CHAIRMAN'S REPORT

The year 2019 -20 has had three main features.

#### Firstly

The stepping down of Chris Davis in autumn 2019 as City Missioner. He had been an inspirational visionary for over 25 years and led SCM with great passion and dedication, serving his Lord so faithfully. Words cannot adequately convey all that he contributed to the work of God in Southampton and beyond. He was held in the highest esteem and singular respect by both church leaders and city council officers. It is almost superfluous to say that he will be greatly missed. The Trustees though were very pleased to be able to appoint Duncan House as his successor but with a new role of General Manager. Duncan has begun with enthusiasm and real purpose .

#### Secondly

We were delighted to be able to welcome Ellie Cousins to be an additional schools' worker to work alongside Matt Gwyn from January 2020. Formerly a teacher, Ellie brings presentational skills and an empathy with primary age children. Matt will act as her mentor in the early months, and already, despite the current pandemic, new online programmes are being produced and rolled out to schools.

#### Thirdly

As the financial year was coming to an end there was the first impact of Covid-19. This resulted in a growing demand for food parcels and the necessity of putting into place social distancing measures to keep volunteers and service users as safe as possible. Wonderfully and providentially, many individuals as well as groups in the city (often financial) felt able to give very generously to sustain food stocks to match the growing demand. As the months have progressed we thank God for His prompting of so many to continue donating so that SCM has been a real source of hope and practical help in Southampton.

As always we acknowledge the commitment of the paid employees who give so much as servants of Christ and also that many others are prepared to be volunteers in driving vans, working in the warehouse, assisting at the food banks etc

My personal thanks for all the wise counsel of my fellow Trustees and to those who pray so regularly and give so generously. May our God continue to bless and use the work of SCM.

Chris Ford Chairman of Trustees

## **STRUCTURE, OBJECTS & GOVERNANCE**

Southampton City Mission (CIO) is a charitable incorporated organisation registered with the Charity Commission in England and Wales under charity number 1162099. It was registered on 10 June 2015 and was set up to take forward the activities of Southampton City Mission, established in 1963. The assets and activities of Southampton City Mission (251142) were transferred to SCM (CIO) on 1st April 2016. It's governing document is the constitution adopted on 10 November 2014.

The objects of the CIO are: to advance the Christian faith for the benefit of the public in accordance with the basic tenets of historical Biblical Christianity; to prevent and relieve poverty in the City of Southampton and its neighbouring area by providing items and services to individuals in need and/or charities, or other organisations working to prevent or relieve poverty; and to advance education for persons of any age by providing or assisting in the development of their mental, physical and moral capabilities through work in schools and other educational institutions and by supporting other charities in England, the UK or abroad. The projects outlined in this report are undertaken in furtherance of the above objects.

The charity is governed by a Board of Trustees who delegate the daily running of the charity to a small staff team. A large team of over 100 dedicated volunteers are also vital to the delivery of all the charity's services.

During 2019/20 the trustees met 6 times as a full board and held additional sub-group meetings to discharge their duties.



During the 2019/20 academic year, we had the pleasure of working with approximately 14,000 pupils across 51 different schools in the Southampton region. We began with on-site visits during the first half of the year as usual, and then adapted our delivery to provide 'Online Learning Packs' and live video conferencing sessions due to the restrictions brought about by the global coronavirus pandemic.

Before the national lockdown which started in March 2020 caused schools across the UK to close their doors to all pupils except key workers' and vulnerable children, we delivered 93 "Question of Faith" RE Days and 59 Assemblies or Collective Worships. Throughout the rest of the year, we delivered 21 "Question of Faith" RE Days, 70 live Assemblies, and 9 Transition Support sessions through our online platforms, and we distributed 1,012 "It's Your Move" booklets to Year 6 pupils to help them with the move to Secondary School.

Whilst it was difficult to continue involving volunteers through the second half of the year, 17 Collective Worships and 22 "Question of Faith" RE days were led by volunteer Team Leaders, we began training two new volunteer Team Leaders, and we involved 29 volunteers in total throughout the year.

Our new Schools Worker joined the staff team at the start of January, and was trained and delivering "Question of Faith" RE days by March. Having previously been a teacher, her skills to engage children and link our programmes closely with schools' learning objectives have helped other Team Leaders to improve their practice.

Our existing Schools Worker has been able to get more involved with the Southampton Standing Advisory Council for Religious Education, playing an active role in working groups which produced guidance for all schools across the city on the new Relationships and Sex Education curriculum, and reviewed the local Collective Worship guidance in light of COVID.

Together, they launched a YouTube channel where daily Assemblies on themes that had been requested by schools were live streamed. These were also broadcast via our Facebook page and on both platforms, those watching were able to comment and ask questions which the team were able to address straight away. There is now a bank of some 70 Assemblies on both our YouTube channel and Facebook page, providing a resource for schools to use in the future.

We are confident as we look forward to the new academic year, that we will be able to continue supporting schools with their Religious Education, Spiritual, Moral, Social and Cultural, and Personal, Social and Health Education learning in whatever way their individual Health and Safety guidance allows, thanks to the training & retooling which our Schools Team have undertaken over the last 4 months, whether that is through on-site visits, on-line resources, or a mix of delivery formats.

Report by Matt Gwyn, SCM Schools Worker

"I just wanted to say a massive thank you for the webinars today. They were brilliant and the feedback from staff and students was extremely positive; everyone said how much they enjoyed it, how engaged the children were throughout, and how much they talked about it afterwards. I really appreciate you giving up your whole day to help our Year 6 children with this transition - it made such a difference." - Year 6 Teacher (Online Transition Support)

*""Engaging, practical activities. Real life engagement at their [children's] level. Subject knowledge of facilitators. It was great!" Year 5 Teacher (Question of Faith RE Day)* 



SCM Basics Bank has been busy all year serving anyone in need of emergency food and clothing. The information we are able to collate through our online referral system shows that the number of people we fed in 2019 was an increase of 20% on the number of people we fed the previous year.

Obviously we cannot continue to increase our provision to that extent for very long. In order to create a little more capacity, in consultation with our partners, we have lowered the number of days food provision that we give out this year. Instead of each food parcel containing a generous 5 days of food for each person, we are reducing this emergency package to a generous 4 days of food for each person from April 2020.

In addition to this measure, as the Government has reduced the waiting period at the start of a new Universal Credit application to 5 weeks, we have been able to reduce the number of times we would expect to see a client from 6 times, to 5 times in a rolling 12 months. Of course, we are always happy to bend or break our own rules for those with genuine ongoing needs, but we need a benchmark that our 850 referral agents can use in their decision making.

It has been more common this year for us to have to buy food ourselves to supplement the public donations and supermarket food waste. We are blessed to have some small reserves of money which people have given to SCM in the past, with the instructions that it can only be used to buy food.

Throughout 2020 we are encouraged by increasing support from Southampton businesses and an important ongoing partnership with Southampton City Council (SCC). Through the SCC Local Welfare Provision group, SCM is at the heart of the conversation in the city about looking after those most in need. The Anti-Poverty Network, an alliance of charities and agencies in Southampton sharing information, advice, support and resources, is also growing in importance and effectiveness and it is very helpful for SCM to be around the table to co-ordinate our strategy across the city.



The clothes bank at Ascension Church continues to help the much smaller number of people who need emergency clothes help. The benefit of the smaller numbers means that the clients who use the clothes bank have a very supportive experience there with volunteers able to help them shop & choose for their families. Other than a few shortages of practical men's clothes in smaller sizes, we usually have surplus donated clothes which means we can pick the best to put out on the rails for our clients to take.

Later in 2020 we are looking to relocate our Thursday Basics Bank from its long-standing venue with Citylife Church @ 286 Burgess Road, to a new home with Shirley Baptist Church. Shifting patterns in the areas of deprivation in the city mean that we need to bolster our provision in the West of Southampton.

We continue to carry out research into pantry style food projects, food membership clubs, with visits to projects around the country. This is another area that we hope to be able to develop in the future in order to add another type of food provision to the city.

While it is distressing that the number of people in Southampton needing emergency food aid is rising so quickly, it is a privilege to serve strangers with the love, compassion and respect that Jesus shows. None of this would be possible without our church venue partners, our 120 volunteers, all of those who donate food and clothes and give financially, in order that our small staff team can go on coordinating the help and responding to the needs of those who are in need.

Duncan House & David Osborne



# Financial Report for the Year Ended 31 March 2020

## **Basic Information**

Southampton City Mission (CIO) ("the CIO") was formally registered with the Charity Commission on 10 June 2015 (registration number 1162099). The assets, liabilities and activities of Southampton City Mission ("SCM")(registered charity number 251142) were transferred to the CIO with effect from midnight on 31 March 2016. SCM has now been removed from the Charity Commission register.

Trustees for the year and up to the date of this report were:

	Chris Ford (Chairman)				
	Dave Bartlett				
	Neil Maddock (Resigned 3 August 2020)				
	Tim Nutt				
	Kelvin Taylor (Appointed 16 March 2020)				
	David Wagstaff				
City Missioner:	Chris Davis (Resigned 30 September 2019)				
General Manager	Duncan House				
Registered Office:	Unit 5 Second Avenue Millbrook SOUTHAMPTON SO15 0LP				
Telephone:	023 8055 0435				

#### **Financial Statements**

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S	Southampto	on City Mis	sion (CIO	)					
Statement of Fina	ancial Activ	ity for the	year end	ed 31 Marc	h 2020				
	Restric	ted income	funds	Unre	estricted fun	ds			
	Basics Bank	Schools	Total	Designated Basics Bank	General fund	Total	Total all funds	Notes	All funds prior year re-stated
	£	£	£	£	£	£	£		£
Incoming resources								2	Note 15
Income and endowments from:									
Donations and legacies	394,840	23,913	418,753	12,225	82,175	94,400	513,153	3.1	422,574
Charitable activities	238	0	238	0	0	0	238	3.2	250
Other trading activities	2,548	0	2,548	0	94	94	2,642	3.3	2,329
Investments	289	0	289	0	986	986	1,275	3.4	1,088
Total	397,915	23,913	421,828	12,225	83,255	95,480	517,308		426,24
Resources expended								2	
Expenditure on:									
Raising funds	187	3,680	3,867	73	4,243	4,316	8,183	4.1	436
Charitable activities	392,077	68,894	460,971	0	24,079	24,079	485,050	4.2	411,824
Total	392,264	72,574	464,838	73	28,322	28,395	493,233		412,26
Net income/(expenditure)	5,651	-48,661	-43,010	12,152	54,933	67,085	24,075		13,981
Transfers between funds	0	48,661	48,661	0	-48,661	-48,661	0		0
Net movement in funds	5,651	0	5,651	12,152	6,272	18,424	24,075		13,98
Reconciliation of funds:									
Funds brought forward as re-stated	89,198	0	89,198	0	142,794	142,794	231,992		218,01
Total funds carried forward	94,849	0	94,849	12,152	149,066	161,218	256,067		231,992

	Southmpto	on City Miss	ion (CIO)						
	Balance She	et as at 31 M	/larch 2020	C					
	Restric	ted income fu	unds	Unr	restricted fund	ds			
	Basics Bank	Schools	Total	Designated Basics Bank	General fund	Total	Total all funds	Notes	All funds prior year as re- stated
	£	£	£	£	£	£	£		£
Fixed assets									
Tangible assets	7413	1671	9084	0	0	0	9084	7	9,923
Current assets									
Stocks	54,000	0	54,000	0	0	0	54,000	9	48,000
Debtors	19,270	513	19,783	0	4,607	4,607	24,390	10	13,300
Investments	19,050	0	19,050	0	65,950	65,950	85,000	8	85,000
Cash at bank and in hand	4,834	1,616	6,450	12,152	82,047	94,199	100,649	12	87,305
Total current assets	97,154	2,129	99,283	12,152	152,604	164,756	264,039		233,605
Creditors: amounts falling due within one year	9,718	3,800	13,518	0	3,538	3,538	17,056	11	11,536
Net current assets	87,436	-1,671	85,765	12,152	149,066	161,218	246,983		222,069
Total net assets	94,849	0	94,849	12, 152	149,066	161,218	256,067		231,992
Funds of the Charity								13	
Restricted income funds	94,849	0	94,849			0	94,849		89,198
Unrestricted funds				12,152	149,066	161,218	161,218		142,794
Total funds	94,849	0	94,849	12,152	149,066	161,218	256,067		231,992

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							20		
	Basics Bank	ted income Schools	Total	Designated Basics Bank	estricted fur General fund	Total	Total all funds	Notes	All funds prior yea as re- stated
	£	£	£	£	£	£	£		£
Net cash provided by									
operating activities	-5,638	1,256	-4,382	12,152	7,577	19,729	15,347	Below	6,113
Interest income	289	0	289	0	986	986	1,275	3.4	1,088
Investments made	0	0	0	0	0	0	0		-25,000
Purchase of fixed assets	-1,503	-1,775	-3,278	0	0	0	-3,278	7.1	C
Cash flows from Investing activities	-1,214	-1,775	-2,989	0	986	986	-2,003		-23,912
Change in cash in the									
period	-6,852	-519	-7,371	12,152	8,563	20,715	13,344		-17,799
Cash at the start of the period	11,686	2,135	13,821	0	73,484	73,484	87,305		105,104
	,	,	-,-		-, -	-, -	- /		
Cash at end of the period	4,834	1,616	6,450	12,152	82,047	94,199	100,649		87,305
	B	econciliatio	n of net i	ncome to ne	t cash flow f	from operati	ng activities		
		ted income			estricted fu		ing activities		
	Basics Bank	Schools	Total	Designated Basics Bank	General fund	Total	Total all funds	Notes	All funds prior yea as re- stated
	£	£	£	£	£	£	£		£
Net income per SOFA	5651	0	5651	12152	6272	18424	24075	SOFA	13,981
Depreciation charge	3496	103	3599	0	518	518	4117	7.1	4,056
Interest income	-289	0	-289	0	-986	-986	-1275	SOFA	-1,088
(Increase)/decrease in stock	-6000	0	-6000	0	0	0	-6000	10	-16,000
(Increase)/decrease in debtors	-10927	508	-10419	0	-672	-672	-11091		5,626
Increase/(decrease) in creditors	2431	645	3076	0	2445	2445	5521		-462
Net cash provided by									
operating activities	-5638	1256	-4382	12152	7577	19729	15347		6,113

#### 1. Basis of preparation

- 1.1. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) for accounting periods beginning after 31 December 2018, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and with the Charities Act 2011. The charity constitutes a public benefit entity as defined by FRS 102.
- 1.2. The financial statements are prepared on a going concern basis, under the historical cost convention. The activities are dependent on donation income and, as a consequence, the going concern basis for the charitable activities is dependent on donation income continuing.

## 2. Accounting policies

- 2.1. Income is included in the Statement of Financial Activities (SoFA) when:
  - the charity becomes entitled to the resources;
  - it is more likely than not that the trustees will receive the resources; and
  - the monetary value can be measured with sufficient reliability.
- 2.2. There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.
- 2.3. Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).
- 2.4. Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise. Gift Aid in note 3 below includes amounts recovered on donations made via third parties.
- 2.5. Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so, in accordance with FRS 102 SORP. For SCM, the trustees consider that it is impractical to value the stock of donated goods on receipt. However, it is possible to estimate the fair value of goods distributed with reasonable accuracy and this is recognised as an expense.

In the case of donated food it is also possible to estimate the value of stock on hand at the balance sheet date. Therefore, the value of goods donated for distribution to beneficiaries, which is recognised as income in these accounts, is taken to be the difference between the opening and closing stock and the value of goods distributed, as adjusted for purchased stock which is recorded at cost. In preparing these accounts, the basis for assessing the fair value of goods, donated and distributed and for stock valuation, has been revised to reflect replacement cost. This represents a change in accounting policy and is considered to reflect more accurately the basis set out in the SORP. See note 2.6 below regarding the prior year adjustment.

In relation to donated clothes, the trustees have concluded that it is impractical to value the stock. However, it is possible to give an estimate of the value of a typical package of clothes provided to a beneficiary and so this amount multiplied by the number of people clothed has been included in both incoming resources and resources expended.

#### 2.6. Prior year adjustment

As a result of the change in the method of assessing the value of goods (see note 2,5 above), the prior year figures have been adjusted to reflect the new basis. The effect on the opening balance sheet of the comparative period is to reduce the value of opening stock by  $\pounds 12,000$  with a corresponding reduction in the opening restricted reserve. The effect on the results of the prior period are shown in the relevant notes.

- 2.7. The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
- 2.8. Bank interest is included on a receivable basis.
- 2.9. Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.8 to 5.9 FRS 102 SORP) and are netted off against the associated cost where this falls in the same accounting period.
- 2.10. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.
- 2.11. The charity has creditors which are measured at settlement amounts less any trade discounts.
- 2.12. The charity has received grants to fund particular items of expense and these have been recognised as income in the period in which the relevant expense is incurred. Any unmatched grant at the balance sheet date is recorded as a deferred income liability.
- 2.13. The policy for including items within the relevant activity categories of resources expended is to allocate costs to the most appropriate activity. In particular the policy for including items within costs of generating funds, charitable activities and governance costs is:

Costs of generating funds

The costs of raising and generating funds includes the incidental costs of staging various fund raising events.

Charitable activities

Charitable expenditure includes all expenditure directly related to the objects of the charity.

#### Governance costs

Governance costs include all expenditure directly related to the

administration of the charity including expenditure incurred in the

management of the charity's assets, organisational administration and compliance with charitable and statutory requirements.

- 2.14. Tangible fixed assets are capitalised if they can be used for more than one year, and cost at least £250 and are valued at cost. The depreciation rates and methods used are disclosed in Note 7.2.
- 2.15. The only investment is a bank deposit which can be withdrawn at three months notice.
- 2.16. Stocks of donated goods are recorded at fair value (see also note 2.5).
- 2.17. The Trustees are not aware of any material uncertainties affecting these accounts.

#### 3. Analysis of incoming resource

	Restricted income funds			Unre	Unrestricted funds				
	Basics Bank	Schools	Total	Designated Basics Bank	General fund	Total	Total all funds	Notes	All funds prior year
	£	£	£	£	£	£	£		£
Cash donations and gifts from individuals	13,432	1,020	14,452	12,225	44,862	57,087	71,539		66,547
Gift Aid	4,412	250	4,662	0	6,582	6,582	11,244	2.4	9,294
Cash donations and gifts from churches	24,547	2,143	26,690	0	18,478	18,478	45,168		43,893
Cash donations and gifts from others	15,111	0	15,111	0	2,253	2,253	17,364		14,711
Grants	19,215	20,500	39,715	0	10,000	10,000	49,715		20,272
Donated goods	318,123	0	318,123	0	0	0	318,123	2.5	267,857
	394,840	23,913	418,753	12,225	82,175	94,400	513,153		422,574

- 3.2. Income from Charitable activities represents charges made to recover the cost of issuing paper food vouchers to referral agents.
- 3.3. Income from other trading activities represents income from sale of surplus donated clothes and stamps and coins.
- 3.4. Investment income represents interest on a short term bank deposit.
- 3.5. Of the donations to Basics Bank, £7,719 was specifically for the purchase of food.

#### 4. Analysis of resources expended

4.1. Expenditure on raising funds represents 20% of amounts raised from successful grant applications and paid to another charity which had underwritten the cost of a consultant, together with amounts paid directly to that consultant for assistance with grant applications and fees from third party collection agents.

		Restric	ted income	funds	Unrestricted funds	Total all funds		All funds prior year as
		Basics Bank	Schools	Total	General fund	Tunus	Notes	re-stated
		£	£	£	£	£		£
	Costs of employment	51,142	57,154	108,296	17,021	125,317	6.1	118,159
	Premises costs and equipment	16,136	3,188	19,324	529	19,853		19,604
	Admin expenses	2,021	1,123	3,144	468	3,612		4,370
	Travelling, subsistence etc.	274	2,008	2,282	524	2,806		2,986
	Transport	4,830	0	4,830	0	4,830		4,952
	Volunteer expenses	474	332	806	0	806		1,317
	Schools work materials	0	3,162	3,162	0	3,162		2,136
	Other expenses	2,200	1,927	4,127	5,537	9,664		4,300
Total		77,077	68,894	145,971	24,079	170,050		157,824
Donatio	ns made in kind						2.5	
	Food	232,000	0	232,000	0	232,000		181,000
	Clothes	83,000	0	83,000	0	83,000		73,000
Total do	nations made in kind	315,000	0	315,000	0	315,000		254,000
Total ch	aritable activities	392,077	68,894	460,971	24,079	485,050		411,824

#### 4.2. Expenditure on charitable activities may be analysed as follows:

4.3. Costs are apportioned between restricted income funds based on the trustees' estimate of the extent to which the cost relates to the relevant activity. In particular, employment costs are allocated on the basis of time spent and office costs on the basis of usage.

#### 5. Governance costs and Independent Examiner's fee

Included in administrative expenses is  $\pounds 680 (2019 - \pounds 750)$  in relation to the fee for the independent examination. There are no other material governance or support costs.

#### 6. Paid employees

6.1. Staff costs may be analysed as follows:

	2019/20	2018/19
	£	£
Salary	112,971	106,085
Pension contributions	6,879	7,088
Employer's National Insurance	5,467	4,986
Total	125,317	118,159

- 6.2. At the year end there were two full and four part time employees, being 4.5 Full Time Equivalents (2019 one and five, 4.0 FTEs). Their employment costs have been allocated to Basics Bank, Schools Work, and other activities on the basis of the time spent on each activity.
- 6.3. No employee received remuneration of more than £60,000.

#### 7. Fixed assets

7.1. Details of fixed assets and their associated depreciation are as follows:

	Computers	Van	Boiler	Total
	£	£	£	£
Cost at 31 March 2019	3,270	17,100	1,896	22,266
Additions	272	0	3,006	3,278
Cost at 31 March 2020	3,542	17,100	4,902	25,544
Depreciation at 31 March 2019	3,270	7,695	1,378	12,343
Charge for year	28	3,420	669	4,117
Depreciation at 31 March 2020	3,298	11,115	2,047	16,460
Net book value at 31 March 2019	0	9,405	518	9,923
Net book value at 31 March 2020	244	5,985	2,855	9,084

- 7.2. Depreciation is charged on a straight line basis over the following periods:
  - 7.2.1. Computers four years
  - 7.2.2. Van five years
  - 7.2.3. Boiler remaining life of the lease

#### 8. Investments

In both the current and prior year, this represents a cash deposit in a three month notice account.

#### 9. Stocks

Stocks are held solely for charitable purposes and the figure represents the value of donated food for distribution to beneficiaries.

Brought forward as originally stated	Prior year adjustment	Brought forward as re-stated	Donated in period	Purchased in period	Expensed in period	Closing stock
£			£	£	£	£
60,000	-12,000	48,000	318,123	2,877	-315,000	54,000

#### **10. Debtors and prepayments**

Debtors consist of:

	2019/20	2018/19
	£	£
Rent deposit and in advance	2,206	4,712
Grant receivable (SCC)	2,500	2,500
Gift Aid recoverable	4,203	3,449
VirginMoney Giving	14,164	0
Prepayments	787	2,109
Accrued interest receivable	530	530
Total	24,390	13,300

#### 11. Creditors and accruals

Creditors falling due within one year consist of:

	2019/20	2018/19
	£	£
Deferred income	9,000	7,515
Tax and Social Security	2,341	1,808
Other	5,715	2,213
Total	17,056	11,536

Deferred income represents grants received in as advance as noted at 2.12 above.

Brought forward	Received in period	Released in period	Carried forward		
£	£	£	£		
7,515	12,000	10,515	9,000		

#### 12. Cash at bank and in hand

This represents current account, the balance on prepayment cards and petty cash balances.

#### 13. Funds

The charity maintains two restricted income funds where donations have been made specifically towards the operation of Basics Bank or towards Schools work. The Basics Bank restricted fund includes £5,714 (2019 - £871) specifically for the purchase of food.

Certain individuals donated money to SCM following the start of the Coronavirus pandemic without specifying the use to which it should be put. The Trustees have designated 90% of this to be specifically for Basics Bank.

In addition there is a general, unrestricted fund which is available to support any of the charitable activities undertaken.

## 14. Prior year fund movements

		Destrict		6		Unrestricted			
	Restricted income funds					funds			
	Basics Bank as previously reported	Prior year adjustment	Basics Bank as re-stated	Schools	Total as re-stated	General fund (unchanged)		Total all funds as re-stated	Notes
	£	£	£	£	£	£	£	£	
Incoming resources									2
Income and endowments from:									
Donations and legacies	364,764	-36,000	328,764	6,332	335,096	87,478	458,574	422,574	3.1
Charitable activities	250	0	250	0	250		250	250	3.2
Other trading activities	2,209	0	2,209	0	2,209	120	2,329	2,329	3.3
Investments	301	0	301	0	301	787	1,088	1,088	3.4
Total	367,524	-36,000	331,524	6,332	337,856	88,385	462,241	426,241	
Resources expended									2
Expenditure on:									
Raising funds	0	0	0	0	0	436	436	436	4.1
Charitable activities	358,298	-32,000	326,298	60,690	386,988	24,836	443,824	411,824	4.2
Other	0	0	0		0		0	0	
Total	358,298	-32,000	326,298	60,690	386,988	25,272	444,260	412,260	
Net income/(expenditure)	9,226	-4,000	5,226	-54,358	-49,132	63,113	17,981	13,981	
Transfers between funds				54,358	54,358	-54,358	0	0	
Net movement in funds	9,226	-4,000	5,226	0	5,226	8,755	17,981	13,981	
Reconciliation of funds:									
Funds brought forward	91,972	-8,000	83,972	0	83,972	134,039	226,011	218,011	
Total funds carried forward	101,198	-12,000	89,198	0	89,198	142,794	243,992	231,992	

The statement f financial activity for the prior year is as follows:

#### 15. Transactions with related parties

#### 15.1. Transactions with trustees

None of the trustees has been paid any remuneration or received any other benefits from an employment with this charity or a related entity. None of the trustees has been paid any expenses in the current or in the prior year.

15.2. There were no other related party payments in either the current or prior years.

#### 16. Reserves Policy:

The Trustees believe that the CIO should hold sufficient reserves to allow it to continue operating even if there were to be a significant reduction in the level of giving and an increase in demand for its activities. The current pandemic significantly increases the risk of both these events occurring in the foreseeable future. The costs associated with the CIO's activities do not lend themselves to gradual modification and the Trustees consider that, under normal circumstances, the level of reserves should be in the range of four to five months' operating costs calculated and reviewed annually. On the basis of the budget for 2020/21 this represents £70,000-

£88,000. The Balance Sheet at 31 March 2020 shows that the unrestricted general fund balance was £149,507 but, in the circumstances, the trustees consider that a higher level of reserves is appropriate.

As noted in the Annual Report, the Schools work has been expanded by the employment of an additional Schools worker at an annual cost of some £27,000 which, in the absence of additional funding, will result in an annual deficit with the consequent reduction in reserves. The Trustees are seeking further funding to make the expanded activities sustainable in the long term.

In addition, SCM is exploring the possibility of setting up a new "Marketplace" project which will enable people who have been recommended by referral agents for membership to obtain food at reduced prices, as a stepping stone to self reliance. Although new funding will be sought to cover the ongoing costs of this, it is anticipated that funding will also be required from its own resources.

#### 17. Post balance sheet events

Since the balance sheet date, SCM has entered into a non-cancellable 5 year lease of the warehouse and office in Millbrook, Southampton. Total rent payable over the period is £79,300.

#### **Statement of Public Benefit:**

Because we are legally a "smaller charity" and below the audit threshold, we must include only a brief summary in our Annual Report of the main activities undertaken - you can find that in the main report.

As the Trustees of the charity we confirm that we have had regard to the Charity Commission's public benefit guidance, where relevant.

The Objects of the Charity – as set out in its Constitution – are:

1. To advance the Christian faith for the benefit of the public in accordance with the basic tenets of historical Biblical Christianity.

2. To prevent and relieve poverty in the City of Southampton and its neighbouring area by providing: items and services to individuals in need and/or charities, or other organisations working to prevent or relieve poverty.

3. To advance education for persons of any age by providing or assisting in the development of their mental, physical and moral capabilities through work in schools and other educational institutions and by supporting other charities in England, the UK or abroad.

We consider that the first object above passes the "public benefit test" because advancing the Christian faith in our community has a positive impact on the moral and ethical behaviour of those with whom we come in contact. Objects 2 and 3 are the outworking of this in the provision of emergency food and clothing via Basics Bank, to which referrals are made by public sector agencies and other charities, irrespective of ethnic origin, faith (or none) or other factors, and by the work done in schools at the invitation of Head Teachers.

Furthermore, our Christian faith and our relationship with God – as Father, Son and Holy Spirit - gives meaning to our lives and encourages us to live in such a way as to benefit the wider society by being good citizens and following the Bible's teaching on how we should conduct ourselves in society.

#### Approved on behalf of the Board of Trustees:

Chairman Chris Ford

This Ford

Date 18 January 2021

Trustee David Wagstaff

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Independent Examiner's Report to the trustees of Southampton City Mission (CIO) (Registered Charity number 1162099) on the accounts for the year ended 31 March 2020 set out on pages 2 to 14.

#### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Association of Accounting Technicians.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

#### Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

#### **Independent Examiner's Statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Ken Stratton

Ken Stratton FMAAT

Date 21 January 2021

Brewery House, High Street Twyford, Winchester SO21 1RG