

THE NOEL COWARD FOUNDATION
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

THE NOEL COWARD FOUNDATION

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr A Brodie Mr P Kyle Mr R Lee
Charity number	1178029
Principal address	Paddock Suite The Courtyard 55 Charterhouse Street London EC1M 6HA
Independent examiner	Blinkhorns 27 Mortimer Street London W1T 3BL
Bankers	Barclays Bank 50 Pall Mall London

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THE NOEL COWARD FOUNDATION

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2020

The trustees present their report and financial statements for the year ended 31 March 2020.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Declaration of Trust, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Objectives and activities

Noel Coward Foundation is an international non-governmental, non-political, non-religious organisation established in 2018. It is registered as a charity with the Charity Commission.

The aim of the charity is the advancement of education and drama by the promotion and education of students and other persons in the arts of drama and theatre, other charitable purposes in connection with drama and theatre as the trustees from time to time think fit.

The charity's programmes include theatre, education of students and public education as per previous years.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Achievements and performance

During the financial year to March 2020, the Trustees of the Foundation made grants to a large number of educational, training, and Noël Coward legacy projects across the arts benefitting many people from a wide range of backgrounds. Some of the awards include:

£5,000 to Wilton's Music Hall in support of their workshop "Plays without décor"; £2900 to Soho Theatre as a grant to support a writer's lab; £3,000 to Manchester Royal Exchange for their youth programme; £2,130 to Scottish Youth Theatre for their youth group; £5000 to Young Everyman Playhouse Theatre for year long masterclass project; £10,000 to The Stage in support of their Debut Stage Awards sponsoring the Best Creative West End Debut; £3,000 to Bristol Old Vic for Made In Bristol; and £8,950 to The Actors Centre for TRIANGLES: Maria Aitken workshop.

In the USA \$5,000 was awarded to the Cape Cod Theatre project for WT education support the Novel Series ; \$5000 to Atlantic Theatre Foundation; and \$7500 for Red Bull Theatre in support of their 10th Annual short new play.

Financial review

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

During the year the charity received a share of the proceeds from the exploitation of the works of Noel Coward from the Noel Coward Estate.

Unrestricted funds totalled £546,334 at the balance sheet date.

Given the levels of reserves, the impact of Covid-19 on the charity is expected to be minimal, with the main issue being that those to whom grants have or would be made not being able to operate in the way that they have planned due to restrictions in place around the world.

THE NOEL COWARD FOUNDATION

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

Structure, governance and management

The charity was established by a charitable trust deed on 20 April 2018.

The trustees who served during the year and up to the date of signature of the financial statements were:

Mr A Brodie

Mr P Kyle

Mr R Lee

Trustees are appointed on nomination from serving Trustee and needs unanimous backing from all the Trustees. They will have some connection or expertise in the world of Noel Coward. No formal training is necessary but each new Trustee will be offered guidance as to their responsibilities from our solicitor Robert Lee and referred to the official guidelines on the Charities Commission website.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

The trustees' report was approved by the Board of Trustees.



Mr A Brodie

Trustee

Dated: 21 January 2021

THE NOEL COWARD FOUNDATION

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THE NOEL COWARD FOUNDATION

I report on the financial statements of Noel Coward Foundation (the charity) for the year ended 31 March 2020.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- (i) examine the financial statements under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for the financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

In connection with my examination, no other matter except that referred to in the previous paragraph has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (ii) to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act;have not been met or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

D Cramer FCA
27 Mortimer Street
London
W1T 3BL

Dated: 21 January 2021

THE NOEL COWARD FOUNDATION

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2020

	Notes	Unrestricted funds 2020 £	Unrestricted funds 2019 £
<u>Income and endowments from:</u>			
Donations and legacies	3	6,019	493,249
Investments	4	183,806	351,706
Other income	5	-	1,400
Total income		<u>189,825</u>	<u>846,355</u>
<u>Expenditure on:</u>			
Charitable activities	6	<u>267,653</u>	<u>248,970</u>
Net (expenditure)/income for the year/ Net (outgoing)/incoming resources		(77,828)	597,385
Other recognised gains and losses			
Other gains or losses	10	<u>6,787</u>	<u>-</u>
Net movement in funds		(71,041)	597,385
Fund balances at 1 April 2019		<u>597,385</u>	<u>-</u>
Fund balances at 31 March 2020		<u><u>526,344</u></u>	<u><u>597,385</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

THE NOEL COWARD FOUNDATION

BALANCE SHEET

AS AT 31 MARCH 2020

	Notes	2020 £	£	2019 £	£
Fixed assets					
Investments	11		83,430		76,643
Current assets					
Cash at bank and in hand		465,413		523,242	
Creditors: amounts falling due within one year	12	(22,499)		(2,500)	
Net current assets			442,914		520,742
Total assets less current liabilities			526,344		597,385
Income funds					
Unrestricted funds			526,344		597,385
			526,344		597,385

The financial statements were approved by the Trustees on 21 January 2021



Mr A Brodie
Trustee

THE NOEL COWARD FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2020

1 Accounting policies

Charity information

The Noel Coward Foundation is a charity governed by a Declaration of Trust. It is registered in England and Wales

1.1 Accounting convention

The accounts have been prepared in accordance with the charity's Declaration of Trust, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered.

Costs of charitable activities relate to the furtherance of the charities objectives.

THE NOEL COWARD FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

1 Accounting policies

(Continued)

1.6 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.8 Foreign exchange

Transactions in currencies other than pounds sterling are recorded at the rates of exchange prevailing at the dates of the transactions. At each reporting end date, monetary assets and liabilities that are denominated in foreign currencies are retranslated at the rates prevailing on the reporting end date. Gains and losses arising on translation are included in net income/(expenditure) for the period.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

THE NOEL COWARD FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

3 Donations and legacies

	Unrestricted funds	Unrestricted funds
	2020 £	2019 £
Donations and gifts	6,019	493,249

4 Investments

	Unrestricted funds	Unrestricted funds
	2020 £	2019 £
Income from unlisted investments	183,070	350,682
Interest receivable	736	1,024
	183,806	351,706

5 Other income

	Unrestricted funds	Unrestricted funds
	2020 £	2019 £
Other income	-	1,400

THE NOEL COWARD FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

6 Charitable activities

	2020 £	2019 £
Bank charges	552	173
Rates	-	1,172
Accountancy	6,000	3,504
Consultancy	8,582	27,194
Legal and professional	-	5,820
Computer	8,174	2,955
Printing and stationary	7,885	4,699
Rent	-	36,168
Share of support costs	45,044	22,788
	<u>76,237</u>	<u>104,473</u>
Grant funding of activities (see note 7)	191,416	144,497
	<u>267,653</u>	<u>248,970</u>
Analysis by fund		
Unrestricted funds	<u>267,653</u>	
	<u>267,653</u>	
For the year ended 31 March 2019		
Unrestricted funds		<u>248,970</u>
		<u>248,970</u>

7 Grants payable

	Donations 2020 £	Donations 2019 £
Grants to institutions:		
Workshops	69,201	27,793
Education	68,369	33,250
Theatre	39,328	83,454
Other	14,517	-
	<u>191,416</u>	<u>144,497</u>

8 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year.

THE NOEL COWARD FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

9 Employees

There were no employees during the year.

10 Other gains or losses

	Unrestricted funds	Unrestricted funds
	2020 £	2019 £
Foreign exchange gains	(6,787)	-

11 Fixed asset investments

	Unlisted investments £
Cost or valuation	
At 1 April 2019 & 31 March 2020	76,643
Carrying amount	
At 31 March 2020	76,643
At 31 March 2019	76,643

12 Creditors: amounts falling due within one year

	2020 £	2019 £
Other creditors	20,000	-
Accruals and deferred income	2,499	2,500
	22,499	2,500

13 Related party transactions

During the year the charity entered into the following transactions with related parties:

	2020 £	2019 £
Other related parties	35,470	18,059
	35,470	18,059

THE NOEL COWARD FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) *FOR THE YEAR ENDED 31 MARCH 2020*

13 Related party transactions

(Continued)

Alan Brodie Representation Limited (a company in which a Trustee, A Brodie is a shareholder and Director) paid for a number of travel expenses on behalf of the charity during the year and was reimbursed for these at cost. In 2019 other costs such as staffing were also reimbursed at cost.

An administration fee was charged by Alan Brodie Representation Limited to the Charity of £20,000 (2019: £10,000).