

Charity registration number: 1180948  
Registered number: CIO15771

# **Winchester Hospice Fundraising Charity**

Annual Report and Accounts  
For the period from incorporation to 31 March 2020

# **Winchester Hospice Fundraising Charity – Annual Report and Accounts for the period from incorporation to 31 March 2020**

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# **Winchester Hospice Fundraising Charity – Annual Report and Accounts for the period from incorporation to 31 March 2020**

## **Reference and Administrative Details**

<b>Trustees</b>	Nicholas John Vaughan	(appointed 3 <sup>rd</sup> December 2018)
	John Angus Theophilus	(appointed 3 <sup>rd</sup> December 2018)
	Iain Harfield Steel	(appointed 3 <sup>rd</sup> December 2018)
	Mark Julian Byford	(appointed 3 <sup>rd</sup> December 2018)
	Elizabeth Jane Padmore	(appointed 3 <sup>rd</sup> December 2018)
	Amanda Jeanne Isbister	(appointed 3 <sup>rd</sup> December 2018)
	Simon James Cramp	(appointed 3 <sup>rd</sup> December 2018)
	Lara Judith Alloway	(appointed 3 <sup>rd</sup> December 2018)
	Nigel John Bewley Atkinson	(appointed 3 <sup>rd</sup> December 2018)
<b>Charity Registration Number</b>	1180948	
<b>Registered Number</b>	CIO15771	
<b>Principal Office and Registered Address</b>	Ashley Wing Royal Hampshire County Hospital Romsey Road Winchester SO22 5DG	
<b>Bankers</b>	Handelsbanken 1 Crown Walk Jewry Street Winchester SO23 8BB	
<b>Independent Auditor</b>	Azets Audit Services Athenia House 10-14 Andover Road Winchester SO23 7BS	

# **Winchester Hospice Fundraising Charity – Annual Report and Accounts for the period from incorporation to 31 March 2020**

## **Trustees' Report**

The Trustees present the Charity's Annual Report and the audited Accounts of the Charity for the period from incorporation to 31 March 2020.

These accounts have been prepared by the Trustees under the Charities Act 2011, in the form set out in Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

### **Trustees of the charity**

The Trustees who served the Charity during the period were as follows:

Nicholas John Vaughan (Chair)	(appointed 3 <sup>rd</sup> December 2018)
John Angus Theophilus	(appointed 3 <sup>rd</sup> December 2018)
Iain Harfield Steel	(appointed 3 <sup>rd</sup> December 2018)
Mark Julian Byford	(appointed 3 <sup>rd</sup> December 2018)
Elizabeth Jane Padmore	(appointed 3 <sup>rd</sup> December 2018)
Amanda Jeanne Isbister	(appointed 3 <sup>rd</sup> December 2018)
Simon James Cramp	(appointed 3 <sup>rd</sup> December 2018)
Lara Judith Alloway	(appointed 3 <sup>rd</sup> December 2018)
Nigel John Bewley Atkinson	(appointed 3 <sup>rd</sup> December 2018)

The Trustees have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers and duties.

### **Objectives and Activities**

The charity provides support for the construction and commissioning of Winchester Hospice at Hampshire Hospitals NHS by renovating Burrell House. Winchester Hospice will be the home of the Palliative Care team, providing compassionate and specialist care for up to 10 inpatients as well as patients in hospital and their own homes.

The completion of Burrell House renovation and the opening of the Hospice are expected in 2021. The charity will then focus on supporting the Palliative Care services offered by the Winchester Hospice by providing financial contributions towards the general running costs of the unit and further development of the facilities.

### **Introduction by the Chair**

The charity was established on 3 December 2018 with the intention of funding the completion of the refurbishment works to Burrell House located on the campus of Winchester Hospital with a view to those works being completed at the beginning of 2021.

The building at Burrell House remains the property of Hampshire Hospitals NHS Trust ("the Trust") and the Trust is the contracting party for the refurbishment works. The proposal is to create a 10-bed state of the art hospice for the provision of palliative and end of life care but with the additional resources of the NHS Hospital in close proximity and also to provide a hub for outpatient care and care within the surrounding communities.

A rigorous selection process was undertaken by the Trust to select a contractor who had sufficient expertise and experience of working to provide healthcare facilities and to deliver the project.

The contractor selected was appointed on 31 December 2019 and work commenced on site on 6 January 2020.

The cost of the conversion building works is £3.7m. Additional facilities to enhance the care provided to patients will be funded by the charity in the sum of approximately £100,000 to £150,000.

The appeal was very fortunate to receive a very generous donation from a local doctor of £750,000 which provided a secure base from which the charity could develop its fundraising strategies to raise the monies required to complete the conversion works and fitting out.

## **Winchester Hospice Fundraising Charity – Annual Report and Accounts for the period from incorporation to 31 March 2020**

A number of fundraising activities were undertaken during the accounting period ended 31 March 2020. Some highlights include:-

- a food and wine evening involving shopping and tasting local produce from within Hampshire
- a major fundraising event at Portsmouth's Historic Dockyard attended by the First Sea Lord and comprising a private tour around the Mary Rose Museum and dinner on board HMS Victory which raised some £19,000
- the Sunflower Ball which raised £23,000
- light up a life
- static bike ride
- woofs and wellies
- big push event

The charity has a very small but dedicated fundraising team. They manage the fundraising events. They also engage local community organisations with a view to them funding the activities of the charity by holding their own events to support the work of the charity. All staff are employed by Hampshire Hospitals Foundation Trust with the costs from October 2019 being recharged to the Charity. Prior to this the costs were charged to the funds held within Hampshire Hospitals Charity which are ring fenced for the Winchester Hospice.

We published our first newsletter in March 2020 with a second newsletter being published in November 2020.

From the 1 February 2020 we started using a freelance fundraiser to obtain funding from grants and trusts in the 2020/21 financial year.

Applications were made to Hampshire County Council, Winchester City Council and The Band Trust and we were fortunate to receive the sum of £450,000 from the County Council, £50,000 from the City Council and £350,000 from the Band Trust.

The total raised at the end of the financial year on 31 March 2020 was £3.2m of which £1.3m was received directly by the charity. Before the charity was set up and continuing, Hampshire Hospitals Charity has been recipient of funds on our behalf which have been ring fenced for the Winchester Hospice build. The amounts not shown in the Charity accounts were raised and paid directly to Hampshire Hospitals Charity.

The trustees have been overwhelmed with the support they have received from many organisations, local authorities, trusts and grant making bodies, local organisations and individuals and their generosity means that the charity is on track to reach the fundraising target required to complete the refurbishment works.

The trustees appreciate that the completion of the refurbishment and the opening of the Hospice is only the initial stage in the work of the charity and thereafter they will be involved in providing additional funding for equipment and facilities at the Hospice which cannot be provided by the NHS Trust.

We are delighted that we have been selected by the Bible Society as the recipient of the garden they are promoting at The Chelsea Flower Show in May 2021 which will then be delivered to the Hospice and provide an amazing and reflective space for patients, their families and staff.

At the end of the financial year, we began lockdown as a result of the COVID-19 pandemic. This has had an effect on the building programme for the Hospice as work has had to stop temporarily and will probably cause a delay of some 3-4 months on the original proposed opening date. It has also had an effect on the fundraising events that we had been able to organise and many have had to be

## **Winchester Hospice Fundraising Charity – Annual Report and Accounts for the period from incorporation to 31 March 2020**

postponed. A greater emphasis on virtual fundraising, the promotion of legacy giving, further applications to trusts and grant making bodies and encouraging members of the public to become regular donors has now taken the place of traditional fundraising events and will continue to do so for the foreseeable future.

The trustees would wish to formally acknowledge the tremendous support and assistance they receive from the ambassadors and volunteers who work for the charity in promoting its work within the local communities and who provide talks to local groups, work with local organisations and schools in promoting the charity's work and in providing their own fundraising events.

I would like to pay tribute to the work and support of all of the trustees throughout the year who provide their services freely. They bring a considerable degree of skills to the work of the charity involving medical experience, fundraising, property management, marketing and broadcasting, legal and financial skills as well as many contacts within the local community.

Although the anticipated opening of the Hospice will be delayed due to the effects of the pandemic, I have no doubt that the project will be completed and that the necessary funds will be raised so that the facilities can open in the Summer of 2021.

### **Structure, Governance and Management**

#### **Governing document**

The charity is controlled by its constitution dated 3<sup>rd</sup> December 2018 and constitutes a foundation Charitable Incorporated Organisation (CIO).

#### **Recruitment and appointment of trustees**

Under the requirements of the constitution apart from the first Trustees, every Trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the Trustees. There must be at least three Trustees and a maximum of ten.

In selecting individuals for appointment as charity Trustees the charity Trustees must have regard to the skills, knowledge and experience needed for the effective administration of the charity.

The Trustees represent experience in accounting, business, health, local authority, communications and broadcasting, legal and fundraising and have extensive local business knowledge, contacts and experience in the provision of hospice and palliative care services in Winchester.

The recruitment process for new trustees involved an initial meeting with designated existing trustees which gave nominees the opportunity to ask technical, financial and strategic questions before formally confirming their interest in serving on the Board.

Applicants for trusteeships are then considered by the Board. Appointments are made regardless of gender, race, religion, creed or sexual orientation.

Each trustee receives a formal induction and also advice and information on their responsibilities as a trustee of the charity. This is normally provided by the Chair who is a qualified lawyer specialising in charity law and governance. Each trustee then also receives a site visit and meets the ambassadors and volunteers who work with the charity and all other members of staff.

Trustees are invited to join charity sector, fundraising or other related webinars and forums as sought or as opportunities arise.

#### **Related parties**

The charity works in close liaison with Hampshire Hospitals NHS Foundation Trust to ensure the continuing improvement in palliative care facilities.

# **Winchester Hospice Fundraising Charity – Annual Report and Accounts for the period from incorporation to 31 March 2020**

## **Organisational Structure**

The Trustees meet monthly and are responsible for the strategic direction and policy of the charity. The Trustees have separate committees which are responsible for fundraising events, reviewing the progress of the building works, marketing and overseeing the financial performance of the charity.

## **Public Benefit**

In considering the objectives for the year under review and planning the charity's activities, the Trustees have considered the Charity Commission's Guidance on Public Benefit and are satisfied that the charity meets those requirements.

The Hospice when constructed will provide palliative care and support to those with life limiting conditions within a catchment area of some 140,000 inhabitants. The services will be free at the point of delivery to those individuals and their families and carers who require such care and assistance.

The Trustees have complied with the requirements of the Charities Act 2011 with regard to public benefit.

The activities and achievements in the furtherance of public benefit are set out below.

## **Our Care and services**

Winchester Hospice Fundraising Charity objective is to raise the funds needed to build and open a hospice facility in Winchester, and support the ongoing financial costs of delivering the hospice services. The hospice will care for patients and families facing life-limiting illnesses living in Winchester and the surrounding area. It will support people with the care they need, when and where they need it, to help make every moment matter.

Palliative and end of life services will be provided in the inpatient facility (Burrell House) as well as out in the community in patients' homes.

## **Inpatient services**

The inpatient service at Burrell House will provide round the clock specialist care for people in a homely and safe environment. Our team offers symptom control and palliative care and treatment to patients and support for families.

## **Day services**

The day service will support and help patients with any symptoms they might have. Our team will help patients to live their life to the full and to overcome any concerns they may have.

The hospice will also provide a variety of outpatient services, such as chemotherapy and physiotherapy, along with complementary therapies and art and craft groups to offer relief, enable rehabilitation and give people a chance to meet and socialise with others.

## **Patient wellbeing and family support**

As part of the philosophy of caring for the whole person, the chaplain and associated bereavement support organisations will be able to offer emotional and spiritual support to patients and their families both before and after death.

We will give information and advice to help carers with the challenges they face when caring for someone with a life-limiting illness.

## **Risk Management**

The Board of Trustees has conducted a review of the major risks to which the Charity is exposed. A risk register has been established and is updated annually. The Board of Trustees have considered the major risks to which the charity is exposed and they have satisfied themselves that systems and procedures are in place to manage and mitigate those risks.

Significant areas of risk continue to be reviewed and are deemed to include:

- Covid-related restrictions and impacts on fundraising.
- Design changes and new design requirements (in part due to Covid) resulting in rising costs

# **Winchester Hospice Fundraising Charity – Annual Report and Accounts for the period from incorporation to 31 March 2020**

## **Achievements and Performance**

The main charitable activity is to fund the £3.7 million required to renovate Burrell House and turn it into a Hospice.

Community fundraising and awareness raising through communications continued to be the focus of the charitable trust activities. Numerous fund raising events took place during the year, some of the larger events organised by the Charity's office included:

Sunflower Ball – raising £23,000 income for the charity, this dinner and dance is planned to be an annual flagship event (when social restrictions allow).

HMS Victory – raising £19,000 income for the charity, this event offered guests a unique opportunity to dine with the First Sea Lord aboard HMS Victory.

In addition, we had some success with Trust/Foundation and Statutory fundraising, securing a pledge of £350k from The Band Trust, £700k from Hampshire County Council (of which £250k was received prior to establishment of the charity) and £50k from Winchester City Council.

## **Financial review**

The gross incoming resources in the year were £1,309,534. These were used to pay the administration, and fundraising expenses of the charity totalling £95,865 producing a net surplus of £1,213,669. This leaves a balance on unrestricted funds carried forward of £1,213,669 at 31 March 2020.

The charity is dependent on the income received by way of donations and the Trustees of the Charity are extremely grateful to all donors for the funds received over the year. The charity also raises funds through the events that took place in the year.

The renovation of Burrell House is under way and the funds carried forward will be used to support Hampshire Hospitals NHS Foundation Trust make the payments to the contractors as and when payments are due.

## **Reserves Policy**

Trustees reviewed the purposes for which we might hold reserves and the level of reserves required. Trustees are of the view that any capital works need to be fully funded and cannot be funded by reserves. A limited reserve is held at present to cover expenses which may be incurred within the following 6 months such expenses being in relation to the costs of the fundraising team members.

## **Our Future Plans**

The charity plans to continue the activities outlined above in the forthcoming year. In addition, we intend to increase our focus on Trust/Foundation fundraising; to this end, we have procured a Part Time Fundraising Consultant with a track record in Trust/Foundation fundraising to focus on this area of fundraising over the coming year.

## **Fundraising**

The Charity raises funds from members of the public by organising the events and activities detailed in this report. We comply with legal requirements and adhere to the Institute of Fundraising Code of Practice and guideline. We do not employ any third parties to fundraise on our behalf and have not received any complaints in relation to our fundraising activities.



## Winchester Hospice Fundraising Charity – Annual Report and Accounts for the period from incorporation to 31 March 2020

### Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' Annual Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the Charity and of the income and expenditure of the Charity for that period.

In preparing these accounts, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the United Kingdom and Republic of Ireland (FRS 102);
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable the Trustees to ensure that the accounts comply with the Charities Act 2011, applicable Charity (Accounts and Reports) Regulations and the provisions of the Charity's constitution. The Trustees are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Chair Jimmy Vega

Date 27/1/21

Trustee K. King

Date 27/1/21

# **Winchester Hospice Fundraising Charity – Annual Report and Accounts for the period from incorporation to 31 March 2020**

## **Independent Auditor's Report**

### **Independent auditor's report to the Trustees of Winchester Hospice Fundraising Charity**

We have audited the financial statements of Winchester Hospice Fundraising Charity (the 'Charity') for the period from incorporation to 31 March 2020 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the accounts including the accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the Charity's affairs as at 31 March 2020 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements were authorised for issue.

### **Other information**

The Trustees are responsible for the other information. The other information comprises the information included in the annual report and accounts other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

# **Winchester Hospice Fundraising Charity – Annual Report and Accounts for the period from incorporation to 31 March 2020**

## **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Report) Regulations Act 2008 requires us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the Trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

## **Responsibilities of Trustees**

As explained more fully in the Trustees' responsibilities statement, the Trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal controls as the Trustees determines are necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the Trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

## **Auditor's responsibilities for the audit of the financial statements**

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

## **Use of our report**

This report is made solely to the charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the Charity's Trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Ian Talbot (Senior Statutory Auditor)  
For and on behalf of Azets Audit Services

*Azets Audit Services*

27 January 2021

Athenia House  
10-14 Andover Road  
Winchester  
Hampshire  
SO23 7BS

Azets Audit Services is eligible for appointment as auditor by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006

**Winchester Hospice Fundraising Charity – Annual Report and Accounts  
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**Statement of Financial Activities for the period ended 31 March 2020**

		<b>2020</b>	
	Note	Unrestricted Funds £	Total £
<b>Income from:</b>			
Donations and grants	2	1,308,994	1,308,994
		<u>1,308,994</u>	<u>1,308,994</u>
Investments	3	540	540
<b>Total income</b>		<u><b>1,309,534</b></u>	<u><b>1,309,534</b></u>
<b>Expenditure on:</b>			
<i>Raising funds</i>			
Other trading costs	4	82,492	82,492
Charitable activities	5	13,373	13,373
<b>Total expenditure</b>		<u><b>95,865</b></u>	<u><b>95,865</b></u>
<b>Net movement in funds</b>		<b>1,213,669</b>	<b>1,213,669</b>
Fund balances brought forward		-	-
<b>Fund balances carried forward</b>		<u><b>1,213,669</b></u>	<u><b>1,213,669</b></u>

All results derive from continuing operations.

All gains and losses recognised in the year are included in the Statement of Financial Activities.



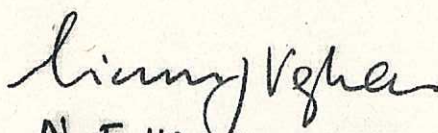
**Winchester Hospice Fundraising Charity – Annual Report and Accounts  
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**Balance Sheet as at 31 March 2020**

	Note	2020 £
<b>Current assets</b>		
Debtors	6	884,190
Cash at bank		<u>375,961</u>
		<u>1,260,151</u>
<b>Creditors: Amounts falling due in one year</b>	7	(46,482)
<b>Net current assets</b>		<u>1,213,669</u>
<b>Total assets less current liabilities</b>		<u>1,213,669</u>
<b>Total net assets</b>		<u><u>1,213,669</u></u>
<b>Funds of the charity</b>		
Unrestricted funds		<u>1,213,669</u>
<b>Total charity funds</b>	8	<u><u>1,213,669</u></u>

The annual accounts on pages 11 to 17 were approved by the Trustees and signed on their behalf by Nicholas Vaughan.

Signed:



N.J. VAUGHAN

Date:

27 January 2021

**Winchester Hospice Fundraising Charity – Annual Report and Accounts  
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**Statement of Cash Flows for the period ended 31 March 2020**

	Notes	2020 £
<b>Cash flows from operating activities:</b>		
Net cash provided by operating activities	A	<u>375,421</u>
<b>Cash flows from investing activities:</b>		
Interest receivable		<u>540</u>
<b>Net cash provided by investing activities</b>		<u>540</u>
 <b>Change in cash and cash equivalents in the year</b>		 <b>375,961</b>
 <b>Cash and cash equivalents at 3 December 2018</b>	 B	 <b>-</b>
 <b>Cash and cash equivalents at 31 March</b>	 B	 <u><b>375,961</b></u>

**Notes to the statement of cash flows for the year to 31 March 2020.**

**A Reconciliation of net movement in funds to net cash flow from operating activities**

	2020 £
<b>Net movement in funds (as per the statement of financial activities)</b>	<b>1,213,669</b>
<b>Adjustments for:</b>	
Interest received	(540)
(Increase) in debtors	(884,190)
Increase in creditors	<u>46,482</u>
<b>Net cash provided by operating activities</b>	<u><b>375,421</b></u>

**B Analysis of cash and cash equivalents**

	2020 £
Cash at bank and in hand	<u>375,961</u>
<b>Total cash and cash equivalents</b>	<u><b>375,961</b></u>

# **Winchester Hospice Fundraising Charity – Annual Report and Accounts for the period from incorporation to 31 March 2020**

## **Notes to the accounts**

### **1. Accounting Policies**

#### **Basis of preparation**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts.

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011 and in accordance with the accounting policies noted below.

The charity constitutes a public benefit entity as defined by FRS 102.

The accounts are presented in sterling and are rounded to the nearest pound.

#### **Assessment of going concern**

The Trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The Trustees have made this assessment in respect to a period of one year from the date of approval of these accounts.

The Trustees of the charity have concluded that there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the Charity to continue as a going concern. The Trustees are of the opinion that the charity will have sufficient resources to meet its liabilities as they fall due.

In making this decision, the Trustees have taken into consideration the risks and uncertainties arising from the Coronavirus pandemic.

#### **Funds structure**

Unrestricted income funds are general funds that are available for use at the Trustees discretion in furtherance of the objectives of the Charity and have not been designated for other purposes.

#### **Income Recognition**

Income is recognised in the period in which the Charity has entitlement to the income, the amount of income can be measured reliably and it is probable that the income will be received.

Income comprises donations, grants and investment income.

#### **Donations and grants**

Donations and grants are recognised when the Charity has confirmation of both the amount and settlement date. In the event of donations or grants pledged but not received, the amount is accrued for where the receipt is considered probable. In the event that a donation or grant is subject to conditions that require a level of performance before the Charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

#### **Tax reclaims on donations**

Gift aid receivable is included in income when there is a valid declaration from the donor. Any gift aid amount received on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

#### **Taxation**

The Charity is a registered charity, and as such is entitled to certain tax exemptions on income and profits from investments, and surpluses on trading activities carried on in furtherance of the Charity's primary objectives, if these profits and surpluses are applied solely for charitable purposes.

## Winchester Hospice Fundraising Charity – Annual Report and Accounts for the period from incorporation to 31 March 2020

### Expenditure Recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the Charity to make a payment to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

- Expenditure on raising funds are those costs attributable to generating income for the Charity and those incurred in trading activities that raise funds.
- Expenditure on charitable activities includes all costs associated with the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

### Allocation of overheads and support costs

Support costs represent indirect charitable expenditure. In order to carry out the primary purposes of the Charity it is necessary to provide support in the form of personnel development, financial procedures, provision of office services and equipment and a suitable working environment.

Governance costs comprise the costs involving the public accountability of the Charity (including audit costs) and costs in respect to its compliance with regulation and good practice.

All support costs have been allocated to expenditure on charitable activities because any apportionment across the expenditure categories would be immaterial.

### Cash at bank and in hand

Cash at bank and in hand represents such accounts and instruments that are available on demand or have a maturity of less than three months from the date of acquisition.

### Creditors and provisions

Creditors and provisions are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Creditors and provisions are recognised at the amount the Charity anticipates it will pay to settle the debt.

## 2. Income from donations

	2020	
	Unrestricted funds	Total
	£	£
Donations	808,994	808,994
Government Grants	500,000	500,000
	<hr/>	<hr/>
	1,308,994	1,308,994



# Winchester Hospice Fundraising Charity – Annual Report and Accounts for the period from incorporation to 31 March 2020

## 3. Investment income

	2020	
	Unrestricted funds	Total
	£	£
Bank interest receivable	540	540
	<hr/> 540	<hr/> 540

## 4. Expenditure on raising funds

	2020	
	Unrestricted funds	Total
	£	£
Event costs	31,126	31,126
Newsletters & communications	6,607	6,607
Recharged staff costs	40,165	40,165
Consultancy fees	4,594	4,594
	<hr/> 82,492	<hr/> 82,492

## 5. Expenditure on charitable activities

	2020	
	Unrestricted funds	Total
	£	£
Office expenses	1,973	1,973
Software	7,200	7,200
Auditors fee for statutory audit	4,200	4,200
	<hr/> 13,373	<hr/> 13,373

## 6. Debtors

	2020
	£
Accrued income	884,190
	<hr/> 884,190

# Winchester Hospice Fundraising Charity – Annual Report and Accounts for the period from incorporation to 31 March 2020

## 7. Creditors

	2020
	£
Accruals	46,482
	<hr/>
	46,482
	<hr/>

## 8. Analysis of Charitable Funds

	Balance at 3 December 2018	Incoming resources	Resources expended	Balance at 31 March 2020
<b>Unrestricted funds</b>				
General fund	-	1,309,534	95,865	1,213,669
	<hr/>			
	-	1,309,534	95,865	1,213,669
	<hr/>			

## 9. Trustees Remuneration

Trustees are not remunerated. There were no reimbursements to trustees for expenditure incurred during the year.

## 10. Related Party Transactions

The aggregate amount of donations received in the year from its trustees was £3,506.