

**HURSTPIERPOINT VILLAGE CENTRE**

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# Annual Report

1 April 2019 to 31 March 2020

## Introduction

Welcome to the first Annual Report of the new Trustees of the Hurstpierpoint Village Centre. In April 2019, the Trustees changed from a group of local community volunteer Trustees to the Trustees now being the Parish Council. The Parish Council and Village Centre are separate legal entities but the new Trustees are using the Parish Council's professionalism and expertise to manage the Village Centre.

## Use of the Building

The main hirer of the Club Suite is the Hurstpierpoint Pre-School who use the building Monday to Friday during term time. In the evening the Club Suite is used by various local groups such as Yoga, Zumba and Pilates and Table Tennis. The main hall is predominately used during the week by Hurst Gym Club, running an after school club for local school children. It is also popular for dance, Karate and children's birthday parties. The conference room is used by the Parish Council for its meetings as well as smaller groups such as Knit and Natter and an after school Lego group. The building is a huge asset in supporting the local village community and economy. A defibrillator was installed outside the Village Centre this year and in January the Pre-school, Library, Parish Council staff and some regular received training on how to use it.

## Maintenance Update

The usual cleaning and maintenance has been undertaken, for example, all the fire exits and signage have been renewed. The gas boilers have been serviced and safety checked. The lighting in the main hall was replaced just before Christmas and this is due to be rolled out across the entire building eventually. Other projects that have been discussed are refurbishment of the kitchen and toilets especially in the Club Suite.

## Notes to the Accounts

The accounts for 2019/20 and the 2018/2019 comparison, are provided for information. A direct comparison with 2018/19 is not possible but all transactions have been categorised as closely as possible under the headings given. The new 2020/21 accounts have been transferred into an accounting package called RBS and are set in the same way as the Parish Council accounts are presented. We hope the new layout illustrates the benefits of this approach as it will allow us over time to achieve further economies of scale when buying goods and services. A management fee is charged by the Parish Council which allows for managing the booking and maintenance, bank account charges, performing rights licence, and health and safety.

Since the end of March 2020 and the devastating impact of coronavirus, the Parish Council has been monitoring the impact of the lock-down on the 2020/21 budget and this will be discussed further at the Annual General Meeting.

Allan Brown  
Vice-Chairman



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<b>31 March 2019</b>		<b>31 March 2020</b>
	<b><u>Income</u></b>	
48,026	Room Hire	42,917
	Storage Fees	564
1,030	Interest	989
<b>49,056</b>	<b>Total Income</b>	<b>44,470</b>
	<b><u>Expenditure</u></b>	
7,873	Utilities	8,245
11,436	Repairs	19,452
7,989	Cleaning	9,683
184	Materials	375
4,731	Miscellaneous	7,651
5,825	Management Charges	13,265
<b>38,038</b>	<b>Total Expenditure</b>	<b>58,671</b>
3,258	Opening Balance 1 April	4,276
49,056	Plus: Income for the year	44,470
52,314		48,745
38,038	Less: Expenditure for the year	58,671
14,276		-9,925
-10,000	Transfer (to)/from reserves	18,105
<b>4,276</b>	<b>Closing Balance 31 March</b>	<b>8,179</b>
	<b><u>Cash Holdings</u></b>	
4,276	CAF Cash Account	8,179
24,295	CAF Gold Account	10,316
4,104	COIF Deposit	0
60,000	Shawbrook FTD	60,000
25,000	Shawbrook 60 Day Notice	25,000
<b>117,674</b>	<b>Total Cash Holdings 31 March</b>	<b>103,495</b>