

**ROYAL DOCKS LEARNING
& ACTIVITY CENTRE**
(A COMPANY LIMITED BY GUARANTEE)

**ANNUAL REPORT AND
FINANCIAL STATEMENTS
FOR
YEAR ENDED
31ST MARCH 2020**

COMPANY REGISTRATION No: 4061669

CHARITY REGISTRATION No: 1085818

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Independent Examiners Ltd
Wessex Manor
Satchell Lane
Southampton
SO31 4HS

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE
(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE DIRECTORS
FOR THE YEAR ENDED 31ST MARCH 2020**

LEGAL AND ADMINISTRATIVE INFORMATION

PREVIOUS NAME	St John's Community Centre
COMPANY REGISTRATION NUMBER	4061669
CHARITY NUMBER	1085818
START OF FINANCIAL YEAR	1st April 2019
END OF FINANCIAL YEAR	31st March 2020
DIRECTORS (TRUSTEES) AT 31ST MARCH 2020	Sid Keys (Chair) Chris Abell (Vice Chair) Naveen Sharma (Treasurer) Christine Bowden Mary Davies (Users Representative) Gertie Duffy (Users Representative) John Johnson (Co-optee) Rose Geaney Vincent Hayes Valery Alliez Patrick Murphy Aaron Uthman Gail May (Co-optee from UEL) Vivek Gupta David Matson
REGISTERED ADDRESS	37 Rushey Green Catford LONDON SE6 4AS
DATE OF INCORPORATION	30th August 2000
GOVERNING DOCUMENT	Memorandum and Articles of Association incorporated 30th August 2000 as amended by certificate of incorporation on change of name dated 17th May 2010.
BANKERS	National Westminster Bank plc 15 Mary Rose Mall Frobisher Road Becton LONDON E6 5ZZ
ACCOUNTANTS & INDEPENDENT EXAMINER	P B Robinson MAAT FCIE Independent Examiners Ltd Wessex Manor Satchell Lane Southampton SO31 4HS

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE
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**REPORT OF THE DIRECTORS (Continued)
FOR THE YEAR ENDED 31ST MARCH 2020**

Charitable Objects

a) to promote the benefit of the inhabitants of the Silvertown and North Woolwich areas of the London Borough of Newham and adjoining areas without distinction of sex, sexual orientation, race, political, religious or other opinions by associating together the residents of the area of benefit, the local and other public authorities, voluntary and other organisations in a common effort to provide facilities in the interests of social welfare, the advantage of education, recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants. b) to operate a community centre in Albert Road, London E16 known as St John's Community Centre and to maintain and manage the same (whether alone or in co-operation with any local authority or other body or person) for activities promoted by the Company and its constituent bodies in furtherance of the above objects.

Principle Activities

RDLAC's Vision is to be at the heart of a vibrant & diverse Royal Docks Community, that is engaged with local issues, culture and learning, leading to the best quality of life.

Royal Docks Learning & Activity Centre aims to:

- 1). Ensure ongoing provision of high quality activities and services to all of the community
- 2). Strengthen and develop career skills and opportunities for our local community
- 3). Recognise and address arising issues that affect our local community
- 4). Collaborate with other support organisations to enhance community cohesion

This report reflects the range of activities provided by the charity during 2019-20

After School Club

- 46 children attending, as well as regular open access attendees
- We run holiday scheme outings and Christmas children's party as well as a movie night (Home alone 2, sponsored by Royal Docks Team and run by Continental Drift). The Children took part in a dance performance led by a volunteer from UEL and joint Christmas tree lighting & carol singing with St John's Church
- ELBA kindly donated high-quality Christmas presents suitable for all ages
- Older children attended fight for peace for self-defence lessons once a week
- Secondary school work experience students & UEL volunteers helping with the ASC

Community Projects

- Monthly 50+ Lunch Club
- Parent & Toddler group
- Weekly Short mat bowls, bingo
- Weekly Tai Chi, yoga, Chair pilates and Line Dancing
- Weekly friendship club
- An App a Day Goes Global Workshops: run by Salmagundi Films to teach our older centre users IT skills

Community Views at Barbican Art Centre

CPD Training @ West Ham Foundation - Arranged for Wellbeing activity tutors at centre to attend training as part of our 150 Club partnership work.

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE
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**REPORT OF THE DIRECTORS (Continued)
FOR THE YEAR ENDED 31ST MARCH 2020**

Career Progression Hub

- CV support
- Career Progression Advice
- Career Coaching
- Volunteer role placement and support
- Work experience support

Events

- Career Progression & Volunteer Celebration
- International Women's Day Celebration
- Job Fairs

Case Study

A local community member volunteered in our Finance Office to gain experience. She was notified through the Career Hub of an available role with another local community organisation and was guided through the application process, which was successful.

Fundraising

Successful Funding over 2019/20

- Crowdfund London - Mayor of London - £44K (agreed)
- Trust for London - £25K
- Join the Docks - Ferry Festival - £12K
- Culture seeds - £5K
- RDT - Core Funding - £35 K
- Greener Cities - £17.5K
- Small Grants - £7,862
- LCY Community Fund - £3K

Staffing and Community Activities

- Staffing: we successfully recruited a Finance Officer, Admin & Lettings Officer and ASC Administrator as well as a Community Chef.
- In partnership with muf & VIY we completed local environmental improvements and a build project, including Green roof canopy for kiosk, pizza oven & benches.
- The St John's Kiosk ran over the summer and winter providing food for local community members.
- We ran several and supported community events including Valentines Afternoon tea, Christmas Lunch, Black History Month Cultural Event, St Patrick's Day & International Women's Day, Spring Festival Biodiversity Events and Earth Day and the Ferry Festival.
- We have worked in partnership with many other local organisations including; OneNewham, Pan-Newham, Staywell (150 Club), The West Ham Foundation, The moving market, Ascension Trust, West Silvertown Foundation, Fight for Peace & LBN's Becton & Royal Docks Community Neighbourhood Team.

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE
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**REPORT OF THE DIRECTORS (Continued)
FOR THE YEAR ENDED 31ST MARCH 2020**

RDLAC response to the COVID-19 Crisis

RDLAC (The Royal Docks Learning & Activity Centre, Charity no. 1085818) is on the frontline coordinating and responding to the COVID-19 crisis in the Royal Docks community. We applied for various emergency funding to be agile as the crisis continues to evolve. We are providing food and essentials to vulnerable people, maintaining community morale through digital participation programmes and offering childcare for key workers. We are part of the London Borough of Newham's chosen charity partners through the Newham Food Alliance to provide the community response, but we have needed greater support to help cover the emerging budget. RDLAC and our staff team are ensuring that food and vital services are continued to help stop the spread of infection and minimise its impact on our community.

Since the lockdown was declared in March 2020, we have pivoted our essential service to tackle the difficulties that the community are facing with the Coronavirus. RDLAC has specifically shaped our services to provide the best possible support to the local community in this uncertain situation, and made sure that the community minimises the spread of the infection. All donations in and out of the Centre, as well as deliveries to vulnerable people are no contact.

RDLAC has continued with our essential Food bank service as well as started a free cooked hot meal service and telephone befriending.

Our staff team have sustained relationships with our food bank clients as well as keeping in regular contact with all our Centre members to monitor their needs and provide emergency food supplies and essentials where needed. We have identified key demographics that need our support and we have focused on supporting older and vulnerable community members. However with increasing unemployment and long term furloughed workers, we have seen a significant increase in the demand.

RDLAC is proud of our partnership work, we are collaborating with other local organisations, providing them with emergency food supplies to distribute to their members. Our food supplies are currently mostly relying on donations (eg from supermarkets, fareshare, city harvest & community food enterprise) to provide these emergency supplies. Our staff are all working extremely hard, alongside volunteers to ensure this level of support as well as the safety of all.

COVID-19: Maintaining community morale

We have also set up a joint online community hub for online activities, <https://www.facebook.com/royaldockscommunityhub/> This is a platform for us and other organisations to share online activities aimed at keeping people active and engaged during this tumultuous time. We are utilising social media and digit technology to run the activities by WhatsApp, Zoom, FB and Instagram.

RDLAC is running various online activities including:

- Virtual coffee mornings
- Exercise sessions (yoga, mobility pilates, tai chi, relaxation)
- Computer classes (aimed at setting up isolated older community members to be online, to help them participate as well as communicate easier with family and
- Employment support & blog
- Arts & Crafts, adult art classes
- Children's activities

We recognise that with more and more people in isolation and Newham having one of the highest death rates in the country, we are well placed to take some of the immediate pressure off our NHS staff and frontline workers.

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE
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**REPORT OF THE DIRECTORS (Continued)
FOR THE YEAR ENDED 31ST MARCH 2020**

Statement of Director's responsibilities:

Company law requires the directors to prepare financial statements for each financial year which gives a true and fair view of the state of affairs of the company and of the profit or loss of the company during that period. In preparing those financial statements the directors are required to:

- (i) select suitable accounting policies and then apply them consistently,
- (ii) make judgements and estimates that are reasonable and prudent,
- (iii) prepare financial statements on a going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. In preparing this report the directors have taken advantage of special provisions of the Companies Act 2006 relating to small companies.

I approve the attached statement of financial activities and balance sheet for the year ended 31st March 2020, and confirm that I have made available all information necessary for its preparation.

Dated 25/1/2021

Signed by Christine H. Bowden

Print Name CHRISTINE H. BOWDEN

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE
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**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2020**

Incorporating income and expenditure account

	Notes	Unrestricted Funds £	Restricted Funds £	TOTAL 2020/19 £	TOTAL 2019/18 £
INCOME & ENDOWMENTS FROM:					
Donations and Grants	3a	42,258	73,750	116,008	82,445
Trading Activities	3b	54,024	0	54,024	51,190
Investments	3c	84	0	84	165
Charitable Activities	3d	104,344	0	104,344	118,867
TOTAL INCOME		200,710	73,750	274,460	252,667
EXPENDITURE ON:					
Charitable Activities	4	228,820	45,227	274,047	281,696
TOTAL RESOURCES EXPENDED		228,820	45,227	274,047	281,696
NET INCOMING/ (OUTGOING) RESOURCES		-28,110	28,523	413	-29,029
Transfer	10	28,523	-28,523	0	0
Total Funds Brought Forward		116,494	2,934	119,428	148,457
TOTAL FUNDS CARRIED FORWARD		116,907	2,934	119,841	119,428

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.

The notes on pages 9 to 16 form part of these financial statements.

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE
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**BALANCE SHEET
AS AT 31ST MARCH 2020**

	Note	Unrestricted Funds £	Restricted Funds £	31-Mar 2020 Total £	31-Mar 2019 Total £
Fixed Assets					
Tangible assets	2	1	0	1	1
Current Assets					
Debtors	6	14,392	0	14,392	8,865
Cash at bank and in hand	5	124,535	2,934	127,469	130,420
Total Current Assets		138,927	2,934	141,861	139,285
Creditors: amounts falling due within one year	8	22,021	0	22,021	19,858
NET CURRENT ASSETS		116,906	2,934	119,840	119,427
TOTAL ASSETS less current liabilities		116,907	2,934	119,841	119,428
NET ASSETS		116,907	2,934	119,841	119,428
Funds of the Charity					
Unrestricted Funds	13	116,907	0	116,907	116,494
Restricted Funds		0	2,934	2,934	2,934
Total Funds		116,907	2,934	119,841	119,428

For the year ended 31st March 2020 the company was entitled to exemption from audit under section 477(2) of the Companies Act 2006 relating to small companies.

Directors' Responsibilities:

- the members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476, of the Companies Act 2006.
- acknowledged their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of Accounts.
- The directors acknowledge their responsibility for ensuring that the company keeps proper accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and if its profit and loss for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the Directors on 26th November 2020 and

Signed on behalf of the Board by Christine H Bowden

Print Name CHRISTINE H. BOWDEN

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2020**

1. ACCOUNTING POLICIES

Incoming Resources

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the Directors are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability

Incoming Resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resource and related expenditure are reported gross in the SOFA.

Grants and Donations

Grants and Donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Tax reclaims on Donations and Gifts

Incoming resources from tax reclaims are included in the SOFA in the same financial period as the gift to which they relate.

Contractual Income and Performance Related Grants

This is only included in the SOFA once the related goods or services has been delivered.

Gifts in Kind

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SOFA as incoming resources when receivable.

Donated Services and Facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

Volunteer Help

The costs resulting from any voluntary help received is included in the accounts.

Investment Income

This is included in the accounts when receivable.

Investment gains and losses

This included any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

Expenditure and liabilities

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Governance Costs

Include costs of the preparation and examination of statutory accounts, the costs of the Directors' meetings and cost of any legal advice to Directors on governance or constitutional matters.

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2020**

Grants with performance conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

Changes in Accounting policies and previous accounts

There has been no change to the accounting policies (variation rules and methods of accounting) since last year, and no changes to the previous accounts.

Grants payable without performance conditions

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remain in control of the charity.

Support Costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of the resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Assets

Tangible fixed assets for use by the charity:

These are capitalised if they can be used for more than one year, and cost at least £2,500. They are valued at cost or, if gifted, at the value to the charity on receipt.

Depreciation is calculated at a rate to write off the cost of tangible fixed assets on a reducing balance over their estimated useful lives. The rates applied per annum are as follows:

Motor Vehicles	25%
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Basis of preparation:

The financial statements are prepared on the historical cost basis convention (as modified to include the revaluation of investments) in accordance with the Charities Act 2011, "Accounting and Reporting by Charities" (SORP 2015), applicable accounting standards and the Companies Act 2006. The accounts have been prepared on a going concern basis. The charity meets the definition of a public benefit entity under FRS 102.

The Charity has claimed exemptions available in Section 1a of FRS 102 not to prepare a cash flow statement since it is a small charity.

2. TANGIBLE FIXED ASSETS

		Unrestricted £	Restricted £	Total £
Motor Vehicle				
Cost	01-Apr-19	27,000	0	27,000
Additions		0	0	0
Cost at	31-Mar-20	27,000	0	27,000
Depreciation	01-Apr-19	26,999	0	26,999
Charge		0	0	0
Depreciation at	31-Mar-20	26,999	0	26,999
Net Book Value	31-Mar-20	1	0	1
Net Book Value	31-Mar-19	1	0	1

The Motor Vehicle has been fully depreciated and is shown in the accounts valued at one pound to indicate its existence. There are no annual commitments under non-cancelling operating leases or capital commitments.

3. INCOME AND ENDOWMENTS FROM:

	LGPS	Ferry Festival					Total Community Café			Older People & Health & Parent Integration			Employment Project & Women Support		Total Full Care Play Project		Centre and Core		TOTAL			
		£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	TOTAL 2019/18
a) Donations and Grants																						
Royal Docks Trust - RDT	-	-	-	-	-	-	31,400	-	-	-	-	-	-	-	-	3,600	-	35,000	-	24,500	-	
City Bridge Trust	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Trust For London	-	-	-	-	-	-	-	25,000	-	-	-	-	-	-	-	-	-	25,000	-	25,000	-	
People's Health Trust	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Create London	-	1,000	-	-	-	1,000	-	-	-	-	-	-	-	-	-	-	-	2,000	-	-	-	
Ground Works	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4,500	-	4,500	-	-	-	
GLA	-	3,400	-	-	-	4,000	-	-	-	-	-	-	-	-	4,400	-	11,800	-	-	-		
Greener City	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,897	-	10,897	-	-	-		
Awards for all	-	-	-	-	-	3,980	-	-	-	-	-	-	-	-	5,000	-	9,980	-	5,000	-		
Go For It	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,990	-		
Street Party	9,573	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	9,573	8,100	-		
Other (Unrestricted)	-	-	-	-	-	208	-	-	-	-	-	-	-	-	-	-	208	-	2,356	-		
Small Funds																						
Free Sports	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
City Air Port	-	5,000	-	-	-	-	-	-	-	-	-	-	-	-	480	-	5,480	-	8,000	-		
Tate & Lyle Sugars Ltd	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,100	-		
Cooperates	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,570	-	1,570	-	5,399	-		
	9,573	9,400	1,000	40,588	25,000	30,447	116,008	82,445														
b) Trading Activity																						
Centre Generated Income: Lettings	-	-	-	-	-	-	-	-	-	-	-	-	-	-	39,740	-	39,740	-	41,891	-		
Centre Generated Income: Partnership	-	-	-	-	-	-	-	-	-	-	-	-	-	7,638	-	7,638	-	1,679	-			
Activity Income	-	-	-	4,068	-	-	-	-	-	-	-	-	-	2,290	-	6,358	-	7,620	-			
Community Café	-	-	291	-	-	-	-	-	-	-	-	-	-	-	-	-	291	-	-	-		
	-	-	291	4,068	-	49,668	54,027	51,190														
c) Investment Income																						
Bank Interest	-	-	-	-	-	-	-	-	-	-	-	-	-	-	84	-	84	-	165	-		
d) Charitable Activities																						
Centre Income (Play Project)	-	-	-	-	-	-	-	-	-	-	-	-	-	104,344	-	104,344	-	118,867	-			
Total 2020/19	9,573	9,400	1,291	44,656	25,000	80,199	274,463	252,667														

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE
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**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST MARCH 2020**

3. INCOME & ENDOWMENTS FROM:	Notes 10 & Page 11	Unrestricted Funds £	Restricted Funds £	TOTAL 2020/19 £	TOTAL 2019/18 £
a) Donations and Grants					
Grants		42,258	73,750	116,008	82,445
		42,258	73,750	116,008	82,445
b) Trading Activity					
Centre Generated Income					
Lettings		39,740		39,740	41,891
Partnership		7,635		7,635	1,679
Activity Income		6,358		6,358	7,620
Community Café		291		291	0
		54,024	0	54,024	51,190
c) Investment Income					
Bank Interest		84		84	165
		84	0	84	165
d) Charitable Activities					
Play Project Generated Income		104,344		104,344	118,867
		104,344	0	104,344	118,867

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE
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**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST MARCH 2020**

4. EXPENDITURE ON:	Notes	Unrestricted Funds	Restricted Funds	TOTAL 2020/19	TOTAL 2019/18
Charitable Activities	7	£	£	£	£
Community Projects					
LGPS			9,573	9,573	9,191
Ferry Festival			9,380	9,380	5,888
Café			1,273	1,273	2,111
Employment Project			25,001	25,001	25,000
Older People and Health		44,653		44,653	22,254
Centre and Core		81,835		81,835	112,760
Full Care Play Project		102,332		102,332	104,492
		228,820	45,227	274,047	281,696

5. CASH AT BANK AND IN HAND

	Unrestricted Fund	Restricted Fund	Total 31-Mar 2020	Total 31-Mar 2019
	£	£	£	£
RDLAC Current	100		100	4,990
Petty Cash	77		77	1,006
RDLAC Reserve	124,358	2,934	127,292	124,424
	124,535	2,934	127,469	130,420

6. DEBTORS AND PREPAYMENTS

	Unrestricted Fund	Restricted Fund	Total 31-Mar 2020	Total 31-Mar 2019
	£	£	£	£
Royal Docks Trust			0	7,500
Create London	10,897		10,897	0
Street Party	27		27	0
Activity Income (Event)	25		25	0
Centre Income				
Letting (Other)	1,610		1,610	0
Partnership (Other)	30		30	0
Play Project (Other)	1,803		1,803	0
Other Debtors			0	485
Prepayments			0	880
	14,392		14,392	8,865

7. SUPPORT COSTS

Charitable Activities	Notes	Older People Employment										TOTAL 2020/19	TOTAL 2019/18
		LGPS	Ferry Festival	Total Community Café	& Health & Parent Integration	Project & Women Support	Total Full Care Play Project	Centre and Core	£	£	£		
Activities/ Events		8,301	9,380	143	4,239	-	168	4,362	26,593	18,257			
Art/ Play Materials		-	-	-	-	-	388	-	388	268			
Books, Membership and Subscriptions		-	-	-	24	24	268	497	813	517			
Community Café - Ingredients		-	-	183	-	-	-	-	183	-			
Cleaning Items/ Service Contra		-	-	-	297	297	593	790	1,977	2,515			
Fax/ Internet/ IT Equipment		-	-	-	205	205	410	546	1,366	530			
Finance and Audit	8	-	-	-	180	180	360	680	1,400	3,200			
Fundraising		-	-	-	-	-	-	-	-	-			
Gas and Electricity		56	-	-	1,200	1,200	2,456	3,275	8,187	7,477			
Health & Safety		-	-	-	114	114	228	303	759	337			
Insurance - Buildings & Content		-	-	-	591	591	1,181	1,575	3,938	3,884			
Legal and Professional		-	-	-	323	323	647	927	2,220	1,862			
Minibus Repairs/ Maintenance		-	-	-	-	-	1,183	-	1,183	2,385			
Postage/ Printing/ Stationary		206	-	-	-	-	222	285	713	324			
Publicity/ Promotions (Newsletter)		914	-	-	-	-	-	10	924	1,325			
Recruitment		-	-	-	-	-	17	81	98	352			
Refreshment		-	-	-	-	-	1,194	376	1,570	3,054			
Rent/ Rates/ Refuse/Water		-	-	-	625	525	1,600	5,133	7,883	8,507			
Repairs, Maintenance & Security		21	-	-	651	-	1,952	1,736	4,360	16,438			
Staff Salaries and Wages	9	25	-	947	35,378	21,542	84,504	56,603	198,999	202,657			
Telephones		-	-	-	331	-	1,097	847	2,275	2,319			
Staff Travel/ Training		35	-	-	-	-	1,565	1,058	2,658	4,184			
Staff Welfare		-	-	-	-	-	1,065	1,065	2,130	-			
Trips and Outings		-	-	-	495	-	-	-	495	-			
Materials for Centre		15	-	-	-	-	704	704	1,423	-			
St Johns Kiosk		-	-	-	-	-	-	107	107	-			
Volunteer Costs - Other		-	-	-	-	-	530	875	1,405	1,304			
Total 2020/19		9,573	9,380	1,273	44,653	25,001	102,332	81,835	274,047	281,696			

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST MARCH 2020**

**8. CREDITORS AND DEFERRED INCOME:
AMOUNTS FALLING DUE WITHIN ONE YEAR**

	Unrestricted Fund £	Restricted Fund £	Total 31-Mar 2020 £	Total 31-Mar 2019 £
Reconciled RDLAC Current Account				
Deferred Income				
Awards for all	4,980		4,980	5,000
City Airport	8,000		8,000	5,000
Creditors and Accruals				
Gas & Electricity			0	3,478
Salary & Wages	225		225	0
Professional Fees	600		600	235
Repairs & Maintenance			0	95
Other Creditors	6,816		6,816	2,850
Independent Exam & Accounting	1,400		1,400	3,200
	22,021	0	22,021	19,858

9. STAFF COSTS AND NUMBERS

	2020/19 £	2019/18 £
Gross Wages and Salaries on Payroll	187,724	180,098
Employer's National Insurance Costs	7,890	7,507
Pension Contributions	3,385	1,350
	198,999	188,955

There are 8 staff paid on an annual salary of which three are involved in management and administration and 5 in the various support programmes. On average 6 (6 - 2018/17) part time staff are also employed who are also involved in support activities.

Employees who were engaged in each of the following activities:

	2020/19 TOTAL	2019/18 TOTAL
Management and administration	3	3
Supporting programmes	6	6
	9	9

No employees received emoluments in excess of £60,000. Staff are paid through the PAYE system.

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST MARCH 2020**

10. RESTRICTED FUNDS

	Balance 01-Apr 2019 £	Income £	Expend- iture £	Transfer £	Balance 31-Mar 2020 £
Community Centre and Projects	2,934	73,750	-45,227	-28,523	2,934
	2,934	73,750	-45,227	-28,523	2,934

Past financial statements have shown all income and expenditure as restricted but in reality only the grants provided for the charity are restricted funds, with Centre generated income being considered unrestricted and used to cover any shortfall if required.

A description of each of the activities provided by the Charity is contained in the Directors' report. The restricted funds are wholly represented by cash reserves of the charity.

11. DIRECTORS AND OTHER RELATED PARTIES

No payments were made to directors or any persons connected with them during this financial period. No material transaction took place between the organisation and a trustee or any person connected with them.

12. RISK ASSESSMENT

The directors actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The Directors have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

13. RESERVES POLICY

Due to the financial situation and in line with our reserve policy the Centre keeps almost all reserves as unrestricted and classified as follows:

Designated fund	£100,000	This is a contingency fund to cover 6 months running costs. Redundancies and 6 months core staff and 3 months project staff salary
Free Reserve	£16,907	Free reserve to cover any shortfall in a year or any major unfunded expenses
Total Reserve as at 31.03.19	£116,907	

14. PUBLIC BENEFIT

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

I report on the accounts of the company the Royal Docks Learning & Activity Centre for the year ended 31st March 2020 set out on pages 7 to 16.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 2011 (the Act), as amended by s.28 of the Charities Act 2006) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for an independent examination, It is my responsibility to:

- examine the accounts (under section 43 of the Act, as amended),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act, as amended), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

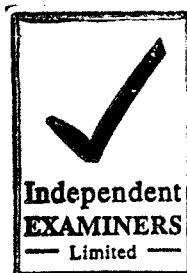
In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:

- proper accounting records are kept (in accordance with section 41 of the Act); and
- accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

P B Robinson MAAT FCIE
Independent Examiners Ltd
Sovereign Centre
Poplars
Yapton Lane
W. Sussex
BN18 0AS



Date: 27th January 2021