Registered Charity No: 1151593 Company Registration No: 07451584

MARYLEBONE BANGLADESH SOCIETY LTD (Company Limited by Guarantee) 19 SAMFORD STREET LONDON NW8 8ER

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020

PREPARED BY MOHAMMAD SHAH & CO LLP CHARTERED ACCOUNTANTS

BANK HOUSE 209 Merton Road Wimbledon London SW19 1EE

MARYLEBONE BANGLADESH SOCIETY LTD (Company Limited by Guarantee)

| <u>CONTENTS</u> | PAGE NO |
|------------------------------------|---------|
| Legal & Administrative Information | 1 |
| Report of the Management Committee | 2 to 3 |
| Independent Examiner's Report | 4 |
| Income & Expenditure Account | 5 |
| Balance Sheet | 6 |
| Note to the Accounts | 7 to 9 |

(Company Limited by Guarantee) LEGAL & ADMINISTRATIVE INFORMATION

Organisation Name & Address : Marylebone Bangladesh Society

19 Samford Street

London NW8 8ER

Telephone: 020 7724 9746

List of Executive Committee Members of Marylebone Bangladesh Society

Chairman : Intaz Ali

Secretary : Mehfuz Ahmed

Treasurer : Abdus Samad Hamid

Assistant Treasurer : Wali Ahmed

Publicity & Organising Secretary : Shamim Ahmed

Educational & Cultural Secretary : Mahbubur Rahman Khukon
E/C Member : Shahin Ahmed Chowdhury

E/C Member : Foisol Uddin E/C Member : Mortuja Ali

Independent Examiner : Mohammad Shah & Co. LLP

Chartered Accountants

BANK HOUSE 209 Merton Road London SW19 1EE

Bankers : Santander Bank Plc

Bridle Road Bootle L30 4GB

Report of the Management Committee

The management committee present their report and accounts for the year ended 31 March 2020. The statement has been prepared in accordance with the statement of recommended practice for Accounting and Reporting by Charities. Marylebone Bangladesh Society Ltd was registered as a charity at the Charity Commission on 10 April 2013.

Principal activities

The charity exists to improve the quality of life for local community in London Borough of Westminster in the areas of housing, employment, education, social and environmental conditions, providing facilities for recreation and leisure and advancement of education by organising cultural, educational and social activities of non-political nature.

Results

The net incoming resources for the year amounted to £7,776 (2019 £16,078).

Reserves and reserves policy

Marylebone Bangladesh Society is committed to using its resources in pursuit of its charitable objects. It is also committed, however, to maintaining a level of reserves that is prudent to meet ongoing liabilities, sufficient to ensure that all service delivery commitments can be met and to protect the long-term future of our operations. Marylebone Bangladesh Society reserves policy seeks to balance these priorities by holding a level of reserves sufficient to:

- * ensure the availability of sufficient working funds in hand.
- * provide a breathing space in case of unexpected loss of income to ensure that services can be maintained; and
- * provide sufficient funds for an orderly winding-down in the event of a need to cease activity.

The management committee review the situation on a regular basis and take immediate corrective action as and when necessary.

Risk Statement

The management committee have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

Report of the Management Committee

This report has been prepared in accordance with the statement of Recommended Practice-Accounting and Reporting by Charities issued in March 2005.

STATEMENTS OF THE RESPONSIBILITIES OF THE MANAGEMENT COMMITTEE

The Charities Act requires the Management Committee to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Society for that year. In preparing those financial statements, Management Committee is required to:

Select suitable accounting policies apply them consistently and state them in financial statements;

State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

Prepare the accounts on the going concern basis unless it is inappropriate to presume that the Society will continue to operate.

The Management Committee is responsible for maintaining proper books of accounts with respect to the Society's transaction and its assets and liabilities, for maintaining satisfactory system of internal control over the Society's book of accounts and transactions. The Management Committee is also responsible for safeguarding of assets of the Society and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the management committee and signed on their behalf of

Chairperson INTAJ ALI

Date: 02 December 2020

REPORT OF THE INDEPENDENT EXAMINER TO THE MANAGEMENT COMMITTEE OF MARYLEBONE BANGLADESH SOCIETY LTD

Independent Examiners Report to the Trustees for the year ended 31 March 2020.

The financial statements laid out in this report have been prepared under the historical cost convention and in accordance with the Statement of Recommendation Practice. Accounting and Reporting by Charities Commission issued in October 2000 and applicable Accounting Standards and the Charities Act 1993.

Responsibilities of the Trustees and the Management Committee as the Charity's Trustees, you are responsible for the preparation of the accounts and that you consider the audit requirements of Section 43 (2)of the Charities Act 19133, this act does not apply. It is my responsibility to state that on the basis of procedures specified in the general directions given by the Charity Commissioners under section 43 (7) of the Act, whether particular matters have come to my attention.

Basis of Independent examiners' Statement

The examination ran the accounts were carried out in accordance with the general direction given by the Charities Commissioner. The examination includes:

A review of the accounting records kept by the Charity.

A comparison of the accounts presented with, those records made available

It includes consideration of any unusual items of the disclosures in the accounts

Finally, making explanation from you as the Trustees concerning any such matters relating to the accounts. The examination also includes examination of any such matters of evidence relevant to the account of disclosures to the financial statements. It includes assessment of the significant estimates and judgments made in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances consistently applied and adequately disclosed. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit on the view given by the accounts.

Independent Examiners Statement

In connection with our examination no matter has come to our attention:

1. Which gives us reasonable cause to believe that in any material respect the requirements:

To keep accounting records in accordance with section 41 of the Act: and

To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act

Have not been met; or

2. To which in our opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Opinion

In our opinion the financial statement as prepared give a true and fair view of the charity's state of affairs as at 31 March 2020 giving that the incoming resources and their application in the year then ended have been properly prepared with general direction given by the Charities Commissioner.

MOHAMMAD SHAH & CO. LLP

CHARTERED ACCOUNTANTS

BANK HOUSE, 209 Merton Road, London SW19 1EE

Date: 02 December 2020

MARYLEBONE BANGLADESH SOCIETY LTD (Company Limited by Guarantee) INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2020

| | Restricted Fund | Unrestri- cted fund | Total 2020 | Total fund 2019 |
|-------------------------------------|--------------------|------------------------|------------|--------------------|
| Incoming Resources | | | | |
| Grants | 127,928 | - | 127,928 | 92,912 |
| Donation/Other | - | 9,939 | 9,939 | 16,863 |
| Interest Received | - | 42 | 42 | 24 |
| Rental/Hire Income | - | 59,320 | 59,320 | 70,000 |
| | 127,928 | 69,301 | 197,229 | 179,799 |
| Direct Charitable Expenditure | | | | |
| BBC Children In Need | 10,000 | - | 10,000 | 10,000 |
| Westminster CC/Citywest/Other | 13,245 | - | 13,245 | 12,511 |
| The Henry Smith Charity | - | - | | 9,198 |
| John Lyon's Charity | 39,087 | - | 39,087 | 6,219 |
| City Bridge Trust | 22,967 | - | 22,967 | 33,642 |
| Westminster Amalgamated Charity | - | - | - | 1,025 |
| Neighbourhood Keepers | 9,860 | - | 9,860 | 1,606 |
| Young Westminster Foundation | 16,015 | - | 16,015 | 13,752 |
| Street Games | 2,500 | - | 2,500 | - |
| WCC Ward Budget | 5,782 | - | 5,782 | - |
| Edward Harvist Trust | 2,000 | - | 2,000 | - |
| Contribution Fund | 2,198 | - | 2,198 | - |
| Reserve Funds and other | | 65,799 | 65,799 | 75,768 |
| | 123,654 | 65,799 | 189,453 | 163,721 |
| Net surplus/Deficiency for the year | 4,274 | 3,502 | 7,776 | 16,078 |
| Funds at 1 April 2019 | 32,409 | 13,683 | 46,092 | 30,014 |
| Funds at 31 March 2020 | 36,683 | 17,185 | 53,868 | 46,092 |

MARYLEBONE BANGLADESH SOCIETY LTD (Company Limited by Guarantee) BALANCE SHEET AS AT 31 MARCH 2020

| | NOTES | 2020 | | 2019 | |
|---|--------|---------------------------|------------------|----------------------------|------------------|
| | | £ | £ | £ | £ |
| Fixed Assets | 5 | | 2 | | 2 |
| Tixeu Assets | • | | _ | | _ |
| Current Assets Debtors Cash at Bank and in Hand | 7 - | 9,282 46,772 56,054 | | 13,200 34,754 47,954 | |
| Less: Current Liabilities | | , | | · | |
| Creditors: Amounts falling due | - | (2,188) | - | (1,864) | |
| Net Current Assets Total Assets | | _ | 53,866 53,868 | - | 46,090 46,092 |
| Accumulated Funds | | | | | |
| Restricted Funds Unrestricted Funds | 4 4 | _ | 36,683 17,185 | - | 32,409 13,683 |
| | | | 53,868 | | 46,092 |

These financial statements were approved by the Executive Committee on and signed on their behalf by:



Chairman Intaj Ali



General Secretary Mehfuz Ahmed



Treasurer Abdus Hamid

Date: 02 December 2020

(Company Limited by Guarantee)

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2020

1 Accounting Policies

1.1 Basis of Preparation

The accounts have been prepared under the historical cost convention. The accounts have been prepared in accordance with the Statement of Recommended Practice, "Accounting and Reporting by Charities".

- Grants are taken to the income and expenditure account on accrual basis. One off donations are taken to the income and expenditure accounts on receivable basis
- Membership fees are taken to the income and expenditure account on a receipt basis.
- The charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

1.5 Tangible Fixed Assets & Depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Furniture , Fixtures & Equipment 20% On Cost Computer Equipment 25% On Cost

2. Grants and Interest received

| | Restricte d | Unrestric- ted | Total 2020 | Total 2019 |
|--------------------------------------|----------------|-------------------|---------------|------------|
| | £ | £ | £ | £ |
| BBC Children In Need | 10,000 | - | 10,000 | 10,000 |
| Westminster CC/Other | 15,200 | - | 15,200 | 7,200 |
| John Lyon's Charity | 39,000 | - | 39,000 | 35,000 |
| City Bridge Trust | 16,500 | - | 16,500 | 24,750 |
| Edward Harvist Trust | 2,000 | - | 2,000 | - |
| Neighbourhood Keepers | 7,556 | - | 7,556 | 1,606 |
| Young Westminster Foundation | 24,058 | - | 24,058 | 14,356 |
| City of Westminster Charitable Trust | 3,630 | - | 3,630 | - |
| People's Health Trust | 7,484 | - | 7,484 | - |
| Street Games | 2,500 | - | 2,500 | - |
| Donation/others | - | 9,939 | 9,939 | 16,863 |
| Rental Income | - | 59,320 | 59,320 | 70,000 |
| Interest Received | | 42 | 42 | 24 |
| | 127,928 | 69,301 | 197,229 | 179,799 |

MARYLEBONE BANGLADESH SOCIETY LTD (Company Limited by Guarantee) NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH

3. Employees

The average number of employee (part-time and full-time) during the year was as follows:-

| | 2020 | 2019 |
|---------------------|--------|--------|
| Number of employees | 12 | 12 |
| | 12 | 12 |
| Employment Cost | 2020 | 2019 |
| Wages and NIC | 79,121 | 57,139 |

There were no employees whose annual emoluments were £50,000 or more.

4. Movements of funds

| note | s | Balance 31/03/2019 | Incoming resources | Resour-ces expended | Balance 31/03/2020 |
|--------------------------------------|---|-----------------------|--------------------|---------------------|-----------------------|
| BBC Children In Need | | - | 10,000 | 10,000 | - |
| Westminster CC/Other | | (3,829) | 15,200 | 13,245 | (1,874) |
| John Lyon's Charity | | 29,167 | 39,000 | 39,087 | 29,080 |
| City Bridge Trust | | 6,467 | 16,500 | 22,967 | - |
| Edward Harvist Trust | | - | 2,000 | 2,000 | - |
| Neighbourhood Keepers | | - | 7,556 | 9,860 | (2,304) |
| Young Westminster Foundation | | 604 | 24,058 | 16,015 | 8,647 |
| City of Westminster Charitable Trust | | - | 3,630 | 2,198 | 1,432 |
| People's Health Trust | | - | 7,484 | - | 7,484 |
| Street Games | | - | 2,500 | 2,500 | - |
| WCC Ward Budget | | - | - | 5,782 | (5,782) |
| Restricted Fund | | 32,409 | 127,928 | 123,654 | 36,683 |
| Unrestricted Fund | 2 | 13,683 | 69,301 | 65,799 | 17,185 |
| | | 46,092 | 197,229 | 189,453 | 53,868 |

(Company Limited by Guarantee)

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2020

5. Fixed assets

| | Furniture fittings & Equipments | rniture fittings & Equipm- Computer s equipts | | |
|------------------------------------|---------------------------------|--|----------------|--|
| At Cost | 04 005 | 40.544 | 05.070 | |
| Balance 1 April 2019 | 21,865 | 13,514 | 35,379 | |
| At 31 March 2020 | 21,865 | 13,514 | 35,379 | |
| Depreciation | | | | |
| Balance 1 April 2019 | 21,864 | 13,513 | 35,377 | |
| Charge for the year | | - | - | |
| | 21,864 | 13,513 | 35,377 | |
| Net Book Value | | | | |
| At 31 March 2019 | 1 | 1 | 2 | |
| At 31 March 2020 | 1 | 1 | 2 | |
| 6. Fixed assets setoff against g | rant received. | | | |
| | Lease | F&F | Total | |
| Cost | 152,992 | 8,958 | 161,950 | |
| Less 100% grant received | (152,992) | (8,958)_ | (161,950) | |
| At 31 March 2019 | | | _ | |
| At 31 March 2020 | - | - | - | |
| | | | | |
| 7. Debtors | | 2020 | 2019 | |
| | | £ | £ | |
| Westminster CC (Youth) | | 2,500 | - | |
| City West Homes | | - | 4,500 | |
| WCC Ward Budget | | 5,782 | 2,200 | |
| Rent arrears | | 1,000 | 6,500 | |
| | | 9,282 | 13,200 | |
| | | | | |
| 8. Creditors | | 2020 | 2019 | |
| | | £ | £ | |
| Other taxes and social security co | ests | 988 | 664 | |
| | | 4 000 | 4 000 | |
| Accountancy | | <u>1,200</u> 2,188 | 1,200 1,864 | |