

# **OXFORDSHIRE YOUTH**

## **ANNUAL REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2020**



## OXFORDSHIRE YOUTH

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**OXFORDSHIRE YOUTH  
LEGAL AND ADMINISTRATIVE INFORMATION**

**Patron:**

Tim Stevenson, Lord-Lieutenant of Oxfordshire  
Sir Charles Ponsonby

**President:**

Lady Henrietta Spencer-Churchill

**Trustees:**

Carl Anglim (Chairman)  
Fiona Clark (Deputy Chair)  
Mike Watkinson (Treasurer)  
Mark Dessain (Stepped down)  
Sue Jackson  
Margie Jarvis  
Tim Martin (Stepped down)  
Darius Smith  
Dominic Taylor (Stepped down)  
Richard Venables (Appointed April 2019)  
Lavinia Abell (Appointed November 2019)  
Paul Stothard (Appointed August 2020)

**Address:**

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North Place  
Headington  
Oxford  
OX3 9HY

[admin@oxfordshireyouth.org.uk](mailto:admin@oxfordshireyouth.org.uk)

**Independent Examiner:**

Caroline Webster FCA  
Ross Brooke Ltd  
Windrush Court  
Abingdon Business Park  
Abingdon  
OX14 1SY

**Bankers:**

Barclays Bank PLC  
30 Market Square  
Witney  
Oxfordshire  
OX28 6BJ

## **OXFORDSHIRE YOUTH TRUSTEES' REPORT**

The Trustees present their report, along with the financial statements for the year ended 31 March 2020. The financial statements have been prepared in accordance with the accounting policies set out in Note 1.

### **GOVERNANCE**

#### **Governing Document**

Oxfordshire Youth is governed by a constitution dated 28 March 2013.

#### **Organisational Structure**

The Trustees are responsible for Oxfordshire Youth's governance. The present Trustees have a variety of backgrounds relevant to the work of Oxfordshire Youth. Leadership and day- to- day responsibility for the provision of services is delegated to the Chief Executive Officer.

#### **Trustee Induction**

New Trustees receive training arranged by and in conjunction with the Chief Executive. They are also given a pack containing relevant Oxfordshire Youth and Charity Commission documents.

#### **Risks**

The Trustees consider the notable risks faced by Oxfordshire Youth to be challenges presented by significant operational growth projected for the next financial year and navigating the effects of the ongoing Covid-19 pandemic.

### **OBJECTS**

As per the constitution, Oxfordshire Youth's objects are "to act as a resource for young people and organisations working with young people within Oxfordshire, by providing advice and assistance and organising programmes of physical, educational and other activities as a means of:

- (a) Advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals;
- (b) Advancing education;
- (c) Relieving unemployment;
- (d) Providing recreational and leisure time activity in the interests of social welfare for people living in the area of benefit who have need by reason of their youth, age, infirmity or disability, poverty or social and economic circumstances with a view to improving the conditions of life of such persons".

### **CHAIRMAN'S STATEMENT**

Young people are at the heart of everything we do at Oxfordshire Youth. There are many great youth organisations across Oxfordshire, many quite small and run by volunteers, that make an enormous contribution to the individual lives of young people across the county. Organisations staffed by people passionate about ensuring young people in Oxfordshire get the best possible start in life whatever their background or circumstances. We exist for those organisations, to help them survive and thrive, and for the young people whose lives they improve. Our mission at Oxfordshire Youth is to work collaboratively to build a resilient youth sector that responds to the changing needs of all young people.

## **OXFORDSHIRE YOUTH TRUSTEES' REPORT (CONTINUED)**

Covid 19 presents an unprecedented challenge for the youth sector and for young people. We are supporting the sector and our members by sharing government guidance, regular National Youth Agency and UK Youth updates as well as writing our own guides to and resources for good practice online and youth work activities. Having taken all of our own services online we are supporting individual organisations working with them to re-imagine how their service could respond to the needs of the young people in this challenging context in keeping with our continued mission to increase the skill and confidence of youth leaders.

### **Activities**

Across this year Oxfordshire Youth pursued three key areas of work: (1) Oxfordshire Youth's Sector Support which includes our core membership offer; (2) Building skills for life including the Young Leaders Programme, the Building Resilience Programme, the Youth Voice Network and VOXY – The Voice of Oxfordshire's Youth; and (3) Mental Health and Wellbeing including mental health training and the Youth in Mind conference.

#### *Membership*

Oxfordshire Youth membership is available to all voluntary organisations working with young people aged 8-25. These members are referred to as Change Makers. Membership provides a highly subsidised range of support services including high quality training, networking events, guidance, a range of youth activities, DBS service and more. The value of Oxfordshire Youth membership is best expressed by Watlington Youth Club: "We wouldn't be where we are now without Oxfordshire Youth! We would not have been open! Oxfordshire Youth helped us with our policies, our procedures and even ran sessions when we had no youth workers. Their support has been incredible."

#### *Youth Voice Network*

Youth Voice Network is a group of 13-19 year olds from Oxfordshire Youth member organisations, programmes and through general recruitment formed to volunteer on specific projects. Run and led by young people, Youth Voice plans county wide events for young people, plans and coordinates the Oxfordshire Youth Awards, supports Oxfordshire Youth's Annual Conference and provides a youth voice of influence for our programmes and delivery.

#### *Young Leaders and Building Resilience.*

Oxfordshire Youth's Young Leaders programme is the first of its kind to offer a Level 2 Award in Leadership and Team Skills, accredited by the nationally recognised Institute of Leadership and Management (ILM), for young people 14+ years old. The programme takes place over a residential weekend where young people take part in activities such as raft building and rock climbing while undertaking leadership workshops. After the residential weekend the young people return to their youth groups, communities or schools where they then run an activity or take responsibility for something new. We deliver a minimum of two programmes a year for our member organisations to access and we launched a new offer to schools and businesses.

Building resilience, offers the same qualification and structure but it takes place over 6 months, with a range of team building and issue based workshops included, to work with young people who are disengaged. The programme often takes place within schools.

#### *VOXY*

This is Oxfordshire County Council's vehicle to support the voice of young people in Oxfordshire. VOXY council meets 4 times a year and runs 2 events/campaigns a year inviting other young people to engage in key topics that affect them. Oxfordshire Youth are commissioned as a lead partner to support the young people's development and to promote the work of VOXY to the wider sector.

## **OXFORDSHIRE YOUTH TRUSTEES' REPORT (CONTINUED)**

### *Mental Health Training*

In February 2018 Oxfordshire Youth began rolling out mental health training in schools across Oxfordshire. An Introduction to Children and Young People's Mental Health Training was designed by Young Devon in partnership with Young Mind and is endorsed by Exeter University. The training provides a framework for thinking about mental health, including information about child and adolescent development, and information about both risk and resilience factors. The training is licenced from Young Devon. We have trained professionals in the youth sector from 20 organisations to deliver the training. Over 1000 adults were trained again this year. Oxfordshire Youth deliver this training under the CAMHS third sector partnership.

### *Mental Wealth Academy*

The CAMHS third sector partnership brought a new contract to provide mental health workshops for parents and to provide a Mental Health Ambassador programme for young people who have experienced ill mental health. This contract is over three years.

### *Youth in Mind Conference*

This was the second year in the partnership between Oxfordshire Youth and Oxfordshire Mind formed to produce a conference aimed at anyone working with children and young people throughout Oxfordshire. Youth in Mind raises awareness of the importance of mental health wellbeing for the county's children and young people while also strengthening links and networks between those already doing invaluable work in this area. This year our first conference attracted over 500 delegates. 96% of whom said that they would like to see Youth in Mind become an annual event. In this year, we attracted a similar number of delegates and feedback that suggested that it was even more informative and inspiring than the previous year,

**See [Oxfordshire Youth's Impact Report 2020](#) for an overview of achievements in 2019-2020.**

### **Our People**

This year marked our 72nd anniversary and featured a fundraiser hosted by our President, Lady Henrietta Spencer-Churchill, at Blenheim Palace raising more than £12,000 with almost all costs covered by sponsorship or donations. Thank you to the fundraising committee, Trustees and supporters, who worked tirelessly to coordinate the event. A special thank you is in order to all Oxfordshire Youth staff, volunteers, donors, funders and supporters for the past seventy-two years who have helped to improve the lives of countless young people across the county over the decades. Thank you for all that you have done.

Three long-standing Trustees stood down this year representing a combined sixteen years of board service. The board expresses heartfelt thanks to Felicity Dick, Mark Dessain and Tim Martin for their commitment, dedication and expertise throughout those years. The board also said goodbye to Dominic Taylor who joined and stepped down in this period. We warmly welcomed two new Trustees to the board: Richard Venables, recent High Sheriff of Oxfordshire, joined in April 2019 and Lavinia Abell joined in November 2019 following a six month period serving on the board through the young trustees programme. All trustees continue to be required to undergo GDPR training, to undergo generalised safeguarding training and to be DBS checked.

Oxfordshire Youth benefits from a motivated, active and engaged board of trustees. Many participate on committees or working groups outside of the board meetings including the Finance Committee (with thanks to Mark Dessain, Tim Martin, Mike Watkinson and Fiona Clarke), the Events Committee (with thanks to Felicity Dick, Sue Jackson, Darius Smith and Mike Watkinson) and the Strategy and Transformation working group including both Trustees and staff (with thanks to Margie Jarvis, Dominic Taylor, Fiona Clarke, Jodie Lloyd-Jones, David Cruchley and Magda Charlton). I am grateful for the tireless work of all trustees in support of Oxfordshire Youth and for courageously pursuing change.

## **OXFORDSHIRE YOUTH TRUSTEES' REPORT (CONTINUED)**

Oxfordshire Youth also benefits from a highly skilled, committed and motivated staff team, whose collective passion to make a difference to young people's lives, is what drives the charity forward. Thank you to the CEO Jodie Lloyd-Jones for her strong leadership and commitment to Oxfordshire Youth and to all of the staff, Partnership Manager Kate Armitage, Partnership Manager David Cruchley, Business Development Manager Magda Charlton, Events Producer Laura Sewell, Youth Leadership and Participation Officer Becky Critchley, Member Engagement Coordinator Roy Peach, Training Coordinator Hayley Reynolds, Fundraising Coordinator Kevin Game, DBS Administrator Elizabeth Greenlaw our Office and Finance Manager Lorna O'Connor for their continued commitment to Oxfordshire Youth. Plus all of our freelance trainers and facilitators.

### **Public Benefit**

The Trustees confirm that they have complied with the duty in Section 17(5) of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission.

### **Finance**

The charity had net income for the year ended 31st March 2020 of £8,601 as against a deficit in 2019 of £31,123. Income received from contracts and grants decreased to £274,677 (2019 £290,084) whilst donations increased to £65,052 (2019 £27,090). Total income for the year was £428,094 (2019 £370,489). Total expenditure for the year was £419,493 (2019 £401,612).

The financial marketplace for charities continues to be volatile. The fact that Oxfordshire Youth continues to deliver high quality work in difficult times is a credit to its staff, volunteers, supporters and voluntary fundraisers. Our thanks go to our Independent Examiners Ross Brooke Ltd for their help in producing our financial accounts. A special thank you to our Treasurer, Mike Watkinson, for his expertise and continuing long-standing support of Oxfordshire Youth.

### **Reserves**

Oxfordshire Youth aims to hold reserves of approximately 3 months running costs. Reserves would be held in order to meet any unforeseen future expenditure or any future shortfalls in income. Oxfordshire Youth are currently working towards meeting the above target.

### **The Future**

A new chapter is on the horizon for Oxfordshire Youth. On 1st October 2020 Oxfordshire Youth, in partnership with Response, will launch a new model for the Young People's Supported Accommodation service in Oxfordshire. The service is funded by Oxfordshire County Council with Response delivering the housing component and Oxfordshire Youth delivering the support service. The contract provides Oxfordshire Youth with ~£1.6m per year for five years for a total value of ~£8m. There is also the possibility for the contract to be extended for a further two years. The YPSA service sees Oxfordshire Youth taking on an important responsibility to support young people to shape their lives for the better as they move from supported accommodation to independent living. It is a continuation of our mission and our purpose as a charity.

Preparing for the YPSA service, while at the same time adapting our work and supporting the youth sector to respond to Covid-19, will accelerate Oxfordshire Youth's positive transformation at all levels.

**OXFORDSHIRE YOUTH  
TRUSTEES' REPORT (CONTINUED)**

**Donors and sponsors**

Thank you to all of our donors and sponsors whose generosity enables the work of Oxfordshire Youth:

Big Lottery Community Fund  
Paul Hamlyn Foundation  
Oxford Health NHS Trust  
Oxford Community Foundation  
Lucy Group Ltd  
Blenheim Palace  
Oxfordshire County Council  
Glympton Estates  
St John's College  
Sandra Charitable Trust  
Stanton Ballard Charitable Trust  
Col. Tom Hall Charitable Trust  
Rowse Family Charitable Trust  
Lapada  
Lennox Hanney Charitable Trust  
Osmonde Charitable Trust  
Critchely Charitable Trust  
Blake Morgan LLP  
Christopher Laing Foundation  
Bartlett Taylor  
Marsh Christian Trust  
The Jim Cousins Trust  
St Michael and All Saints Charities  
The Blakemore Foundation  
The Adrian Swire Charitable Trust  
Oxfordshire County Council  
Enterprise Development Fund  
Thames Valley Police  
Elizabeth Jane Foundation  
The Step Change Fund  
The many generous individuals who have kindly made donation.

28 / 1 /2021

Approved by the Trustees on ..... 2020 and signed on their behalf by:

Carl Anglim, Chair



Carl Anglim (Jan 29, 2021 07:14 GMT)



**OXFORDSHIRE YOUTH  
STATEMENT OF TRUSTEES' RESPONSIBILITIES  
FOR THE YEAR ENDED 31 MARCH 2020**

Law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the Trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently.
- make judgements and estimates that are reasonable and prudent.
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them both to ascertain the financial position of the charity and to ensure that the financial statements comply with applicable law, regulations and trust deeds. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF OXFORDSHIRE YOUTH

I report to the charity Trustees on my examination of the accounts of the charity for the year ended 31 March 2020 which are set out on pages 9 to 19.

#### Responsibilities and basis of report

As the charity's Trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Caroline Webster*

[Caroline Webster \(Jan 25, 2021 13:15 GMT\)](#)

Caroline Webster FCA  
Ross Brooke Ltd

Windrush Court  
Abingdon Business Park  
Abingdon  
OX14 1SY

Jan 25, 2021  
.....

**OXFORDSHIRE YOUTH**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**(INCLUDING INCOME AND EXPENDITURE ACCOUNT)**  
**FOR THE YEAR ENDED 31 MARCH 2020**

	Notes	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total Funds 2020 £	Total Funds 2019 £
<b>Income and endowments</b>					
<b>Donations and legacies</b>					
Donations		65,002	50	65,052	27,090
<b>Income from other trading activities</b>					
Fundraising events		21,432	-	21,432	30,846
Young Leaders course fees		14,400	-	14,400	1,050
<b>Income from charitable activities</b>					
Contracts and grants		57,800	216,877	274,677	290,084
Subscriptions		6,120	-	6,120	5,971
<b>Other income</b>					
Other income		46,264	149	46,413	15,448
<b>Total income</b>	2	<u>211,018</u>	<u>217,076</u>	<u>428,094</u>	<u>370,489</u>
<b>Expenditure on:</b>					
Generating funds	3	6,765	-	6,765	6,887
Charitable activities	3	<u>215,996</u>	<u>196,732</u>	<u>412,728</u>	<u>394,725</u>
<b>Total expenditure</b>		<u>222,761</u>	<u>196,732</u>	<u>419,493</u>	<u>401,612</u>
<b>Net income/(expenditure) before transfers</b>		(11,743)	20,344	8,601	(31,123)
Transfers between funds		<u>(3,145)</u>	<u>3,145</u>	<u>-</u>	<u>-</u>
<b>Net movement of funds in year</b>		(14,888)	23,489	8,601	(31,123)
Reconciliation of funds:					
Total funds brought forward		<u>17,823</u>	<u>8,324</u>	<u>26,147</u>	<u>57,270</u>
<b>Total funds carried forward</b>		<u>2,935</u>	<u>31,813</u>	<u>34,748</u>	<u>26,147</u>

The Statement of Financial Activities includes all gains and losses recognised in the year. All income and expenditure derives from continuing activities.

**OXFORDSHIRE YOUTH  
BALANCE SHEET  
AS AT 31 MARCH 2020**

	Notes	2020 £	2019 £
<b>Fixed Assets</b>			
Tangible assets	7	4,802	4,403
		<hr/> 4,802	<hr/> 4,403
<b>Current Assets</b>			
Debtors	8	12,436	20,134
Cash at bank		40,818	31,720
		<hr/> 53,254	<hr/> 51,854
<b>Creditors</b>			
Amounts due within one year	9	(23,308)	(30,110)
		<hr/> 29,946	<hr/> 21,744
<b>Net Current Assets</b>			
<b>Total Net Assets</b>	10	<hr/> 34,748	<hr/> 26,147
<b>The Funds of the Charity</b>			
Restricted income funds	11	31,813	8,324
Unrestricted income funds		2,935	17,823
		<hr/> 34,748	<hr/> 26,147

The notes on pages 14 to 20 form part of these accounts.

Approved and authorised by the Trustees on .....

**ON BEHALF OF THE TRUSTEES**

  
Carl Anglim (Jan 29, 2021 07:14 GMT)

Carl Anglim, Chair

  
Michael Watkinson (Jan 22, 2021 18:30 GMT)

Mike Watkinson, Treasurer

**OXFORDSHIRE YOUTH  
COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES**

	<b>Unrestricted Funds 2019 £</b>	<b>Restricted Funds 2019 £</b>	<b>Total Funds 2019 £</b>
<b>Income and endowments</b>			
<b>Donations and legacies</b>			
Donations	27,090	-	27,090
<b>Income from other trading activities</b>			
Fundraising events	23,854	6,992	30,846
Young Leaders course fees	1,050	-	1,050
<b>Income from charitable activities</b>			
Contracts and grants	21,934	268,150	290,084
Subscriptions	4,875	1,096	5,971
<b>Other income</b>			
Other income	13,933	1,515	15,448
<b>Total Income</b>	92,736	277,753	370,489
<b>Expenditure on:</b>			
Generating funds	6,887	-	6,887
Charitable activities	125,389	269,336	394,725
<b>Total Expenditure</b>	132,276	269,336	401,612
<b>Net income/(expenditure) before transfers</b>	(39,540)	8,417	(31,123)
Transfers between funds	32,329	(32,329)	-
<b>Net movement of funds in year</b>	(7,211)	(23,912)	(31,123)
Reconciliation of funds:			
Total funds brought forward	25,034	32,236	57,270
<b>Total funds carried forward</b>	17,823	8,324	26,147

**OXFORDSHIRE YOUTH  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2020**

## **1. Accounting Policies**

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the charity's accounts.

### **(a) Basis of Accounting**

The financial statements are prepared under the historical cost convention and in compliance with the Charities Act 2011, the Charities Statement of Recommended Practice (FRS 102), and FRS 102, The Financial Reporting Standard, applicable in the UK and Republic of Ireland.

The charity is a public benefit entity.

The financial statements have been prepared on a going concern basis. The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

The charity's Finance Committee meet regularly to oversee the charity's finances which are then reported to the Board of Management at their bi-monthly meetings.

The position as at 31<sup>st</sup> March 2020 has raised questions about the charity's financial stability. However it is pleasing to note that subsequent to the year under review, the charity's finances have improved considerably, to such an extent that our worries over the charity's immediate and medium term financial future have been largely removed as the accounts to 31<sup>st</sup> March 2021 will show. Significant funding has been achieved from a number of funders in the year 2020/21 and it is now the Board of Management's view that the charity has a secure future for a number of years.

### **(b) Fund Accounting**

Unrestricted funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

### **(c) Income**

Income from donations is of a general nature and is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Investment income is recognised on a receivable basis.

The following specific policies are applied to particular categories of income from charitable activities:

- Contract and grant income are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.
- Subscriptions are accounted for in the year to which they relate.

**OXFORDSHIRE YOUTH  
NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2020**

**(d) Deferred Income**

Deferred income includes all receipts and grants which relate to the period after the year end.

**(e) Expenditure**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any Value Added Tax which is reported as part of the expenditure to which it relates.

- Charitable activities comprise those costs incurred by the charity in the delivery of its services. It includes both costs that can be allocated directly to such services and those costs of an indirect nature necessary to support them.
- All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are on a time apportioned basis.

**(f) Tangible Fixed Assets and Depreciation**

Tangible fixed assets are stated at historical cost less depreciation. Depreciation is provided on a reducing balance rate which reflects the anticipated useful lives of the assets and their estimated residual values:

Plant and equipment	20%
Fixtures and fittings	15%

**(g) Contracts and Grants**

Contract revenue and grants receivable are reflected in the accounts on the accrual basis.

**2. Restricted Funds**

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Donations	50	
Big Lottery Project	110,586	128,707
Voice Vox	12,000	31,460
Young Leaders	5,000	30,000
Mental Health Project	29,000	37,165
Awards for All	-	10,421
Social Investment Business	20,291	15,000
Step Change	-	25,000
Response	15,000	-
TVP	25,000	-
Other Income	149	
<b>Total</b>	<b>217,076</b>	<b>277,753</b>

**OXFORDSHIRE YOUTH**  
**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2020**

**3. Expenditure**

<b>Generating funds</b>	<b>Unrestricted £</b>	<b>Restricted £</b>	<b>2020 £</b>	<b>2019 £</b>
Salaries	-	-	-	-
Other costs	6,765	-	6,765	6,887
	<u>6,765</u>	<u>-</u>	<u>6,765</u>	<u>6,887</u>

<b>Charitable activities</b>	<b>Unrestricted £</b>	<b>Restricted £</b>	<b>2020 £</b>	<b>2019 £</b>
Salaries	123,916	149,205	273,121	219,448
Activities, equipment, etc.	19,712	21,173	40,885	70,686
Support costs	70,688	26,354	97,042	102,791
Independent examiner's fee	1,680	-	1,680	1,800
	<u>215,996</u>	<u>196,732</u>	<u>412,728</u>	<u>394,725</u>

**4. Staff Numbers**

The average number of persons employed, analysed by activity, was:

	<b>2020 No</b>	<b>2019 No</b>
Charitable activities	<u>10</u>	<u>9</u>

**5. Staff Costs**

	<b>2020 £</b>	<b>2019 £</b>
Wages and salaries	246,611	197,289
Social security costs	19,243	18,234
Pensions	<u>7,267</u>	<u>3,925</u>
	<u>273,121</u>	<u>219,448</u>

No employee earned £60,000 p.a. or more. No trustee received any remuneration or expenses.

Remuneration paid to key management personnel amounted to £43,850 (2019: £43,068). Pension costs for key management personnel amounted to £1,315 (2019: £864).



**OXFORDSHIRE YOUTH  
NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2020**

**6. Related Party Transactions**

At the end of previous year, a loan balance of £542 was outstanding from a member of the charity's key management personnel. The loan balance was fully repaid during the year.

There were no other related party transactions in the current or prior year.

**7. Tangible Fixed Assets**

	<b>Plant and Equipment £</b>	<b>Fixtures and Fittings £</b>	<b>Total £</b>
<b>Cost:</b>			
At 1 April 2019	30,553	1,693	32,246
Additions	1,599	-	1,599
Disposals	-	-	-
<b>At 31 March 2020</b>	<b>32,152</b>	<b>1,693</b>	<b>33,845</b>
<b>Depreciation:</b>			
At 1 April 2019	26,150	1,693	27,843
Disposals	-	-	-
Charge in year	1,200	-	1,200
<b>At 31 March 2020</b>	<b>27,350</b>	<b>1,693</b>	<b>29,043</b>
<b>Net Book Value:</b>			
<b>At 31 March 2020</b>	<b>4,802</b>	<b>-</b>	<b>4,802</b>
At 31 March 2019	4,403	-	4,403

**8. Debtors**

	<b>2020 £</b>	<b>2019 £</b>
Grants and contracts	-	-
Other debtors	12,436	20,134
	<b>12,436</b>	<b>20,134</b>

**OXFORDSHIRE YOUTH**

**NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2020**

**9. Creditors – Amounts Falling Due Within One Year**

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Taxation and social security	5,324	4,895
Accruals and other creditors	6,195	20,215
Deferred income	11,789	5,000
	<u>23,308</u>	<u>30,110</u>

**10. Analysis of Net Assets between Funds**

**Current year**

	<b>Tangible Fixed Assets £</b>	<b>Net Current Assets £</b>	<b>2020 Total Assets £</b>
Restricted Funds	-	31,813	31,813
Unrestricted Funds	<u>4,802</u>	<u>(1,867)</u>	<u>2,935</u>
	<u>4,802</u>	<u>29,946</u>	<u>34,748</u>

**Previous year**

	<b>Tangible Fixed Assets £</b>	<b>Net Current Assets £</b>	<b>2019 Total Assets £</b>
Restricted Funds	-	8,324	8,324
Unrestricted Funds	<u>4,403</u>	<u>13,420</u>	<u>17,823</u>
	<u>4,403</u>	<u>21,744</u>	<u>26,147</u>

**OXFORDSHIRE YOUTH  
NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2020**

**11. Movements on Restricted Funds**

**Previous year**

	<b>Balance 1 Apr 2018 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Transfers £</b>	<b>Balance 31 Mar 2019 £</b>
Big Lottery Project	4,709	128,707	(136,650)	-	(3,234)
Voice Vox	4,136	31,460	(8,017)	(27,579)	-
Young Leaders	14,520	30,000	(53,697)	9,177	-
Mental Health Project	7,621	37,165	(33,103)	(11,683)	-
Safeguarding - OCVA	1,250	-	-	(1,250)	-
Awards for All	-	10,421	(9,427)	(994)	-
Social Investment Business	-	15,000	(297)	-	14,703
Step Change	-	25,000	(28,145)	-	(3,145)
	<u>32,236</u>	<u>277,753</u>	<u>(269,336)</u>	<u>(32,329)</u>	<u>8,324</u>

**Current year**

	<b>Balance 1 Apr 2019 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Transfers £</b>	<b>Balance 31 Mar 2020 £</b>
Big Lottery Project	(3,234)	110,785	(107,052)	-	499
Voice Vox	-	12,000	(11,461)	-	539
Young Leaders	-	5,000	(12,334)	-	(7,334)
Mental Health Project	-	29,000	(32,792)	-	(3,792)
Response	-	15,000	(2,572)	-	12,428
Social Investment Business	14,703	20,291	(30,521)	-	4,473
Step Change	(3,145)	-	-	3,145	-
TVP	-	25,000	-	-	25,000
	<u>8,324</u>	<u>217,076</u>	<u>(196,732)</u>	<u>3,145</u>	<u>31,813</u>

**OXFORDSHIRE YOUTH  
NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2020**

**11. Movements on Restricted Funds (continued)**

The purposes of each restricted fund are summarised below:

Big Lottery funded project called Sustainable Communities - Three objectives: Volunteers have improved skills and confidence helping them to provide high quality youth club provision; Young people have improved well-being that will enhance their life chances; and Disadvantaged communities are able to provide sustainable good quality youth provision that promotes integration and community cohesion.

VOXY (OCC funded) – Oxfordshire Youth are a lead partner supporting the development of young people who are members of VOXY council - an OCC youth council that influences key decisions made by OCC.

Young Leaders Programme (Paul Hamlyn funded) – organisational development and development of the programme enabling capabilities for growth and expansion of trading income.

Mental Health Project Training (funded by Oxford Health through Response) To deliver mental health training to all schools in Oxfordshire.

Safeguarding training – (funded by OCC through OCVA) to deliver to safeguarding trainings to small groups that do not access the training through OSCB.

Youth in Mind (Awards for All BLF) our mental health conference for anyone working with children and young people – saw 500+ people attend an inspiring day.

Social Investment Business – investment in a communications and marketing role to support the organisation into trading.

Step Change – Investment in impact measurement and bringing a new CRM system into the organisation.

TVP – Thames Valley Police Restricted fund to provide a 3-4 month youth development programme in schools for young people who are at risk of exclusion from school.

Transfers between funds

During the year a net transfer of £3,145 (2019; (£32,329)) was made from unrestricted funds to restricted funds in respect of completed projects with residual fund balances. The Trustees confirm that all funding conditions have been met and residual fund balances are eligible to be transferred to unrestricted funds and spent on other purposes.

**OXFORDSHIRE YOUTH  
NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2020**

**12. General information**

Oxfordshire Youth is an unincorporated charity domiciled in England. Its principal office is Bury Knowle Coach House, North Place, Headington, Oxford, OX3 9HY.













# Oxfordshire Youth - Annual Reports and Account 2019-2020

Final Audit Report

2021-01-29

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