

## Chairman's Report 2020

At the time of writing this report we are entering uncharted times. The country is two weeks into lockdown and with the over 70s and the vulnerable self-isolating for twelve weeks, the Voluntary Help Centre is having to adapt the service it provides. The lunch club has been suspended, the car service is doing essential journeys only and the office is closed with Flic and Sarah working from home.

During the past year prior to the lockdown we have continued to provide all our normal services. The car service journeys were slightly down on the previous year and the lunch club has continued successfully with several new diners joining us. Our thanks go to Carol and Sandy, two of our cooks who have retired after many years of cooking and serving lunches. Sadly in July, Rita, who had been involved in helping to run the car service for many years, passed away. Jenny and Teresa have joined us as Trustees but Angela stepped down due to other commitments

We have held two successful fund-raising evenings; an Italian night and a curry night, both of which proved very popular and raised valued funds for us, so a big thank you to Maggie, Siva and Liz for these. In August we were able to repeat the previous year's enjoyable lunch club summer outing to Horning for a boat trip on the river which included afternoon tea.

As always my thanks go to Flic and Sarah for their work in maintaining the services of the VHC and for always being on the lookout for new ways to maintain what we do, and also to the Trustees for their continued support.

As can be seen from the accounts our finances are in good health, this is because we continue to receive donations from a number of organisations and individuals for which we are extremely grateful and which really are appreciated.

We were extremely pleased to be a beneficiary of a very sizable donation from the Friends of Old Southwold Hospital; this has been invested and hopefully will help to safeguard the VHC for many years to come, especially as we no longer receive grants from local authorities.

To all of our volunteers and supporters on behalf of the Trustees, Flic and Sarah, thank you all for everything you do to support the work of the Voluntary Help Centre. Let's hope when next year's report is written, life will have returned to normal.

Graham Scriven



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name Voluntary Help Centre	No (if any) 1164155
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## Receipts and payments accounts

For the period from	Period start date 1st April 2019	To	Period end date 31st March 2020
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	149,354	1,209	-	150,563	19,244
Grants	-	-	-	-	500
Car service receipts	4,674	-	-	4,674	4,816
Fund raising	2,045	-	-	2,045	611
Sale of Christmas cards	1,369	-	-	1,369	989
Lunches and teas	-	6,265	-	6,265	7,692
Community transport	-	-	-	-	37,757
100 Club subscriptions	3,087	-	-	3,087	3,303
Sundry income	1,471	-	-	1,471	1,106
<b>Sub total (Gross income for AR)</b>	<b>162,000</b>	<b>7,474</b>	<b>-</b>	<b>169,474</b>	<b>76,018</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>162,000</b>	<b>7,474</b>	<b>-</b>	<b>169,474</b>	<b>76,018</b>
<b>A3 Payments</b>					
Salaries	23,039	-	-	23,039	24,138
Rent	2,520	-	-	2,520	2,532
Office expenses	4,744	-	-	4,744	5,052
Car service payments	5,821	-	-	5,821	5,156
Advertising	908	-	-	908	1,190
Printing Christmas cards	249	-	-	249	298
Covid-19 response	-	49	-	49	-
Summer outing	-	797	-	797	-
Christmas expenses	-	632	-	632	-
Lunch Club expenses	-	6,233	-	6,233	11,840
100 Club Prizes	1,155	-	-	1,155	1,170
Sundry expenses	258	277	-	535	1,137
<b>Sub total</b>	<b>38,694</b>	<b>7,988</b>	<b>-</b>	<b>46,682</b>	<b>52,513</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>38,694</b>	<b>7,988</b>	<b>-</b>	<b>46,682</b>	<b>52,513</b>
<b>Net of receipts/(payments)</b>	<b>123,306</b>	<b>(514.00)</b>	<b>-</b>	<b>122,792</b>	<b>23,505</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>112,080</b>	<b>41,727</b>	<b>-</b>	<b>153,807</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>235,386</b>	<b>41,213</b>	<b>-</b>	<b>276,599</b>	<b>23,505</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current accounts	6,239	326	-
	Deposit accounts	229,132	40,868	-
	Petty cash	15	19	-
	<b>Total cash funds</b>	<b>235,386</b>	<b>41,213</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

VOLUNTARY HELP CENTRE

**On accounts for the year  
ended**

31<sup>st</sup> MARCH, 2020

**Charity no  
(if any)**

1164155

**Set out on pages**

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> March, 2020.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

27/1/2021

**Name:**

BENJAMIN LYNES

**Relevant professional  
qualification(s) or body  
(if any):**

FCA

**Address:**

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NR32 1PL