



Trustees' Annual Report for the period

Period start date				Period end date		
From	1	April	2019	To	31	March 2020

Section A Reference and administration details

Charity name	Barham Village Residents Association
Other names charity is known by	BVRA
Registered charity number (if any)	1177975
Charity's principal address	737 Harrow Road, Wembley, London, Middlesex Postcode HA0 2LL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Judith Miller	Chair		BVRA
2	Baar Hersi	Co-Vice Chair		BVRA
3	Bharat Devshi	Co-Vice Chair		BVRA
4	Catherine O'Connor	Treasurer		BVRA
5	Fathiya Abdalla	Secretary		BVRA
6	Ketan Patel	Customer Relations Officer / Subcommittee chair		BVRA
7	Pauline Bishop	Membership Executive		BVRA
8	Rose Fernandes	Vice Membership Executive		BVRA
9				
10				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO - ASSOCIATION Registered 17 Apr 2018
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Trustee are appointed or Elected from membership or reappointed annually at the General Meeting.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objectives of BVRA are as follows:

- To facilitate a bridge between Notting Hill Genesis and the residents of Barham Village.
- To create a cohesive community who are able to come together regardless of age, race, ethnicity and religion.
- To provide a recreational space for activities and discourage social isolation within the community.
- To provide outreach to neighbouring communities.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In Planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit at our trustee's meetings.

Community Centre:
Throughout the year BVRA has hosted Councillor surgeries where members of the public are able to come to our community centre to meet with the elected Councillors for Brent in consultation meetings. This takes place once a month and it is held for two-hour period. People from all over the borough have the opportunity to come to a neutral venue to garner advice and voice their concerns.

This venue and service is a great benefit for people to seek advice without having to make appointments. It is on the main road and has wheelchair access. We welcome all people within the area of benefit regardless of personal background, faith, gender, personal circumstances.

We liaise with the Area Housing Manager and their Legal team to secure the Lease on the Community Centre; this will relieve us from the restricted use and allow us more freedom to extend our service to the community and for the public benefit.

.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

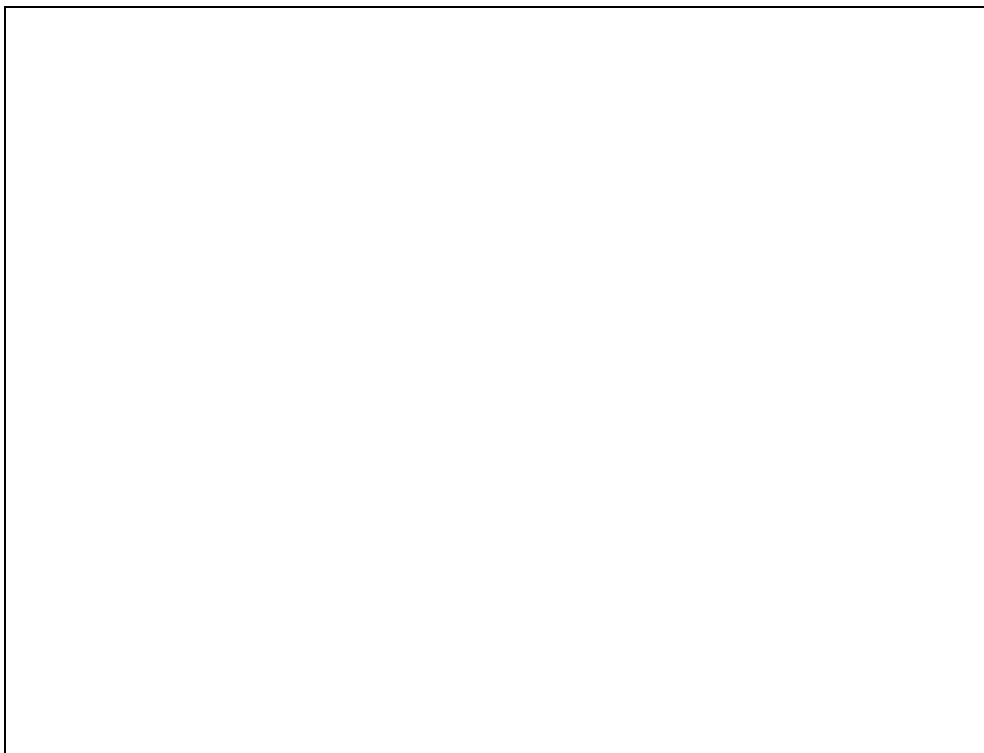
- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Our trustees visit members of the community to invite them to meetings and encourage participation by consulting and offering an open-door policy to speak to any of the trustee's in regards to issues they may be having.

We still encourage this and will help member of our community or signpost to other organisations who will help them.

We are grateful for the many hour's volunteers, including member volunteers, have spent encouraging the Residents to participate in new and developing plans we have for 2021.

Without this valuable contribution of time, we would not be able to achieve our goals.



Summary of the main achievements of the charity during the year

BVRA were able to secure a meeting in regards to finalising our lease for the Community Centre space with Notting Hill Genesis, (NHHG) Legal team.

We have the Final draft of the Lease

BVRA still needs to sign the final lease papers, this will be completed once NHHG has carried out all the agreed repair's maintenance books, Keys, etc and finalise the handover document

BVRA was instrumental in negotiating the parking Management and keeping in mind the Residents that were promised priority.

A more safe and fair parking is in place for the Resident of Barham Village. Our volunteer participated in overseeing all Residents was notified of the works to be carried on our streets; in order for the Road to be correctly marked up to be compliant to be managed by our Local Authority.

Section E Financial review

Brief statement of the charity's policy on reserves

BVRA currently have decided to have reserves as a contingency and for upcoming expenses. One of the major objectives that we have is to open our Community Centre to the wider public and host events and meetings that will be beneficial to community morale. At present our reserve limit is £15000. This is to anticipate all the start-up costs that will be necessary for the upkeep and running of the Community Centre once the lease has been completed. The funds will cover expenses such as insurance, furnishing, staff, equipment for events etc. The hope is that the Community Centre will be in full operation by the end of 2021. Once in full operation the funds will be used to cover such expenses completely. It will also be our intent to rebuild the fund so that over time we are able to use the funds in the event of a financial emergency.

Our plans still remain the same for now we just have to delay it until we are able to open the Community Centre. We might have to spend a little more to promote our building.

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

When the Community Centre is fully launched, we will begin with popular group classes like Yoga and Pilates.

We intend to offer coffee mornings to gather information from residents and the public about the services they would like to be run at the Centre.

We are also aiming to collaborate with other groups to offer a wider choice of activities for our residents, making it more affordable and cost effective.

We will have BAM (a virtual help desk) along with a member of staff to navigate the system

We have a small office to hire for local business, alongside another office which offers hotdesking.

There is a large function room available for hire for conferences/meetings and parties. The function room can be divided to accommodate two smaller groups.

With the help of volunteers and fund-raising events this would highlight the Community Centre and the new activities we are bringing to the area we hope to cover events for all ages.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	JP Miller	Fathiya
Full name(s)	Judith P. Miller	Fathiya F Abdalla
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	29.01.21	

Barham Village Residents Association

Income & Expenditure

TREASURERS REPORT

FINANCIAL YEAR 1ST APRIL 2019 - 31ST MARCH 2020

OPENING BALANCE

The actual opening balance recorded on the bank account **Total**

REVENUE

The actual revenue recorded on the bank account **Total**

Breakdown:

Fraud Refund
Nottingham Genesis TRA Annual Grant
Councillor Surgeries
Lloyds Bank Compensation

EXPENSES

The actual expenses/costs recorded on the bank account **Total**

Breakdown:

Insurance
IT Support
Catering for AGM May 2019
Equipment/Furniture
Fraud

CLOSING BALANCE

The actual closing balance recorded on the bank account **Total**

EXPECTED INCOME FOR 2019-2020

Membership Subscriptions
Donations
Grant Funding
Fund Raising
Nottingham Genesis TRA Annual Grant
Community Centre Venue Hire
Event/ Activity bookings and premiums

EXPECTED EXPENSES/COSTS 2019-2020

Insurance
Community Centre Land Registry
Business Rates
Services Charges
Cleaning
Services/Repairs
Auditors
Health & Safety (Fire & Pat Testing)
Book Keeping
Community Centre furniture
Office Stationary/Supplies
Catering Equipment
Catering Supplies
Utilities/Bills (Water, heating, electricity, phone and Broadband)
Volunteer Expenses
Training
Event/Activity Facilitators costs
Other Miscellaneous

**Our expected income and expenses/costs are a forecast of what we endeavour it to be, w
change according to how things progress in the financial year 2019-2020.**

£ 11,049.63

£ 1,970.95

£ 300.95

£ 300.00

£ 1,080.00

£ 50.00

£ 1,182.35

£ 229.60

£ 535.00

£ 20.83

£ 95.97

£ 300.95

£ 11,838.23

