

**The 2019 Annual Report of  
the Parochial Church Council of the Ecclesiastical Parish of St Lawrence with St  
Nicholas, York (registered charity number 1182907)**

## **Administrative Information**

St Lawrence Parish Church, Lawrence Street, York, YO10 3WP  
Telephone 01904 632434  
Email [info@stlawrenceparishchurch.org.uk](mailto:info@stlawrenceparishchurch.org.uk)  
[www.stlawrenceparishchurch.org.uk](http://www.stlawrenceparishchurch.org.uk)

### Members of the Parochial Church Council during 2019:

#### *Ex Officio members of Council*

The Reverend E Jane Nattrass, Priest in Charge & Chairman (until 30<sup>th</sup> September 2019)  
The Reverend James A McDonald (until 3<sup>rd</sup> February 2019)  
Mr Kevin Atkinson  
Mr Jack Ward  
Mr Benjamin Phillips (from 24<sup>th</sup> March 2019)  
The Reverend Canon S Derek Earis  
The Reverend Kingsley Boulton  
The Reverend David Hobman

#### *Elected members of Council*

Mr Rex Jordan  
Mrs Margaret E Jordan  
Mrs Eleanor Wort  
Mr J Charles Bridge  
Mr Iain R J Milne  
Mr Henry Dyer (until 3<sup>rd</sup> September 2019)  
Mr Clive H Jackson (until 24<sup>th</sup> March 2019)  
Mrs Ann Dickson (until 24<sup>th</sup> March 2019)  
Mr Clark Brydon (until 24<sup>th</sup> March 2019)

#### *Co-opted members of Council*

Mr Joel Starkie (from 8<sup>th</sup> January – 24<sup>th</sup> March 2019, then onwards from 1<sup>st</sup> May 2019)  
Miss Hannah Moore (from 3<sup>rd</sup> September 2019)

### PCC Officers:

#### *Lay Vice-Chairman of the Council*

Mr Iain R J Milne

#### *Secretary to the Council*

Mr Henry Dyer (until 3<sup>rd</sup> September 2019)  
Miss Hannah Moore (from 3<sup>rd</sup> September 2019)

#### *Treasurer to the Council*

Mrs Margaret Jordan (Deputy Treasurer Mr Rex Jordan)

#### *Electoral Roll Officer*

Mrs Eleanor Wort

### Bankers

Yorkshire Bank; Skipton Building Society; Yorkshire Building Society; Barclays Bank

### Independent Examiner of the Accounts:

Peter D Hughes

## **Structure, government and management.**

All Parochial Church Councils (PCCs) are corporate bodies established by statute law as charitable bodies as part of the Church of England by law established. The PCC, like all other PCCs, operates under the Parochial Church Council Powers measures and associated parliamentary and synodical legislation. St Lawrence PCC has in previous years been excepted by order from registering with the Charity Commission, but the PCC applied for registration in 2019 and on 10th April 2019 the Charity Commission notified the PCC that it had been added to the Register of Charities as '*The Parochial Church Council of the Ecclesiastical Parish of St Lawrence with St Nicholas, York*' with Charity Number 1182907.

The method of appointment of PCC members is set out in the Church Representation Rules, introduced by the Synodical Government Measure 1969 and since amended. The trustees of the charity are the members of the PCC. In summary, the members of the PCC are: the Incumbent (or priest-in-charge where applicable), the two churchwardens, and the Deanery Synod representatives are all ex officio members; together with a number of members elected at the Annual Parochial Church Meeting (APCM) by those on the Electoral Roll maintained under the Church Representation Rules, the number varying in law depending upon the number on the Electoral Roll; plus co-opted members so far as permitted by law and appointed from time to time. All regular attendees of St Lawrence's services are encouraged to apply to be included on the Electoral Roll. All parishioners – that is, those residing within the geographical bounds of the ecclesiastical parish plus those on the electoral roll – are entitled to vote for the two churchwardens at the annual Vestry Meeting which conventionally immediately precedes the APCM.

The PCC has by resolution adopted the Safeguarding Policy of the Diocese of York and in 2019 had a named Parish Safeguarding Representative. The PCC in 2019 complied with section 5 Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to the House of Bishops' guidance relating to the safeguarding of children and vulnerable adults).

## **Objectives and Public Benefit**

The PCC's objectives are laid out in a variety of statutory provisions as applicable to all Parochial Church Councils, as clarified from time to time in case law. Most fundamentally, the PCC has the responsibility for co-operating with the priest-in-charge or incumbent (as applicable) in promoting within the ecclesiastical parish of St Lawrence with St Nicholas the whole mission of the church, including pastoral, evangelistic, social and ecumenical matters.

As a charity, the PCC must demonstrate public benefit, with reference to the Charity Commission guidance on public benefit, and, in particular, such supplementary guidance as exists on charities for the advancement of religion. Accordingly, a summary of our activities is given below.

We do our best to maintain and promote an active Christian presence in the parish of St Lawrence-with-St Nicholas, open to people from across York, and beyond. We seek to enable people to grow in and to live out their faith as part of our parish community; and we seek to reflect the joy and neighbourliness of the Kingdom of God through our activities together. We seek to advance the Christian religion through public access to the Sacraments, worship, prayer, and teaching; through provision of pastoral care for people living in the parish; through the maintenance of a house of worship and prayer; and through social activities which bring people together. To give a few specific examples:

- We ensure that public services are held every Sunday, both morning and evening; and we seek to promote these through advertising and the ringing of bells, and to be a welcoming and open church to those who come to pray with us.
- We try to provide pastoral care, and means to seek the aid of God and Church when in need, by promoting access to personal pastoral care from clergy and lay readers, by keeping the church and churchyard open for prayer and reflection as much as possible, and by ensuring activities and services are well advertised and accessible to all.
- We organise, promote, and encourage social activities and fellowship amongst both parishioners and visitors, through the choir, bellringing, and other church activities, and, via the operation of the Church Community Hall, through activities such as the Darby & Joan Club for the elderly, coffee mornings, and our Harvest Supper;



and we provide a friendly and well-kept venue for diverse activities from the York Jugglers to the U3A singing group.

In order to facilitate our work, it is very important that we maintain the fabric of the church of St Lawrence, and ensure that the Community Hall and the churchyard are well kept. It should be noted that the maintenance of our fabric is part of the public benefit that we provide, as a piece of religious testimony set in stone and glass, and through the public amenity provided by our grade 2 listed church (with its 15th Century font and good collection of 19th-20th century stained glass) and by our churchyard (a large part of which is a scheduled ancient monument and which contains a grade 1 listed remnant of the medieval church of St Lawrence) visually, as a venue, and as a heritage asset of the community and our nation.

But beyond fabric, we remember our much wider though less obviously tangible mission. We value our strong connection with our parish, and the wide range of people for whom St Lawrence forms an important part of their lives, even if they are not with us in church every Sunday. In this regard, we should perhaps particularly note our strong commitment to our links with local schools, and hope to see this link strengthened in future. We value our links with and support for St Lawrence's school, and we very much appreciate the contribution of University students to our church community, and aim to express Christian hospitality in our welcome to them.

### **Property**

The PCC is entrusted by statute with responsibility for the maintenance and care of the church and churchyard of St Lawrence, the freehold to which is vested in the incumbency of the benefice. The Church Community Hall is held by the York Diocesan Board of Finance as custodian trustee for the administrative trustees, which are the Incumbent (a vacant position throughout 2019) and the churchwardens for the time being. The Hall is held on trust for the ordinary uses of a church community hall as part of the mission of St Lawrence PCC. It is managed financially in tandem with the PCC's funds and the PCC accordingly exercises a general oversight over the hall and its administration. The administrative trustees manage bookings and other day-to-day Hall matters with the assistance of the appointed Hall Manager.

### **Report on activities and achievements in 2019**

In 2019 St Lawrence continued to be a busy centre of prayer, community, and activity, with the PCC and church volunteers engaged in a large number of projects. Despite the year beginning with the departure of the Reverend James McDonald, a wide range of events went ahead at St Lawrence and there were many positives to take from the year.

The heating installation and other refurbishment works carried out were finally dedicated at Choral Matins by the Venerable Malcolm Grundy, and amongst a number of other particularly well-attended services the D-Day 75th anniversary Choral Matins held with the York Normandy Veterans and attended by the Deputy Lieutenant, the Sheriff of York, and large numbers of others was particularly noteworthy.

The most important piece of building work, as the PCC continued to build on previous progress with the church's fabric, was the commencement of the conservation and reconstruction work needed to bring the Denman-built St Michael-le-Belfrey pipe organ to St Lawrence.

Thanks are due to many, including the churchwardens, PCC Treasurer, PCC Secretary, sacristan, gravedigger, cleaners, organists (particularly Mr Jonty Ward, who has taken on the running of the music at St Lawrence), choir members, bellringers, pew sheet news editor, safeguarding officer, refreshments teams, Readers and a number of supportive clergy. Most of all, thanks are due to our former priest-in-charge, the Reverend Jane Nattrass, who left us at Michaelmas. Her enthusiasm and commitment, coupled with wisdom and diplomacy, have done a great deal to enable so much progress to be made and so many good things to happen at St Lawrence over the past few years.

The PCC concluded 2019 looking forward to the further progress of the organ project, further development of the musical offering of the church in all respects, and the widening and deepening of its social engagement and activities in the local community.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
ST LAWRENCE WITH ST NICHOLAS YORK

RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2019

	Note	Unrestricted funds £	Restricted funds £	Total 2019 £	Total 2018 £
<b>RECEIPTS</b>					
Voluntary income	2a	26,947	5,691	32,638	26,237
Income from investments	2b	91	456	547	508
Church activities	2c	33,352	578	33,930	23,953
Other incoming resources	2d	<u>36,501</u>	<u>37,403</u>	<u>73,904</u>	<u>22,591</u>
Total receipts		<u>96,891</u>	<u>44,128</u>	<u>141,019</u>	<u>73,289</u>
<b>PAYMENTS</b>					
Church activities	5a	82,814	99,435	182,249	88,310
Governance costs	5b	-	-	-	-
Total payments		<u>82,814</u>	<u>99,435</u>	<u>182,249</u>	<u>88,310</u>
<b>Excess of receipts over payments (payments over receipts)</b>		<b>14,077</b>	<b>(55,307)</b>	<b>(41,230)</b>	<b>(15,021)</b>
Transfer between funds		(94)	94	0	0
Balances bf 1 January 2019		<u>9,977</u>	<u>111,114</u>	<u>121,091</u>	<u>136,112</u>
Balances cf 31 December 2019		23,960	55,901	79,861	121,091

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
ST LAWRENCE WITH ST NICHOLAS YORK

STATEMENT OF ASSETS AND LIABILITIES  
At 31 December 2019

	Unrestricted funds	Restricted funds	Total funds	
	£	£	2019 £	2018 £
<b>Cash funds</b>				
Skipton BS (organ fund a/c)	-	39,305	39,305	52,152
Skipton BS (reserve a/c)	-	11,824	11,824	11,734
Yorkshire BS (savings a/c)	-	101	101	101
Barclays Bank (Hall income)	4,443	-	4,443	4,513
Yorkshire Bank (current a/c)	17,079	3,794	20,873	52,591
Natwest Bank (Choir fund)	2,438	-	2,438	-
Natwest Bank (Churchyard fund)		70	70	-
Lloyds Bank (York Normandy Veterans)		807	807	-
	<u>23,960</u>	<u>55,901</u>	<u>79,861</u>	<u>121,091</u>
<b>Other monetary assets</b>				
Debtors				
Amounts due from Feoffees re Fabric				
<b>Liabilities</b>				
Fees to YDBF				
Independent examiner's fee				
<b>Total funds carried forward 31 December 2019</b>	<b>23,960</b>	<b>55,901</b>	<b>79,861</b>	<b>121,091</b>

Approved by the Parochial Church Council and signed on its behalf by

Iain Milne (Lay chair)

Margaret E Jordan (Treasurer)

Date 22 November 2020



THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
ST LAWRENCE WITH ST NICHOLAS YORK

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2019

**1 Accounting Policies**

- 1a The financial statements have been prepared in accordance with the Church Accounting Regulations 2006, using the receipts and payments basis.

**1b Funds**

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.

Restricted funds represent income which is to be expended on the restricted purposes intended by the donor or for a specific PCC activity intended by the donor.

**1c Fixed Assets**

Consecrated land and buildings and moveable church furnishings

Consecrated and beneficial property is excluded from the accounts by s10(2) of the Charities Act 2011. No value is placed on moveable church furnishings held by the churchwardens on special trust for the PCC, and which require a faculty for the disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure.

Insurance cover, buildings and contents is in place for:

St Lawrence Church building	£15,080,000
Community Hall Building	£556,0000

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
ST LAWRENCE WITH ST NICHOLAS YORK

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2019

	Unrestricted funds £	Restricted funds £	Total funds 2019 £	Total funds 2018 £
<b>2 INCOMING RESOURCES</b>				
<b>2a Voluntary income</b>				
Sundry collections	17,896	956	18,852	16,780
Gift Aid recovered	5,120	-	5,120	4,685
Donations	3,931	807	4,738	2,472
Funeral and similar collections	-	2,470	2,470	1,765
Flowers/altar serv's/fabric	-	1,458	1,458	535
	<u>26,947</u>	<u>5,691</u>	<u>32,638</u>	<u>26,237</u>
<b>2b Income from investments</b>				
Interest	<u>91</u>	<u>456</u>	<u>547</u>	<u>508</u>
<b>2c Income from church activities</b>				
Hall lettings	21,565	-	21,565	12,519
Fees	3,735	-	3,735	4,798
Fundraising activities	1,783	578	2,361	3,928
Church rents	6,269	-	6,269	2,708
	<u>33,352</u>	<u>578</u>	<u>33,930</u>	<u>23,953</u>
<b>2d Other incoming resources</b>				
Grants from Charitable Trusts	-	-	-	14,330
Feoffees of St Lawrence		3,400	3,400	-
York Historic Churches Trust	4,000	-	4,000	-
St Michael le Belfrey	-	25,416	25,416	-
Grants and donations from other bodies (see note 3)	8,013	4,850	12,863	600
Individual donations	371	3,737	4,108	930
VAT grants for Listed places of worship	2,930	-	2,930	5,973
Legacies	4,970	-	4,970	-
Insurance recoveries	16,217	-	16,217	758
	<u>36,501</u>	<u>37,403</u>	<u>73,904</u>	<u>22,591</u>
<b>TOTAL INCOME</b>	<b>98,891</b>	<b>44,128</b>	<b>141,019</b>	<b>73,289</b>



THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
ST LAWRENCE WITH ST NICHOLAS YORK

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2019

**3 ANALYSIS OF RESTRICTED FUNDS**

	At 01/01/19 £	Grants/receipts £	Expended £	At 31/12/19 £
Organ Fund	97,771	35,102	83,365	49,508
Fabric Fund	1,275	252	-	1,527
Altar services	-	1,207	1,207	-
Restricted collections	-	2,470	2,470	-
Marion Riley Bursary Fund	2,875	-	1,275	1,600
Dr A R Sheldrake Hospital Fund	69	-	69	-
Brian Fletcher Memorial Fund	180	890	1,070	-
York Normandy Veterans	-	807	-	807
Window Fund				
<b>Charitable Trusts</b>				
Williams Church Music Trust	2,000	-	1,541	459
John Ireland Trust	14	-	14	-
Ouseley Church Trust	2,000	-	-	2,000
Sir George Dyson Trust	10	-	10	-
Lennox Berkley Trust	14	-	14	-
Noel Terry Charitable Trust	5,000	-	5,000	-
Feofees of St Lawrence	-	3,400	3,400	-
<b>Total balances</b>	<b><u>111,208</u></b>	<b><u>44,128</u></b>	<b><u>99,435</u></b>	<b><u>55,901</u></b>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
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NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2019

	2019 £
<b>4 Grants from Charitable Trusts</b>	
Feoffees of St Lawrence, York	3,400
<b>Grants/donations from other bodies</b>	
YDBF	1,866
St Michael Le Belfrey	25,416
Friends of St Lawrence	750
ON Organ Fund	1,000
Archbishop's Council	3,750
York Archaeological Society	100
City of York Council	3,500
Lawrence Street 100 Club	1,000
University of York Post Grad. Community Fund	897
<b>Legacies received</b>	
Estate of Marion Leadbetter	4,970
<b>Funeral and other restricted collections</b>	
York Air Ambulance	520
Take Heart	637
St Lawrence Organ Fund	637
York Against Cancer	232
YMS Christmas Concert	433
<b>Restricted Fundraising</b>	
YMS Concert refreshments	228
Others concerts for Organ Fund	350

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
ST LAWRENCE WITH ST NICHOLAS YORK

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2019

	Unrestricted funds £	Restricted funds £	Total funds 2019 £	Total funds 2018 £
<b>5 OUTGOINGS</b>				
<b>5a Church activities</b>				
Diocesan Common Fund	4,450	-	4,450	4,350
Occasional office fees & burial of ashes	1,810	-	1,810	2,265
Organist for regular services & choir	2,640	1,275	3,915	5,184
Occasional organists' fees	1,080	-	1,080	1,156
Music and robes	2,336	1,579	3,915	-
Church - general upkeep	3,528	-	3,528	2,396
Church - insurance	5,125	-	5,125	5,905
Church - utilities	1,237	-	1,237	1,014
Church fabric - m'ce and repairs	9,279	1,070	10,349	3,358
Architect's and similar fees	2,130	-	2,130	5,700
Altar services/flowers	6,282	1,207	7,489	2,274
Office admin/printing etc	2,535	-	2,535	3,297
Performing rights licence	379	-	379	189
Charitable giving from collections at services	-	1,399	1,399	1,482
Mission/evangelism	993	69	1,062	1,714
Clergy exps/youth ministry	154	-	154	1,213
Church rental exps	436	-	436	108
New work to church & churchyard	16,137	-	16,137	21,260
Fund raising exps	244	-	244	1,090
Organ project	-	84,436	84,436	-
<b>Hall</b>				
Refurbishment	5,177	3,400	8,577	1,166
Repairs and maintenance	5,024	5,000	10,024	7,830
Utilities excl gas	1,405	-	1,405	1,088
Insurance	1,536	-	1,536	1,066
Hall and Church - gas	8,897	-	8,897	13,205
	<u>82,814</u>	<u>99,435</u>	<u>182,249</u>	<u>88,310</u>
<b>5b Governance costs</b>				
Independent examiner's fee	-	-	-	-
<b>5c Staff costs, there are no employees</b>	-	-	-	-
<b>5d Payments to PCC members, none</b>	-	-	-	-



THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
ST LAWRENCE WITH ST NICHOLAS YORK

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE PAROCHIAL CHURCH  
COUNCIL OF THE ECCLESIASTICAL PARISH OF ST LAWRENCE WITH ST NICHOLAS YORK

I report to the trustees on my examination of the accounts of The Parochial Church Council of the Ecclesiastical Parish of St Lawrence with St Nicholas York (the PCC) for the year ended 31 December 2019.

**Responsibilities and basis of report**

As the charity trustees of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the PCC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the PCC as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Signed:

Name and qualifications: P.D. HUGHES, F.C.A.

Address: 11 SAILS DRIVE  
YORK  
YO10 3LE

Date: 28.1.21