

(also known as All Souls Music)

Trustees' annual report (including Directors' report) for the year ended 31st December 2019



Charity number: 1059611, Company number: 3281520

(also known as All Souls Music)

# Trustees' annual report (including Directors' report) for the year ended 31st December 2019

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### LANGHAM ARTS TRUST

Charity number: 1059611, Company number: 3281520

# Trustees' annual report (including Directors' report) for the period

The directors (who also act as trustees for the charitable activities of Langham Arts Trust) have the pleasure in presenting their report and financial statements of the charity for the year ended 31st December 2019.

# ACHIEVEMENTS AND PERFORMANCE

### Summary of the main achievements of the charity this year

During the year the Trust was able to support a wide variety of activities in line with its aims and objectives.

### Objectives set for the year

- To support and lead the *All Souls Church* family in sung worship with a rich diet of hymns and songs, combining musical excellence and words which communicate the message of Christ,
- To provide music of high quality and strong content for the activities of *All Souls Church* and through that to encourage All Souls musicians giving their time by offering opportunities to share their skills,
- To deliver a series of *concerts* and programmes that would fulfil the charity's principal objective of advancing Christian religion through both providing a platform for the message and opportunity for the churches to work together in the community in the UK and *internationally.* Notably in 2019 this included events to mark the retirement of founder and Artistic Director Noel Tredinnick
- To bring to fulfillment the 2019 *Prom Praise for Schools* project with the London event in March 2019 fulfilling this area of the charity's overall objectives and All Souls strategy to support the community and the wider church. Particularly to undertake to raise substantial funds to support the project.
- To further increase regular donor support and find new avenues in the challenging financial climate,
- To further develop sharing resources with the wider community through publishing arrangements online
- To continue to pursue closer relationships for the Trust with All Souls Church charity including welcoming the new Senior Music Minister, Michael Andrews.

In preparing their statements on public benefit, contained within this trustees annual report, the Trustees have had regard to the guidance issued by the Charity Commission on public benefit

Throughout the year the All Souls Music team provided an excellence of music support to activities within *All Souls Church* - through Sunday by Sunday services, leading on to the Easter festival, and culminating in an increased number of exceptional special Carol Services. The team also worked closely with both the Student team and Children and Youth team to involve the younger generations giving them opportunities to enjoy music-making; and further developed the accessible approach to the evening services. In August, some of the team supported the music at the Church week away – Cornerstone – helping to strengthen and support the church family. This event also saw the introduction of new Senior Music Minister, Michael Andrews as he began to settle into the team.

There was a varied series of *All Souls Orchestra concerts* delivered this year - notably the 2019 Prom Praise flagship annual visit to the Royal Albert Hall which this year marked the retirement of Artistic Director and Principal Conductor, Noel Tredinnick as many special guests joined to thank him for over 47 years of service to All Souls ministry. In the Autumn there was a series of smaller events resourcing churches around the UK (Norwich, Farnborough, Crowborough).

Our first visit to the Royal Albert Hall in 2019 took place in March with the culmination of the 2 year cycle on the **Prom Praise for Schools** project - which saw over 2500 children from over 60 schools along with 2000 teachers and parents, enjoying an exciting exploration of the Exodus story. The project brings an exciting and significantly creative and collaborative experience to children from a wide range of backgrounds - including the opportunity to sing with a massed choir accompanied by a substantial symphony orchestra, as they learn a message for hope and faith. To ensure the considerable costs of producing this creative event are covered and that the project will be free to every participating child, a considerable fundraising effort is undertaken involving a number of community partners, Trusts and individuals.

### LANGHAM ARTS TRUST Trustees' annual report (continued)

The year ended with the usual busy-ness of Christmas – in addition to the carol services, we presented two concerts, Christmas Praise and the Choir Carol Concert, to the wider community - making the most of the opportunities of communicating the message of Christmas.

In addition to the concerts, we again supported a number other activities in December with the increased number carol services – particularly supporting All Souls series of double evening services with varying styles of music and a new and effective initiative for the choir to go on the streets singing to support the outreach to shoppers before each carol service. As is usual at this time, there are opportunities to offer our services to various other parts of the community, including businesses (Mayer Brown, Accenture), schools (All Souls), and other workplace fellowships. All of this activity involved mobilising approximately 180 volunteer players and 140 singers, including Children's Orchestra.

Alongside the fundraising required to support the Prom Praise for Schools project, general *fund-raising* targets were pursued through the ASO Partnership which maintained a level with the previous year.

The online Publication of orchestrations, to share the resources with the wider church continued, benefitting from the improved All Souls Music website and some energetic and creative efforts by the Publications editor both to increase the sales and also to resource churches with thoughtful ways to connect the published songs to the gospel message.

# FINANCIAL REVIEW

### Financial position at end of the period

The company experienced a surplus of £28,756, compared with the deficit of  $\pounds(10,954)$  for the previous reporting period to December 2018.

### Reserves

This brought the charity reserves to £55,550 (of which £18,572 is unrestricted). The Trustees policy is to aim to hold in unrestricted reserves two months working capital.

### **Risk assessment policy**

The systems of internal control are designed to identify risk. They include:

- a strategic plan and an annual budget approved by the board;
- regular consideration by the board of financial results and variance from budgets;
- segregation of duties and identification and management of risk.

The major risks to which the charity is exposed, as identified by the trustees, are reviewed on a regular basis. The board seeks to ensure that appropriate systems, controls and procedures are put in place to minimise all risks. The principle risk of the present time concerns the change in the public approach to accessing audio recorded material - moving to web-based formats instead of hard products - has seen a significant drop in this previously useful income stream. The Board is continuing to monitor this area.

### **Principal Sources of funds**

The charity is dependent on the following sources:

Following previous efforts to promote the All Souls Orchestra Partnership at events, with the encouragement and assistance of a supportive Partner, the Partnership has somewhat plateau-ed recently – we made efforts within this year to grow this area of funding, including a dedication Partners Tea in October to encourage more to join or increase their contributions.

We are also grateful for the contributions of a number of generous individuals who have made contributions to specific events (RAH and PP4Schools) to supplement the audience contributions.

The Trustees would also like to acknowledge the continuing support of All Souls Church PCC through the provision of offices and on-going backing.

### LANGHAM ARTS TRUST Trustees' annual report (continued)

# STRUCTURE, GOVERNANCE AND MANAGEMENT

Langham Arts Trust is a company limited by guarantee, incorporated on 20 November 1996. It is registered with the UK Charity Commission. The company was established under its Memorandum of Association which established the objects and powers of the charitable company and is governed its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £10.

### Appointment and induction of Trustees

Trustees are appointed by the Board and at each Annual General Meeting one third of Board Members will retire from office. On retirement Trustees are eligible for re-election. The Articles of Association provides that the number of Trustees shall not be less than three and shall not be subject to any maximum. Trustees are also responsible for the appointment of new members, in line with their understanding of the best interests of All Souls Church. With this in mind, the addendum to the Articles includes agreement that roles of Rector (or Rector's representative) and Churchwardens (or Churchwardens' representatives) will always be included.

New Trustees undergo an induction to brief them on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the Council and the decision making processes and the recent performance of the charity. They meet key employees and the other Trustees.

#### Trustees' & directors' responsibilities in the preparation of financial statements

The trustees and directors are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and regulations.

The provisions of charity and company law require the trustees and directors to prepare financial statements for each financial year. Under that law, the trustees and directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Standards and applicable law). The financial statements are required by law to give a true and fair view in accordance with United Kingdom Generally Accepted of affairs of the charity as at the balance sheet date, and of the incoming resources and application of resources, including income and expenditure, for that period. In preparing those financial statements, the trustees and directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue on that basis.

The trustees and directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity, and to enable them to ensure that the financial statements comply with the requirements of the Charities Act 2011 and the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees and directors are responsible for the maintenance and integrity of the corporate and financial information on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

### **Organisational structure**

The trustees meet approximately every quarter to manage the affairs of the charity and instruct the Senior Music Minister and General Manager. The day-to-day coordination of the charity's affairs is in the hands of the General Manager who heads the small staff team. To facilitate effective operations, the General Manager has delegated authority, within the terms of delegation approved by the Trustees, for operational matters including finance, employment, approved events and production of products produced by the company's subsidiary.

The Board is very appreciative of the work done by the small dedicated staff team who not only manage huge events in the Royal Albert Hall and support the events around the country and overseas, but also the music groups who play at three services every Sunday at All Souls and the various other services required by the Parish.

### LANGHAM ARTS TRUST Trustees' annual report (continued)

# **REFERENCE AND ADMINISTRATIVE INFORMATION**

Langham Arts Trust (also known as All Souls Music) is a registered charity and a company limited by guarantee with no share capital.

Charity number: 1059611, Company number: 3281520

Registered address: 2 All Souls Place, London W1N 3DB

Principal address: St Paul's Church, Robert Adam Street, London W1U 3HW

#### Directors

The following served as Trustees from 1st January 2019 to the date of this report unless otherwise stated:

- J Twiss (Chairman)
- J Payne (Secretary)
- M C Lawson
- H Palmer (Rector of All Souls Church) retired August 2020
- L Gibson (Churchwarden of All Souls Church)
- Y Ibbett appointed November 2019
- S Nichols (Associate Rector of All Souls Church) appointed May 2020

None of the above hold title to property belonging to the charity, or held any assets as custodian trustees on behalf of others

### Independent Examiner

The Company no longer meets the requirement for the Financial Statements to be audited.

David Ryan (Leathes Cottage, Borrowdale, Keswick, Cumbria CA12 5UY) has taken the appointment to examine our records and Financial Statements.

### Bankers

Barclays Bank plc, 8/9 Hanover Square, London W1A 4ZW

### **DECLARATIONS**

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the Trustees' report (including directors' report) above.

#### Signed on behalf of the charity's trustees/directors:

| Signature Johnst   | Full name JAMES EDWARD TWIS |
|--------------------|-----------------------------|
| Position CHAIRMAN  | Date 2137 Tennery 2021      |
| Signature          | Full name July 1 Pray 10    |
| Position Spentary. | Date 21 Jenny John          |

# INDEPENDENT EXAMINER'S REPORT

To the Trustees & Members of Langham Arts Trust (charity no. 1059611);

I report on the accounts of the company for the year ended 31 December 2019 as set out on pages 7 - 20.

#### Responsibilities and basis of report

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act.

#### Independent examiner's statement

The company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England & Wales.

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that, in any material respect,:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

David E Ryan FCA Leathes Cottage Borrowdale, Keswick Cumbria CA12 5UY

27 January 2021

#### LANGHAM ARTS TRUST

#### Annual accounts for the year ended 31st December 2019

Charity No: 1059611 Company No: 3281520

# Statement of Financial Activities (including summary income and expenditure account)

|                             | Unrestricted<br>income<br>funds<br>2019<br>£ | Restricted<br>income<br>funds<br>2019<br>£ | Total<br>funds<br>2019<br>£ | Unrestricted<br>income<br>funds<br>2018<br>£ | Restricted<br>income<br>funds<br>2018<br>£ | Total prior<br>year funds<br>2018<br>£ |
|-----------------------------|--|--|-----------------------------|--|--|--|
| Income (Note 3)             |  |  |                             |  |  |  |
| Donations and Legacies      | 262,062                                      | 139,583                                    | 401,645                     | 247,572                                      | 24,282                                     | 271,854                                |
| Charitable Activities       | 156,040                                      | -  | 156,040                     | 156,657                                      | , _  | 156,657                                |
| Total Income                | 418,102                                      | 139,583                                    | 557,685                     | 404,229                                      | 24,282                                     | 428,511                                |
|                             |  |  |                             |  |  |  |
| Expenditure (Note 4)        |  |  |                             |  |  |  |
| Raising Funds               | 3,050  | 800  | 3,850                       | 4,500  | 800  | 5,300                                  |
| Charitable Activities       | 410,205                                      | 114,874                                    | 525,079                     | 398,013                                      | 36,152                                     | 434,165                                |
| Total Expenditure           | 413,255                                      | 115,674                                    | 528,929                     | 402,513                                      | 36,952                                     | 439,465                                |
|                             |  |  |                             |  |  |  |
| Net movement in Funds       | 4,847  | 23,909                                     | 28,756                      | 1,716  | -12,670                                    | -10,954                                |
| Total Funds brought forward | 13,725                                       | 13,069                                     | 26,794                      | 12,009                                       | 25,739                                     | 37,748                                 |
| Total Funds Carried Forward | 18,572                                       | 36,978                                     | 55,550                      | 13,725                                       | 13,069                                     | 26,794                                 |

#### LANGHAM ARTS TRUST

#### Annual accounts for the year ended 31st December 2018

Charity No: 1059611 Company No: 3281520

## **Balance Sheet**

|                  |                                |           | Unrestricted<br>income<br>funds<br>2019<br>£ | Restricted<br>income<br>funds<br>2019<br>£ | Total funds<br>2019<br>£ |  | Unrestricted<br>income<br>funds<br>2018<br>£ | Restricted<br>income<br>funds<br>2018<br>£ | Total<br>prior year<br>funds<br>2018<br>£ |
|------------------|--------------------------------|-----------|--|--|--------------------------|--|--|--|---|
| Fixed Assets     | 5                              |           |  |  |                          |  |  |  |   |
| Tangible Assets  |                                | (Note 10) | 11,527                                       | -  | 11,527                   |  | 3,703  | -  | 3,703                                     |
| Investments      |                                | (Note 16) | 5  | -  | 5                        |  | 5  | -  | 5   |
| Total Fixed      | Assets                         |           | 11,532                                       | -  | 11,532                   |  | 3,708  | -  | 3,708                                     |
| Current Ass      | ets                            |           |  |  |                          |  |  |  |   |
| Debtors          |                                | (Note 11) | 40,601                                       | -  | 40,601                   |  | 66,160                                       | -  | 66,160                                    |
| Cash at bank &   | in hand                        | (Note 13) | - 4,761                                      | 36,978                                     | 32,217                   |  | 17,283                                       | 13,069                                     | 30,352                                    |
| Total curren     | t assets                       |           | 35,840                                       | 36,978                                     | 72,818                   |  | 83,443                                       | 13,069                                     | 96,512                                    |
| Creditors        | falling due<br>within one year | (Note 12) | 20,070                                       | -  | 20,070                   |  | 64,696                                       | -  | 64,696                                    |
| Net current a    | assets(liabilities)            |           | 15,770                                       | -  | 52,748                   |  | 18,747                                       | -  | 31,816                                    |
| Creditors        | falling due<br>after one year  |           | 8,730  | -  | 8,730                    |  | 8,730  | -  | 8,730                                     |
| Total Net As     | sets (liabilities)             |           | 18,572                                       | 36,978                                     | 55,550                   |  | 13,725                                       | 13,069                                     | 26,794                                    |
| Funds of the     | e Charity                      |           |  |  |                          |  |  |  |   |
| Unrestricted Inc | ome funds                      | (Note 14) | 18,572                                       | -  | 18,572                   |  | 13,725                                       | -  | 13,725                                    |
| Restricted Incon | ne funds                       | (Note 14) | -  | 36,978                                     | 36,978                   |  | -  | 13,069                                     | 13,069                                    |
|                  |                                |           | 18,572                                       | 36,978                                     | 55,550                   |  | 13,725                                       | 13,069                                     | 26,794                                    |

The company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The Directors acknowledge their responsibility for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with the Charities SORP(FRS102)

| Signature          | Print full name FARES EDWARD TWISS |
|--------------------|------------------------------------|
| Position CHAIRERM  | Date 21st JANUARY 2021             |
| Signature E Store  | Print full name Jit Har Parmin     |
| Position Spearting | Date -1 Januar Joh 1               |

### LANGHAM ARTS TRUST Annual accounts for the year ended 31st December 2018

Charity No: 1059611 Company No: 3281520

### Statement of cash flow

|   | Unrestricted<br>funds<br>2019<br>£ | Restricted<br>funds<br>2019<br>£ | Total funds<br>2019<br>£ | Previous year<br>Total funds<br><b>2018</b><br>£ |
|---|------------------------------------|----------------------------------|--------------------------|--|
| Cash flows from operating activities:                                       |                                    |                                  |                          |  |
| Net cash provided by (used in) operating activities                         | (9,561.00)                         | 23,909.00                        | 14,348.00                | (9,307.00)                                       |
| Cash flows from investing activities:                                       |                                    |                                  |                          |  |
| Net Cash provided by (used in) investing activities - purchase of equipment | (12,484.00)                        | 0.00                             | (12,484.00)              | (3,680.00)                                       |
| Net Cash provided by (used in) financing activities                         | 0.00                               | 0.00                             | 0.00                     | 0.00   |
| Change in cash and cash equivalents in the reporting period                 | (22,044.00)                        | 23,909.00                        | 1,865.00                 | (12,987.00)                                      |
| Cash and cash equivalents at the beginning of the reporting period          | 17,283.00                          | 13,069.00                        | 30,352.00                | 43,339.00  |
| Change in cash and cash equivalents due to exchange rate movements          | 0.00                               | 0.00                             | 0.00                     | 0.00   |
| Cash and cash equivalents at the end of the reporting period                | (4,761.00)                         | 36,978.00                        | 32,217.00                | 43,339.00  |

Reconciliation of net income/(expenditure) to net cash flow from operating activities

| Net income/(expenditure) for the reporting period (as per the statment of financial activities) | 4,847.00    | 23,909.00 | 28,756.00   | (10,954.00) |
|---|-------------|-----------|-------------|-------------|
| Adjustments for:  |             |           |             |             |
| Depreciation charges  | 4,659.00    |           | 4,659.00    | 1,781.00    |
| (Increase)/decrease in debtors  | 25,559.00   |           | 25,559.00   | 3,994.00    |
| Increase/(decrease) in creditors  | (44,626.00) |           | (44,626.00) | (4,128.00)  |
| Net cash provided by (used in) operating activities   | (9,561.00)  | 23,909.00 | 14,348.00   | (9,307.00)  |
| Analysis of total cash and cash equivalents:  |             |           |             |             |
| Cash in hand  | (4,761.00)  | 36,978.00 | 32,217.00   | 30,352.00   |
| Other   | 0.00        | 0.00      | 0.00        | 0.00        |
| Total cash and cash equivalents   | (4,761.00)  | 36,978.00 | 32,217.00   | 30,352.00   |

### Note 1. BASIS OF PREPARATION

#### 1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, and with

- the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), and with

- the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

#### 1.2 Going concern

There are no material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern

#### 1.3 Change of accounting policy

The accounts present a true and fair view and no changes have been made to the accounting policies adopted in note 2.

#### 1.4 Changes to accounting estimates

There are no changes to accounting estimates have occurred in the reporting period (3.46 FRS102 SORP).

#### 1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS102 SORP).

### Note 2. ACCOUNTING POLICIES

| 2.1 INCOME                                    |   |
|---|---|
| Recognition of income                         | These are included in the Statement of Financial Activities (SoFA) when:  |
|   | the charity becomes entitled to the resources;  |
|   | it is more likely than not that the trustees will receive the resources;  |
|   | the monetary value can be measured with sufficient reliability.   |
| Offsetting                                    | There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.  |
| Grants and donations                          | Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).   |
| Legacies                                      | Legacies will be included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met. No legacies recieved in the reporting period. |
| Tax reclaims on donations and gifts           | Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.                          |
| Donated goods                                 | There were no donated goods, services or facilities in the reporting period   |
| Support costs                                 | The charity has incurred expenditure on support costs.  |
| Volunteer help                                | The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.   |
| Income from interest, royalties and dividends | There was no income from interest, royalties in the reporting period  |
| Income from membership<br>subscriptions       | Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies.   |
|   | Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.  |
| Settlement of insurance claims                | No insurance claims in the reporting period   |

### Note 2 ACCOUNTING POLICIES contd.

### 2.2 Expenditure and Liabilities

| Liability recognition                            | Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation<br>committing the charity to pay out resources and the amount of the obligation can be measured with<br>reasonable certainty.                             |
|--|--|
| Governance and support costs                     | Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.   |
|  | Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage. |
| Grants with performance conditions               | No grants with performance conditions received in the reporting period   |
| Grants payable without<br>performance conditions | Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation is recognised.  |
| Redundancy cost                                  | The charity made no redundancy payments during the reporting period.   |
| Deferred income                                  | No material item of deferred income has been included in the accounts.   |
| Creditors  | The charity has no creditors measured at settlement amounts less any trade discounts   |
| Basic financial instruments                      | The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.  |

#### 2.3 Assets

| Tangible fixed assets for use by charity | Tangible fixed assets for use by charity are capitalised if they can be used for more than one year and valued at cost. The depreciation rates and methods used are disclosed in note 10.  |
|--|--|
| Intangible fixed assets                  | The charity has no intangible fixed assets (that is, non-monetary assets that do not have physical substance but are identifiable and are controlled by the charity through custody or legal rights.)  |
| Heritage assets                          | The charity has no heritage assets   |
| Investments                              | Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end.  |
| Stocks and work in progress              | There are no stocks held for sale as part of non-charitable trade.   |
| Debtors                                  | Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received. |

# Notes to the accounts contd.

### Note 3. ANALYSIS OF INCOME

|   | Unrestricted<br>income<br>funds<br>2019<br>£ | Restricted<br>income<br>funds<br>2019<br>£ | Total<br>funds<br>2019<br>£ | Unrestricte<br>income<br>funds<br>2018<br>£ | ed<br>Restricted<br>income funds<br>2018<br>£ | Total prior<br>year funds<br>2018<br>£ |
|---|--|--|-----------------------------|---|---|--|
| Donations & Legacies                                      |  |  |                             |   |   |  |
| Donations and Gifts                                       | 255,547                                      | 138,018                                    | 393,565                     | 241,49                                      |   | 265,276                                |
| Gift Aid  | 6,515<br>262,062                             | 1,565<br>139,583                           | 8,080<br>401,645            | 6,0   |   | 6,578                                  |
| Total donations and legacies                              | 202,002                                      | 139,565                                    | 401,045                     | 247,5                                       | 72 24,282                                     | 271,854                                |
| Charitable activities<br>Christian Music Ministry         | 156,040                                      | -  | 156,040                     | 156,6                                       | 57 -  | 156,657                                |
| -   |  |  |                             |   |   |  |
| Total Income  | 418,102                                      | 139,583                                    | 557,685                     | 404,22                                      | 29 24,282                                     | 428,511                                |
| Note 4. ANALYSIS OF EXPEND                                | Unrestricted<br>income<br>funds<br>2019<br>£ | Restricted<br>income<br>funds<br>2019<br>£ | Total<br>funds<br>2019<br>£ | Unrestricte<br>income<br>funds<br>2018<br>£ | ed<br>Restricted<br>income funds<br>2018<br>£ | Total prior<br>year funds<br>2018<br>£ |
| Expenditure on raising funds                              |  |  |                             |   |   |  |
| Incurred seeking funds<br>Incurred seeking legacies       | 400  |  | 400                         | 80  | 00  | 800                                    |
| Incurred seeking grants                                   | 500  | 800  | 1,300                       | 50  | 008 008                                       | 1,300                                  |
| Operating a trading subsidiary<br>Advertising, marketing, | 1,350  |  | 1,350                       | 2,00  | 00  | 2,000                                  |
| direct mailing and publicity                              | 800  |  | 800                         | 1,20  | 00  | 1,200                                  |
|   | 3,050  | 800  | 3,850                       | 4,5   | 00 800  | 5,300                                  |
| Encoder and the second second second second               |  |  |                             |   |   |  |
| Expenditure on charitable acti                            | 410,205                                      | 114,874                                    | 525,079                     | 200.0                                       |   | 121 165                                |
| Christian Music ministry                                  | 410,205                                      | 114,074                                    | 525,079                     | 398,0                                       | 13 36,152                                     | 434,165                                |
| Total Expenditure   | 413,255                                      | 115,674                                    | 528,929                     | 402,5                                       | 13 36,952                                     | 439,465                                |

#### Note 5. SUPPORT COSTS

| Support costs       | Raising<br>funds | Christian<br>Music Ministry | Total   |
|---------------------|------------------|-----------------------------|---------|
| Support Costs       | 2019             | 2019                        | 2019    |
|                     | £                | £                           | £       |
| Governance          | 0                | 690                         | 690     |
| Staff Costs         | 3,650            | 250,248                     | 253,898 |
| Production costs    | 0                | 209,394                     | 209,394 |
| Other               | 200              | 64,747                      | 64,947  |
| Total support costs | 3,850            | 525,079                     | 528,929 |

| Raising funds | Intal   |         | Basic of allocation   |
|---------------|---------|---------|-----------------------|
| 2018          | 2018    | 2018    |                       |
| £             | £       | £       |                       |
|               | 690     | 690     |                       |
| 5,000         | 243,470 | 248,470 | by time spent         |
|               | 140,357 | 140,357 | by direct cost        |
| 200           | 49,748  | 49,948  | by usage<br>(PPS etc) |
| 5,200         | 434,265 | 439,465 |                       |

#### Note 6. DETAILS OF CERTAIN TYPES OF EXPENDITURE

#### Note 6.1 Fees for examination of the accounts

Independent examiner's fees

Assurance services other than independent examination

Tax advisory fees

Other fees (financial advice, consultancy, accountancy services) paid to the independent examiner

| 2019 | 2018 |
|------|------|
| £    | £    |
| 600  | 600  |
| -    | -    |
| -    | -    |
| -    | -    |

#### Note 7 PAID EMPLOYEES

| 7.1 Staff Costs                                   | 2019    | 2018    |
|---|---------|---------|
|   | £       | £       |
| Salaries and wages                                | 230,892 | 211,058 |
| Social security costs                             | 5,903   | 16,708  |
| Pension costs (defined contribution pension plan) | 17,103  | 20,704  |
| Other employee benefits                           |         | -       |
| Total staff costs                                 | 253,898 | 248,470 |

No employees received employee benefits (excl. employer pension costs) for reporting period of more than £60,000

#### 7.2 Average head count in the year

|                        | 2019<br>Number | 2018<br>Number |
|------------------------|----------------|----------------|
| Fundraising            | -              | -              |
| Charitable Activities  | 7              | 9              |
| Governance             | -              | -              |
| Other                  | -              | -              |
| Total number employees | 7              | 9              |

The parts of the charity in which the employees work

#### 7.3 Ex-gratia payments to employees and others (excluding trustees) - None

7.4 Redundancy payments - no redundancy payments in the period

#### Note 8. DEFINED CONTRIBUTION TO PENSION SCHEME (or defined benefit scheme accounted for as a defined contribution scheme)

### 8.1 Defined contribution pension scheme

Amount of contributions recognised in the SOFA as an expense

Basis for allocating the liability and expense of defined contribution pension scheme between activities and between restricted and unrestricted funds:

### Note 9. GRANTMAKING

### 9.1 Analysis of all grants paid (included in cost of charitable activities)

| Analysis          | Grants to<br>institutions | Grants to<br>individuals | Support costs | Total |
|-------------------|---------------------------|--------------------------|---------------|-------|
|                   |                           |                          | £             | £     |
|                   |                           |                          | -             | -     |
| Total grantmaking | -                         | -                        | -             | -     |

### Note 10. TANGIBLE FIXED ASSETS

#### 10.1 Cost or valuation

|                          |                    | Fixtures, fittings and equipment | 2019   | 2018   |
|--------------------------|--------------------|----------------------------------|--------|--------|
|                          |                    | £                                | £      | £      |
| At beginning of the year |                    | 41,195                           | 41,195 | 37,515 |
| Additions                |                    | 12,484                           | 12,484 | 3,680  |
| Revaluations             |                    |                                  | -      |        |
| Disposals                |                    | -                                | -      |        |
| Transfers *              |                    | -                                | -      |        |
|                          | At end of the year | 53,679                           | 53,679 | 41,195 |

#### **10.2 Depreciation and impairments** (*Straight Line* ("*SL*") or *Reducing Balance* ("*RB*")

|                          |                    |        | 2019     | 2018   |
|--------------------------|--------------------|--------|----------|--------|
|                          |                    |        | £        | £      |
|                          | **Basis            | SL     | SL or RB |        |
|                          | ** Rate            | 25%    |          |        |
|                          |                    |        |          |        |
| At beginning of the year |                    | 37,493 | 37,493   | 35,712 |
| Disposals                |                    |        | -        |        |
| Depreciation             |                    | 4,659  | 4,659    | 1,781  |
| Impairment               |                    |        | -        |        |
| Transfers*               |                    | -      | -        |        |
|                          | At end of the year | 42,152 | 42,152   | 37,493 |
|                          | •                  |        |          |        |

#### 10.3 Net book value

| Net book value at the beginning of the year | 3,702  | 3,702  | 1,803 |
|---|--------|--------|-------|
| Net book value at the end of the year       | 11,527 | 11,527 | 3,702 |

| 2019    | 2018    |
|---------|---------|
| £       | £       |
| £17,103 | £20,704 |

Pension scheme is allocated as unrestricted expense

### Note 11. DEBTORS & PREPAYMENTS

#### 11.1 Analysis of debtors

|                                | 2013   | 2010   | 1 |
|--------------------------------|--------|--------|---|
|                                | £      | £      |   |
| Trade debtors                  | 12,688 | 7,894  |   |
| Prepayments and accrued income | 14,130 | 36,360 |   |
| Other debtors                  | 13,783 | 21,906 |   |
| Total                          | 40,601 | 66,160 |   |

#### 11.2 Disclosure of debtors recoverable in more than 1 year (included in debtors above)

Other debtors in 11.1 above, total amount of  $\pounds$ 7431 (last year  $\pounds$ 16638) are recoverable in more than 1 year.

#### Note 12. CREDITORS & ACCRUALS

| 12.1 Analysis of creditors  |       | Amounts falling due within one<br>year |        | Amounts falling due after mo<br>than one year |       |
|---|-------|--|--------|---|-------|
|   |       | 2019                                   | 2018   | 2019  | 2018  |
|   |       | £                                      | £      | £   | £     |
| Accruals for grants payable   |       | -                                      | -      | -   | -     |
| Bank loans and overdrafts   |       | -                                      | -      | -   | -     |
| Trade creditors   |       | 7,362                                  | 24,188 | -   | -     |
| Payments received on account for contracts or<br>performance-related grants |       |  | -      | -   | -     |
| Accruals and deferred income  |       | 4,931                                  | 28,373 | -   | -     |
| Taxation and social security  |       | 5,441                                  | 4,480  | -   | -     |
| Other creditors   |       | 2,336                                  | 7,655  | 8,730   | 8,730 |
|   | Total | 20,070                                 | 64,696 | 8,730   | 8,730 |

#### 12.2 Deferred income

There was no deferred income in the reporting period

#### Note 13. CASH AT BANK AND IN HAND (at 31 December 2016)

Short term cash investments (less than 3 months maturity date) Short term deposits

Cash at bank and on hand

Other

|            | 2019   | 2018   |
|------------|--------|--------|
|            | £      | £      |
|            | -      | -      |
|            | -      | -      |
|            | 32,217 | 30,352 |
|            | -      | -      |
| Total cash | 32,217 | 30,352 |

2019

2018

### **14. CHARITY FUNDS**

#### 14.1 Details of material funds held and movements during the CURRENT reporting period

\* Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

| Fund names                           | Type<br>PE, EE<br>R or<br>UR * | Purpose and<br>Restrictions                         | Fund<br>balances<br>brought<br>forward<br>£ | Income<br>£ | Expenditure<br>£ | Transfers<br>£ | Gains<br>and<br>losses<br>£ | Fund<br>balances<br>carried<br>forward<br>£ |
|--------------------------------------|--------------------------------|---|---|-------------|------------------|----------------|-----------------------------|---|
| All Souls Orchestra<br>International | R                              | For support of the orchestra international activity | 2,030                                       | 0           | (384)            |                |                             | 1,646                                       |
| All Souls Choir                      | R                              | For support of choir                                | 3,509                                       | 500         | (865)            |                |                             | 3,144                                       |
| Publishing                           | R                              | For publishing project                              | 2,495                                       | 35,616      | (22,833)         |                |                             | 15,278                                      |
| Prom Praise for Schools              | R                              | For PP4S special education project                  | 5,035                                       | 103,467     | (91,592)         |                |                             | 16,910                                      |
| Other funds<br>(balancing figure)    | N/a                            | N/a   | 0   |             |                  |                |                             | 0   |
| Total Funds as per balance sheet     |                                |   | 13,069                                      | 139,583     | (115,674)        | 0              | 0                           | 36,978                                      |

### 14.2 Details of material funds held and movements during the PREVIOUS reporting period

| Fund names                           | Type<br>PE, EE<br>R or | Purpose and<br>Restrictions                         | Fund<br>balances<br>brought | _      |             |           | Gains<br>and | Fund<br>balances<br>carried |
|--------------------------------------|------------------------|---|-----------------------------|--------|-------------|-----------|--------------|-----------------------------|
|                                      | UR *                   |   | forward                     | Income | Expenditure | Transfers | losses       | forward                     |
|                                      |                        |   | £                           | £      | £           | £         | £            | £                           |
| All Souls Orchestra<br>International | R                      | For support of the orchestra international activity | 1,031                       | 8,033  | (7,035)     | 0         | 0            | 2,030                       |
| All Souls Choir                      | R                      | For support of choir                                | 2,834                       | 1,120  | (445)       | 0         | 0            | 3,509                       |
| Publishing                           | R                      | For publishing projects                             | 21,874                      | 5,460  | (24,839)    | 0         | 0            | 2,495                       |
| Prom Praise for School               | R                      | For PP4S special education<br>project               | 0                           | 9,669  | (4,634)     | 0         | 0            | 5,035                       |
| Other funds (balancing figure)       | N/a                    | N/a   |                             |        |             |           |              |                             |
| Total Funds as per balance sheet     |                        |   | 25,739                      | 24,282 | (36,952)    | 0         | 0            | 13,069                      |

### 14.3 Transfers between funds

There were no transfers between funds during the reporting period

#### Note 15. TRANSACTIONS WITH TRUSTEES AND RELATED PARTIES

#### 15.1 Trustee remuneration and benefits

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity

#### 15.2 Trustee expenses

| Type of expenses reimbursed   | This year              | Last year |   |
|---|------------------------|-----------|---|
|   |                        | £         | £ |
| Travel  |                        | 471       | 0 |
| Other (please specify):   | Γ                      | -         | 0 |
|   | Total Trustee expenses | -         | 0 |
| Number of trustees reimbursed for expenses<br>or who had expenses paid by the charity | ſ                      | 1         | 0 |

#### 15.3a Transaction(s) with related parties - Current Reporting Period

| Name of the trustee<br>or related party | Relationship<br>to charity | Description of the transaction(s) | Amount | Balance at period end | Provision for<br>bad debts at<br>period end | Amounts written<br>off during<br>reporting period |
|---|----------------------------|-----------------------------------|--------|-----------------------|---|---|
|   |                            |                                   | £      | £                     | £   | £   |
| Langham<br>Promotions Ltd               | Subsidiary                 | Current Account                   | 61,297 | 17,431                | 10,000                                      | -   |
| •                                       |                            | •                                 |        |                       |   |   |

Terms and conditions of the transactions above:

Active account. No security

#### 15.3b Transaction(s) with related parties - Previous Reporting Period

| Name of the trustee<br>or related party         | Relationship<br>to charity | Description of the transaction(s) | Amount          | Balance at period end | Provision for<br>bad debts at<br>period end | Amounts written<br>off during<br>reporting period |
|---|----------------------------|-----------------------------------|-----------------|-----------------------|---|---|
|   |                            |                                   | £               | £                     | £   | £   |
| Langham<br>Promotions Ltd                       | Subsidiary                 | Current Account                   | 42,627.00       | 26,638                | 10,000                                      | -   |
| Terms and conditions of the transactions above: |                            |                                   | Active account. | No security           |   | •   |

#### Note 16 ADDITIONAL DISCLOSURES

Investment of £5 on Balance Sheet refers to shares held in Langham Promotions Ltd, a 100% owned subsidiary of the charity.

There are no additional significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts.