

COMPANY REGISTERED NUMBER: 04687799 (ENGLAND & WALES)

CHARITY REGISTERED NUMBER: 1101754

LUTON ALL WOMEN CENTRE
A Company Limited by Guarantee

DIRECTORS' AND TRUSTEES' REPORT
AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED
31 MARCH 2020

LUTON ALL WOMEN CENTRE
A company limited by guarantee
FOR THE YEAR ENDED 31 MARCH 2020

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LUTON ALL WOMEN CENTRE

REFERENCE AND ADMINISTRATIVE INFORMATION

FOR THE YEAR ENDED 31 MARCH 2020

Name: Luton All Women Centre

Luton All Women's Centre aims to make the lives of women and girls from Luton and Bedfordshire safer, healthier and fairer.

Primarily supporting women and girls with experiences of abuse or violence against them, our main objective is to develop and deliver specialist advice, information and intervention services which tackle the consequences of such abuse at the earliest opportunity, help to prevent abuse wherever possible and, in the long-term, improve the quality of life for those affected.

Trustees: The Trustees who served during the financial year and to the date the Report of the Trustees was signed were as follows:

Nanci Hogan	- June 2017 to June 2019
Lynda Rees	- December 2011 to present
Jill Stuart	- June 2018 to present
Kishwer Raj	- June 2018 to present

Trustees are appointed by the Board of Trustees in general meeting. All Officers and members shall retire from office at each Annual General Meeting. Retiring officers are eligible for re-election.

Chair	Lynda Rees
Chief Executive Officer:	Caroline Cook
Treasurer:	Lynda Rees
Registered Office:	Suite 2, the Spires, Adelaide Street, Luton, LU1 5DU
Bankers:	Lloyds TSB, 65 George Street, Luton, Beds. LU1 2BB.
Solicitors:	Pictons, Dunstable Road, Luton
Company No:	04687799
Charity No:	1101754

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**REPORT OF THE TRUSTEES (INCLUDING DIRECTORS REPORT) TO THE MEMBERS
FOR THE YEAR ENDED 31 MARCH 2020**

The Trustees present their report and financial statements of the charity for the year ended 31 March 2020. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Constitution

Luton All Women Centre is a registered charity and a company registered in England limited by guarantee. It was incorporated on 5 March 2003, and charitable status was gained on the 27 January 2004. It is exempt from the requirement to include limited in its name.

Organisational Structure

The charity is wholly UK based with its head office and projects based in Luton, Bedfordshire. The Trustees meet regularly during the year to determine the policy and strategy of the charity. The day-to-day management of the charity is delegated to the Chief Executive who supports the specialist staff and volunteer teams.

Trustee Recruitment & Training

The Trustees of the company who served during the year are listed on page 1 together with the legal and administrative details. Suitable nominees, according to the regulations covered by the memorandum and articles, are introduced to the work of the organisation and meet with, where possible, a staff member, and/or Board Member and Secretary prior to submission for consideration by the Board. The organisation aims, as far as possible, to include a wide range of skills and representation from the local community which it serves.

Where possible, new Board Members are encouraged to take part in events and networking meetings to ensure an understanding of the issues relating to the organisation's work. The Trustees hold an annual strategy day.

OBJECTIVES AND ACTIVITIES

A detailed report of all the activities and outcomes is available from the Chief Executive, on request.

Principal Objects and Activities

The objects of the Charity, as stated in its memorandum of association, are:

- To provide a safe and accessible meeting place and resource centre, run by women and serving the needs of women from the Luton and surrounding districts.
- To provide a drop-in service.
- To provide a meeting place for women and women's organisations.
- To provide a focal point for women's issues and awareness raising.

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FOR THE YEAR ENDED 31 MARCH 2020**

- To arrange and provide for, or join in arranging and providing, the holding of exhibitions, meetings, lectures, classes, seminars and training courses for women.
- To collect, disseminate and exchange information on all matters affecting our objectives.
- To provide a safe play area for children.
- To co-operate with other organisations including voluntary and statutory operating in furtherance of the objects or of similar purposes.
- To improve quality of life for our clients.

Annual Report

The following is a brief summary of the activities for the year. Further information is available from the Chief Executive at the Centre.

Aims

The prime aim of the organisation is any charitable purpose for the benefit of women in Luton and surrounding districts, in particular the advancement of education, the furtherance of health and the relief of poverty, distress and sickness.

The provision and maintenance of a meeting place and resource centre in the interests of social welfare with the object of improving access and the availability of a safe place for women.

Strategies for achieving Principal Aims and Objectives

1. Recruitment of appropriate staff and volunteers
2. Ensuring training and development of staff and volunteers in key women's issues
3. Ongoing research and networking with women's organisations and providers to identify issues plus opportunities for developing service delivery
4. Identifying and providing information and resources to women on wide range of subjects
5. Provision of appropriate office and venue spaces for organisation and services
6. Obtaining and developing sources of funding, support and resourcing for the organisation
7. Development of appropriate procedures and policies for the organisation with regular reviews
8. Ensure good management and financial management of the organisation.

Contribution of Volunteers

Luton All Women Centre provided a number of opportunities for people to volunteer and continues to be grateful for the support of a small group of volunteers who have helped with the work of LAWC during the year.

ACHIEVEMENTS AND PERFORMANCE

During the year under review, the following services/projects were funded by grants and managed by LAWC:

- Domestic Abuse: funded by Garfield Weston and others
- Forced Marriage: funded by the Bedfordshire Police and Crime Commissioner
- Mental Health and Wellbeing: funded by the Peoples Health Trust and Postcode Communities Trust
- Counselling Service: funded by The Henry Smith Charity
- Mimosa Group: funded by the Bedfordshire and Luton Community Foundation.

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**REPORT OF THE TRUSTEES (INCLUDING DIRECTORS REPORT) TO THE MEMBERS
FOR THE YEAR ENDED 31 MARCH 2020**

The following services were provided under the various headings above. Further information about all the activities and outcomes is available from the Chief Executive, on request.

1. **Advice and Information:**
LAWC provides information, advice, advocacy and referral services for women over a diverse range of issues. Our trained advisers provide a listening ear, referral/signposting service, advice and advocacy. They offer advice on Domestic and other forms of Abuse, Health and Wellbeing, Forced Marriage/Honour based abuse, FGM, Family/Relationship issues, Welfare Benefits, Housing, and help into volunteering or employment.
2. **Counselling:**
Since 2011 LAWC has offered a counselling service. From April 2018 for 3 years this will be core funded by a grant from the Henry Smith Charity. The service adheres to the British Association for Counselling and Psychotherapy (BACP) guidelines.
3. **Support Groups:**
LAWC continues to run weekly support groups at the Centre, tailored to the interests of the women who attend. The support groups this year included: the Wellbeing Group for women experiencing anxiety/depression or social isolation; and the Mimosa group for women who have experienced childhood sexual abuse.

Also we ran 3 different Domestic Abuse groups - The Freedom Programme is a 12 week structured programme which supports women who are in or who have left an abusive relationship. It helps them to understand the tactics and behaviours of the abuser and to understand the stereotypes, myths and their origins in order to empower them. Freedom Forever is a 6 week programme following on from Freedom, and Our Lives is a 6 week programme for South Asian women, including where ideas about the role of women come from in relation to culture and faith, and the reality of the UK law.
4. **Surgeries:**
Partner surgeries included: a fortnightly solicitor's surgery.
5. **Mental and Physical Health:**
As well as a number of exercise and nutrition sessions, health fairs, confidence and assertive workshops LAWC also offered a range of therapeutic art and craft activities. LAWC is an active member of local mental health networks, including the Reimagining Luton initiative and the Luton Mental Health Partnership Board.
6. **Domestic Violence and Abuse Issues:**
LAWC is a member of the Domestic Abuse Forum in Luton and the Bedfordshire Domestic Abuse Partnership. We support women who are currently experiencing domestic abuse and those recovering from the aftermath of all forms of Domestic Abuse.
7. **Learning and Employment:**
From time to time LAWC offers various courses to support the needs of our clients.
8. **Gender Inequality:**
LAWC seeks to raise questions and issues around gender equality wherever there is an opportunity of need.

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**REPORT OF THE TRUSTEES (INCLUDING DIRECTORS REPORT) TO THE MEMBERS
FOR THE YEAR ENDED 31 MARCH 2020**

PUBLIC BENEFIT STATEMENT

The Trustees confirm that they have complied with their duty, set out in the 2011 Charity Act, to have due regard to the Charity Commission guidance on public benefit.

STATEMENT OF TRUSTEES RESPONSIBILITIES

The Trustees (who are also directors of Luton All Women Centre for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in operation;

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

FINANCIAL REVIEW

Total reserves at 31st March 2020 decreased by £39,638 to £102,242. Restricted reserves decreased by £5,070 to £60,020 and unrestricted reserves decreased by £34,568 to £42,222. Income for the year increased to £304,747 from £271,809 while expenditure increased to £344,385 from £298,705.

Reserves policy

The Trustees aspire to maintain unrestricted funds, which are the free reserves of the organisation, at a level which equates to approximately six months total expenditure. This would provide sufficient funds to cover management and administration and support costs and to make emergency applications for grants should the need arise. Although LAWC is working towards achieving this level of unrestricted funds, the unrestricted funds at 31st March 2020 represent 2.5 months at the 2019-20 activity level (compared with 3.2 months at the previous year end).

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**REPORT OF THE TRUSTEES (INCLUDING DIRECTORS REPORT) TO THE MEMBERS
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Risk review

The Trustees have assessed the major risks to which the charity is exposed, including those in relation to Covid-19 and in particular those related to the operational finances of the charity. They are satisfied that reasonable systems are in place to mitigate exposure to the major risks but recognise that in the current economic climate any organisation which is dependent on grant funding is at risk. A longer term more diverse income generation strategy is being actively pursued.

This report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

This report was approved by the board of directors and Trustees on 27 January 2021 and signed on its behalf.



.....
Lynda Rees (Trustee)

27 January 2021

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Independent Examiner's Report to the Trustees of Luton All Women Centre

I report to the charity trustees on my examination of the accounts of Luton All Women Centre for the year ended 31 March 2020, which are set out on pages 9 to 21.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a "true and fair view", which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 27 January 2021

R A Cox FCA (ICAEW)
Miller & Co Chartered Accountants
5 Imperial Court
Laporte Way
Luton, Bedfordshire
LU4 8FE

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STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)

FOR THE YEAR ENDED 31 MARCH 2020

	<u>Note</u>	Unrestricted Fund	Restricted Fund	Total Fund 2020	Total Fund 2019
		£	£	£	£
<u>Income and endowments from:</u>					
Donations and legacies	2	121,451	-	121,451	121,689
Charitable activities	3	625	171,588	172,213	149,328
Other income – room hire		11,083	-	11,083	792
<u>Total Income and Endowments</u>		133,159	171,588	304,747	271,809
<u>Expenditure on:</u>					
Raising funds		5,426	-	5,426	-
Charitable activities	4	167,301	171,658	338,959	298,705
<u>Total Expenditure</u>		172,727	171,658	344,385	298,705
<u>Net Income/(expenditure)</u>		(39,568)	(70)	(39,638)	(26,896)
<u>Transfers between funds</u>		5,000	(5,000)	-	-
<u>Net movement In funds</u>		(34,568)	(5,070)	(39,638)	(26,896)
<u>Total funds brought forward</u>		76,790	65,090	141,880	168,776
<u>Total funds carried forward</u>		42,222	60,020	102,242	141,880

All income and expenditure derive from continuing activities.

The statement of financial activities includes all gains and losses recognised during the year.

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BALANCE SHEET
AS AT 31 MARCH 2020

	<u>Note</u>	<u>2020</u>		<u>2019</u>	
		<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<u>Fixed assets</u>					
Tangible assets	6		7,481		5,046
<u>Current Assets</u>					
Debtors	9	39,031		4,451	
Cash at bank and in hand		73,813		146,881	
		<u>112,844</u>		<u>151,332</u>	
<u>Creditors</u>					
Amounts falling due within one year					
Sundry creditors and accruals	10	(18,083)		(14,498)	
		<u></u>		<u></u>	
<u>Net Current Assets</u>			94,761		136,834
<u>Net assets</u>			<u>102,242</u>		<u>141,880</u>
<u>Charity funds</u>					
Unrestricted Funds	8	42,222		76,790	
Restricted Funds	8	60,020		65,090	
		<u>102,242</u>		<u>141,880</u>	
<u>Total funds</u>			<u>102,242</u>		<u>141,880</u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

For the year ending 31st March 2020, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

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Directors' responsibilities

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation and approval of accounts.

The trustees declare that they have approved the financial statements on pages 9 to 21 on 27 January 2021.

Signed on behalf of the charity's trustees:



L Rees (Trustee)

For and on behalf of the board

The notes on pages 12 to 21 form part of these financial statements.

Company Registration Number: 04687799

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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2020

1. Accounting Policies

(a) Basis of preparation

Luton All Women Centre is a private company limited by guarantee registered in England. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the charity information on page 3 of these financial statements.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements are prepared on a going concern basis under the historical cost convention. The financial statements are presented in pounds sterling which is the functional currency of the charity and rounded to the nearest £1.

(b) Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation. The organisation has a policy of capitalising fixed asset expenditure over £500.

A full year's depreciation is charged in the year of purchase and nothing in the year of sale. Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets over their expected useful lives, except restricted assets which are written off over the period of the revenue grant funding, on the following bases:

Fixtures and fittings	25% per annum	Reducing balance
Computer equipment	33% per annum	Reducing balance

(c) Fund accounting

Funds held by the charity are either:

Unrestricted funds

These are funds which can be used in accordance with the charitable objectives at the discretion of the Trustees

Designated funds

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

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NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2020

Restricted funds

These are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Restricted funds may include grants received in advance of the relevant expenditure hence restricted fund balances can vary substantially year on year.

(d) Income

All income is accounted for when the charity has entitlement, there is certainty of receipt and the amount is measurable. Where possible income is accounted for on a receivable basis, except where material grant funding is received in advance. Grant in advance of expenditure is included in the restricted funds and thereby carried forward for use in future years.

(e) Expenditure

Expenditure is included in the Statement of Financial Activities on an accruals basis inclusive of any VAT, which cannot be recovered.

(f) Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

(g) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

(h) Judgements and key sources of estimation uncertainty

Preparation of the financial statements requires management to make significant judgements in applying the accounting policies of the Charity and estimates and assumptions that have a significant effect on the recognition and measurement of assets, liabilities, income and expenses. Actual results may be different to these estimates.

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

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NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2020

2 Donations and legacies

	Unrestricted Funds	Restricted Funds	Total 2020	Total 2019
	£	£	£	£
Donations	2,451	-	2,451	2,689
Core Funding (Luton BC)	<u>119,000</u>	<u>-</u>	<u>119,000</u>	<u>119,000</u>
	121,451	-	121,451	121,689

Income from donations and legacies in 2019 was all attributable to unrestricted funds.

3 Charitable Activities

	Unrestricted Funds	Restricted Funds	Total 2020	Total 2019
	£	£	£	£
Grants				
Luton Borough Council (Harmful Practices)	-	10,000	10,000	-
Wixamtree (Domestic Abuse)	-	5,000	5,000	-
Garfield Weston (DA)	-	25,000	25,000	-
Office of the Police and Crime Commissioner (OPCC) (HP)	-	32,000	32,000	36,354
Woodward Trust (DA)	-	1,000	1,000	800
Charles Hayward Foundation (DA)	-	7,000	7,000	-
OPCC (Domestic Abuse)	-	-	-	52,237
Panacea Trust (Counselling in Bedford)	-	-	-	10,000
Beds & Luton Community Foundation – Mimosa (Counselling)	-	10,000	10,000	10,000
Beds & Luton Community Foundation, Mark West Fund (Women's Groups Network)	-	-	-	5,000
Beds & Luton Community Foundation, BSBT (HP)	-	29,052	29,052	-
Mrs BL Robinson's Charitable Trust (IT Suite)	-	-	-	5,000
Peoples Health Trust (Mental Health & Wellbeing)	-	1,317	1,317	9,222
Postcode Community Trust (Mental Health & Wellbeing)	-	-	-	20,000
CCG (MH & W)	-	6,219	6,219	-
SEMLEP (Women's Academy)	-	5,000	5,000	-
Henry Smith Charity (Counselling)	-	40,000	40,000	-
Counselling fees/course fees	<u>625</u>	<u>-</u>	<u>625</u>	<u>715</u>
	625	171,588	172,213	149,328

Income from charitable activities in 2019 was £149,328 of which £148,753 was attributable to restricted funds and £575 was attributable to unrestricted funds.

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NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2020

4 Charitable expenditure (including Governance costs)

	<u>Total 2020</u>	<u>LAWC</u>	<u>Harmful Practices</u>	<u>Domestic Abuse</u>	<u>Women's Academy</u>	<u>Mental Health & Wellbeing</u>	<u>Counselling Service</u>	<u>Women's Groups</u>	<u>2019</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Staff Costs & project start-up costs	219,725	79,636	47,293	43,378	125	23,853	25,440	-	190,274
Premises	52,968	52,813	-	-	-	-	155	-	44,580
Centre activities and events	9,596	2,769	625	56	15	191	2,990	2,950	3,224
General expenses	26,911	21,950	1,495	193	-	200	3,073	-	23,177
Resources	81	-	81	-	-	-	-	-	-
Professional fees	28,724	9,179	1,260	1,119	-	664	14,452	2,050	36,400
Governance costs (note 5)	954	954	-	-	-	-	-	-	1,050
Total year to 31 March 2020	338,959	167,301	50,754	44,746	140	24,908	46,110	5,000	298,705
Total year to 31 March 2019	298,705	144,723	51,334	47,953	-	18,878	16,875	18,942	

All expenditure is allocated directly to the relevant cost centres at the time of payment.

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NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2020

5 Governance costs

	<u>Unrestricted Funds</u> £	<u>Restricted Funds</u> £	<u>Total 2020</u> £	<u>Total 2019</u> £
Trustee expenses	-	-	-	-
Independent examiners fee	954	-	954	1,050
	954	-	954	1,050

6 Tangible fixed assets

	<u>IT and Computer</u> £	<u>Fixtures and Fittings</u> £	<u>Total</u> £
<u>Cost:</u>			
As at 1st April 2019	13,553	50,544	64,097
Additions	5,740	-	5,740
Disposals	-	-	-
As at 31st March 2020	19,293	50,544	69,837
<u>Depreciation:</u>			
As at 1st April 2019	11,698	47,353	59,051
Charge for the year	2,507	798	3,305
Disposals	-	-	-
As at 31st March 2020	14,205	48,151	62,356
<u>Net Book Value:</u>			
As at 31st March 2020	5,088	2,393	7,481
As at 31st March 2019	1,855	3,191	5,046

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NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2020

7 Analysis of net assets by fund

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Total</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>2020</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Fixed assets	7,481	-	-	7,481
Current assets	16,572	35,000	61,272	112,844
Current liabilities	(16,831)	-	(1,252)	(18,083)
	<u>7,222</u>	<u>35,000</u>	<u>60,020</u>	<u>102,242</u>

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Total</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>2019</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Fixed assets	5,046	-	-	5,046
Current assets	6,589	76,790	67,953	151,332
Current liabilities	(11,635)	-	(2,863)	(14,498)
	<u>-</u>	<u>76,790</u>	<u>65,090</u>	<u>141,880</u>

8 Fund reconciliation

	<u>Opening</u>	<u>Income</u>	<u>Expenditure</u>	<u>Transfers</u>	<u>Closing</u>
	<u>Balance</u>				<u>Balance</u>
	<u>01/04/19</u>				<u>31/03/20</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Unrestricted funds					
General funds	-	133,159	(172,727)	46,790	7,222
Designated funds	<u>76,790</u>	<u>-</u>	<u>-</u>	<u>(41,790)</u>	<u>35,000</u>
	<u>76,790</u>	<u>133,159</u>	<u>(172,727)</u>	<u>5,000</u>	<u>42,222</u>
Restricted funds					
Domestic Abuse	14,480	38,000	(44,746)	-	7,734
Counselling Service	10,000	50,000	(46,110)	-	13,890
Panacea	10,000	-	-	-	10,000
Harmful Practices Service	-	71,052	(50,754)	-	20,298
Mrs BL Robinson's Charitable Trust	5,000	-	-	(5,000)	-
Mental Health and Wellbeing Service	20,610	7,536	(24,908)	-	3,238
Women's Academy	-	5,000	(140)	-	4,860
Women's Groups Network	<u>5,000</u>	<u>-</u>	<u>(5,000)</u>	<u>-</u>	<u>-</u>
	<u>65,090</u>	<u>171,588</u>	<u>(171,658)</u>	<u>(5,000)</u>	<u>60,020</u>
	<u>141,880</u>	<u>304,747</u>	<u>(344,385)</u>	<u>-</u>	<u>102,242</u>

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NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2020

8 Fund reconciliation continued - comparative

	<u>Opening Balance 01/04/18</u>	<u>Income</u>	<u>Expenditure</u>	<u>Transfers</u>	<u>Closing Balance 31/03/19</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Unrestricted funds					
General funds	34,378	123,056	(144,723)	(12,711)	-
Designated funds	<u>110,000</u>	<u>-</u>	<u>-</u>	<u>(33,210)</u>	<u>76,790</u>
	144,378	123,056	(144,723)	(45,921)	76,790
Restricted funds					
OPCC (DA)	10,196	52,237	(47,953)	-	14,480
Counselling	424	10,940	(16,875)	15,511	10,000
OPCC (FM)	-	36,354	(51,334)	14,980	-
Mrs BL Robinson's Charitable Trust	-	5,000	-	-	5,000
Young Women's Project	3,512	-	(18,942)	15,430	-
Mental Health Project	10,266	29,222	(18,878)	-	20,610
Mimosa	-	10,000	-	-	10,000
Women's Groups Network	-	5,000	-	-	5,000
	<u>24,398</u>	<u>148,753</u>	<u>(153,982)</u>	<u>45,921</u>	<u>65,090</u>
	<u>168,776</u>	<u>271,809</u>	<u>(298,705)</u>	<u>-</u>	<u>141,880</u>

Fund descriptions

(a) Unrestricted funds

These are funds that the Trustees are free to use in accordance with the charitable objects.

(b) Designated funds

Designated funds comprise £35,000 which has been set up to ensure sufficient funds are available to cover the potential future cost of reparations to the property at the end of the lease.

(c) Restricted funds

(1) Domestic Abuse fund to support women via the Freedom Programme to learn more about the reality of domestic abuse and the local resources available to them.

(2) Counselling fund (includes Mimosa) to support women through talking therapy with a counsellor to explore emotional difficulties that may be causing stress and anxiety.

(3) Harmful Practices (includes Forced Marriage) fund to help support women to be safe and have stability in their lives, improve health, wellbeing and freedom from discrimination through advice and advocacy, therapy, outreach work, counselling and referral to legal advice.

(4) Young Women's Project fund is a young women's service which provides support to young women to reduce their risk of harm and to develop healthy relationships. It also provides education within schools.

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NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2020

(5) Panacea fund to provide counselling in Bedford.

(6) Mental Health & Wellbeing fund to support women via the Revive programme who are suffering from anxiety/depression or social isolation.

(7) Mrs BL Robinson's Charitable Trust fund represents a grant towards purchase of computers and remodelling of IT suite. (see note 16)

(8) Women's Academy fund which provides education, training and skills development activities specifically designed to help women who are escaping or recovering from abuse or other difficulties to move forward with their lives and improve their long-term employment prospects.

(9) Women's Groups Network fund provides support to the network of women's groups.

9 Debtors	<u>2020</u>	<u>2019</u>
	<u>£</u>	<u>£</u>
Prepayments & accrued income	39,031	4,451
	<u>39,031</u>	<u>4,451</u>

10 Creditors	<u>2020</u>	<u>2019</u>
	<u>£</u>	<u>£</u>
Trade Creditors	12,807	3,883
Taxation and social security	3,937	4,116
Accruals:		
Independent examination	954	930
Premises - service charges	-	4,358
Salary costs	385	1,211
	<u>18,083</u>	<u>14,498</u>

11. Independent examiners remuneration

The independent examiners remuneration amounts to an independent examination fee of £954 (2019: £1,050).

12. Trustees' and key management personnel remuneration and expenses

The trustees neither received nor waived any remuneration during the year (2019: £nil). The trustees did not have any expenses reimbursed in the year (2019: £nil).

The total amount of employee benefits received by key management personnel is £49,893 (2019: £47,800).

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NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2020

13. Staff costs and employee benefits

The total staff costs and employee benefits were as follows:

	2020	2019
	£	£
Wages and salaries	199,762	174,740
Social security	16,068	11,796
Defined contribution pension costs	3,896	3,738
	<u>219,726</u>	<u>190,274</u>
Average number of employees during the year	<u>7</u>	<u>7</u>

No employee received total employee benefits (excluding employer pension costs) of more than £60,000.

14. Leases

Operating leases – lessee

Total future minimum lease payment under non-cancellable operating leases are as follows:

	2020	2019
	£	£
Not later than one year	28,850	18,350
Later than one and not later than five years	50,487	9,175
	<u>79,337</u>	<u>27,525</u>

Operating lease rentals in the year totalled £27,091 (2019: £18,350).

15. Related parties

There are no related party transactions during the period (2019: £nil).

16. Financial commitments

Contractual commitments for the acquisition of tangible fixed assets contracted for but not provided in the financial statements amounted to £nil (2019 - £5,000)

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NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2020

17. Pensions and other post-retirement benefits

The charity operates a defined contribution pension plan for its employees. The amount recognised as an expense in the period was £3,896 (2019: £3,738).

The defined contribution liability is allocated to unrestricted funds relating to charitable activities.

18. Covid-19

Shortly before the year end the world was struck by the Covid-19 pandemic. The trustees have reviewed the charitable company's position at the balance sheet date and up to the date of signing these accounts and have concluded that there are no material post balance sheet event adjustments required to the carrying amounts of the charitable company's assets and liabilities as a result of the pandemic. They also do not consider that there will be any material financial effect from the pandemic that will impact on the charitable company's ability to continue as a going concern for a period of 12 months from the date of approval of these accounts.