

West Yorkshire Destitute Asylum Network CIO

Charity number 1158052

Annual Report and Financial Statements for the year ended 31 March 2020



West Yorkshire Community Accounting Service

West Yorkshire Destitute Asylum Network CIO

Annual Report and Financial Statements for the year ended 31 March 2020

| Contents | Page |
|-------------------------------------|-------------|
| Trustees' report | 2 to 4 |
| Examiner's report | 5 |
| Receipts and payments account | 6 |
| Statement of assets and liabilities | 7 |
| Notes to the accounts | 8 to 9 |

Prepared by West Yorkshire Community Accounting Service

West Yorkshire Destitute Asylum Network CIO

Trustees' report for the year ended 31 March 2020

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

| Name | Position | Dates |
|--------------------|--|----------------------------|
| Andrew Rathbone | Treasurer ("acting" chair from 09 July 2019) | |
| John Hebden | | |
| Edward Britton | | Appointed 14 February 2020 |
| Mary Halsey | Chair | Resigned 23 March 2020 |
| Matthew Thornfield | | Resigned 20 December 2019 |

Charity number

The charity was registered with the Charity Commission for England and Wales, number 1158052, on 30 Jul 2014.

Principal address

One Community Centre
Cromwell Street
Leeds
LS9 7SG

Bankers

Unity Trust Bank
Nine Brindleyplace
Birmingham
B1 2HB

Independent examiner

Claire Welling

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) formed on 30 Jul 2014.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM. The trustees also have the power to co-opt additional trustees subject to them being re-appointed at the next AGM.

West Yorkshire Destitute Asylum Network CIO

Trustees' report (continued) for the year ended 31 March 2020

Objectives and activities

The charity's objects

The objects of the CIO are:

1. To advance the education of the public in general about the issues relating to destitute asylum seekers.
2. To relieve the needs of destitute asylum seekers and their families by any such charitable means as the trustees shall think fit.
3. To preserve and protect the physical and mental health of destitute asylum seekers and their families.

The charity's main activities

WYDAN is a network of organisations and individuals in West Yorkshire committed to supporting destitute asylum seekers by:

1. Strengthening partnerships, networking and information sharing, in particular by organising regular meetings for organisations involved in supporting destitute asylum seekers.
2. Increasing public awareness of the facts surrounding asylum seeker destitution.
3. Enabling members of the public to help more effectively.
4. Direct service provision, in particular at present by the provision of a night shelter for destitute asylum seekers.

Public benefit statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of health or saving of lives, and the prevention or relief of poverty.

Achievements and performance

The main work of WYDAN work during the year 2019-20 was continuing and developing the WYDAN Night Shelter project in Leeds which has provided accommodation, meals and other support for up to 10 male destitute asylum seekers. The shelter has been hosted by a number of organisations (mainly churches but also including a synagogue and a housing co-operative) which provide their facilities and volunteers for a week (or sometimes two weeks) at a time.

The project was initiated by WYDAN in 2015 and operated during the winter months of 2015-16, 2016-17 and 2017-18. In 2017-18, the shelter was open for a period of 18 weeks between December and April and provided 826 nights of accommodation for 29 individuals. We were then able to reopen the shelter at the end of October 2018 and it remained open until the end of May 2019, during which period 25 individuals were accommodated for at total of 1692 nights. The shelter reopened on 29th July 2019 and remained open until 26th March 2020, and in that period (34 weeks and 3 nights), we provided a total 1,786 nights of accommodation for 25 different individuals. 22 churches and other organisations provided venues for the shelter, often supported by other churches and organisations in their local area.

As well as providing practical support for some of the most vulnerable people in our society, the trustees consider that by involving many people the project also plays an important role in meeting our objectives of increasing awareness of the issues facing asylum seekers and of giving opportunities to provide practical help.

At the time of the closure in March 2020, we were working towards operating the night shelter throughout the year. However, at the end of March the Covid-19 pandemic intervened. To continue to run the shelter in the same way as before became impractical especially after one of our guests was diagnosed with Covid-19 and given the risks to both guests and volunteers. However, the closure of the shelter coincided with the start of the "Everybody In" policy; and we were able to make arrangements with Leeds City Council for all 9 guests who were then at the shelter to be accommodated by the local authority.

Since the closure of the night shelter, we have continued to provide significant practical support both to those guests and to other destitute homeless asylum seekers, but in different ways. We will report on these developments in our next annual report.

West Yorkshire Destitute Asylum Network CIO

Trustees' report (continued) for the year ended 31 March 2020

Achievements and performance (continued)

As indicated in our last annual report, the Trustees have during the course of this year, reviewed, in consultation with the members, whether there was a continuing need for WYDAN's networking role, in the context of the development of the NACCOM "regional hub" for West Yorkshire and Humberside. The consensus was that there was not a need for WYDAN to continue this work given that the NACCOM regional hub fulfils a similar role of enabling organisations that support destitute asylum seekers to meet, share information and address issues of common interest.

In the light of this, it was formally resolved at WYDAN's AGM on 26th March 2020 to wind up the organisation, with the trustees being authorised to determine the timetable for the winding up and instructed to ensure that it is carried out in an orderly manner. The trustees were also instructed to give priority to the continuing existence and viability of the Leeds night shelter project. It was envisaged that WYDAN would enable this by setting up a new organisation to take on the project. We will report on the progress with this in our next annual report for the 2020-21 year.

The trustees are very grateful to all those who have supported WYDAN during the course of the year, in particular the many volunteers who provided practical support for the night shelter, and the many people who have made generous financial contributions towards the costs of the project – without those contributions, the project would not have been possible.

Financial review

The net payments for the year were £1,111, including net receipts of £330 on unrestricted funds and net payments of £1,441 on restricted funds.

At the time of signing these accounts the charity has been impacted by the Covid-19 pandemic. However, the impact has been primarily on the services that we offer, and we do not consider that there has been a significant adverse effect on our financial position. The trustees have reassessed the charity's ability to continue for at least 12 months from the date that the accounts are approved and conclude that no material uncertainties exist that cast significant doubt on the charity's ability to meet its liabilities as they fall due.

Reserves policy

The charity's free cash reserves at the year end were £2,262.

The trustees aim in the future to build up sufficient reserves to cover between 3 and 6 months' operating expenditure.

Funds in deficit

Winter Wellbeing fund was £1,814 in deficit at 31 March 2020. Funding was received 24 April 2020.

The West Yorkshire Masonic charities fund was £1,410 in deficit at 31 March 2020. Funding of £1,500 was received 24 April 2020.

Signed on behalf of the board of trustees:

Signed: A.Rathbone

Date: 29/1/21

Name Andrew Rathbone (Trustee)

West Yorkshire Destitute Asylum Network CIO

Independent examiner's report to the trustees of West Yorkshire Destitute Asylum Network CIO Charitable Incorporated Organisation

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2020, which are set out on pages 6 to 9.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: C.Welling Name: Claire Welling

Date: 29/1/21

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

West Yorkshire Destitute Asylum Network CIO

Receipts and payments account

for the year ended 31 March 2020

| | Notes | 2020 Unrestricted funds £ | 2020 Restricted funds £ | 2020 Total funds £ | 2019 Total funds £ |
|---|-------|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| Receipts | | | | | |
| Grants | (2) | - | 29,640 | 29,640 | 23,367 |
| Donations | | 1,102 | 8,636 | 9,738 | 11,480 |
| Total receipts | | <u>1,102</u> | <u>38,276</u> | <u>39,378</u> | <u>34,847</u> |
| Payments | | | | | |
| Insurance | | - | 1,088 | 1,088 | 1,031 |
| Project Manager's fees | | - | 27,300 | 27,300 | 26,605 |
| Shelter general expenses | | - | 721 | 721 | 219 |
| Travel - project manager | | - | 922 | 922 | 967 |
| Bank charges | | 72 | - | 72 | 72 |
| Bus fares - guests | | - | 1,761 | 1,761 | 893 |
| Beds and bedding | | - | 2,296 | 2,296 | 137 |
| Miscellaneous expenses | | - | 39 | 39 | 23 |
| Membership fees | | 30 | - | 30 | 30 |
| Printing, postage and office supplies | | - | 698 | 698 | 241 |
| Phone and internet | | - | 315 | 315 | 577 |
| Donations to guests | | - | 2,913 | 2,913 | 1,037 |
| Premises | | - | 1,400 | 1,400 | - |
| Accountancy and independent examination | | 600 | - | 600 | - |
| Training | | - | 231 | 231 | - |
| IT | | 70 | - | 70 | - |
| Volunteers expenses | | - | 33 | 33 | - |
| Total payments | | <u>772</u> | <u>39,717</u> | <u>40,489</u> | <u>31,832</u> |
| Net receipts / (payments) | | <u>330</u> | <u>(1,441)</u> | <u>(1,111)</u> | <u>3,015</u> |
| Fund balances brought forward | | <u>1,932</u> | <u>5,799</u> | <u>7,731</u> | <u>4,716</u> |
| Fund balances carried forward | (3) | <u>2,262</u> | <u>4,358</u> | <u>6,620</u> | <u>7,731</u> |

West Yorkshire Destitute Asylum Network CIO

Statement of assets and liabilities

as at 31 March 2020

| | 2020 | 2020 | 2020 | 2019 |
|--|--------------|--------------|--------------|--------------|
| | Unrestricted | Restricted | Total | Total |
| | £ | £ | £ | £ |
| Cash funds | | | | |
| Cash at bank | 2,072 | 4,358 | 6,430 | 7,731 |
| Cash in hand | 190 | - | 190 | - |
| Total cash funds | <u>2,262</u> | <u>4,358</u> | <u>6,620</u> | <u>7,731</u> |
| Other monetary assets | | | £ | |
| <u>Secured funding</u> | | | | |
| Winter Wellbeing funding | | | 1,814 | |
| West Yorkshire Masonic charities funding | | | 1,500 | |
| | | | <u>3,314</u> | |
| Assets retained for the charity's own use | | | | |
| Laptop | | | | |
| Liabilities | | | £ | |
| Independent examination | | | <u>300</u> | |

Approval of the accounts

The financial statements were approved by the board of trustees on

Date: 29/1/21

Signed: A.Rathbone

(Trustee)

Name: Andrew Rathbone

West Yorkshire Destitute Asylum Network CIO

Notes to the accounts

for the year ended 31 March 2020

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

2 Grants

| | 2020 Unrestricted funds £ | 2020 Restricted funds £ | 2020 Total funds £ | 2019 Total funds £ |
|----------------------------|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| Grail Society (Waxwell) | - | - | - | 1,000 |
| NACCOM | - | - | - | 8,000 |
| Allen Lane Foundation | - | 5,000 | 5,000 | 5,000 |
| Winter Wellbeing | - | - | - | 1,814 |
| Church Homeless Trust | - | 1,500 | 1,500 | 2,553 |
| LCC MICE money | - | 1,640 | 1,640 | - |
| Sir George Martin Trust | - | 1,500 | 1,500 | - |
| Scurrah Wainwright Charity | - | 5,000 | 5,000 | - |
| Ladies of the Grail | - | 15,000 | 15,000 | - |
| Anonymous | - | - | - | 5,000 |
| | - | 29,640 | 29,640 | 23,367 |

3 Restricted funds

| | Balance b/f £ | Incoming £ | Outgoing £ | Transfers £ | Balance c/f £ |
|-------------------------------|------------------|---------------|---------------|----------------|------------------|
| Shelter fund donations | 1,184 | 8,636 | 4,351 | - | 5,469 |
| Grail Society (Waxwell) | 363 | - | 363 | - | - |
| Church Homeless Trust | 1,752 | 1,500 | 2,913 | - | 339 |
| Anonymous | 2,500 | - | 2,500 | - | - |
| MICE money | - | 1,640 | 1,640 | - | - |
| Sir George Martin Trust | - | 1,500 | - | - | 1,500 |
| Allen Lane Foundation | - | 5,000 | 5,000 | - | - |
| Scurrah Wainwright Charity | - | 5,000 | 5,000 | - | - |
| Ladies of the Grail | - | 15,000 | 14,725 | - | 275 |
| Winter Wellbeing | - | - | 1,814 | - | (1,814) |
| West Riding Masonic Charities | - | - | 1,411 | - | (1,411) |
| | 5,799 | 38,276 | 39,717 | - | 4,358 |

West Yorkshire Destitute Asylum Network CIO

Notes to the accounts continued

for the year ended 31 March 2020

3 Restricted funds (continued)

| Fund name | Purpose of restriction |
|-------------------------------|---|
| Shelter fund donations | Donations given towards the cost of the shelter fund |
| Grail Society (Waxwell) | Towards the cost of bus passes and bedding elements |
| Church Homeless Trust | To fund small grants to individual service users for various expenses |
| Anonymous | Towards the cost of the night shelter |
| MICE money | To support the night shelter project |
| Sir George Martin Trust | For replacement beds and bedding |
| Allen Lane Foundation | Towards the running costs of the night shelter |
| Scurrah Wainwright Charity | For the night shelter in Leeds |
| Ladies of the Grail | Towards the Night Shelter Project's operating costs |
| Winter Wellbeing | Towards Project Manager's fees and volunteer expenses |
| West Riding Masonic Charities | Towards cost of purchasing beds |

4 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Other related party transactions

There were no other related party transactions in this or the previous financial year.