

SEABROOKE RISE COMMUNITY ASSOCIATION

Registered charity no: 1160237

TRUSTEE ANNUAL REPORT FOR THE YEAR ENDING 31ST MARCH 2020

Seabrooke rise Community Association (SRCA) is a charitable incorporated organisation, established to secure and manage a community center for the benefit of the residents in the Grays Riverside Area. SRCA will advance education, recreation and leisure facilities to improve the quality of life for local people. The trustees consider that these activities meet the charities commission public benefit test.

Trustees of the SRCA at 31st March 2020

Miss Daisy Kirby

Miss Wendy Townsend

Mrs Elsie Clark

Mr Andrew Blakey

Mr John Harris

Miss Sian Chaplin – joined September 2018

Miss Samantha Lee - joined Novemebr 2018

Activites for the year ended 31st March 2020

Difficulties with the building and equipment.

We are still having on-going issues with the building including dropped doors in the lower hall (does not cause any safety issue as these doors are not opened). The flooring that was damaged has now been replaced through Thurrock Councils contractors – Wilmott Dixon. The flooring was damaged due to a leak from the door that allowed the water to go under the flooring, making the floor boards then rise and break. The COSHH cupboard has now been taken away from the upstairs toilet and was placed in the downstairs kitchen cupboard as this then allowed full use of the four upstairs toilets.

Contracts we have.

We still have our contract with Thurrock Lifestyle Solutions (TLS). They use our building three or four times a week for their workshops, staff training, beacon hill post 16 music. They offer free training to other charity groups if they have extra spaces on any of their training (one of our trustees gained First Aid at work through TLS training).

We gained a contract with Potters House church and community outreach program. They use the building twice a week.

Another contract we gained was JTD dance school. Many of the dancers in the school are local residents. The dance school use the hall 4 times a week including a mums and toddlers exercise group aswell as the childrens dance classes.

We also had a short contract with Mimshack outreach church. They used the building once a week. They didnt end up with as many people as they hoped and stopped using the hall as it was to big for the amount of people attending.

We also provided a contract with one of Thurrocks children centres who provide a baby group (must be invited by the childrens centre) that included local residents. They use the building one day every other week.

Artwork from schools.

We still have the artwork from Beacon Hill School on the walls going down our stairs. We are hoping to gain work from other local schools to provide a diverse arrangement of artwork.

Pensioners day out / christmas events.

We took our 4 pensioners who attend the Over 50's lunch club every monday to Mumfords and son fish and chip restaurant for christmas dinner accompanied by three of our trustees. We also cooked the lunch club a christmas dinner on the monday beofre christmas.

We provided a christmas party for our youth group. This consisted of party food, games for the children and a gift they all received from the trustees of the Community House.

Youth Groups Outing

During the school holidays we have taken our youth groups out for day trips to London and local attractions.

We took 28 children to Greenwich park in london they had a fantastic day day .

Renting out the hall to the local community.

We still continue to rent out the halls to local residents for parties, council and other organsation meetings including the Seabrooke Rise Residents Association and a adult games club.

New adventures / community events at the Community House.

One of our trustees (trained level 3 in childcare and education aswell as a previous manager of a afterschool facility) set up a mums and toddlers group once a week. This provided local residents with children under 3 a chance to communicate with other local parents. It also a chance for any parent to ask questions they may be concerned about. If the trustee didnt know they information she went off and checked to then report back to the parent the following week. Unfortunately due to lack of interset this only lasted 5 months.

The same trutee also set up a youth group for ages 4 – 16 years. This happened once a week and allowed children from the local area a time to communicate and experience a range of different activites that they may not do at home. These included cooking, arts and crafts, outdoors sports during the hotter weather as well as holiday clubs which included swimming pools in the summer and eater / halloween / christmas events and parties. The youth group continues to grow in numbers and we have between 12 – 20 children each week attending.

We also had a community event – The Big Get Together. This encouraged local residents to come and see what the community house is for. It also provided local businesses to come and sell items and to gain a relationship with those businesses.

We also had games downstairs for children and their families.
We have started a doing free food parcels for the vunurable and less fortunarte families due to covid

Staffing / trustees.

Unfortunately we lost one of our trustees Mr Conner Watts in September 2018. This was due to personal reasons. We would like to thank him for his support during his time as a trustee.

Policies and procedures.

All policies and procedures needed for the Community House are being reviewed and adapted to meet the new government guidelines for each policy or procedure.

Risk areas and risk management.

The Community house is run entirely by volunteers so it is essential that we provide appropriate training and support where we can. We are member of the RCCE community building advice service. Processes are in place to ensure compliance with legal and governance requirements. The board still intends to seek further trustees and is looking to engage more local people.

The board of trustees are confident that The Community House is becoming more well known and a busier facility at the heat of the community.

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Receipts and Payments Account for the year ended 31st March 2019

	2019/2020		2018/2019	
	Unrestricted	Restricted	£	£
RECEIPTS				
From Trading Activities				
Catering Takings	355.00		355.00	5536.25
Hall Hire	18100.35		18100.35	10491.50
	<u>18455.35</u>	0.00	<u>18455.35</u>	<u>16027.75</u>
From Voluntary Sources				
Grants and donations	100.00	0.00	100.00	888.45
Fundraising	0.00		0.00	2132.90
	<u>18555.35</u>	<u>0.00</u>	<u>18555.35</u>	<u>19049.10</u>
PAYMENTS				
Charitable Activities				
Salary	-3160.00		-3160.00	-6132.12
Payroll Costs	0.00		0.00	-105.00
Volunteer Expenses	-1433.29		-1433.29	-302.85
Catering costs	-1202.77		-1202.77	-4385.71
Lighting and Heating	-1747.06		-1747.06	-2248.22
Water	-562.25		-562.25	-380.92
Waste	-720.00		-720.00	-613.73
Council Tax	-597.24		-597.24	-720.41
Insurance	-1268.69		-1268.69	-1503.14
Contracted Maintenance	-4655.04		-4655.04	-3454.40
catering events buffet	0.00		0.00	-2791.52
Repairs and Renewals	-136.49		-136.49	-381.94
Cleaning	-1403.49		-1403.49	-757.38
Licences	-219.50		-219.50	-24.24
Transaction Fees	-7.80		-7.80	-48.48
	<u>-17113.62</u>	0.00	<u>-17113.62</u>	<u>-23850.06</u>
Administration of the charity				
Stationery and Postage	-568.06		-568.06	-317.24
Telephone and Internet	-1414.55		-1414.55	-653.99
Interest and Charges	-456.02		-456.02	-100.80
Publicity	0.00		0.00	-676.69
Affiliation Fees	0.00		0.00	-60.00
Training	0.00		0.00	-114.00
Other Expenditure				
New Equipment	-1238.75		-1238.75	-3328.41
Event costs	-923.92	0.00	-923.92	-2144.92
Donations	-100.00		-100.00	-288.53
Sundries	-251.70		-251.70	-61.80
	<u>-22066.62</u>	<u>0.00</u>	<u>-22066.62</u>	<u>-31596.44</u>
NET SURPLUS	-3511.27	0.00	-3511.27	-12547.34
Balances Brought Forward	11345.85		11345.85	18335.18
Balances Carried Forward	<u>7834.58</u>	<u>0.00</u>	<u>7834.58</u>	<u>5787.84</u>

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Statement of Assets and Liabilities at 31st March 2019

	2020	2019
MONETARY ASSETS		
Deposits and Bank Balances		
Barclays Current Account	885.45	885.45
Lloyds Current Account	3914.20	10342.26
Petty Cash	410.98	118.14
	<u>5210.63</u>	<u>11345.85</u>
NON MONETARY ASSETS		
Tables and Chairs		
Kitchen Equipment		
Office Equipment		
Food Supplies		
Stationery		
Floor cleaning machine		
Cleaning materials		
Marquee		
Toys for Youth clubs		