

Trustees Annual Report for the period

From 1/4/2019 to 31/03/2020

Reference and Administration details

Charity Name: Hillingdon University of the Third Age

Also known as: Hillingdon U3A

Charity Number: 1086758

Charity Principal Address: 91 Long Lane Hillingdon UB10 0AP

Charity Trustees acting for the year – annually elected at AGM

Pat McAlpine	Chairman
Ann Lines	Vice Chairman / Membership Team Leader
Barbara Hall	Treasurer
Richard Fremantle	Assistant Treasurer
Pam Smith	Minutes Secretary
Val Law	Business Secretary
Judy Peddie	Bookings Manager
Rodney Fox	PR and Communications Co-ordinator
Freda Longhurst	Interest Groups Co-ordinator
Mary Morgan	Visits Co-ordinator
Maureen Ferguson	Monthly Meetings Co-ordinator
Sylvia Cook	Monthly Meetings Co-ordinator
Val Law	Monthly Meetings Co-ordinator

Independent Financial Examiner:

M J Golz, FCA Odeon House, 146 College Road, Harrow HA1 1BH

Structure, governance and management

Governing Document:	Constitution
How the Charity is constituted:	Unincorporated Association
Trustees:	The Trustees are the Management Committee.

Additional governance issues: Hillingdon U3A is affiliated to the Third Age Trust (TAT), a national umbrella body, which promotes self help learning for older people. TAT is also a member of the International Association of Universities of the Third Age (IAUTA)

TAT negotiates insurance for all U3As covering both members and Trustees. TAT also offers advice on best practice for administration, finance, compliance with Data Protection and other practice and legal matters.

Both TAT and Hillingdon U3A offer training courses in group leadership for our members.

Objectives and Activities:

Objectives:

1. To advance the education of middle aged and older people in the London Borough of Hillingdon and surrounding locality who are no longer in full time paid employment.
2. To provide facilities for recreational and leisure activities. This is achieved by encouraging members to become group leaders and hold activities in their homes or in community centres throughout the Borough. Currently there are about 90 different study groups. Opportunities also exist for members to take part in organised visits to places of interest, theatre visits, concerts and walks.

Main Activities:

There is a monthly general meeting open to all members. Information is given on forthcoming events, followed by a guest speaker.

There is also a quarterly emailed Newsletter, monthly Bulletin and a website.

TAT arranges Study Days and Summer Schools as well as Shared Learning Projects with research being jointly undertaken by U3A members, universities, museums and galleries etc. (open to members of all of the U3As)

The wide range of activities available to older people positively contributes to their well being.

Funding:

Hillingdon U3A is mainly funded through its membership fee which is 'gift aided.'

The membership fee for the year is £25.00 per person with a concession available for those on benefits. A supplement of £8.00 per household is paid by those wishing to receive the Newsletter by post to cover the cost of postage and packaging.

Some groups may make a small charge for materials etc.

Visits, theatre and concert trips are all self-funding.

Achievements and Performance:

Another successful year with a membership of just under 1000. All activities were well attended. The website has been updated making access easier for our members.

Financial Review:

The annual membership fee is set to cover the anticipated cost for the forthcoming year based upon budget forecasts. We maintain a small surplus to cover unexpected expenditure.

THE HILLINGDON U3A (Registered Charity No 01086758)
ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2020 (subject to Examination)
RECEIPTS AND PAYMENTS ACCOUNT

	April 2019-March 2020			Jan 2018-March 2019	
	£	£	£	£	£
Receipts except Outside Visits etc.					
Subscriptions			27,794		28,304
Group & General Receipts					
Raffles		657		903	
Monthly meeting refreshments		703		687	
Gift Aid		0		3,881	
Advertising		0		90	
Sundry receipts		0	1,360		5,561
Bank interest			166		201
Total receipts except Outside Visits etc.			29,320		34,066
Less: Payments except Outside Visits etc.					
Hall Hire					
Monthly Meetings		2,475		1,980	
Interest (Study) Groups		16,245	18,720	24,879	26,859
Speakers & Groups					
Speakers			970		1,101
Administration & Misc.					
Web site		0		48	
Capitation Fees		3,759		3,682	
Newsletters costs		2,923		4,490	
Admin. costs		4,873		3,714	
Third Age Matters		2,446		1,727	
Sundry Payments		1,082		1,158	
Equipment purchase/repair		391	15,474	1,612	16,431
Total payments except Outside Visits etc			35,164		44,391
Surplus/deficit on Core Activities			-5,844		-10,325
Outside visits etc.	Receipts	Payments			
Day visits, London Walks etc	15,026	13,898	1,128		1,650
Concert/Theatre Visits	7,989	10,701	-2,712		2,469
Other activities	6,316	5,061	1,255		211
Surplus/deficit on Outside Visits etc.			-329		4,330
Excess/deficit of receipts over payments			-6,173		-5,995

STATEMENT OF ASSETS AT 31 MARCH 2020

Balances at Bank		
NatWest General Current Account	767	1,776
NatWest Visits Current Account	7,739	8,068
CCLA Deposit Account	23,237	28,072
Total Balances at Bank	31,743	37,916
Represented by: U3A General and Social Funds	31,743	37,916

Barbara Hall - Hon Treasurer

Richard Fremantle - asst. Treasurer

In my opinion, the above accounts give a true and fair view of the Hillingdon U3A affairs.

David R S Kiltie 26/07/20

David R S Kiltie ACA - Independent Examiner

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