

Howard Watson Symington Memorial Charity

REPORT AND FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2020

Charity Registered Number 512708



Edward Thomas Peirson & Sons

CHARTERED ACCOUNTANTS

Howard Watson Symington Memorial Charity
Report and Financial Statements
for the year ended 31 March 2020

CONTENTS

	Page
Report of the Trustees	1
Report of the Independent Examiner	7
Statement of Financial Activities	8
Balance Sheet	9
Notes to the Financial Statements	10

Howard Watson Symington Memorial Charity

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2020

The Trustees present their report along with the financial statements of the Charity for the year ended 31 March 2020. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charity's governing documents, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 ("SORP (FRS 102)").

REFERENCE AND ADMINISTRATIVE DETAILS

Charity Name: The Charity's full name is the Howard Watson Symington Memorial Charity.

Charity Number: 512708

Principal Address: 86, St. Mary's Road, Market Harborough, Leicestershire, LE16 7DX

Website Address: www.hwsmcharity.org.uk

Independent Examiner: Adrian A. Bentley ACA
Edward Thomas Peirson & Sons, Chartered Accountants, 21 The Point,
Rockingham Road, Market Harborough, Leicestershire, LE16 7NU

Bankers: Lloyds TSB, 40 The Square, Market Harborough, Leicestershire, LE16 7PA

Investment Managers: Cazenove Capital, 12 Moorgate, London, EC2R 6DA
CCLA, Senator House, 85 Queen Victoria Street, London, EC4V 4ET

Trustees: The Trustees as at the date of this report and who served during the year are:

Roger Dunton MBE	Chairman
Peter Buckingham	Appointed 19 June 2019
John Feavyour QPM	
Dr Sarah Hill	
Barbara Johnson	Appointed 19 June 2019
Pamela Roberts	

In addition, Andrew Granger DL served as a Trustee until his retirement on 10 April 2019.

OBJECTIVES AND ACTIVITIES

Objectives

The objects of the Charity are to further such charitable purposes for the general benefit of the inhabitants of the former Urban District of Market Harborough, Leicestershire, in one or more of the following ways, or in such other ways as the Trustees see fit:

- In relieving persons who are in need, hardship or distress;
- In relieving persons who are sick;
- In providing and supporting with the object of improving the conditions of life for the said inhabitants in the interest of social welfare, facilities for recreation and other leisure time occupation; and
- In providing and supporting educational facilities.

Howard Watson Symington Memorial Charity

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2020

OBJECTIVES AND ACTIVITIES (continued)

Objectives (continued)

The Charity may apply its income in accordance with these objects either directly or by way of grants to individuals or organisations which undertake to apply the whole or part of their income for such charitable purposes.

Activities

The Charity furthers its charitable purposes for the public benefit through the payment of grants, in accordance with the grant making policy set out below.

Grant Making Policy

The aim of the Charity is to use the income that it raises to make grants to individuals and organisations that will be for the public benefit and which will improve the quality of life for all or certain sections of the population within its defined area of benefit.

The Charity has devised a standard form for applications for financial assistance, which is accessible through its website, and all applications are subjected to a validation process undertaken by the Trustees. This process, amongst other things: ensures compliance with the Charity's governing documents; confirms that all necessary and relevant supporting documentation is available; and checks the probity of the applicants and their history of previous applications. The Trustees reserve unto themselves the option to consider applications other than on the standard form, provided that an equivalent level of validation can be completed.

Valid applications are placed on the agenda for the next meeting of the Trustees who make a decision based on the resources available to the Charity and the perceived public benefit of the proposed use of the funds. The Trustees have also established a small grants policy to enable two of their number to expedite straight forward grants less than £1,000.

The progress of projects that are supported will be monitored subsequently, on an informal basis, to ensure that the level of public benefit claimed in the original application has been met.

Statement on Public Benefit

The Trustees are mindful that it is of paramount importance that the Charity's activities are carried out for the public benefit and the rigorous grant making policy and subsequent monitoring, as described above, ensures that grants are only awarded where the public benefit criteria are satisfied and delivered. The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives, in planning future activities and in setting the grant making policy for the year.

ACHIEVEMENTS AND PERFORMANCE

During the year the Charity awarded grants totalling £55,092 to seventeen institutions to be applied primarily for the purpose of social welfare, education, recreation and other leisure activities. A further £4,608 was awarded to ten individuals for relief in need, sports, education, and personal development.

A designated reserve is maintained, by transfer from the general fund, for grants which have been pledged by the Trustees where payment is conditional upon the fulfilment by the applicants of certain conditions. Upon payment of these grants, or in the event of failure to satisfy the conditions, the designated reserve is released back to the general fund. During the year there was a net transfer of £775 from the designated reserve, such that at 31 March 2020 the balance of grants conditionally pledged was £19,025.

Howard Watson Symington Memorial Charity

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2020

ACHIEVEMENTS AND PERFORMANCE (continued)

Details of the grants paid in the year are shown at Note 3 to the financial statements and the principal institutions to have benefited from the Charity's support included the following:

Welland Park Academy Welland Park Academy (a local community college) was granted £10,000 towards the £60,000 cost of refurbishing the sports hall. The trustees noted the age of the hall, its current state and the plans to replace the floor covering, lighting, decoration and ancillary equipment. They also recognised that in addition to the 950 or so students at the academy, there is wider community use weekdays 5pm to 10pm and weekends 9am to 5pm. The application was accompanied by numerous letters of support from different groups that use the hall.

Harborough Community Bus (HCB) An application had been received from HCB (a wholly volunteer run charitable transport service) to contribute to their sinking fund for a replacement vehicle. The request was for £20,000 being 50% of the cost of a new disability equipped minibus. HCB had completed a medium-term financial plan identifying that additional capital funds would be needed next year and three years thereafter. They had already saved 50% for the next bus from fundraising and operating surpluses.

The trustees noted the current financial position of HCB and the detailed breakdown of members, trips and passengers from the area of benefit. They were minded to support the application but varied the profile of grant to be £5,000 per year for four years to support the HCB sinking fund accordingly (subject to confirmation of availability of funds year on year).

Jubilee Foodbank Trustees granted a bid from the Jubilee Foodbank (a Market Harborough based charity supporting those in food poverty) for £9,027 to cover renting and running premises for 12 months. They noted a recent move of premises due to increasing demand and the unsuitability of the previous building notwithstanding that it had been rent free. The trustees were impressed by the number of referrals and needs met as a result.

Market Harborough Tennis Club Market Harborough Tennis Club in Great Bowden asked for £7,000 towards their new clubhouse project. Trustees noted that the whole project was in excess of £300k and that two thirds had already been secured. Numerous smaller grants and loans were being sought to make up the balance. Trustees noted the numbers of members and efforts being made to bring tennis to the wider community. They agreed to make a grant of £5,000.

Home-Start South Leicestershire ("Home-Start"), is a registered charity based in Market Harborough which offers assistance to parents in the many challenges that they face in bringing up their children particularly where these are exacerbated by issues such as: illness/disability; mental health problems; loneliness and isolation; family/relationship breakdowns; bereavement; and financial hardship.

Trustees had supported Home-Start during the previous year and would not usually provide repeat funding. However, they were particularly struck by the range of support being provided and exceptionally therefore, provided a further grant of £5,000.

Further support in the educational arena included £3,500 for **Harborough Youth and Community Trust** for an inclusion project, and £3,900 to **Meadowdale primary school** towards an outdoor forest area. Community groups receiving grants included £1,265 for **Harborough in Bloom**, £1,200 for **Harborough Band**, £2,112 for a **Cancer Support Group**, and £387 for **Little Bowden Brownies**.

A total of ten individuals also received grants ranging from £100 to £1,240 for a range of initiatives including scout camp fees, school uniform, and help towards higher education costs.

The Trustees are satisfied that the grants that they have awarded have proved to be of benefit to the local community and are pleased to report that since the end of the financial year they have received applications from numerous other good causes, which the Charity has been in a position to support.

Howard Watson Symington Memorial Charity

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2020

FINANCIAL REVIEW

Total incoming resources for the year were £86,670 (2019: £67,687) which were generated from the investment portfolio which was opened in the final quarter of 2017/18.

The grants awarded in the year, as detailed above, were £59,305 (2019: £34,780) and a further £2,300 (2019: £5,622) was incurred in operational expenses comprising: Website design and maintenance; and Independent Examiner's fees.

As a result, the net incoming resources of the general fund for the year were £27,365 (2019: £27,285). Following the transfer of £775 from the designated reserve, as referred to above, there was a net increase of £28,140 in the General Fund reserves during the year.

The outbreak of the coronavirus pandemic shortly before the end of the financial year caused in a sharp fall in stock markets around the World, which resulted in there being an unrealised loss of £175,087 in the investment portfolio for the year, which far exceeded the realised gains of £1,060. At 31 March 2020 the value of the investment portfolio was £2,153,229, which was £133,379 below the original cost of the investments. Investment management charges of £5,554 (2019: £5,683) were incurred, with the result that the closing balance of the Endowment Fund was £2,150,499 (2019: £2,330,080).

Fortunately, the value of portfolio has recovered much of the lost ground since the end of the year.

With minimal overheads and no staff, the Charity was able to adapt very quickly to the challenges of the pandemic and shortly before the end of the financial year launched a package of emergency support to individuals in need of assistance to fund domestic necessities. The support offered was in the form of a one-off grant of £100 per individual, the first of which was paid shortly before the end of the year. The total grants awarded under this scheme subsequent to the year-end have exceed £3,000.

Reserves Policy

There was a brought forward balance of £40,535 on unrestricted general reserves and the effect of the transactions described above has been to increase the balance carried forward on the General Fund at 31 March 2020 to £68,675.

The Trustees aim to find projects worthy of support, in accordance with the Charity's objects, such that the grants that they award are approximately equal to the Charity's income net of operational expenses. However, reserves are required:

- to allow for unforeseen reductions in annual income such as may arise as a consequence of the coronavirus pandemic; and
- to enable the Charity to provide funds for specific projects so that these projects can be undertaken at short notice.

The Trustees believe that the current level of reserves are sufficient for the Charity's immediate needs and will keep the reserves policy under regular review to ensure that it remains relevant and appropriate.

Howard Watson Symington Memorial Charity

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2020

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

On 4 June 1946 Market Harborough Urban District Council ("the UDC") resolved to accept the offer of a gift, from W. Symington and Company Limited, of a freehold property known as Brooklands, Northampton Road, Market Harborough in commemoration and to perpetuate the memory of Mr Howard Watson Symington. The conveyance of the property was duly completed on 2 July 1946 and the UDC occupied the property as its offices.

The deed contained a declaration on the part of the UDC that it would hold the property "on trust for the perpetual use and benefit of the inhabitants of Market Harborough". Although it was not appreciated at the time, the form of words used created a charitable trust.

This became apparent when HDC, as successor to the UDC following the local government reorganisation of 1974, wanted to move to larger premises and the position was regularised by a Scheme ("The Scheme") executed by the Charity Commission dated 29 September 1981. The Scheme was altered by an Order of the Charity Commission dated 22 December 2009 which had the effect of updating the Objects of the Charity and giving the Trustee a limited power to amend the charitable trust if it is in the interests of the Charity to do so.

The Charity and the property thereof is administered and managed in conformity with the provisions contained in the Conveyance and the Scheme, as amended. With the retirement of the former Trustee and the appointment of the new Trustees, as above, on 16 October 2017; the new Trustees have resolved that any references in the trust documents to "the Trustee" shall be taken as references to "the Trustees" to give effect to the proper administration of the Charity by the new Trustees and any future Trustees.

Recruitment, appointment and training of Trustees

When any future vacancy arises, the Trustees intend to follow a recruitment process to identify persons who have, by virtue of their residence, occupation, employment, or otherwise, knowledge of the area of benefit and/or have the necessary skills relevant to the management of the Charity's business. The process will include consideration of a candidate's CV, background enquiries, interview by an existing Trustee and formal appointment by the Board.

New trustees will be briefed on their legal obligations under charity law; the content of the governing documents; the committee and decision making processes; and the future plans and recent financial performance of the Charity. They will be encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

Organisation

The Trustees will meet on a regular basis throughout the year. Matters concerning the management of the Charity will be included in the agenda of those meetings, as necessary. Decisions will be taken on the basis of a majority vote.

Risk Management

As detailed in the previous annual report, the Trustees were aware of the need to develop a risk management strategy which they worked on during the year. Such a strategy was agreed and forms part of the minutes of the meeting held in June 2020 and incorporates risks in relation to finance, governance, and operations together with management action to manage those risks.

Howard Watson Symington Memorial Charity

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2020

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

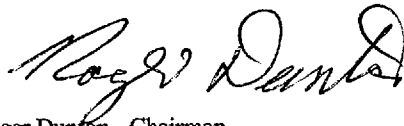
Risk Management (continued)

Furthermore, the Trustees have appointed two separate firms of Investment Managers to manage the investment portfolio. Investments are spread over a portfolio of equities, bonds and cash to reduce the impact of volatility in the equity market and Trustees meet with investment managers on a regular basis to review the portfolio and consider their recommendations. The Trustees have also reviewed and reaffirmed their investment strategy during the year.

DECLARATION

I declare, in my capacity of Charity Trustee, that:

- The Trustees have approved the report above; and
- Have authorised me to sign it on their behalf



Roger Dunton - Chairman
28th January 2021

Independent Examiner's Report to the Trustees of Howard Watson Symington Memorial Charity

I report to the Charity Trustees on my examination of the accounts of the Charity for the year ended 31 March 2020 which are set out on pages 8 to 16.

Responsibilities and basis of report

As the Charity's Trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

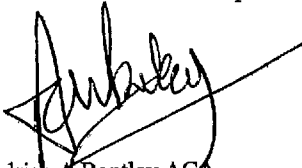
Independent examiner's statement

Your attention is drawn to the fact that the Charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in extant regulations but has since been withdrawn. I understand that this has been done in order for the accounts to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for accounting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Adrian A Bentley ACA
Edward Thomas Peirson & Sons
Chartered Accountants
21 The Point
Market Harborough
Leicestershire LE16 7NU

28th January 2021

Howard Watson Symington Memorial Charity

Statement of Financial Activities for the year ended 31 March 2020

	Note	General Fund £	Designated Fund £	Endowment Fund £	Total 2020 £	Total 2019 £
INCOME AND ENDOWMENTS FROM:						
Investments:						
Investment portfolio	2	86,670	-	-	86,670	67,687
Total income and endowments		86,670	-	-	86,670	67,687
EXPENDITURE ON:						
Raising funds:						
Investment management charges		-	-	5,554	5,554	5,683
Charitable activities:						
Costs in furtherance of charitable activities	3	59,305	-	-	59,305	40,402
Total expenditure		59,305	-	5,554	64,859	46,085
Net income/(expenditure) before gains/(losses) on investments		27,365	-	(5,554)	21,811	21,602
GAINS/(LOSSES):						
On investment portfolio:						
Realised		-	-	1,060	1,060	942
Unrealised		-	-	(175,087)	(175,087)	84,776
Net income/(expenditure) before transfers		27,365	-	(179,581)	(152,216)	107,320
Net transfers between funds		775	(775)	-	-	-
Net income and net movement in funds		28,140	(775)	(179,581)	(152,216)	107,320
Total funds brought forward		40,535	19,800	2,330,080	2,390,415	2,283,095
Total funds carried forward		68,675	19,025	2,150,499	2,238,199	2,390,415

All activities relate to continuing operations

The notes on pages 10 to 16 form part of these financial statements

Howard Watson Symington Memorial Charity

Balance Sheet As at 31 March 2020

	Note	2020		2019	
		£	£	£	£
Fixed Assets					
Investments	7		2,153,229		2,331,571
Current Assets					
Cash at bank and in hand:					
Current accounts			89,792		39,685
Petty cash			125		125
			<u>89,917</u>		<u>39,810</u>
Creditors: Falling due within one year	8		4,947		5,986
Net Current Assets			84,970		33,824
Net Assets			<u>2,238,199</u>		<u>2,365,395</u>
Funds	9				
Unrestricted funds					
General fund			68,675		40,535
Designated fund			19,025		19,800
			<u>87,700</u>		<u>60,335</u>
Restricted funds					
Endowment Fund			2,150,499		2,330,080
Total Funds			<u>2,238,199</u>		<u>2,390,415</u>

The financial statements were approved by the trustees on ^{28th} January 2021 and signed on their behalf by:

Roger Dunton MBE
Chairman



The notes on pages 10 to 16 form part of these financial statements

Howard Watson Symington Memorial Charity

Notes forming part of the Financial Statements For the year ended 31 March 2020

1 Principal Accounting Policies

(a) Basis of preparation and assessment of going concern

The financial statements have been prepared in accordance with:

- Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 (“SORP (FRS 102)”).
- The Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) (“FRS 102”);
- The Charities Act 2011; and
- UK Generally Accepted Practice as it applies from 1 January 2015.

The charity constitutes a public benefit entity as defined by FRS 102.

The financial statements have been prepared to give a ‘true and fair’ view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a ‘true and fair view’. This departure has involved following SORP (FRS 102) rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The going concern basis and historical cost convention have been used in preparing the financial statements. The Trustees consider that there are no material uncertainties about the Charity’s ability to continue as a going concern.

(b) Income recognition

Income is accounted for on an accruals basis and is reported gross of any related expenditure. It is recognised when the Charity has entitlement to the funds, any performance conditions attached to the items of income have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Investment income represents interest and dividends on stocks, shares and bank deposits held on the endowment and unrestricted funds. Such income is recognised on a receivable basis and where appropriate, this includes the income tax recoverable. Incoming resources from investments held as part of the endowment fund are unrestricted.

Wherever possible, income is reported gross of any related expenditure. However, in the case of investment management costs within managed funds it is not always practicable to identify such costs with reasonable accuracy and, therefore, the investment income is reported net of these costs.

In accordance with SORP (FRS 102) no amount is included in the financial statements for volunteer time.

(c) Expenditure recognition

All expenditure is included on an accruals basis and is recognised where there is a legal or constructive obligation to make payment to third parties, it is probable that settlement will be required and the amount of the obligation can be measured reliably. As the Charity is not registered for VAT, all expenditure is shown gross of irrecoverable VAT.

Expenditure is, as appropriate, classified under the following activity headings:

- Raising funds;
- Charitable activities; and
- Other expenditure

Howard Watson Symington Memorial Charity

Notes forming part of the Financial Statements For the year ended 31 March 2020

1 Principal Accounting Policies (continued)

(c) Expenditure recognition (continued)

Charitable activity expenses comprise grants paid to individuals and organisations as approved by the Trustees in accordance with the Charity's governing documents and associated costs. Where unconditional grants are offered the expenditure is accrued as soon as the recipient is notified of the grant and there is a reasonable expectation that it will be paid. Where grants are pledged, but payment is conditional on the performance of the recipient, the amount is not recognised as an expense until the conditions have been fulfilled. However, an amount equivalent to that pledged is transferred to a designated reserve.

(d) Allocation of costs

Costs which are directly attributable to a single activity are allocated directly to that activity. Shared costs which contribute directly to more than one activity are apportioned between those activities on the basis of usage by each activity. Support costs represent the remaining costs that are not capable of direct attribution. They include Governance costs, which represent the expenses of Trustees' meetings and legal and professional fees related to the running and management of the Charity (including external examiner's fees). They are allocated to activities on the basis of the utilisation of the support costs by each activity. This allocation process involves a significant element of judgement as the charity has to consider the cost of detailed calculations and record keeping with the resultant benefit.

(e) Investments

Investments are initially recorded at their transaction price (including costs). Investments within the portfolio are revalued annually at their market value on the last day of the financial year. All investments are a form of basic financial instrument which are traded in quoted public markets. The Charity does not acquire put options, derivatives or other complex financial instruments.

Realised gains and losses on investments are calculated as the difference between the sale proceeds and their market value at the start of the year, or subsequent cost. Unrealised gains and losses represent the movement in market values between valuations. Both types of gains and losses are credited or charged to the Statement of Financial Activities in the year of gain or loss.

(f) Debtors and creditors receivable/payable within one year

Debtors and creditors receivable and payable within one year are recorded at transaction price. Any losses arising from impairment are included within expenditure.

(g) Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

(h) Fund Accounting

Unrestricted funds comprise those funds which the Trustees are free to use in accordance with the Charity's objectives.

Designated funds are unrestricted funds which the Trustees have earmarked for the specific purpose of the payment of grants which the Charity has pledged to make but where no binding commitment exists at the balance sheet date. Transfers are made to this fund from the General Fund for amounts pledged in the year which have not been paid by the year end. A transfer is also made from this fund to the General Fund for amounts pledged in previous years which have either been paid in the year or where the pledge has been withdrawn.

Endowment Funds are capital funds which the Trustees cannot spend. The income arising from the endowment funds is unrestricted.

Details regarding these funds, including the assets and liabilities by which the fund balances are represented, are included at Note 9 to these financial statements.

Howard Watson Symington Memorial Charity

Notes forming part of the Financial Statements for the year ended 31 March 2020

2 Income from Investments: Investment portfolio	2020	2019
	£	£
Dividends & interest receivable from COIF Collective Investments:		
Charities Fixed Interest	3,670	3,670
Charities Investment Fund	16,012	15,697
Global Equity Fund	17,437	17,437
Charities Property Fund	6,122	6,122
Dividends & interest receivable from other Collective Investments:		
Bond funds	4,953	3,043
UK Equity Funds	17,801	10,343
International Equity Funds	12,548	7,036
Multi-Asset Funds	2,478	1,676
Alternatives	5,633	2,531
Interest on cash awaiting investment	16	132
	<u>86,670</u>	<u>67,687</u>

Incoming resources from investments held as part of the endowment fund are unrestricted.

3 Costs in furtherance of charitable activities

Funded from the General Fund	2020	2019
	£	£
Grants payable:		
To institutions	52,397	33,430
To individuals	4,608	1,350
	<u>57,005</u>	<u>34,780</u>
Other direct costs of charitable activities:		
Website design and maintenance costs	500	3,822
Governance costs (Note 4)	1,800	1,800
	<u>59,305</u>	<u>40,402</u>

Grants payable are analysed as follows:

Grants to institutions for the purpose of social welfare, recreation and other leisure time activities.		2020	2019
		£	£
Institution	Purpose of Grant		
Welland Park Academy	Refurbishment of Sports Hall	10,000	
Jubilee Foodbank	Premises costs	9,027	
Harborough Community Bus	Sinking fund for replacement vehicle	5,000	
Market Harborough Tennis Club	Development of a new clubhouse	5,000	
Home-Start South Leicestershire	Support for parents bringing up children	5,000	
Meadowdale Primary School	Development of a forest school	3,900	
Harborough Youth & Community Trust	Young persons inclusion project	3,500	
Elderberries	Community garden project	2,495	
Harborough cancer support group	Running costs	2,112	
Harborough FM	New software and telephony system	2,040	
		<u>48,074</u>	<u>30,830</u>
Others each £2,000 or less	Various - 8 in total (2019: 3)	7,018	2,600
		<u>55,092</u>	<u>33,430</u>

Howard Watson Symington Memorial Charity

Notes forming part of the Financial Statements for the year ended 31 March 2020

3 Costs in furtherance of charitable activities (continued)			2020	2019
			£	£
Grants to individuals for the purpose of:				
Relief of persons in need, hardship or distress	2	Individuals (2019: 1)	300	1,350
Supporting educational and sporting needs	8	Individuals (2019: -)	4,308	-
			<u>4,608</u>	<u>1,350</u>

4 Analysis and allocation of supports costs

Governance costs represent the only support costs incurred by the charity and are allocated entirely to the Cost of Charitable Activities on the basis on time spent. They comprise the following:

	2020	2019
	£	£
Fees payable for Independent Examination	1,800	1,800
	<u>1,800</u>	<u>1,800</u>

5 Trustee's remuneration and reimbursement of expenses

None of the Trustees received remuneration for their services as Trustee of the Charity in either of the years ended 31 March 2019 or 2020.

One Trustee (2019: None) was reimbursed £26 for website related expenses incurred on behalf of the charity.

6 Staff numbers and costs

The Charity had no employees in the year or the preceding year

7 Fixed Asset Investments

Movements in the listed investment portfolio are as follows:	31-Mar-20	31-Mar-19
	£	£
Market value at the beginning of the year	2,327,762	1,792,368
Acquisitions at cost	40,688	513,082
Sales proceeds from disposals	(41,194)	(63,406)
Realised gains/(losses) on disposals	1,060	942
Unrealised gains/(losses) on revaluation	(175,087)	84,776
	<u>2,153,229</u>	<u>2,327,762</u>
Cash at bank on deposit/awaiting investment	-	3,809
Market value at the end of the year	<u>2,153,229</u>	<u>2,331,571</u>
Historical cost at the end of the year	<u>2,285,237</u>	<u>2,292,840</u>

Howard Watson Symington Memorial Charity

Notes forming part of the Financial Statements for the year ended 31 March 2020

7 Fixed Asset Investments (continued)

All investments are UK listed and are represented by:

	31-Mar-20		31-Mar-19	
	£	%	£	%
Managed by CCLA Investment Management				
COIF UK Fixed interest fund	112,923	5.24%	112,444	4.82%
COIF Investment fund	463,422	21.52%	478,576	20.53%
COIF Global equity fund	498,988	23.17%	491,040	21.06%
COIF Charities property fund	110,402	5.13%	113,377	4.86%
Managed by Cazenove Capital Management				
UK Bond funds:				
Schroder Sterling Corporate Bond Fund	57,834	2.69%	59,689	2.56%
Schroder Strategic Credit Fund	51,336	2.38%	57,669	2.47%
UK Equity funds:				
Charity Equity Income Fund	95,641	4.44%	124,400	5.34%
JO Hambro UK Equity Income Fund	84,427	3.92%	126,692	5.43%
Majadie Asset UK Income Fund	57,419	2.67%	77,861	3.34%
International Equity funds:				
Fidelity Global Dividend Fund	70,950	3.30%	71,993	3.09%
Hermes Asian Ex-Japan Equity Fund	33,492	1.56%	41,716	1.79%
M&G Global Dividend Inc. Fund	91,875	4.27%	113,753	4.88%
Schroder Asian Income Fund	59,402	2.76%	72,596	3.11%
Schroder European Alpha Inc. Fund	35,080	1.63%	50,912	2.18%
Vanguard S&P 500 UCITS ETF	61,943	2.88%	63,392	2.72%
Multi-Asset funds:				
BMO Pyrford Global Total Return Sterling Fund	57,316	2.66%	39,690	1.70%
LF Ruffer Total Return Fund	-	0.00%	40,134	1.72%
Capita Financial Managers Trojan Fund	109,640	5.09%	86,044	3.69%
Alternative funds:				
Property Income Trust for Charities	81,099	3.77%	83,474	3.58%
Schroder Diversified Alternative Fund	20,040	0.92%	22,310	0.96%
Cash on deposit/awaiting investment				
	-	0.00%	3,809	0.17%
	<u>2,153,229</u>	100.00%	<u>2,331,571</u>	100.00%

The investments in the portfolio are carried at their fair value which is the quoted market value in respect of equities and fixed interest securities and the bid price for units in common investment funds, unit trusts and open-ended investment companies. Investment sales and purchases are recognised at the date of trade at their transaction value, net of costs in the respect of sales and inclusive of costs in respect of purchases.

All investments are basic financial instruments traded on quoted public markets, primarily the London Stock Exchange. The Charity does not make use of derivatives and similar complex financial instruments as the Trustees take the view that investments are held for their longer term yield and total return and that any short-term volatility in the markets will normally be corrected in any five year period.

The significance of investments to the ongoing financial stability of the Charity is further discussed in the sections of the Report of the Trustees dealing with Investment Policy and Financial Review. The Charity relies on income from its investments to cover costs used in its operating activities and also on capital growth to ensure that the long-term value of the Endowment Fund keeps pace with inflation.

Howard Watson Symington Memorial Charity

Notes forming part of the Financial Statements for the year ended 31 March 2020

7 Fixed Asset Investments (continued)

Investment returns are exposed to various risks which include credit, liquidity and market risks. Both credit and liquidity risks are assessed as low as the Charity invests predominantly in blue-chip securities in which the failure rate is historically low and all investments are traded on markets in which central banks and other regulators have an interest in ensuring continuation of orderly trading.

Market risk is the principal risk faced by the Charity due to a combination of uncertainty in investment markets and volatility in yields. There is concern that UK growth will slow as "Brexit" uncertainties reduce investment and higher inflation, resulting from reduction in the value of Sterling, reduces consumer spending. The weakening in exchange rates will, however, improve Sterling returns from holdings, such as those within collective investments, which are denominated in foreign currencies. Interest rates remain at an all time low and, for the time being, the Bank of England appears to be reluctant to raise rates to control inflationary pressures.

The Trustees manage these risks by retaining the expert services of two separate fund managers, as shown in the above analysis of the portfolio, and in operating an investment policy which provides for a high degree of diversification of holdings within investment asset classes providing for a balance of income and long-term capital growth.

8 Creditors: Amounts falling due within one year

	31-Mar-20	31-Mar-19
	£	£
Grants Payable	-	2,695
Accrued Expenses	4,947	3,291
	<u>4,947</u>	<u>5,986</u>

9 Funds

The Charity's funds are as follows:

Endowment Fund: This represents the permanent capital of the Charity. Although the individual assets held within the fund may be sold any proceeds received must be reinvested and be held indefinitely. The Trustee has no power to convert the capital into income.

General Fund: These are unrestricted funds that the Trustee can freely apply in accordance with the Charity's objects.

Designated Fund: This is an unrestricted fund that has been earmarked for the specific purpose of the payment of grants which the Charity has pledged to make but where no binding commitment exists at the balance sheet date.

Transfers are made to this fund from the General Fund for amounts pledged in the year which have not been paid by the year end. A transfer is also made from this fund to the General Fund for amounts pledged in previous years which have either been paid in the year or where the pledge has been withdrawn.

Movements in the fund balances are summarised as follows:

	General Fund	Designated Fund	Endowment Fund	Total Funds
	£	£	£	£
As at 31March 2018	30,250	2,800	2,250,045	2,283,095
Income	67,687	-	-	67,687
Expenditure	(40,402)	-	(5,683)	(46,085)
Gains/(losses) on investments	-	-	85,718	85,718
Transfers	(17,000)	17,000	-	-
As at 31March 2019	<u>40,535</u>	<u>19,800</u>	<u>2,330,080</u>	<u>2,390,415</u>

Howard Watson Symington Memorial Charity

Notes forming part of the Financial Statements for the year ended 31 March 2020

9 Funds (continued)

	General Fund £	Designated Fund £	Endowment Fund £	Total Funds £
As at 31 March 2019	40,535	19,800	2,330,080	2,390,415
Income	86,670	-	-	86,670
Expenditure	(59,305)	-	(5,554)	(64,859)
Gains/(losses) on investments	-	-	(174,027)	(174,027)
Transfers	775	(775)	-	-
As at 31 March 2020	68,675	19,025	2,150,499	2,238,199

The assets and liabilities of the Charity at 31 March 2020 are allocated between the funds as follows:

	General Fund £	Designated Fund £	Endowment Fund £	Total £
Investments	-	-	2,153,229	2,153,229
Cash at bank and in hand	70,892	19,025	-	89,917
Creditors	(3,601)	-	(1,346)	(4,947)
Loan Between Funds	1,384	-	(1,384)	-
	68,675	19,025	2,150,499	2,238,199

The allocation at the end of the previous financial year was as follows:

	General Fund £	Designated Fund £	Endowment Fund £	Total £
Investments	-	-	2,331,571	2,331,571
Cash at bank and in hand	45,030	19,800	-	64,830
Creditors	(4,495)	-	(1,491)	(5,986)
	40,535	19,800	2,330,080	2,390,415