



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1st	April	2019		31st	March	2020

## Section A Reference and administration details

Charity name

Sherburn Hill Hub (CIO)

Other names charity is known by

Registered charity number (if any) **1161236**

Charity's principal address

30 Church Vale

Durham

Postcode

DH6 1AH

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kathryn Pouton	Chair		
2	Wendy Martin	Secretary		
3	David Hall	Treasurer		
4	Sarah Hayton	Trustee		
5				
6				
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11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Foundation CIO
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The objects of the CIO are to establish and run a Community Building and to promote for the benefit of the inhabitants of Sherburn Hill and surrounding area ("area of benefit"), without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions, the provision of facilities and activities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and

with the object of improving the conditions of life of the said inhabitants.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

- Community events
- Community consultation on projects and a new community centre
- Partnership working with the local council and others in order to further the community centre project and transfer of the former primary school to the community group for the purpose of creating a community centre.
- We successfully agreed with the County Council to transfer a former primary school building Sherburn Hill to our Charity and this period has been progressing the necessary works, lease and other related documents for SHHUB to take on the Head lease of the building, and sub lease part of the building to another organisation called Ethicare who will then pay SHHUB a competitive rent and share other specified costs. Completion and signing of the lease have been delayed by COVID-19 Pandemic impacts.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

- Successfully carrying out community events for consultation, fun and village improvement such as litter picks.
- Successfully completing a business plan.
- Successfully progressing agreement to transfer a building from the council under lease to be used as a community centre (expected to be finalised in 2020).
- Successful receipt of a £7,500 grant to progress a new youth project in the new community centre when open.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The charity does not yet have a policy on reserves but in effect the money originally transferred from the previous community association are restricted for use in bringing about a new community centre. Any grants received are restricted, as are some donations. Once open a formal reserve will be created out of the originally transferred funds and built up from unrestricted income dependent on level of excess income generated.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal sources of funds (including any fundraising):

- Durham County Council Grant(s)

How expenditure has supported the key objectives of the charity so far:

- Undertaken refurbishment works on the new building – (the monies were paid direct from DCC to their workmen and contractors so did not go through SHHUB);
- In the next financial period monies will be provided for wages for a new Community Centre Manager, a new play area, and monies towards running costs for upto two years.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	David Hall	Wendy Martin
Position (eg Secretary, Chair, etc)	Treasurer	Secretary
Date	31/1/2021	





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name Sherburn Hill Hub	No (if any) 1161236
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## Receipts and payments accounts

For the period from	Period start date 01/04/2019	To	Period end date 31/03/2020
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
CDCF Youth Project	-	7,500	-	7,500	-
Parish Council Donation	200	-	-	200	-
School group donation	18	-	-	18	-
Donations	-	-	-	-	278
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>218</b>	<b>7,500</b>	<b>-</b>	<b>7,718</b>	<b>278</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>218</b>	<b>7,500</b>	<b>-</b>	<b>7,718</b>	<b>278</b>
<b>A3 Payments</b>					
Activities/events	88	-	-	88	3,000
Insurance	758	-	-	758	224
Legal & Professional fees	780	-	-	780	676
Projects	724	-	-	724	-
Storage costs	70	-	-	70	-
Donations made	-	-	-	-	50
Printing Costs	-	-	-	-	13
Room Hire	-	-	-	-	20
	-	-	-	-	-
<b>Sub total</b>	<b>2,420</b>	<b>-</b>	<b>-</b>	<b>2,420</b>	<b>3,983</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>2,420</b>	<b>-</b>	<b>-</b>	<b>2,420</b>	<b>3,983</b>
<b>Net of receipts/(payments)</b>	<b>- 2,202</b>	<b>7,500</b>	<b>-</b>	<b>5,298</b>	<b>- 3,705</b>
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	-	-	-	-	-
<b>Cash funds this year end</b>	<b>- 2,202</b>	<b>7,500</b>	<b>-</b>	<b>5,298</b>	<b>- 3,705</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	-	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		David Hall	31/01/2021	