

St Patrick's Hall Organisation Consett

Report of the Trustees and Financial Statements

Year Ended: 31 March 2020

Reg. Charity Number 1180405

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2020

OBJECTIVES AND ACTIVITIES

The Organisation

St Patrick's Hall had been operated as an Unincorporated Organisation managed by a committee of parishioners for some time. In 2018 it was decided to change the status of the hall to a Charitable Incorporated Organisation. The reason for this move is twofold, firstly given the income generated by the hall it should be a charity in its own right and secondly to give the trustees the protection of limited liability status and establish the organisation as a registered charity.

The charity was registered in October 2018 and took over operations formally on 1st April 2019. In accordance with the constitution of the unincorporated organisation all assets and liabilities transferred to the new CIO.

Objectives

To provide a substantial community facility and services for the benefit of the people of Consett and its surrounding area without distinction of sex, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities and services in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for said inhabitants.

Activities

During the year the Hall has operated successfully. The hall has been used by clients such as NHS Blood donors, Well-being health clubs and social groups and IT training. Training groups such as Optimum Skills and The Cambain group continue to find the hall suited to their needs. The Workers Educational Association have begun a series of classes on photography, signing for the deaf and are planning cookery and other courses. The local MP is using the hall for monthly surgeries. A notable event was the BBC Radio Newcastle community choir which brought together local people to rehearse and perform live on Radio. Local drama groups and choirs have used the hall for their performances.

Groups such as the Monday Lunch club and Dementia Café are progressing well and a number of potential clients have also expressed an interest in using our premises.

The Trustees are appreciative of the efforts of the hall manager as she continues successfully to promote the hall and increase hall usage.

In March the country was made aware of a global pandemic Covid 19 and the whole country is facing a lockdown and this will adversely affect the business of the hall as we will not be allowed to operate.

The committee intends to continue with the provision of the facilities and increase the services when they are allowed to resume to operate with activities designed to enhance the quality of life for those living in the local community.

FINANCIAL REVIEW

Reserves policy

The Branch has 2.3 months reserves in unrestricted funds. The Reserves Policy set in 2018 stated that the Branch would aim to have 3 months reserves. The purpose of such reserves is to ensure that work continues in a managed way should the income reduce significantly for any reason, and it is intended to increase the reserves to the desired amount.

Statement of Branch Committee Responsibilities

Charity law require the Branch Committee to prepare financial statements for each financial year which show the assets and liabilities and consolidate all the activities of the Organisation. In preparing those financial statements we are required to:

- select suitable accounting policies and apply them consistently
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Organisation will continue in business

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Branch. They are also responsible for safeguarding the assets of the Branch and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The organisation is a Charitable Incorporated Organisation governed by its constitution, managed by a board of Trustees appointed in accordance with the constitution.

Organisational structure

All strategic and tactical decisions are made by the Trustees in committee who meet monthly to oversee the affairs of the CIO. Operational decisions are made by appropriate members of staff in consultation with line management.

Risk management

During 2020 the major risks to which the charity is exposed, as identified by the Trustees, were and will be continue to be reviewed.

Expenditure continues to be monitored. Robust financial controls are in place. Health & Safety assessments and Fire Risk assessments have been conducted and such corrective measures as were needed have been taken.

All other policies required under various legislation or best practice e.g. Equal Opportunities, Complaints etc. are in place

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1180405

Principal address

Victoria Road, Consett, Co Durham, DH8 5AX

Trustees

J Bagnall

T Davidson Appointed 20th January 2020

K Dimmick Secretary

J McArdle

W Simmons

P Walls Treasurer

M Westgarth Chair

Staff

Gale Smith – Hall manager

Julianne Kennedy – Cleaner

Joseph Dodds – caretaker/handyman

Bankers

Lloyds Bank, Middle Street, Consett, Co.Durham

**Report to the trustees/
members of**

St Patrick's Hall Organisation Consett

**On accounts for the year
ended**

31st March 2020

**Charity
no (if any)**

1180405

Set out on pages

7 - 8

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st MARCH 2020.

**Responsibilities and basis
of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's
statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

[Signature]

Date:

18/11/2021

Name:

Deborah Wain

**Relevant professional
qualification(s) or body
(if any):**

Address:

2 Albert Street - Grace Villa

Chester 12 5 22

Co Durham DA2 3LS

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2020**

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Incoming Resources				
Donations	2	3,030		3,030
Activities to further the Charity's objects				
Grants and hire charges, fund raising events		38,039	16,666	54,705
Total Incoming Resources	3	<u>41,069</u>	<u>16,666</u>	<u>57,735</u>
Charitable Expenditure				
Expenditure relating to grants		-	2,530	2,530
Management and administration		44,069	-	44,069
Total Resources Expended	4	<u>44,069</u>	<u>2,530</u>	<u>46,599</u>
Net Incoming Resources				
-Net Income for the year		-	3,000	14,136
Net Movement in Funds		<u>-</u>	<u>3,000</u>	<u>14,136</u>
Total Funds at 1 April 2019		<u>15,139</u>	<u>1,495</u>	<u>16,634</u>
Total Funds at 31 March 2020		<u>12,139</u>	<u>15,631</u>	<u>27,771</u>

Balance Sheet as at 31st March 2020

	Notes	2020
Fixed Assets	6	0
Current Assets		
Cash at Bank		27,771
Debtors	8	3,000
Stock		<u>150</u>
		30,921
Creditors: amounts due with one year	9	6,645
Net current assets / liabilities		<u>24,276</u>
Restricted Funds		15,631
Unrestricted Funds		8,645
		<u>24,276</u>

Approved by the Board of Trustees on 20th January 2021
and signed on its behalf by:

M Westgarth Chair

P Walls Treasurer

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st March 2020

1 ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has received the funds.

Expenditure

Liabilities are recognised as expenditure in the period in which they are paid.

Governance costs

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit and accountancy fees and costs linked to the strategic management of the charity.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings - 15% on reducing balance

Office equipment – 10% on reducing balance

Items of equipment are capitalised where the purchase price exceeds £200.

Stocks

Stocks are valued at the lower of cost and net realisable value.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2 Donations

	Unrestricted	Restricted	Total 2020
S Smith	100		100
	<u>100</u>	<u>0</u>	<u>100</u>

3 Incoming Resources

	Unrestricted	Restricted	Total 2020
Donations	100		100
Hire charges for Hall	38,657		38,657
Events	2,312		2,312
Derwent Valley AAP IT Training		8,333	8,333
Derwent Valley AAP Dementia Club		8,333	8,333
	<u>41,069</u>	<u>16,666</u>	<u>57,735</u>

4 Total Resources expended

	Unrestricted	Restricted	Total 2020
General Administration	4,846		4,846
Staff Wages	21,481		21,481
Repairs and Renewals	4,207		4,207
Utilities	12,809		12,809
Events	726		726
Genesis Grant Garden		20	20
Karbon Homes Luncheon Club		771	771
Karbon Homes Arts & Crafts		170	170
Derwent Valley AAP Dementia Club		469	469
Derwent Valley AAP IT		1,100	1,100
	<u>44,069</u>	<u>2,530</u>	<u>46,599</u>

5 Staff Costs

	Unrestricted	Restricted	Total 2020
Staff Wages	21,481		21,481
	<u>21,481</u>	<u>0</u>	<u>21,481</u>

6 Tangible Fixed Assets

There are no fixed assets. All assets were transferred to the CIO by the organisation it replaced.

As the items were approximately 10 years old there was no residual book value

7 Creditors falling due within one year

	Unrestricted	Restricted	Total 2020
St Patrick's RC Church	6,646		6,646
	<u>6,646</u>	<u>0</u>	<u>6,646</u>

8 Debtors

	Unrestricted	Restricted	Total 2020
St Patrick's RC Church	3,000		3,000
	<u>3,000</u>	<u>0</u>	<u>3,000</u>

9. Taxation

The charity is exempt from corporation tax on its charitable activities.