

WELLSPRING SETTLEMENT
(A COMPANY LIMITED BY GUARANTEE)

TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

**WELLSPRING SETTLEMENT
(A COMPANY LIMITED BY GUARANTEE)**

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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2020**

Trustees	Abdihakin Ali Asir William John Bee Yvonne Deeney (appointed 23 July 2019) Abdilaahi Mohamud Duale (appointed 27 February 2020) Abdullahi Farah Anne Elizabeth Joslin (appointed 12 December 2019) Sandra Margaret Kelly (appointed 12 December 2019) Magdalena Kowalik-Malcolm Thomas Meacock Abdi Omar Mohamed (appointed 12 December 2019) Gerry Monaghan (appointed 12 December 2019) Michael Phipps Kerry Ann Rowe (appointed 12 December 2019) Rosalie White (appointed 23 July 2019) Jendaye Selassie (resigned 6 May 2019) Jackie Stunt (resigned 12 December 2019) Derek Williams (appointed 12 December 2019, resigned 17 August 2020) Jonathan Woodward (resigned 21 July 2020)
Company registered number	05031499
Charity registered number	1103139
Registered office	43 Ducie Road Barton Hill Bristol BS5 0AX
Company secretary	Joanna Holmes
Key management personnel	Elaine Flint, Co-director Joanna Holmes, Co-director Paul Simpson, Deputy director
Independent auditors	Bishop Fleming LLP Chartered Accountants 10 Temple Back Bristol BS1 6FL

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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
(CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2020**

Bankers

Lloyds Bank Plc
PO Box 1000
BX1 1LT

Unity Trust Bank
9 Brindleyplace
Birmingham
B1 2BH

Shawbrook Bank
Warley Hill Business Park
The Drive
Great Warley
Brentwood
Essex
CM13 3BE

Solicitors

Burges Salmon
1 Glass Wharf
Bristol
BS2 0ZX

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**CHAIRMAN'S STATEMENT
FOR THE YEAR ENDED 31 MARCH 2020**

The chairman presents his statement for the year.

When I was appointed Chair of the Trustee Board in December 2019, I knew that the year ahead would have its challenges as we completed our merger, but I never expected anything like a global pandemic. The demands on a newly merged organisation have been huge, but everyone; staff, volunteers and Board members, have more than risen to the challenge.

The period covered by these accounts fall almost entirely before the lockdown for Coronavirus. The focus for both Boards during the year was the proposed merger between Barton Hill Settlement and Wellspring Healthy Living Centre. Nevertheless, both organisations continued to deliver quality services and explore new opportunities for development. The Settlement started work on developing the Micro Settlement and towards the end of the year we took an option to buy the Swan pub. This is an exciting opportunity to give us full control of the site as well as additional space to develop new activities. We worked in increasingly close alliance with Wellspring HLC in planning these new initiatives because they clearly have long term implications for the merged Settlement. During the year Wellspring Healthy Living Centre continued to deliver a wide range of support services to local people. The social prescribing service was developed and expanded and now works with all surgeries across Inner and East Bristol linking with Wellspring's range of arts, food and physical activities. Also, during this year an outreach programme in local older people's sheltered housing brought people together over shared food activities.

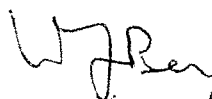
The merger was completed on 1st February and these accounts demonstrate the wisdom of the move showing the healthy balance sheet of the combined organisation. We believe that by coming together we are in a strong position to get the best out of our buildings so that we can generate more of our own income. In times like these it is good to know that we have some control over our finances. That said our room hire income stopped overnight when lockdown came on 23rd March, but compared to many other voluntary organisations we are in a relatively strong position as nearly all our other income has continued to come in.

When the two organisations came together, we were looking forward to developing our strategic plan, seeing how our activities complemented each other so that we can improve what we do with and for the local community. We are excited at the possibilities for weaving healthy living messages into so much of what we do. Unfortunately, the coronavirus pandemic brought an immediate stop to this as we turned the Barton Hill Settlement buildings into the community hub for the Lawrence Hill area. A helpline service and volunteering support was developed within days, a magnificent achievement. Many of our staff had to work from home as face to face services had to move to talking to people on the telephone. Speaking to people who are in difficult circumstances when you yourself are stuck at home and worried about family and friends is not easy. At the end of July, the community hub services stopped, and we began to resume some face to face services.

Over the summer we picked up work to develop the strategic plan. We have consulted staff and members of the local community as much as we can in the current circumstances and the plan is now taking shape. The Board hope that it will be close to completion by the AGM.

This has been a remarkable year and my heartfelt thanks go to all the staff who have done a superb job to keep services open and run the community hub in the most difficult of circumstances. Volunteers too have played a crucial role, and one of the unexpected benefits of the pandemic is that we have recruited 42 new volunteers. Throughout all this the Board has worked hard to provide the staff with the guidance and authority they need. We have focussed on the vital importance of meeting local need while maintaining a safe and secure working environment.

Will Bee
Chairman
Date:


17/12/2020

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**TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2020**

The Trustees present their annual report together with the audited financial statements of the Charity for the year 1 April 2019 to 31 March 2020. The Annual Report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual Report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) as amended by Update Bulletin 1 (effective January 2015).

Reference and administrative information set out on page 2 forms part of this report. The financial statements comply with current statutory requirements, the Memorandum and Articles of Association and the Statement of Recommended Practice – Accounting and Reporting by Charities (effective from January 2015).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The company's name is Wellspring Settlement with effect from the date of transfer to the charity of the charitable undertaking of Wellspring Healthy Living Centre (charitable number 1134593) on 1st February 2020. Wellspring Settlement is a charitable company limited by guarantee, not having a share capital. It was previously known as Barton Hill Settlement which formed as a company on 2 February 2004.

Recruitment and appointment of charity directors

The Directors of the Company are also the Charity Trustees. The Articles of Association require that Directors who have completed a three-year term of appointment shall retire at the annual general meeting. They shall be eligible for reappointment subject to a maximum of three terms of office. Any director who has completed three terms of appointment must step down from the board for a period of 12 months before they can be reappointed. Any director serving as a director on 18 December 2019 shall be taken to commence their first three-year term from that date.

All Trustees of the Board give their time voluntarily and receive no benefits from the charity. The Charity's area of benefit is very diverse and therefore the Board of Trustees seek to ensure that the needs of the different communities are reflected through the diversity of the trustee body. The first board of trustees are all Wellspring Healthy Living Centre and Barton Hill Settlement Trustees who wished to join the Board of the merged Wellspring Settlement.

Trustee induction and training

All trustees were previously trustees of either Wellspring Healthy Living Centre or Barton Hill Settlement and were familiar with the work of that organisation. An induction session to introduce all trustees to the work of the merged organisation was organised shortly after the completion of the merger. In the first year no work will be delegated to sub-committees to ensure that all trustees understand their full responsibilities as trustees. Wellspring Settlement will continue the practice of recruiting trustees who are local residents and are currently, or have been, service users so that they already have a good understanding of some of the organisation's work.

New trustees will be given a pack of information containing key information such as M&A's, charity commission FAQ's, audited accounts, previous board meeting agendas and minutes, and the legal responsibilities of being a company director.

Organisational structure

Wellspring Settlement has a board with a maximum number of 20 trustees that meet monthly and are responsible for the strategic direction and policy of the charity and budget setting, including remuneration of staff. At present, the board has 11 full members and 3 associate members plus the Chair and Treasurer. There are no sub-groups operating currently whilst the Board consolidates the merger. A scheme of delegation is in place and day to day responsibility for the provision of the services rests with the 2 Co Directors along with the Wellspring Settlement Management Team. The Co Directors are responsible for ensuring the charity delivers against contracts and implements the strategic plans. The management team are responsible for the operation, review and development of the charity's financial information systems along with running the day to day finances; fundraising, strategic development of the services and the day to day management of service delivery; the day to day running of the Centre and management of the assets.

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TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

Wider networks

Wellspring Settlement is a member of Locality, a national umbrella body, and locally is a member of Voscur and of the Care Forum.

Key partnerships

Wellspring Settlement works in many partnerships such as with Knowle West Health Park and Southmead Development Trust. Together we form the Healthy Living Consortium, and we deliver major programmes in partnership with them. We also work with Bristol Somali Resource Centre and St Werburghs City Farm to deliver the Network which is a community development project across the inner city and with Talking Money, Bristol Somali Resource Centre, Brave and others to run Boost Finance.

Merger process

Over the last two years Wellspring Healthy Living Centre was in close discussion with Barton Hill Settlement about merger. The two charities were of a similar scale in terms of staffing and turnover and worked closely together serving the same communities, each with a slightly different service focus. In January 2019, both Boards received a Feasibility Report which was the culmination of nearly a year's work involving community consultation, key external stakeholders, staff and Boards which recommended that the Boards move to a formal due diligence process with an expectation of merger dependent on any emerging risks. A Memorandum of Understanding was drawn up and agreed by both Boards and a joint Project Merger Group of Senior Board members and Staff convened. External financial due diligence reports from both auditors were procured and external legal support. This work throughout has been supported by Quartet Community Foundation "Funding the Future" Fund (funds held by Wellspring) and by Esmée Fairbairn Foundation (funds held by Barton Hill Settlement). A revised set of charitable objects and constitution was recommended by each of the Boards to EGMs in December 2019 which aligned the two charities for merger. A Deed of Transfer of Charitable Undertaking was prepared to transfer the assets of Wellspring Healthy Living Centre, including the Transfer of Undertakings (Protection of Employment) Regulation 2006 (TUPE) of all staff, into Barton Hill Settlement which adopted the new name of Wellspring Settlement. Wellspring Healthy Living Centre will wind up as a company and charity. The new Boards' intention is that this merger will create a strong, sustainable community anchor organisation for Inner and East Bristol bringing together the skills and expertise of the two staff teams and of the two Boards, delivering more benefit for the community than they could separately.

Wellspring Settlement formed on 1st February 2020. Its launch became quickly consumed with preparing for the COVID-19 pandemic, delaying some of our integration and business planning.

COVID-19 pandemic

Wellspring Settlement became the emergency hub for the Lawrence Hill ward, acting as part of a co-ordinated response with Bristol City Council, Feeding Bristol and many other organisations. During the period March to July 2020 we: delivered 793 food parcels, provided 362 hot meals, delivered 655 art parcels, received 2020 call centre and support calls, made 636 befriending calls with 112 people, made 145 shopping trips, supplied 193 baby items, supervised 439 sessions for family play, collected 108 prescriptions and 42 trained new volunteers. The organisation also moved to phone call and electronic contact with service users for the bulk of its normal service delivery by staff operating from home.

The impact of this was stronger relationships with local people, making new contacts with people who are isolated, as well as new opportunities for more strategic contracts across the City. Our room bookings were zero during lockdown and unlikely to restart until 2021. The Beam Street site was made available solely to the NHS. All tenants continued paying rent, however the building of the Micro Settlement was slowed due to lack of materials and subcontractors in lockdown. This drove up the cost while slowing the start of rental income. We prioritised delivering services, both switching to online and phones as well as some face to face, over the planned full integration of systems and staff team alignment. Our new staff team had limited time together getting to know each other however all staff worked hard to support local residents during this period working from home or on site. We are behind schedule in integrating our systems such as HR, IT, phones and data management. We were not able to complete our new business plan as quickly as planned.

To mitigate the risks during this period we applied for support packages available and received 3 Business Grants from the Business Grants Fund via the Local Authority of £60,000, 8 additional COVID-19 specific grants worth a total of £180,000 plus 3 additional grants towards the Micro Settlement totalling £85,000. We came to an agreement to postpone repayments of loans and secured a £100,000 bridging loan from the Social Investment

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FOR THE YEAR ENDED 31 MARCH 2020**

Business to enable us to continue with the Micro Settlement building. This was repaid at the beginning of October 2020. We furloughed 12 staff in total.

The business plan and systems integration are now the priority and will be complete by December 2020.

The longer term impacts are: potential new contracts through closer working with the local and health authorities as the community anchor for this part of the City; additional services for older people and those who are long term isolated; we piloted new ways of delivering some services to aid the recovery period and these are now up and running, such as Boost Breakthrough, Food Club and Befriending. We will continue to expect staff to work from home for between 20 and 50% of their hours, depending on their role, so that we can maximise the use of buildings for services and retain a safe working environment for all. We continue planning to meet greater local need as the economic and mental health impacts of COVID-19 locally are high and long term. We are focussing attention on our tenants, all of whom so far have continued to remain financially viable and we have signed leases with 2 new tenants in the Micro Settlement, we still have a waiting list for office spaces. We have funding to improve our Light House building to make COVID-19 friendly adaptations so that we can maximise room hires when it becomes possible to hire out again. We will make savings to cover this income loss and continue to apply for COVID-19 grants.

Related parties

We have had no related party transactions during the financial year.

Risk management

The Board of Trustees conducts at least quarterly reviews of the major risks to which the charity is exposed, and this is logged in the Risk Management Register. Where appropriate, systems or procedures are established to mitigate the risks the charity faces. Significant external risks to funding have led to the development of fundraising and unrestricted income generation strategies which will allow for the diversification of funding and activities. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with Health and Safety of staff, volunteers, clients and visitors to the centres which include the creation of COVID-19 Safety Officers. These procedures are periodically reviewed to ensure that they continue to meet the needs of the charity. During the COVID-19 pandemic risks are checked at monthly Board meetings.

OBJECTIVES AND ACTIVITIES

Purposes and aims

The objects of the charity are, for the public benefit, the relief of poverty, the promotion of good health and the advancement of education in the counties of Bristol, South Gloucestershire, Bath and North East Somerset and North Somerset ("the Area of Benefit"), but with a particular focus on the residents of Lawrence Hill and Easton and the surrounding neighbourhoods, whether alone or in partnership with local residents and statutory, voluntary and other organisations in a common effort by:

1. Advancing awareness and education around the issues of good health (mental and physical) and adopting and maintaining healthy lifestyles (which shall include promoting and encouraging public participation in healthy exercise and physical activity) and through the provision of support, education and practical advice reducing health inequalities, improving self-esteem and the health and wellbeing of the community so that conditions of life may be improved; and
2. Providing or assisting in the provision of facilities in the Area of Benefit in the interest of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life; and
3. Maintaining and managing community assets in the Area of Benefit and co-operating with any partner organisation in the maintenance and management of such assets and to develop further community assets for activities promoted by the charity in furtherance of its objects.

The Trustees of Wellspring Settlement have regard to the Charity Commission's guidance on public benefit in the delivery of the charity's purpose and aims.

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2020

Our activities, how they benefit the public:

Wellspring Settlement delivers a broad range of services under four impact areas: health and wellbeing, economic development, community inclusion and stronger families. We also act as landlord to 13 other organisations and rent out rooms for educational and leisure purposes.

The **health and wellbeing impact area** services cover a broad range of public health activities and services using an asset-based approach to community development and developed on the key recommendations from the Marmot Review (2010). Our services include physical interventions such as our Muscular Skeletal Service and low-cost complementary therapies. We also deliver a range of physical activities such as Get Active, Gentle Exercise, Bellyfit, Walking for Health, Singing for Wellbeing, a course for those living with Chronic Pain and lots of outside opportunities at our Community Allotment.

Our social prescribing programmes have changed throughout the year. We continue to deliver the SPEAR programme (Social Prescribing for Equality and Resilience) funded by Bristol City council but, with effect from October 2019, this has been augmented by the NHS England funded social prescribing link worker programme which we are now delivering on a locality team basis across Inner and East Bristol, some 14 surgeries in total.

Unfortunately, the recommissioning of Bristol's Improving Access to Psychological Therapies (IAPT), which went to an external provider, has meant that we no longer deliver this programme. This has meant we no longer deliver Artshine, the therapeutic arts programme that was funded as part of the IAPT service. We do however continue to provide Artlight through our SPEAR programme and provide several peer-facilitated art groups so individuals are supported to maintain their recovery and wellbeing.

Another social prescription type intervention is Kitchen on Prescription. It is delivered from Wellspring's Kitchen and other health and community venues and supports people to adopt and maintain healthy eating habits by building confidence and skills. It is designed to support those who have, or are at risk of developing, Type 2 diabetes or coronary heart disease. Referrals mainly come from local GPs and allied health professionals. Our food worker is also involved in a Bristol Aging Better programme "Your Food, Your Health", which is delivering food-based community engagement opportunities in our pension preferred accommodation. This programme came to an end in March 2020.

Alongside several other voluntary and community sector organisations, we joined with Bristol Community Health to bid for the Adult Community Health contract for Bristol, North Somerset and South Gloucestershire. Unfortunately the bid we were involved with was unsuccessful and we are now building our relationship with Sirona Health, the successful bidder, aiming to be their vcse locality partner for Inner and East Bristol.

Two other small programmes that have ceased this year are our sub-contract with Westbank Community Health and Care to provide support for those at risk of diabetes and also the community-based outreach health check service.

We have developed the concept of the Healthy Living Consortium with our partners, Knowle West Health Park and Southmead Development Trust. Together we are delivering the Community Access Support Service, part of Bristol Mental Health, which provides information and supports access to mental health services to voluntary and community groups, equalities and faith groups.

During COVID-19 the social prescribing referrals went up from 270 in the previous 4 months to 370 in the 3 months April to June.

Our **economic development** impact work has moved on through this period with a second contract from Weston College to extend the work for a further two and a half years to improve the employment prospects of those furthest from the employment market. Boost Finance, in its third of four years funding, has continued to change and adapt to the needs of the local people who use the service. The manager of the economic development impact area has been awarded a Fellowship from the University of Bristol to see how the service and its unique way of working in a holistic and strengths based approach with participants can inform and extend to other parts of the City as well as inform the One City Office to influence systemic change.

Our report on this works says 'Food poverty and mental health issues have been exacerbated due to the pandemic and more people face uncertain futures. Universal Credit has seen unprecedented demand and is a

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complex and difficult system for people to budget with as amounts vary and often don't align with the money people have access to at any one time making people's abilities to plan their way out of debt very difficult particularly as payment holidays and holds on bailiffs and evictions come to an end (it has just been announced that the stay on eviction has been extended until 20th Sept in recognition of peoples difficulties). People being furloughed or made redundant and now having to seek employment, this has hugely affected the services industries, retail, food industries and those self-employed for example taxi drivers. Evidence suggests there is a digital divide in accessing benefits and support with certain groups who do not have access to the internet are becoming isolated. Those that were already unemployed now having to compete with the increased number of people seeking employment. Some are having to manage working from home and the impact that has on finances, work life balance and peoples mental and emotional wellbeing, on limited resources and overcrowded houses/flats.'

We began providing access to legal support working in partnership with Bristol University Law Clinic. This initiative began in January, however due to the Covid19 situation we did not have sufficient time to properly embed this addition to the service. Future Bright joined the service for a short period of time, again this provision was cut short by the Covid19 situation.

The BOOST Finance model was showcased at the National Law Conference held in Bristol in November 2019. This has led to a partnership with the Personal Finance Research Centre and the Knowle West Media Centre exploring people's rights in the data economy with the potential to explore funding.

Our Community Inclusion work has progressed well this year with a refocussing on the highest areas of deprivation in the three wards covered by The Network. The Network is a partnership with both former parts of Wellspring Settlement, Bristol Somali Resource Centre and St Werburghs City Farm, also in its third year of a four year grant programme, and it has continued to inspire and support local people to take action with 34% of those contacted taking action to improve their lives, 23% making two or more new connections as a result of our intervention and 12.5% said they had greater opportunities to inform community services.

The specialist team run by the former WHLC struggled to work with the local Roma community but are exploring ways that we can deliver this work in partnership. The Network was central to supporting mutual aid groups during the COVID-19 pandemic and connecting and mapping other agencies efforts around the areas of highest need.

The SPAN History project successfully recruited 12 mothers predominately from Lawrence Hill and Easton, half of whom are single parents and including women from Kashmir, China and Somalia. They took part in sessions to learn skills and ideas around research as well as interviewing former SPAN service users. Their work will be installed in the SPAN archive in the Feminist Archive South at the University of Bristol. They presented their co production project at the Birmingham Modern History Conference in July 2019, receiving positive responses. A short film of researchers reflecting on a group of former SPAN employees has been made.

The BAB Older People's work came to an end in March 2020. It was a successful 3-year partnership programme with Bristol Community Health and others which helped gain many insights and relationships with older people, mostly very isolated, in this community.

The team has also worked with the community on many issues such as plans for new housing adjacent to this area and the Temple Quarter development.

During the COVID-19 period this team played a huge role in supporting mutual aid groups, mapping resources for the community, contacting key individuals to co-ordinate help where it was needed and supporting all emergency hub services.

The Stronger Families impact area continued running its annual contract with St Pauls Children Centre to offer the Children's Centre services for the Barton Hill area with over 700 families in attendance. During this period ties with local health and schools, already firmly established, developed further to create a 'well baby hub' offering all parents the opportunity to experience health support and messages in a more relaxed community setting with ongoing support from the family workers.

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The team delivered a full range of parenting programmes over the year including the Nurture Programme and the Freedom Programme. There were universal drop in sessions every week including during school holiday periods, creches for parents to attend ESOL and other courses, as well as hundreds of 1:1 support sessions and an active outreach engagement to encourage all families with under 5s to attend.

In December 2019 we completed a very successful three-year programme funded by a BBC Children in Need grant which provided support in the home and in the centre to children with disabilities, all of whom were under 5. Some of the many lasting strengths of this work are that some families got earlier diagnoses than before, especially Somali families, a mutual support group was established for families and a sensory room.

We also run a range of courses and support for parents with over 5s. Courses delivered included Strengthening Families, Strengthening Communities as well as tailor made courses on subjects parents asked for such as how to handle teenagers on the fringes of gangs, knife crime and all the issues inner city families face. Parents attended a 6-week course we delivered on Setting up a Community Group with the result that 1 parent is running groups for Somali women and girls, 1 parent is delivering arts and crafts for Somali children, 1 Somali parent has set up a group for younger Somali mums the other parent is going to set up a group for parents with Teens.

During the whole of the COVID-19 period the Family Centre remained open to families to use to get out of their flats and play. This was for one family at a time and to high COVID-19 safety standards but provided many families with their only opportunity to be out of their homes and relax, especially those from overcrowded high rise flats. They also delivered nappies and baby items to families unable to get out as well as lots of art materials.

We are jointly developing the Social Justice Project with Bristol University. The Social Justice Project (SJP) is a shared initiative between Wellspring Settlement, the University of Bristol, University of the West of England, Engine Shed, the Bristol Law Centre, Burges Salmon, Windmill Hill City Farm, Black South West Network, Southmead Development Trust, West of England Centre for Inclusive Living, Knowle West Alliance and Bristol & Bath Regional Capital. The SJP aims to be a city-wide initiative.

Disadvantage and injustice affect all aspects of life including health, education, finance and access to legal justice. The Social Justice Project is an opportunity to investigate these issues and propose and experiment with solutions.

Bristol University secured funding to begin a 2 year piece of work which will involve students, under supervision, looking at our data and helping us to redesign how we use it to best inform our practice, development and to influence policy making for the benefit of this community.

We have entered into exciting new work, under a service level agreement with the local authority, to explore new ways of delivering adult social care from a community perspective.

The Micro Settlement phase 1, a unique development of shipping containers refurbished to a very high standard, began on site. They arrived partially adapted and then were completed on site. This project was delayed by planning permission taking 7 months with additional conditions imposed which made costs soar and delayed the start. The impact of this was to delay tenants moving in and rental income from it as well as the overall costs. However our three tenants were in by July 2020 and the two new ones, the University of Bristol and Bristol Refugee Rights are considerable assets for this area as are the expansion of our existing tenant Changes Bristol. We look forward to working with all of them for the benefit of local residents.

Wellspring Settlement secured loan funding of £250,000 from City Funds to purchase The Swan public house at the end of May 2020. Prior to this there was significant consultation with the local community to look at their priority use for the building. Preliminary plans are to convert it into 3 flats upstairs and mixed community use downstairs which prioritises young people.

**TRUSTEES' REPORT (CONTINUED)
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ACHIEVEMENT AND PERFORMANCE

Some statistics about the take-up of our services:

- 109 people that engaged with the West of England Works project felt confident enough upon leaving the project to progress on to employment, a work placement or volunteering and 95% felt more confident in their own skills.
- Boost Finance delivered services to 228 individuals and held its first Community Jobs Fair with over 100 members of the local community and 13 employers attended and jointly ran a Business Showcase Event attended by 45 members of the local community and introduced by Tim Bowles, Metro Mayor of the West of England.
- The Network reached 389 people through door knocking and ran 15 events attended by 391 people as well as supporting 16 residents to run 19 events which were attended by 755 community members
- The SPAN History project made a film which is available on the website
- 50 over 50-year olds were supported by home visits from the Community Navigator
- 4 parents that attended SFSC courses have gone on to set up their own groups.
- Over 700 families took part in Family Centre activities and represented all nationalities we have in this area of Bristol
- A total of 11,471 people used the services of the 3 impact areas of economic development, community inclusion and stronger families
- Through our SPEAR programme: from 1st July to 30th September 2019, 79 people benefitted from 1-1 social prescribing (from 1st October 2019, 1-1 social prescribing was funded by the Primary Care Networks). From 1st July to 31st March, 32 people benefitted from Artlight. From 1st July to 31st March, 17 people benefitted from Kitchen on Prescription. Number of individuals who benefitted from one or more of our services = 120
- Social prescribing referrals through the Primary Care Networks between October 2019 to end January 2020 numbered 270.
- There was an average of 47 completed sessions of care for referred patients each month by our therapists in the Muscular Skeletal Clinic.
- Community Access Support Service was instrumental in developing and facilitating the BAME Mental Health Network, currently chaired by Jean Smith of Nilaari Agency.
- Your Food Your Health had contact with 83 older people over 55. 13 contacts were from a one-off Blue Monday event held in January 2019. Of the other 70 contacts, 68% (47 people) started groups, with 49% (34 people) completing groups, and 24% (17 people) completing evaluation forms six months after exiting the groups.

FINANCIAL REVIEW

The Statement of Financial Activities (SoFA), set out on page 15 is designed to reflect all incoming resources receivable in the year.

Gross income of £2,316,288 (2019: £1,952,759) increased by £363,529, an increase of just under 16%.

Charitable expenditure increased by just over 5% to £2,052,372 for the year (2019: outgoing resources £1,949,924). Of the total outgoing resources, £1,022,922 relates to restricted projects and £1,029,450 to unrestricted projects.

General reserves now stand at £997,248 and the restricted fund balances amount to £3,312,280.

Investment policy

The organisation does not hold any investments other than cash on deposit.

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Reserves policy

Wellspring Settlement recognises the importance of maintaining an appropriate level of reserves to allow for contingency planning or action. Wellspring Settlement will aim to develop the level of reserves at three months operational costs which equates to approximately £475,000. The current level of free reserves is £997,248.

Reserves will be reviewed at meetings of the Board meeting at least half yearly, or more frequently if required. Decisions regarding the use of reserves will be informed by the Board.

Principal funding sources

We have a range of funding agreements with:

Weston College
Bristol Clinical Commissioning Group
Bristol City Council
BBC Children in Need
John James Foundation
John Armitage Charitable Trust
Esmee Fairbairn Foundation

and many others.

PLANS FOR FUTURE PERIODS

It will be vital to:

- complete the full integration of systems of Wellspring Settlement
- complete the integration of and build the staff teams
- conclude the business plans ensuring we consider long term living with the consequences of a pandemic
- strengthen financial reporting to the Board
- complete the redevelopment of The Swan
- extend existing relationships across the City to ensure this area can access the maximum opportunity and resources it can

STATEMENT OF TRUSTEES RESPONSIBILITIES

Trustees are required to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including the net income or expenditure, of the charitable company for the year. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the applicable Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware.
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of this information.

**WELLSPRING SETTLEMENT
(A COMPANY LIMITED BY GUARANTEE)**

**TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2020**

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The trustees are members of the charity, but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

AUDITORS

The auditors, Bishop Fleming, were appointed as the charitable company's auditors in respect of the year and have expressed their willingness to act in that capacity.

Approved by order of the board of trustees on *14th December 2020* and signed on its behalf by:

Will Bee
Chair of Trustees



**WELLSPRING SETTLEMENT
(A COMPANY LIMITED BY GUARANTEE)**

INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF WELLSPRING SETTLEMENT

OPINION

We have audited the financial statements of Wellspring Settlement (the 'charity') for the year ended 31 March 2020 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2020 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

BASIS FOR OPINION

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

CONCLUSIONS RELATING TO GOING CONCERN

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

OTHER INFORMATION

The Trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Auditors' Report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**WELLSPRING SETTLEMENT
(A COMPANY LIMITED BY GUARANTEE)**

INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF WELLSPRING SETTLEMENT (CONTINUED)

OPINION ON OTHER MATTERS PRESCRIBED BY THE COMPANIES ACT 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report including the Strategic Report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Trustees' Report and the Strategic Report have been prepared in accordance with applicable legal requirements.

MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report including the Strategic Report.

We have nothing to report in respect of the following matters in relation to which Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

RESPONSIBILITIES OF TRUSTEES

As explained more fully in the Trustees' Responsibilities Statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

AUDITORS' RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' Report.

**WELLSPRING SETTLEMENT
(A COMPANY LIMITED BY GUARANTEE)**

INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF WELLSPRING SETTLEMENT (CONTINUED)

USE OF OUR REPORT

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditors' Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.



David Butler FCA DChA (Senior statutory auditor)

for and on behalf of

Bishop Fleming LLP

Chartered Accountants

Statutory Auditors

10 Temple Back

Bristol

BS1 6FL

Date:



WELLSPRING SETTLEMENT
(A COMPANY LIMITED BY GUARANTEE)

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2020

	Note	Restricted funds 2020 £	Unrestricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
INCOME FROM:					
Donations and legacies	4	12,066	4,970	17,036	11,173
Charitable activities	5	1,312,408	982,805	2,295,213	1,938,775
Investments	6	-	4,039	4,039	2,811
TOTAL INCOME		1,324,474	991,814	2,316,288	1,952,759
EXPENDITURE ON:					
Raising funds		-	-	-	5,823
Charitable activities	7	1,022,922	1,029,450	2,052,372	1,949,924
TOTAL EXPENDITURE		1,022,922	1,029,450	2,052,372	1,955,747
NET MOVEMENT IN FUNDS		301,552	(37,636)	263,916	(2,988)
RECONCILIATION OF FUNDS:					
Total funds brought forward		3,010,728	1,034,884	4,045,612	4,048,600
TOTAL FUNDS CARRIED FORWARD		3,312,280	997,248	4,309,528	4,045,612

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 18 to 35 form part of these financial statements.

WELLSPRING SETTLEMENT
(A COMPANY LIMITED BY GUARANTEE)
REGISTERED NUMBER:05031499

BALANCE SHEET
AS AT 31 MARCH 2020

	Note	2020 £	2019 £
FIXED ASSETS			
Tangible assets	12	5,714,257	5,260,397
		<u>5,714,257</u>	<u>5,260,397</u>
CURRENT ASSETS			
Stocks	13	307	548
Debtors	14	262,136	193,269
Investments	15	256,135	332,973
Cash at bank and in hand		49,977	112,145
		<u>568,555</u>	<u>638,935</u>
Creditors: amounts falling due within one year	16	(618,188)	(476,287)
NET CURRENT LIABILITIES / ASSETS		<u>(49,633)</u>	<u>162,648</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>5,664,624</u>	<u>5,423,045</u>
Creditors: amounts falling due after more than one year	17	(1,327,850)	(1,345,995)
Provisions for liabilities		(27,246)	(31,438)
TOTAL NET ASSETS		<u><u>4,309,528</u></u>	<u><u>4,045,612</u></u>
CHARITY FUNDS			
Restricted funds	19	3,312,280	3,010,728
Unrestricted funds	19	997,248	1,034,884
TOTAL FUNDS		<u><u>4,309,528</u></u>	<u><u>4,045,612</u></u>

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

Will Bee
Trustee
Date:



17/12/2020

The notes on pages 18 to 35 form part of these financial statements.

**WELLSPRING SETTLEMENT
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020**

1. GENERAL INFORMATION

The company, formed on 2 February 2004, is limited by guarantee (No. 5034199) and is a registered charity (No. 1103139). The charity is registered in England and Wales. The charity's registered office is 43 Ducie Road, Barton Hill, Bristol, BS5 0AX.

2. ACCOUNTING POLICIES

2.1 BASIS OF PREPARATION OF FINANCIAL STATEMENTS

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Wellspring Settlement meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

On 1 February 2020 Barton Hill Settlement and Wellspring Healthy Living Centre merged. The combined organisation has been renamed Wellspring Settlement and the activity is being conducted through the Barton Hill Settlement legal entity. The trustees have adopted a true and fair override to account for this transaction using merger accounting as they do not consider that acquisition accounting would present a true and fair view in these financial statements.

Although the merger did not become effective until 1 February 2020, the consolidated financial statements of Wellspring Settlement are presented as if Barton Hill Settlement and Wellspring Healthy Living Centre had always been part of the same organisation. Accordingly, the results of both entities for the entire year ended 31 March 2020 are shown in the statement of financial activities and the comparative figures for the years ended 31 March 2019 are also prepared on this basis. A separate company balance sheet has not been included as it is materially the same as the company balance sheet and therefore has no material impact on the financial statements.

2.2 MERGER ACCOUNTING

On 1 February 2020, Barton Hill Settlement and Wellspring Healthy Living Centre merged to become Wellspring Settlement. On this basis, the transaction has been treated using merger accounting.

2.3 GOING CONCERN

The accounts have been prepared on the assumption that the charity is able to continue as a going concern, which the Trustees consider appropriate having regard to the current level of unrestricted reserves. The Trustees have considered the consequences of COVID-19 and have determined that they do not create a material uncertainty that casts significant doubt upon the charities ability to continue as a going concern. The actual and projected Covid support Income from Trusts, Government and local authorities heavily mitigate any projected losses incurred by the Charity.

As a result there are no material uncertainties about the charity's ability to continue as a going concern.

2. ACCOUNTING POLICIES (continued)

2.4 INCOME

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

2.5 EXPENDITURE

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on raising funds includes all expenditure incurred by the Charity to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

2.6 TANGIBLE FIXED ASSETS AND DEPRECIATION

Tangible fixed assets costing £1,000 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Assets in the course of construction are included at costs incurred to date. Depreciation on these assets is not charged until they are brought into use.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

2. ACCOUNTING POLICIES (continued)

2.6 TANGIBLE FIXED ASSETS AND DEPRECIATION (CONTINUED)

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

Freehold property	-	2%	Straight Line Method
Plant and machinery	-	7%	Straight Line Method
Motor vehicles	-	20%	Straight Line Method
Computer equipment	-	33%	Straight Line Method
Other fixed assets	-	10%	Straight Line Method

2.7 STOCKS

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks.

2.8 DEBTORS

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.9 CASH AT BANK AND IN HAND

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.10 LIABILITIES

Liabilities and provisions are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

2.11 PROVISIONS

Provisions are recognised when the Charity has an obligation at the reporting date as a result of a past event which it is probable will result in the transfer of economic benefits and the obligation can be estimated reliably.

2.12 OPERATING LEASES

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the lease term.

2.13 PENSIONS

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

**WELLSPRING SETTLEMENT
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020**

2. ACCOUNTING POLICIES (continued)

2.14 FUND ACCOUNTING

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

3. CRITICAL ACCOUNTING ESTIMATES AND AREAS OF JUDGMENT

The preparation of the financial statements require management to make judgments, estimates and assumptions that affect the amounts reported. These estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

4. INCOME FROM DONATIONS AND LEGACIES

	Restricted funds 2020 £	Unrestricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Donations	12,066	4,970	17,036	11,173
TOTAL 2019	8,061	3,112	11,173	

WELLSPRING SETTLEMENT
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

5. INCOME FROM CHARITABLE ACTIVITIES

	Restricted funds 2020 £	Unrestricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Grants and contracts	1,305,499	348,119	1,653,618	1,316,142
Service charges	-	72,064	72,064	76,334
Room hire	-	100,037	100,037	121,086
Rental income	-	359,805	359,805	328,618
Other earned income	6,909	81,295	88,204	96,595
Consultancy	-	21,485	21,485	-
	<u>1,312,408</u>	<u>982,805</u>	<u>2,295,213</u>	<u>1,938,775</u>
TOTAL 2019	<u>1,157,522</u>	<u>781,253</u>	<u>1,938,775</u>	

6. INVESTMENT INCOME

	Unrestricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Investment income	<u>4,039</u>	<u>4,039</u>	<u>2,811</u>

7. ANALYSIS OF EXPENDITURE ON CHARITABLE ACTIVITIES

Summary by fund type

	Restricted funds 2020 £	Unrestricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Charitable activities	<u>1,022,922</u>	<u>1,029,450</u>	<u>2,052,372</u>	<u>1,949,924</u>
TOTAL 2019	<u>1,497,247</u>	<u>452,677</u>	<u>1,949,924</u>	

WELLSPRING SETTLEMENT
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

8. ANALYSIS OF EXPENDITURE BY ACTIVITIES

	Activities undertaken directly 2020 £	Support costs 2020 £	Total funds 2020 £	Total funds 2019 £
Charitable activities	1,387,528	664,844	2,052,372	1,949,924
TOTAL 2019	1,347,670	602,254	1,949,924	

Analysis of direct costs

	Total funds 2020 £	Total funds 2019 £
Staff costs	1,198,733	1,153,058
Catering & provision costs	28,718	20,216
SLA provision	84,678	96,222
Rent & room hire	1,956	5,071
External contract costs	73,443	73,103
	1,387,528	1,347,670

WELLSPRING SETTLEMENT
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

8. ANALYSIS OF EXPENDITURE BY ACTIVITIES (CONTINUED)

Analysis of support costs

	Total funds 2020 £	Total funds 2019 £
Depreciation	144,656	142,907
Other staff costs	20,923	18,545
Premises costs	198,954	165,619
Computer and office supplies	74,433	87,117
Governance and professional costs	60,682	41,872
Marketing and subscriptions	4,325	6,452
Insurance	18,415	21,650
Bank and interest charges	39,893	42,633
FOCUS	6,625	-
External partners	62,486	67,763
Internal recharges	257	4,340
Vehicle costs	2,133	3,507
Bad debts	31,062	(151)
	<u>664,844</u>	<u>602,254</u>

9. AUDITORS' REMUNERATION

	2020 £	2019 £
Fees payable to the Charity's auditor for the audit of the Charity's annual accounts	11,700	11,850
Fees payable to the Charity's auditor in respect of: All non-audit services not included above	<u>-</u>	<u>2,055</u>

10. STAFF COSTS

	2020 £	2019 £
Wages and salaries	1,085,352	1,048,743
Social security costs	65,951	73,884
Contribution to defined contribution pension schemes	47,430	36,254
	<u>1,198,733</u>	<u>1,158,881</u>

WELLSPRING SETTLEMENT
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

10. STAFF COSTS (CONTINUED)

The average number of persons employed by the Charity during the year was as follows:

	2020	2019
	No.	No.
Staff	73	68

No employee received remuneration amounting to more than £60,000 in either year.

The key management personnel of the charity comprise the Deputy Director and both Co-Directors. The total employee benefits of the key management personnel, comprising gross salary, employers' national insurance and employers' pension contributions was £164,456 (2019: £390,223).

11. TRUSTEES' REMUNERATION AND EXPENSES

During the year, no Trustees received any remuneration or other benefits (2019 - £NIL).

During the year ended 31 March 2020, expenses totalling £NIL were reimbursed or paid directly to Trustee (2019 - £367 to 2 Trustees).

**WELLSPRING SETTLEMENT
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020**

12. TANGIBLE FIXED ASSETS

	Freehold property £	Assets under construction £	Motor vehicles £	Fixtures, fittings & equipment £	Total £
COST OR VALUATION					
At 1 April 2019	6,585,253	31,246	13,200	287,591	6,917,290
Additions	33,456	544,662	-	20,400	598,518
At 31 March 2020	<u>6,618,709</u>	<u>575,908</u>	<u>13,200</u>	<u>307,991</u>	<u>7,515,808</u>
DEPRECIATION					
At 1 April 2019	1,432,055	-	13,200	211,638	1,656,893
Charge for the year	131,709	-	-	12,949	144,658
At 31 March 2020	<u>1,563,764</u>	<u>-</u>	<u>13,200</u>	<u>224,587</u>	<u>1,801,551</u>
NET BOOK VALUE					
At 31 March 2020	<u>5,054,945</u>	<u>575,908</u>	<u>-</u>	<u>83,404</u>	<u>5,714,257</u>
At 31 March 2019	<u>5,153,198</u>	<u>31,246</u>	<u>-</u>	<u>75,953</u>	<u>5,260,397</u>

13. STOCKS

	2020 £	2019 £
Bar stock and coffee machine ingredients	<u>307</u>	<u>548</u>

14. DEBTORS

	2020 £	2019 £
DUE WITHIN ONE YEAR		
Trade debtors	136,542	111,345
Other debtors	-	4,711
Prepayments and accrued income	125,594	77,213
	<u>262,136</u>	<u>193,269</u>

WELLSPRING SETTLEMENT
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

15. CURRENT ASSET INVESTMENTS

	2020 £	2019 £
Cash deposits	256,135	332,973

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Bank loans	25,142	72,717
Trade creditors	347,975	111,527
Other taxation and social security	134,769	111,393
Other creditors	44,477	49,710
Accruals and deferred income	65,825	130,940
	618,188	476,287

	2020 £	2019 £
Deferred income at 1 April 2019	107,966	155,243
Resources deferred during the year	32,913	107,966
Amounts released from previous periods	(107,966)	(155,243)
	32,913	107,966

17. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2020 £	2019 £
Bank loans	199,676	218,005
Other loans	1,128,174	1,127,990
	1,327,850	1,345,995

**WELLSPRING SETTLEMENT
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020**

Included within the above are amounts falling due as follows:

	2020 £	2019 £
BETWEEN ONE AND TWO YEARS		
Bank loans	37,979	23,442
Other loans	49,156	49,156
BETWEEN TWO AND FIVE YEARS		
Bank loans	161,697	194,563
Other loans	65,762	65,762
OVER FIVE YEARS		
Other loans	1,013,256	1,013,072

The original loan with Lloyds bears interest at a rate of 6.95% and was taken out in November 2009. The charity took a second loan with Lloyds with an interest rate of 7.205%, repayable over 10 years, in March 2011. The loans are secured by a legal charge over 22 - 28 Bright Street and 3 - 9 Morley Road. The Farmhouse Building rebuild was part funded by a loan from Futurebuilders England, repayable over 21 years, commencing on 1 March 2021. Interest was charged at 0.5% until November 2019, then at 5% for three years and is subject to an annual review. This loan is secured by a legal charge on the Farmhouse building. During the year ended 2017 the bank overdraft was converted to a third loan with Lloyds, repayable over 10 years with interest payable at bank rate plus 3.85%.

18. PROVISIONS

	2020 £
At 1 April 2019	31,438
Amounts used	(4,192)
	<u>27,246</u>

A provision is recognised for the future maintenance of the freehold property at Beam Street.

WELLSPRING SETTLEMENT
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

19. STATEMENT OF FUNDS

STATEMENT OF FUNDS - CURRENT YEAR

	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2020 £
UNRESTRICTED FUNDS					
DESIGNATED FUNDS					
Building capital fund	11,753	-	-	(11,753)	-
Other assets fund	10,391	-	-	(10,391)	-
Building maintenance fund	26,656	-	-	(26,656)	-
Musculoskeletal clinic	2,789	99,264	(83,734)	(18,319)	-
Service development fund	7,621	-	-	(7,621)	-
	<u>59,210</u>	<u>99,264</u>	<u>(83,734)</u>	<u>(74,740)</u>	<u>-</u>
GENERAL FUNDS					
General funds	<u>975,674</u>	<u>892,550</u>	<u>(945,716)</u>	<u>74,740</u>	<u>997,248</u>
TOTAL UNRESTRICTED FUNDS	<u>1,034,884</u>	<u>991,814</u>	<u>(1,029,450)</u>	<u>-</u>	<u>997,248</u>
RESTRICTED FUNDS					
Freehold WHLC	2,195,318	-	(52,546)	-	2,142,772
SPEAR grants	5,826	75,057	(74,383)	-	6,500
Bristol Ageing Better	5,679	67,373	(68,213)	-	4,839
BCC grants	4,363	27,448	(23,169)	-	8,642
CASS	41,768	180,599	(178,479)	-	43,888
Other restricted funds	55,611	50,106	(59,379)	-	46,338
The Network	-	104,583	(91,993)	-	12,590
John James Foundation	54,300	-	(54,300)	-	-
Wider than Work	-	26,874	(26,874)	-	-
Farmhouse development	594,377	-	-	-	594,377
John James Foundation - community fridge	-	6,195	-	-	6,195
George Wills Hall	45,000	-	-	-	45,000
Microsettlement	1,246	399,893	-	-	401,139
Strong families	7,240	96,697	(103,937)	-	-
BOOST	-	41,528	(41,528)	-	-
West of England Works	-	131,913	(131,913)	-	-
SPAN	-	116,208	(116,208)	-	-
	<u>3,010,728</u>	<u>1,324,474</u>	<u>(1,022,922)</u>	<u>-</u>	<u>3,312,280</u>

WELLSPRING SETTLEMENT
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

19. STATEMENT OF FUNDS (CONTINUED)

STATEMENT OF FUNDS - CURRENT YEAR (continued)

	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2020 £
TOTAL OF FUNDS	4,045,612	2,316,288	(2,052,372)	-	4,309,528

Restricted Funds

Freehold WHLC – this balance reflects the transfer of buildings to the newly formed Wellspring Settlement, transferred from Wellspring Healthy Living Centre, following the merger on 1 February 2020.

Spear, Bristol Ageing Better, BCC Grants, Cass, The Network and John James Foundation – Restricted income unspent balances will be spent in 2020 – 21. All funds are used to provide services across all our Impact areas.

Farmhouse development – balance reflects the amount funded by Futurebuilders England and NHS Building Fund, less non-capital spending on the project to redevelop the Farmhouse and includes tenant specific requirements for the farmhouse development.

George Wills Hall – the charity received funds from Bristol City Councils CIL fund, these funds will be used for a new roof and the addition of accessible facilities at the venue.

Microsettlement – these funds were used in the construction of the new building project as outlined in the Report from the Trustees.

Strong Families – this fund includes both the Family Centre Project from previous years together with our SPAN project. The Family Centre received funding from St Pauls Children's centre and Children in Need whilst SPAN's grants include Impact Funding from Bristol City Council together with funding to deliver Strengthening Families Strengthening Communities courses.

Economic Resilience – encompasses BOOST Finance and West of England Works projects, funding is aimed at improving local people's economic prospects.

Community Inclusion – funding to provide community activities and reduce isolation for local people and to engage in Community Organising.

**WELLSPRING SETTLEMENT
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020**

19. STATEMENT OF FUNDS (CONTINUED)

STATEMENT OF FUNDS - PRIOR YEAR

	Balance at 1 April 2018 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2019 £
UNRESTRICTED FUNDS					
DESIGNATED FUNDS					
Building capital fund	11,753	-	-	-	11,753
Other assets fund	-	-	-	10,391	10,391
Building maintenance fund	26,656	-	-	-	26,656
Musculoskeletal clinic	8,088	99,314	(104,613)	-	2,789
Service development fund	10,000	-	(2,379)	-	7,621
	<u>56,497</u>	<u>99,314</u>	<u>(106,992)</u>	<u>10,391</u>	<u>59,210</u>
GENERAL FUNDS					
General Funds	<u>956,484</u>	<u>799,224</u>	<u>(757,836)</u>	<u>(22,198)</u>	<u>975,674</u>
TOTAL UNRESTRICTED FUNDS	<u>1,012,981</u>	<u>898,538</u>	<u>(864,828)</u>	<u>(11,807)</u>	<u>1,034,884</u>

**WELLSPRING SETTLEMENT
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020**

19. STATEMENT OF FUNDS (CONTINUED)

STATEMENT OF FUNDS - PRIOR YEAR (CONTINUED)

	Balance at 1 April 2018 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2019 £
RESTRICTED FUNDS					
Freehold WHLC	2,247,864	-	(52,546)	-	2,195,318
SPEAR grants	12,069	89,165	(95,408)	-	5,826
Bristol Ageing Better	-	48,618	(42,939)	-	5,679
Quartet - Fund the Future	-	23,000	(2,499)	-	20,501
BCC grants	5,242	82,236	(83,589)	474	4,363
CASS	49,116	180,400	(187,748)	-	41,768
Other restricted funds	4,331	16,084	(3,773)	(5,897)	10,745
Farmhouse development	537,390	-	(33,513)	-	503,877
NHS building fund	92,500	-	(2,000)	-	90,500
John James Funding - Farmhouse	55,500	-	(1,200)	-	54,300
George Wills Hall	-	45,000	-	-	45,000
Microsettlement	-	30,000	(28,755)	-	1,245
Central projects	24,366	-	-	-	24,366
Strong Families	7,240	189,846	(254,318)	64,472	7,240
Economic Resilience	-	224,222	(175,599)	(48,623)	-
Community Inclusion	-	127,427	(128,808)	1,381	-
	<u>3,035,618</u>	<u>1,055,998</u>	<u>(1,092,695)</u>	<u>11,807</u>	<u>3,010,728</u>
TOTAL OF FUNDS	<u>4,048,599</u>	<u>1,954,536</u>	<u>(1,957,523)</u>	<u>-</u>	<u>4,045,612</u>

WELLSPRING SETTLEMENT
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

20. ANALYSIS OF NET ASSETS BETWEEN FUNDS

ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT PERIOD

	Restricted funds 2020 £	Unrestricted funds 2020 £	Total funds 2020 £
Tangible fixed assets	3,056,546	2,657,711	5,714,257
Current assets	292,740	275,815	568,555
Creditors due within one year	(37,006)	(581,182)	(618,188)
Creditors due in more than one year	-	(1,327,850)	(1,327,850)
Provisions for liabilities and charges	-	(27,246)	(27,246)
TOTAL	3,312,280	997,248	4,309,528

ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR PERIOD

	Restricted funds 2019 £	Unrestricted funds 2019 £	Total funds 2019 £
Tangible fixed assets	2,700,440	2,559,957	5,260,397
Current assets	356,396	282,539	638,935
Creditors due within one year	(14,670)	(461,617)	(476,287)
Creditors due in more than one year	-	(1,345,995)	(1,345,995)
Provisions for liabilities and charges	(31,438)	-	(31,438)
TOTAL	3,010,728	1,034,884	4,045,612

WELLSPRING SETTLEMENT
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

21. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2020 £	2019 £
Net income/expenditure for the period (as per Statement of Financial Activities)	263,916	(2,988)
ADJUSTMENTS FOR:		
Depreciation charges	144,658	142,906
Dividends, interests and rents from investments	(4,039)	(2,810)
Decrease in debtors	68,867	27,481
Increase in creditors	51,982	53,570
Interest payable	32,512	26,066
Decrease in provisions	(4,192)	(2,850)
NET CASH PROVIDED BY OPERATING ACTIVITIES	553,704	241,375

22. ANALYSIS OF CASH AND CASH EQUIVALENTS

	2020 £	2019 £
Cash in hand	49,977	112,145
Notice deposits (less than 3 months)	256,135	332,974
TOTAL CASH AND CASH EQUIVALENTS	306,112	445,119

23. ANALYSIS OF CHANGES IN NET DEBT

	At 1 April 2019 £	Cash flows £	At 31 March 2020 £
Cash at bank and in hand	112,145	(62,168)	49,977
Debt due within 1 year	(72,717)	47,575	(25,142)
Debt due after 1 year	(1,345,995)	18,145	(1,327,850)
Liquid investments	332,973	(76,838)	256,135
	(973,594)	(73,286)	(1,046,880)

**WELLSPRING SETTLEMENT
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020**

24. PENSION COMMITMENTS

The group operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the group in an independently administered fund. The pension cost charge represents contributions payable by the group to the fund and amounted to £11,770 (2019: £17,212) were payable to the fund at the balance sheet date and are included in creditors

25. OPERATING LEASE COMMITMENTS

At 31 March 2020 the Charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2020 £	2019 £
Not later than 1 year	-	1,716
Later than 1 year and not later than 5 years	-	6,005
	<u>-</u>	<u>7,721</u>

26. MEMBERS' LIABILITY

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

27. RELATED PARTY TRANSACTIONS

The Charity has not entered into any related party transaction during the year, nor are there any outstanding balances owing between related parties and the Charity at 31 March 2020.