



# Trustees' Annual Report for the period

Period start date  
From 01 09 2019 To 31 08 2020  
Period end date

## Section A Reference and administration details

Charity name Friends of Victoria School

Other names charity is known by

Registered charity number (if any) 512758

Charity's principal address Victoria School and Specialist Arts College

Bell Hill , Northfield

Birmingham

Postcode

B31 1LD

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs C Lane	Secretary		
2	Miss C Blackshaw	Treasurer	Left 31 <sup>st</sup> August 2020	
3	Mrs Justine Sims		Left 31 <sup>st</sup> August 2020	
4	Ms S Kallitsakis			
5	Mrs Julie Fardell	President		
6	Ms Judi Newman			
7	Mrs Pamela Sole			
8	Mrs Sadie Bolton	Chairperson		
9	Mr Mark Cottam			
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17				
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19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bank	Lloyds	798 Bristol Road South, Northfield, Birmingham, B31 2NP
Independent Examiner	P&W Social Accountants	10 Newent Road, Northfield, Birmingham, B31 2ED

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted 25 <sup>th</sup> November 1998
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed annually at the Annual General meeting in November

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Each trustee has to sign the code of conduct to ensure:

- the organisation is effective, open and accountable;
- the highest standards of integrity and stewardship are achieved;
- the working relationship with staff and advisers is productive and supportive.

The organisation is a member of the Parent Teachers Association UK. (Parentkind)

All trustees give their time voluntary and receive no remuneration or other benefits.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

1. To advance the education of the pupils at school by providing and assisting in the provision of facilities for education at the school not normally provided by the LEA.
2. To promote the children with disabilities at school and in the interests of social welfare and in order to improve their conditions of life to provide recreational facilities for such children.



3. To foster more extended relationships between staff, parents, carers and others associated with the school.
4. To engage in activities, which support the school and advance the education and promote the relief of children with disabilities attending it.

In planning our activities for the year we kept in mind the Charity Commission guidance on public benefits at our trustee meetings.

The committee meets to plan fundraising events, lobby on parent and carers behalf's and to discuss school bids for funding.

We approach other charities for money for projects to benefit the pupils in school.

We endeavour to ensure that all pupils whatever their age, benefit from the work of Friends of Victoria School.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

A great contribution is made by member volunteers. We are grateful for the many hours volunteers spend fundraising on our behalf. Without this valuable contribution of time, energy and expertise we would not have been able to have achieve so much.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

**Autumn Term**

In October we held our first ever reunion for ex pupils, some ex staff as well as current staff also attended. This was a fantastic afternoon which was well supported and everyone enjoyed meeting old friends and reminiscing.

In December we were able to set up the Grotto back in the Sensory Drama room. Volunteers all helped to unpack the decorations and set up a variety of Tableau. We then held our Santa Special which was well supported by families of pupil in school and also Friends of the school.

This event funded other Christmas activities for the children including crackers, balloons and hats for the Christmas Dinner.

**Spring and Summer Term 2020**

Unfortunately, due to the Covid – 19 pandemic we have not be able to hold our normal fundraising events. We have therefore been even more grateful for funds received from the TLC Lottery a and Your School Lottery. We continue to look for ways of raising money in new ways.

We have also been Grateful for Donations from other Organisations including the following:

Bruce Wake for the Outdoor Gym

Bailey Thomas to enable us to run Club Vic between CIN grants A4All Community fund towards Family Centre

Chris Westwood for the new Art room tables

Mercers Company and local Birmingham charities for 14-19 landscaping

Unfortunately, due to the pandemic the work on the Lower School Bathroom is still outstanding but we hope this will be completed during Summer 2021 if not before.

The work on the Family Centre has also been delayed, but again we are hopeful that this will also be able to start soon.



## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

Of the cash we hold at the bank, £2000 is retained to meet unforeseen expenditure.

**Details of any funds materially in deficit**

Not applicable

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Fundraising comprises school activities e.g. summer fair and donations from other charities.

We also run a small weekly lottery through Your School Lottery.

Funds are used to provide equipment and other benefits for the pupils and projects undertaken by others on behalf of the pupils.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Sadie Bolton</i>	<i>P.J. Sole</i>
Full name(s)	Sadie Bolton	Pamela Sole
Position (eg Secretary, Chair, etc)	Chair	Trustee
Date	18 / 11 / 2020	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Friends of Victoria School

512758

## Receipts and payments accounts

CC16a

For the period  
from

01/09/2019

To

31/08/2020

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	1,820	-	-	1,820	3,399
Summer fair and draw	-	-	-	-	2,299
Christmas	1,359	-	-	1,359	1,088
Spring Fair	-	-	-	-	523
TLC Lottery	279	-	-	279	328
YSL	1,207	-	-	1,207	1,248
Other	1,854	-	-	1,854	546
<b>Restricted Funds:</b>					
Florida Trip	-	10,571	-	10,571	13,630
Arts	-	19,235	-	19,235	14,810
Family Centre	-	10,000	-	10,000	48,000
Health and Wellbeing	-	-	-	-	-
Club Vic	-	-	-	-	10,000
Holiday Provision	-	4,138	-	4,138	1,000
MSI	-	548	-	548	-
<b>Sub total (Gross income for AR)</b>	<b>6,519</b>	<b>44,492</b>	<b>-</b>	<b>51,011</b>	<b>97,871</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>6,519</b>	<b>44,492</b>	<b>-</b>	<b>51,011</b>	<b>97,871</b>
<b>A3 Payments</b>					
General Donations	2,150	-	-	2,150	3,747
Christmas	1,003	-	-	1,003	769
Summer fair and draw	-	-	-	-	502
Spring Fair	-	-	-	-	126
Other	1,087	-	-	1,087	661
<b>Restricted Funds</b>					
Florida Trip	-	10,518	-	10,518	22,415
Arts	-	20,236	-	20,236	10,810
Family Centre	-	10,000	-	10,000	61,500
Communication	-	-	-	-	954
Health and Wellbeing	-	-	-	-	-
PE	-	-	-	-	8
Nicola's Memorial	-	-	-	-	426
Club Vic	-	-	-	-	10,580
Holiday Provision	-	1,300	-	1,300	-
MSI	-	-	-	-	-
Transfer Between Funds	-	-	-	-	-
<b>Sub total</b>	<b>4,240</b>	<b>42,054</b>	<b>-</b>	<b>46,294</b>	<b>112,478</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>4,240</b>	<b>42,054</b>	<b>-</b>	<b>46,294</b>	<b>112,478</b>
<b>Net of receipts/(payments)</b>	<b>2,279</b>	<b>2,438</b>	<b>-</b>	<b>4,717</b>	<b>14,607</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>22,607</b>	<b>25,257</b>	<b>-</b>	<b>47,864</b>	<b>62,471</b>
<b>Cash funds this year end</b>	<b>24,886</b>	<b>27,695</b>	<b>-</b>	<b>52,581</b>	<b>47,864</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	General	9,886		-
	Designated Funds	15,000		
	Florida		7,866	-
	Health & Wellbeing		500	-
	Nicola's Memorial		1,831	-
	CATS		6,001	-
	Holiday Provision		5,838	-
	PE		2,111	-
	Arts		3,000	-
	MSI		548	-
	<b>Total cash funds</b>	<b>24,886</b>	<b>27,695</b>	<b>-</b>

(agree balances with receipts and payments account(s))

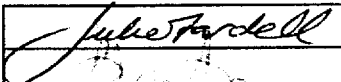
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Julie Fardell	18/11/2020
	Sadie Bolton	18/11/2020





CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name:  
Friends of Victoria School

On accounts for the year  
ended

31/08/2020

Charity no  
(if any)

512758

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **20/08/2020**.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

18/11/2020

Name:

R B Welch FCA MA

Relevant professional  
qualification(s) or body  
(if any):

ICAEW

**Address:**

P&W Social Accountants

10 Newent Road

Birmingham B31 2ED

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.