



# SKILLS FOR LIFE

**Scouts**   
West Yorkshire

What a great pleasure and honour it is to be taking on County Commissioner for West Yorkshire's thriving Scouting family. I'm certainly looking forward to the challenge and to building on Mark Stageman's great work to prepare better futures for our young people.

Mark has been a fantastic lead for WYS and to quote some of our Scouting family from the Virtual Big Camp weekend - "You made a massive difference to the County and the lives of so many people" ... "It's been a pleasure working with you, your support and commitment has been unwavering and exemplary". Mark will continue to be involved with WYS going forward and I'm sure I speak for all in saying an absolutely massive thank you for all that Mark has achieved whilst County Commissioner.

### **What's my Scouting experience?**

I joined Scouting at 8 years and I've been involved ever since. Starting at Heckmondwike Scout Group as a Cub, into Scouts before moving onto Spen Valley Venture Scouts. I returned to Heckmondwike as a volunteer in Cubs, as part of my Queen Scout service, becoming a Cub Leader and then GSL for Heckmondwike in 1994, before taking on DC for Heavy Woollen in 2012.

As a Scout District I believe we had some great successes particularly expanding from 41 to 52 sections over the last 7 years and growing by 2 new Scout Groups. With a focus on growth,

development and inclusion the District now offers the Scouting adventure to far more young people and volunteers.

### **What I do for a profession?**

I was a Police Officer for 30 years starting my career in Huddersfield and retiring as a Superintendent leading a national Counter Terrorism department. On retirement I went into the management of a specialist builders merchants.

### **What are my hobbies?**

I have 3 main hobbies outside of Scouting – running, mountain biking and my favourite has got to be hill walking.

### **What are my plans as CC?**

The County Commissioner role provides a fantastic opportunity for me to lead and manage delivery of 'Skills For Life' for our young people and volunteers across West Yorkshire. The journey through Scouting is certainly a magical experience and provides members with new skills that they will use throughout their lives. I'm so looking forward to working alongside all the inspirational, talented and enthusiastic volunteers we have across West Yorkshire who week in and week out develop those 'Skills For Life' for our young people.

### **1. Inclusive Growth**

Recent growth in Scout sections has taken place in some of our most deprived communities, across our diverse communities and for those with



individual needs. I will build on this youth shaped and inclusive growth, supporting Groups and Districts to ensure Scouting thrives in all communities across the County.

### **2. Scouting Reach**

I will strive to ensure Scouting is able to reach every young person across West Yorkshire regardless of faith, colour, ability or social background.

### **3. Youth Shaped Programme**

I will aim to make a huge impact on the lives of young people by ensuring they have access to a great youth shaped Scouting programme which is challenging, rewarding and provides unforgettable experiences.

#### 4. Top Awards

I will support our young people achieve their Top Awards.

#### 5. Network Opportunities

I will work with our 18-25 years to give them opportunity to take part in a huge range of exciting projects and events themed around adventure, community and international.

#### 6. Work Together with Partners

I will build partnerships with organisations such as the Jo Cox foundation, Muslim Scout Fellowship, Mind etc. Working together to make a difference to young people's lives across West Yorkshire.

#### 7. Volunteer Journey

I will ensure our Volunteers are supported and valued throughout their volunteer journey. Providing them with the skills to continue to deliver fantastic opportunities which enhance the lives of our young people.

#### 8. Safe Scouting

I will work with Districts to ensure our volunteers have the knowledge and tools to support delivery of Safe Scouting. Ensuring Safety in Scout premises, campsites and during activities.

#### 9. Support local Scouting

I will work closely with DC's to support delivery of local Scouting.

#### 10. Youth Shaped

We have seen the immense power of youth shaped Scouting in decision making, delivering programme, inclusion and changing perceptions across communities. I will work with our County Youth Commissioners and DC's to build District Youth Commissioner teams.

Toby Hammond our CYC and I would like you to welcome a new Deputy CC team who will work with ourselves to lead delivery of the above plans across the County:





Phil Pearson	– DCC Programme
Matt Turner	– DCC Communities
Gaz Pierce	– DCC Protect
Elaine Clough	– DCC Growth and Activities
Howard Fishwick	– DCC Volunteer Journey

It also gives me great pleasure and immense honour to introduce Kim Leadbeater, Ambassador for the Jo Cox foundation, as our new President for West Yorkshire Scouts. MP Jo Cox, Kim's sister, was the Scout President for HWD Scouts. Since Jo's death local Scouting continued her passion to make the great Scouting adventure available to more communities, so giving more young people and volunteers skills for life.

Kim created the Jo Cox Foundation and continued Jo's work by bringing communities together based on the belief that we have 'more in common than that which divides us'. The work of the Foundation closely compliments one of the key aims of the Scout Association to reach out to all communities. We were pleased to announce last year our partnership with the Jo Cox Foundation and our commitment to support More In Common and the Great Get Together events. This year to be announcing Kim as the President for West Yorkshire Scouts is fantastic news.

What has been great to see during the times of no face to face Scouting is the creativity and imagination of leaders across the County to run online section

meetings, activities, challenges, quizzes and so much more. Undoubtedly your determination to keep Scouting going has helped so many young people's mental and physical health, plus keeping young people enthused with the Scouting adventure.

There can be no better example of what can be achieved to ignite imagination than the Virtual Big Camp. With 10.9k participants over the weekend "Big Camp just got even bigger". The VBC reached so many homes and young people across West Yorkshire, and much further afield. We will all keep those happy memories from the VBC for some time. Whether it was the great spread of activities, the scavenger hunt, creating shelters, creative food dishes, camp fire songs and the DJ set on Saturday. Then on the Sunday we had Scouts Own and a celebration of Eid Mubarak, Q&A with Kim Leadbeater, the fitness session and the many words of thanks for Mark Stageman.

See you all at Big Camp 2021 - Same time, Same place just 2021.

You will have seen on screen our host Toby County Youth Commissioner, our Deputy Youth Commissioner's Emily, Megan and Beth, ACC Beavers Sam and ACC Explorers Katie. This team were absolutely fantastic bringing true Scouting adventure, fun and new experiences to so many young people and adults. I'd just like to share with you some feedback from parents 'I must say



they did a truly fantastic job putting all that together... the variety of activities in each challenge was just perfect 'It's been our best weekend since lockdown - Olympics, recipes, camping, fires and activities. Loved it xx' 'Entertaining and Inspiring'. Many thanks to all the team involved in created a truly inspiring weekend.

Finally and certainly not least thank you to all the wonderful volunteers who are part of our West Yorkshire Scout family. Scouting would simply not happen without yourselves, your commitment to making a difference to the lives of our members is exemplary.

Ian  
County Commissioner



### **The Purpose of Scouting.**

The purpose of Scouting is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities.

### **The Scout Method.**

The Scout Method provides an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law, which is guided by adult leadership. In practice the method is best seen when young people, in partnership with adults are: enjoying what they are doing; learning by doing; participating in varied and progressive activities; making choices for themselves; taking responsibilities for their own actions; working in

groups; taking increasing responsibility for others; taking part in activities outdoors; sharing in prayer and worship; making and living out their promise.

West Yorkshire Scouts Trustees have a duty to report on the charity's public benefit in the annual report. We have assessed our aims, objectives and activities and believe we have met the Charity Commission's public benefit criteria for both the advancement of education and the advancement of citizenship or community development.

### **Royal Charter...**

The Scout Association exists by authority of a Royal Charter granted by King George V in 1912 and supplemented by further charters granted by King George VI and Queen Elizabeth II. These charters give authority to the bye-laws of the Association, which are approved by Her Majesty's Privy Council. The bye-laws, in turn, authorise the making of rules for the regulation of the Association's affairs. The rules are laid out in the Policy, Organisation and Rules (POR) of The Scout Association.

West Yorkshire Scouts is an autonomous charity affiliated to The Scout Association, which together with other County, District and Group Charities form the Scout Movement in the United Kingdom.

HOW WE OPERATE

### Executive Committee...

The County is managed by the County Executive Committee, the members of which are the Charity Trustees of the County Scout Council which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The County Executive exists to support the County Commissioner in meeting the responsibilities of the appointment and is responsible for:

- Promoting the development of Scouting in the County;
- Ensuring cooperation between Districts, Groups and other organisations;
- Raising of funds and administration of the County's finance and property;
- The appointments process within the County;
- Appointing any subcommittee that may be required;
- Ensuring sound administration within the County.

The Executive Committee comprises up to 18 members:

- 6 Ex-officio Members (including the officers);
- 4 elected members (including 1 elected youth member) elected annually by the County Scout Council at its AGM;

- 4 appointed members (annually appointed at the AGM);
- up to 4 Co-opted members (annually appointed by the Executive).

The committee meets at least four times each year. An induction process is provided for all new Trustees. Further learning and development opportunities are available.

### POR...

The Association has a comprehensive set of policies and rules applicable to the Movement, which are routinely monitored and reviewed by the Association. We are committed to providing the best possible experience for everyone in Scouting, whether they are young people or adult volunteers. To help us achieve this, we work to a number of key policies, through which we can make sure that Scouting continues to develop in a way that is safe, accessible and free from discrimination. Our key policies include:

- Anti-bullying policy.
- Child protection policy.
- Development policy.
- Equal opportunities policy.
- Religious policy.
- Safety policy.

### Risk and Internal Control...

The County has in place systems of internal control that are designed to provide reasonable insurance against material mismanagement or loss. These include 2 signatures for all payments

and comprehensive insurance policies to ensure that insurable risks are covered.

### Volunteers...

During the year over 3000 adults volunteered their time, energy, skills and commitment to Scouting at Group, District, or County level. Their roles ranged from regularly leading section meetings and organising camps, to helping with administration, training future leaders and attending meetings at every level. Without this contribution of our volunteers, Scouting in West Yorkshire would be unable to offer a wide range of challenging and inspiring activities that help make Scouting the largest co-educational youth movement in the UK today.

### Our vision for 2023

By 2023 we will have prepared more young people with skills for life, supported by amazing leaders delivering an inspiring programme.

We will be growing more inclusive, shaped by young people and making a bigger impact in our communities.

### Our goals

Our plan is to build on the success of the previous plan: to continue to grow, become more inclusive, to be shaped by young people and to make a bigger impact in our communities.

Our progress in 2019/2020 is detailed in the forthcoming pages along with our future plans for the strategy





## OUR GOVERNANCE ACTIONS

This is not just my end of year report for 2020 but the end of Trusteeship for 12 years and County Chair for 8 years to West Yorkshire.

Over the years many things have happened – good, bad, events and truly inspiring acts but I never thought that I would be writing my report with the Association suspended due to a global pandemic. But that does not stop us – virtual Scouting and conference calling is keeping that BP Spirit alive in West Yorkshire.

In my early years of Scouting the Association was predominantly run by men, the Chief Commissioner being a retired Major General and my Cub Leader was only one of two women in the District.

How things have changed over the years of being a Trustee, with a huge push and the introduction of Youth Commissioners through the Association, not only do we have a County Youth Commissioner but a very enthusiastic team within our County. Part of the Youth Commissioner role is to be a Trustee quite different from being part of a programme team but all have played a part in the County Executive and also in the sub committees. I thank each and everyone of you for 'jumping in the deep end' and learning to swim in the tide of governance.

WYS Trading, who manage Bradley Woods and all its assets, has been led through the years by a hard-working

team of Directors, David and Gareth, who are no longer Directors, and John, Ian and Jonathan, the current Directors. The current Directors were put in place after a 12-month review of the business by a subcommittee of Trustees and at this time, Gareth took on the new role of ACC Bradley Woods. After the first 12 months of a new team the difference can be seen. The site has had a full update due to the fire safety report and the fantastic addition of Challenge Valley this year. Words do not express the hours of hard work and dedication to the site that these gentlemen have devoted over the years and I cannot thank them enough.

The site would not be as it is without the work of the staff and the dedication by all the volunteers over the years, a huge thank you to all both past and present.

Green Withens, the County Water Sport Centre, is entirely run by a unique group of incredibly talented volunteers. They literally 'sailed' through a restructure of their management committee and go from strength to strength. This year looks like they will be closed most or all of the time but with the support of the County Executive will bounce back and be better than ever, of that I am sure. Huge thank you to the whole team for all the time you give to provide such great activities for not just West Yorkshire but other members of the movement.

Finally, there are too many people to thank individually, so many of you have been so supportive over the years you know who you are many thanks. To all my trustees and sub committee members who have served under my Chairmanship – thank you not only for the hard work, constructive discussions but the laughs too!!

To Mark – thank you for the unique opportunity to serve my fellow scouts in the County, from the 6-year-old Beaver Scout through to our oldest member! To be able to help, advise, mentor and support all those who needed it, many in bad times. When I was 18 it was inconceivable that a woman could hold a senior role in Scouting and I am just finishing being the first woman as West Yorkshire County Chair thanks to your nomination.

To Chris, Jeanette, Vicki and John R – I thank you all for your dedication, hard work and unreserved support of Mark over the years, enabling him to do such a great job and leaving our County in such a good place.

To John G – keep that candle burning and the box under the bed tightly locked!!

To Vicki and Sue – your support from day one with advice and sheer hard work.

To my fellow Trustees, either Group, District or County, we know that governance is important for our charity

and you take on a huge responsibility as a trustee, in most cases as an extra Scouting role. I thank you for your time and patience.

Please remember - Governance of your charity should not be ignored but embraced and actioned correctly!!

Just because 'we have always done it this way' does not mean that it is the right way.

Linda  
West Yorkshire County Chair.





Scouting offers fun and adventure to people of all faiths and from all kinds of communities. This year we have delivered more projects and activities than ever before to support all our volunteers and ensure it suits their individual needs, including opening new section in ethnic minorities and the most socially deprived areas of our County.

We promote Scouting to diverse and varied communities and run activities regardless of ability – our County

Activity Centre Green Withens is a recognised Sail-ability centre. Scouting helps in the development of young people and enables adult volunteers to gain new skills and qualifications, whatever their background.

Membership of our Muslim Groups (Bradford North, Huddersfield North, Halifax and Heavy Woollen) continues to grow.

Our Special Needs Group in Keighley continues to provide scouting to those with special needs.

Our Growth board has been set up to support new scouting in our deprived areas and ethnic minority communities.

26% of our youth membership is female (up from 24% last year) and 32 % of our overall membership is female (up from 30% last year)

September 2019 saw the 5 year anniversary of Chickenley Scout Group opened in one of the country's most deprived communities where Scouting never existed previously.



## Hedgehog Initiative

This year we have had the opportunity to be involved with the national Early Years pilot for scouting. We trialled the family-model, where a family member stays with their child and gets involved with the programme alongside their child.

Over the course of the year, we have welcomed 9 families into our group, 7 of these being new to scouting. This has also had a positive impact upon the other sections within the group, attracting family members into these as well. These are trends that have been reflected nationally with 59% of families being new to scouting.

The Scouts alongside other partners developed a set of 52 programmes covering 6 different areas; adventure, creativity, helping others, outdoors, skills and around the world. The programmes all start with a story and then the activities encourage participation, play, exploration and independence – building skills for life. Whilst these are all aligned to the Early Years framework, the Scouting ethos and values is deeply rooted in each one. The children particularly enjoyed the outdoor programmes including campfires and making parachutes. At the end of each meeting we set a weekly challenge for them to complete at home. This, alongside having a family member involved in our meetings really takes the messages from the evening



and the scouting values back in the family homes.

It has been enjoyable to see parents learning skills about how to support and help their children with their learning, which is a really nice thing to see. The children have gained independence as the trial has progressed and many of them have really engaged with the 'Try your best' element. Apparently, that's what they talk about at home quite a bit, that 'Well, it's OK, as long as we're trying our best'.

As this has been part of the national pilot, we have been visited by the external evaluators 'The Centre for Research into Early Childhood' who observed the quality of the programme

was high and children were highly involved and motivated. Positive impact on the children (enhanced confidence, social skills and language) and also on parents was evident. Nationally, there is consistent evidence that participation in the Early Years Scout Programme, even over a relatively short period of time, has had a positive and sometimes transformative impact on the children's development. This is certainly what we have experience with our pilot group. I look forward to see if the programme is developed on a national level and if it is, how we implement this in our own county.

Dan Breeze and Linda Malloy – 5th Shipley Scout Group

We aim to make Scouting available to more young people. In 2019 our youth membership grew again to 8226 and we aim to keep up this trend in 2020/2021. We have over 11,000 members across our County stretching from Wharfedale in the North to Holme Valley in the South. In West Yorkshire we've also welcomed a number of new Groups and Sections to our Scouting family in 2019...

**Total Membership =11314**

- New Beaver Colony 10th Bradford North
- New Cub Pack 10th Bradford North
- Section re-opened 47th Bradford North Beavers
- Sept 2019 - Formation of a brand new cub section at Soothill Community centre, Batley operating as a satellite section of Heckmondwike whilst they grow.
- January 2020 - Formation of a brand new Scout Group at Saville Town starting with Beavers and Cubs after some great taster sessions.
- The Huddersfield North "Bees" Group opened
- New Explorer Unit in Pennine Calder District
- New Scout Troop at 2nd Otley Scout Group
- New Scout Troop at Ilkley Christchurch Group

A GROWING MOVEMENT





We believe in making a difference both to individuals and to wider society. In Scouting we already take action in the service of others, but we want to do more. During 2019/2020 a number of Groups have undertaken community projects.

- Bradford North Explorers helped raise funds and collect donations for the Bradford Food Bank at Tesco's
- Soothill already doing great work in the community, earning their 'more in common' badge by helping out at Batley food bank.
- 8th Mirfield Scout Group - To gain their 'more in common' badge they supported Mirfield litter pick, Mirfield in Bloom and the Jo Cox Foundation Run for Jo
- Heavy Woollen District members worked towards the 'More In Common' badge created in partnership with the Jo Cox Foundation. Many sections completed some fantastic work to improve community cohesion and earn the badge. The District supported the fantastic Great Get Together's, supplied pancakes at the Run for Jo and prepared meals for local communities.
- 1st Heckmondwike Ansaar Scouts worked in partnership with Oakwell Hall hedgerow conservation team. Clearing and bundling willow ready for building coracles.
- Heavy Woollen District Annual Winter walk this year was used to raise awareness and funds to clean up our oceans. On the day 242 members completed the Stomp Out Plastics walk raising over £5000.
- Bradford South district raised £4,970 for Martin House Children's Hospice - our charity of the year.
- Bradford South Beavers supported Bradford Foodbank at their annual Christingle.
- Bradford South Explorers support the Bradford Spring clean up project. Explorers got involved with Bradford Council and their City Spring Clean Up- an initiative to clean up the city streets. The council provided the equipment and they choose to clean Netherlands Ave / Odsal area. The Explorers worked in teams over several evenings and collected well over 20 bags of rubbish which was then removed by the council.
- Bradford South Explorers helped with the annual Remembrance parade and also a collection for the Bradford WWI information team
- 20th Bradford South Scout Group and Bradford South Low Moor Explorers- raised £515 for Yorkshire Air Ambulance
- 70th Bradford South were busy with the following:
  - Visited Woodside Court residential care home
- Various raffles etc for Martin House
- Bingo and Quiz night for Martin House
- Beaver Leaders collecting for Martin House at Morrisons Gillingham.
- Beaver Leaders and Group Chair completed 27 mile canal walk for Martin house
- Baht'at walk for Martin House
- Cubs planted bulbs and cleaned up the garden area at the Woodside Centre
- Made bat boxes for the Friends of Judy Woods
- 68th Bradford South have been busy with the following:
  - Supported Wyke Foodbank with collections.
  - Replanted Cub memorial garden in Church Grounds
  - Maintained 6 wargraves at St. Mary's.
  - Supported Womens world day of prayer with items about Zimbabwe
  - Bought Australian Scouts badges to support wildlife after fires.
  - Scout Leaders did 3 Peaks challenge for Martin House

So we're making good progress in achieving our [#amillionhands](#) vision.



MAKING A POSITIVE IMPACT

Youth Shaped Scouting in West Yorkshire is ever growing and in 2019 the County welcomed us as the new Youth Commissioner team in September. Each of our roles are set to look into a different area to help make sure our County was Youth Shaped. The team is made up of myself, Toby Hammond, West Yorkshire Youth Commissioner, Emily Clough Deputy County Youth Commissioner- Programme, Beth Halligan Deputy County Youth Commissioner- People, Meg Conway, Deputy County Youth Commissioner- Inclusion. Sam Wakefield has been supporting our team in his role as ACC Youth Engagement, we would like to take this opportunity to thank Sam for all this hard work over the year. Sam has now moved onto his new role ACC Beavers which we would like to wish him every best wish for and we look forward to working with him to make sure that Beavers across the County is Youth Shaped.

We were very pleased to celebrate and present the achievements and successes of our young people with their families at the County Award Ceremony. This is a brilliant event which we were joined by the Lord Mayor and the Deputy Lord Lieutenant. I always find this event to be one of the best, as we can clearly see what our young people have done to gain the top awards in Scouting and who the next group of inspirational role models for our young people are.

We have all been much waiting the return of BIG CAMP! Unfortunately, due to COVID-19, this has been moved to next year. Same place, same time, just in 2021! The Youth Engagement Team has worked hard to make sure that Virtual Big Camp happened and was youth shaped from the programme to the live stream.

The Youth Engagement Team have also been working in all aspects of BIG CAMP to make sure that it is youth shaped from programme to build. We have been working hard to build a team of people who will act as the approachable and energetic staff members of camp, to act as the game makers of the event. We are still recruiting more in the lead up to the event. We have talked to our special guest who was going to come to BIG CAMP and it has confirmed it is still able to come to the camp. He's a big character with big feet! Our team (STOMP) have been working hard to get the site ready for him. Make sure you come along and see if you can join in some of the amazing activities with him!

Over this year we have been building up our relationships and communication to get our message out. We have run St. Georges day for the County which was a huge Success and reached over 10,479 people, not just in our county but across the UK, which was broadcast live over Facebook. I also

have written and launched the Activity Inspiration- For Youth Shaped Scouting at Home. This resource was developed to support our groups make sure that even though face to face contact had stopped for now, our Scouting could still be youth shaped. This resource has since been used across England to support Scouting.

Our Youth Commissioners and Youth Team have sat on County Sub Committees and Boards to make sure that all decisions made by the County have a youth voice, from the Executive Committee, Growth and Development Board, Finance Team, Risk Management, Big Camp to the Programme Team.

I would also like to take this opportunity to say a huge thank you to all the Leaders and helpers that have made this our first year, the best it can be for our young people. They have learnt so many skills for life! For this I personally would like to thank you.

Youth Shaped Scouting allows our young people to make decisions to form and develop their own adventure, integrity, leadership, care and cooperation in partnership with adults to learn skills for life.

Luckily, we have so far done just that, and we will continue to do the same. After all, don't you think it would be a tragedy if we didn't provide the opportunity for them to do what could have been their finest hour?





YOUTH SHAPED SCOUTING

# 2020

## Role of Honour

To promote the importance of the top Scouting awards we continue to run the County Awards Ceremony at Bradford Cathedral in the Autumn, an event which recognises Explorer Belt awards, Duke of Edinburgh and Young Leader awards.



Duke of Edinburgh's Gold,  
24 recipients



Queen's Scout Award,  
13 recipients



Silver Acorn Award,  
10 recipients



Bar to the Silver Acorn Award,  
1 recipient



Silver Wolf Award,  
2 recipients







# Your West Yorkshire Scouts Youth Team:

Here to support you!



**Toby Hammond**

West Yorkshire  
Youth  
Commissioner

[yc@wyscouts.org.uk](mailto:yc@wyscouts.org.uk)



**Emily Clough**

West Yorkshire  
Deputy Youth  
Commissioner  
(Programme)

[emily.clough@wyscouts.org.uk](mailto:emily.clough@wyscouts.org.uk)



**Beth Halligan**

West Yorkshire  
Deputy Youth  
Commissioner  
(People)

[dyc.people@wyscouts.org.uk](mailto:dyc.people@wyscouts.org.uk)

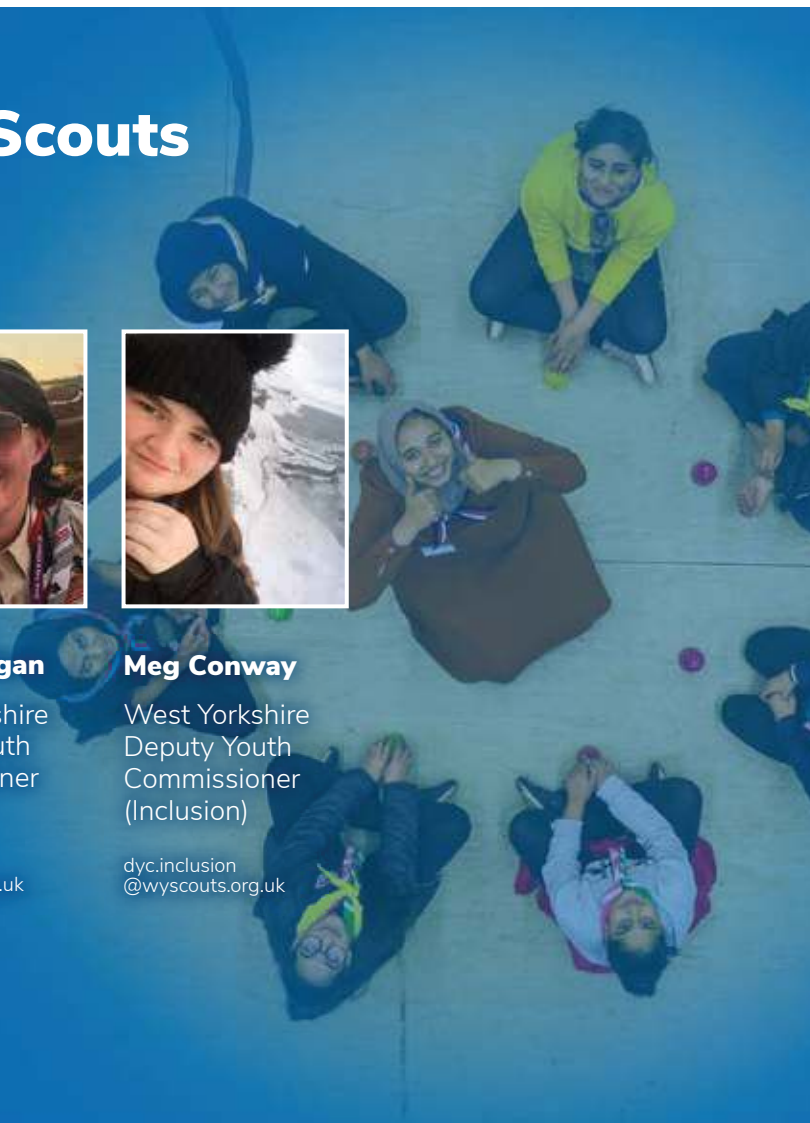


**Meg Conway**

West Yorkshire  
Deputy Youth  
Commissioner  
(Inclusion)

[dyc.inclusion@wyscouts.org.uk](mailto:dyc.inclusion@wyscouts.org.uk)

**#SkillsForLife**  
**#wysyouth**



# You look like a role model!



We are looking for a brilliant young person aged 18-25 to take Scouting forward at a District Level.

As a District Youth Commissioner you will champion, encourage and lead the work to ensure that Scouting in your District is shaped by young people in partnership with adults.

**We have vacancies in the following areas:**

## Wharfedale

enquire by email - [dc@wharfedalescouts.org.uk](mailto:dc@wharfedalescouts.org.uk)

## Spenn Valley

enquire by email - [david.sowden@gtuk.com](mailto:david.sowden@gtuk.com)

## Brighouse

enquire by email - [dc@brighousescouts.org.uk](mailto:dc@brighousescouts.org.uk)

## Pennine Calder

enquire by email - [dc.penninecalder@wyscouts.org.uk](mailto:dc.penninecalder@wyscouts.org.uk)

## Huddersfield South West

enquire by email - [dc.huddersfieldsouthwest@wyscouts.org.uk](mailto:dc.huddersfieldsouthwest@wyscouts.org.uk)

## Huddersfield South East

enquire by email - [ddc14@hscouts.org.uk](mailto:ddc14@hscouts.org.uk) or  
[dc.huddersfieldsoutheast@wyscouts.org.uk](mailto:dc.huddersfieldsoutheast@wyscouts.org.uk)

Looking to understand the role, get in touch with the County Youth Commissioner team who can help you see how you might be able to achieve in the role. (Contact details on facing page)



Design and print HAD-Print Huddersfield

  
**Scouts**  
West Yorkshire

**#Skills4life**

West Yorkshire County Scout Council  
Bradley Wood Scout Campsite  
Shepherds Thorn Lane, Brighouse, West Yorkshire, HD6 3TU  
01484 715858 [www.wyscouts.org.uk](http://www.wyscouts.org.uk)

Charity number : 524829 © West Yorkshire Scouts 2020



Brosnan

**Charity Registration No. 524829**

**Scout Association Registration No. 166**

**WEST YORKSHIRE COUNTY SCOUT COUNCIL**  
**TRUSTEES' REPORT AND CONSOLIDATED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2020**

# WEST YORKSHIRE COUNTY SCOUT COUNCIL

## LEGAL AND ADMINISTRATIVE INFORMATION

**Charity no.** 524829

**Scout Association no.** 166

**Hon. Vice Presidents**

B Fishwick	K McKenzie	P Drake
M Walker	D Holdsworth	F Milner
J Fothergill	P Haigh	
M Bushell	J Greenwood	

**Trustees** The trustees who served during the year and to the date of approval were:

*Ex officio:*

L Malloy		County Chair
S Heald	(until Sept. 2019)	County Vice Chair
M Stageman		County Commissioner
J Greenwood		County Treasurer
C Fletcher		County Secretary
T Hammond	(Sept. 2019 onwards)	County Youth Commissioner

*Elected by the AGM:*

K Travas	(until Sept. 2019)	G Caine	
B Halligan		S Heald	(Sept. 2019 onwards)
H Fishwick			

*Nominated by the County Commissioner:*

C Booth		E Clough
S Wakefield		V Pearson

*Co-opted:*

C Watson		J Reynolds	
J Young		I Womersley	(March 2020 onwards)

**Other attendees  
(not trustees)**

*Right to attend:*

I Hill	(Sept. 2019 onwards)	Regional Commissioner
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*Invited to attend:*

V Caine	(until Sept. 2019)	Adult Representative to Council of the Scout Association
V Pearson	(Sept. 2019 onwards)	Adult Representative to Council of the Scout Association
K Dodds	(until Sept. 2019)	Youth Representative to Council of the Scout Association
X Terry	(Sept. 2019 onwards)	Youth Representative to Council of the Scout Association
G Pierce		ACC Bradley Wood
P Haigh		ACC Green Withens Representative

**Principal office**

County Office  
Bradley Wood Scout Campsite  
Shepherds Thorn Lane  
Brighouse  
HD6 3TU

**Auditors**

Brosnans  
Birkby House  
Birkby Lane  
Brighouse  
HD6 4JJ

**Bankers**

The Cooperative Bank  
PO Box 250  
Delf House  
Southway  
Skelmersdale  
HD1 2AL

**Solicitors**

C Green  
Whitaker Firth Solicitors  
1 Manor Row  
Bradford  
BD1 4PB

**Insurance advisors**

Unity Insurance Services  
Lancing Business Park  
Lancing  
Sussex  
BN15 8UG

# WEST YORKSHIRE COUNTY SCOUT COUNCIL

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## **WEST YORKSHIRE COUNTY SCOUT COUNCIL**

### **TRUSTEES' REPORT**

#### ***FOR THE YEAR ENDED 31 MARCH 2020***

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The trustees present their report and the financial statements for the year ended 31 March 2020.

West Yorkshire County Scout Council is constituted under the Policy, Organisation and Rules of the Scout Association and is a registered charity established, and with Trustees appointed, in accordance with these Rules.

Administrative details relating to the charity, including Trustees details, can be found at the beginning of this report.

West Yorkshire County Scout Council continued throughout the year to provide leadership, advice and support for Scout Districts and, through them, for Scout Groups and their local communities within its boundaries.

The Trustees have, under section 17(5) of the Charities Act 2011, paid due regard to the guidance issued by the Charity Commission regarding public benefit in deciding what activities to undertake. The charity and its subsidiary undertakings meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship and community development headings.

West Yorkshire Scout County manages and administers Bradley Wood campsite and Green Withens Watersport Centre for the benefit of members and the community.

#### **Structure, governance and management**

The affairs are managed by the County Executive Committee (the Trustees) through a number of sub committees. One Trustee of the Executive should serve on each subcommittee. This year Finance, Risk, Appointments, Green Withens have operated.

The operation of the activity/training centre and campsite situated at Bradley Wood is delegated to the Board of WYS Trading Limited (company registration no. 4639375).

#### **Review of the year**

A full review of the year is published as a separate booklet.

The support of Scouting in the County created a deficit of £84,224 (2019: deficit of £14,293) after recognising a donation from WYS Trading Limited of £nil (2019: £nil). This amount was deducted from unrestricted reserves.

#### **Governance costs**

The management costs of the charity and its subsidiary undertakings are considered minimal and are not reported separately since the assessment of the costs would be arbitrary. The only direct governance costs of the charity are the audit £3,060 (2019: £2,940) and County administration £nil (2019: £2,000).

#### **Reserves**

Reserves are being held to ensure that the level of activity can be maintained for at least two years, without income through a policy to hold 75% of two year's gross expenditure. This has been amended this year due to the impact of covid-19 and the Scout Association suspension of the organisation.

#### **Future operation of the charity and its subsidiary undertakings**

The Trustees are of the opinion that funds are sufficient to continue activities throughout the next year. Although income via membership levy is expected to be lower, due to the Covid -19 effect, it will be boosted by a bequest and refund for the cancelled Big Camp event. Particular attention will also be paid to the reducing of budgets.

It is unlikely that we will see a significant income for WYS Trading before Spring 2021. To compensate the business model has been changed to be volunteer led, budgets have been cut and new approaches to income generation are being developed. The worst-case scenario is that West Yorkshire Scouts will be required to financially support their trading subsidiary from December 2020.

#### **Risk management**

The Executive and County team operate within the safety regulations of the Scout Association. The risks to the operation and management of the County have been assessed and kept under review and plans are in place to mitigate or eliminate the effect of potential risks.

**WEST YORKSHIRE COUNTY SCOUT COUNCIL**

**TRUSTEES' REPORT (CONTINUED)**

***FOR THE YEAR ENDED 31 MARCH 2020***

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**Statement of disclosure to auditor**

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditors are aware of such information.

Approved on behalf of the trustees on 9 September 2020 by

I Womersley  
County Commissioner

## **WEST YORKSHIRE COUNTY SCOUT COUNCIL**

### **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

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The trustees are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity law requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities Statement of Recommended Practice;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the Scout Association Policy, Organisation and Rules. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.



## **WEST YORKSHIRE COUNTY SCOUT COUNCIL**

### **INDEPENDENT AUDITORS' REPORT**

#### **TO THE MEMBERS OF WEST YORKSHIRE COUNTY SCOUT COUNCIL**

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#### **Opinion**

We have audited the group financial statements of West Yorkshire County Scout Council and its subsidiaries for the year ended 31 March 2020, which comprise the Group and Parent Company Statement of Financial Activities, Group and Parent Company Balance Sheets and related notes including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard FRS102 (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity and group's affairs as at 31 March 2020 and of the group's incoming resources and application of resources in the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been properly prepared in accordance with the Charities Act 2011.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Use of our report**

This report is made solely to the charity's members, as a body, in accordance with Section 145 of the Charities Act 2011 and the regulations made under Section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### **Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the group's or the parent charitable charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

#### **Emphasis of Matter – Going concern**

We draw attention to Note 15 to the financial statements which describes uncertainties resulting from Covid-19, in particular affecting the trading subsidiary company. Our opinion is not modified in respect of this matter.

#### **Other information**

The Trustees are responsible for the other information. The other information comprises the information included in the Annual report, other than the financial statements and our Auditors' report thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

## **WEST YORKSHIRE COUNTY SCOUT COUNCIL**

### **INDEPENDENT AUDITORS' REPORT**

#### **TO THE MEMBERS OF WEST YORKSHIRE COUNTY SCOUT COUNCIL**

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##### **Matters on which we are required to report by exception**

In the light of our knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' report.

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- sufficient and adequate accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

##### **Responsibilities of trustees**

As is explained more fully in the Trustees' Responsibilities Statement on page 3, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the group's and the parent charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the group or the parent charity or to cease operations, or have no realistic alternative but to do so.

##### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Auditors' report.

10 September 2020

**Laura Brain FCA (Senior Statutory Auditor)**  
**for and on behalf of Brosnans Limited**  
**Chartered Accountants & Statutory Auditors**

Birkby House  
Birkby Lane  
Brighouse  
HD6 4JJ



**WEST YORKSHIRE COUNTY SCOUT COUNCIL**

**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES**

**FOR THE YEAR ENDED 31 MARCH 2020**

<b>Income and endowments from:</b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>2020 Total</b>	<b>2019 Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Donations and legacies</b>				
Donations and grants (note 2)	1,227	-	1,227	11,426
	1,227	-	1,227	11,426
<b>Charitable activities</b>				
Activities and events	28,295	-	28,295	13,635
International trips	130,818	-	130,818	-
Jamboree	297,999	-	297,999	-
Equipment sales	1,002	-	1,002	649
Training courses, D of E, Canoe courses	6,605	-	6,605	12,698
Green Withens - Watersports Centre	20,720	-	20,720	10,423
	485,439	-	485,439	37,405
<b>Other trading activities</b>				
Membership subscriptions	264,018	-	264,018	294,975
Less: Payable to H Q	(216,975)	-	(216,975)	(214,226)
Net membership subscriptions retained	47,043	-	47,043	80,749
Trading subsidiary income	274,058	-	274,058	267,736
	321,101	-	321,101	348,485
<b>Investments (note 2)</b>	238	-	238	77
<b>Total</b>	808,005	-	808,005	397,393
<b>Expenditure on:</b>				
<b>Raising funds</b>				
Trading subsidiary wages	99,264	-	99,264	100,396
Trading subsidiary depreciation	6,016	-	6,016	4,305
Other trading subsidiary costs	165,270	-	165,270	193,796
	270,550	-	270,550	298,497
<b>Charitable activities</b>				
Grants & donations (note 3)	-	-	-	-
Training	20,817	-	20,817	16,438
Activities and events	38,483	-	38,483	33,427
International trips	115,353	-	115,353	-
Big Camp	9,134	-	9,134	-
Jamboree	296,696	-	296,696	-
Green Withens - Watersports Centre	23,123	-	23,123	9,060
Equipment	7,950	-	7,950	13,291
Stationery, postage & office expenses	13,068	-	13,068	10,956
Insurance	6,556	-	6,556	7,148
Depreciation	2,096	10,720	12,816	15,506
Governance	3,030	-	3,030	5,665
	536,306	10,720	547,026	111,491
<b>Total</b>	806,856	10,720	817,576	409,988
<b>Net income/(expenditure)</b>	1,149	(10,720)	(9,571)	(12,595)
Transfers between funds	-	-	-	-
Taxation	-	-	-	-
<b>Net movement in funds</b>	1,149	(10,720)	(9,571)	(12,595)
<b>Total funds brought forward</b>	323,526	140,676	464,202	476,797
<b>Total funds carried forward</b>	324,675	129,956	454,631	464,202

The fund analysis for the year ended 31 March 2019 is detailed in note 16.



**WEST YORKSHIRE COUNTY SCOUT COUNCIL**

**CHARITY STATEMENT OF FINANCIAL ACTIVITIES**

**FOR THE YEAR ENDED 31 MARCH 2020**

<b><u>Income and endowments from:</u></b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>2020 Total</b>	<b>2019 Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Donations and legacies</b>				
Donations and grants	1,227	-	1,227	10,307
	1,227	-	1,227	10,307
<b>Charitable activities</b>				
Activities and events	28,295	-	28,295	13,635
Jamboree	297,999	-	297,999	-
International trips	130,818	-	130,818	-
Equipment sales	1,002	-	1,002	649
Training courses, D of E, Canoe courses	6,605	-	6,605	12,698
Green Withens - Watersports Centre	20,720	-	20,720	10,423
	485,439	-	485,439	37,405
<b>Other trading activities</b>				
Membership subscriptions	264,018	-	264,018	294,975
Less: Payable to H Q	(216,975)	-	(216,975)	(214,226)
	47,043	-	47,043	80,749
<b>Investments (note 2)</b>	161	-	161	12
<b>Total</b>	<b>533,870</b>	<b>-</b>	<b>533,870</b>	<b>128,473</b>
<b><u>Expenditure on:</u></b>				
<b>Charitable activities</b>				
Grants & donations (note 3)	8,830	-	8,830	18,632
Training	20,817	-	20,817	20,398
Activities and events	49,854	-	49,854	42,835
Jamboree	296,696	-	296,696	-
International trips	115,353	-	115,353	-
Big Camp	10,000	-	10,000	-
Green Withens - Watersports Centre	23,123	-	23,123	9,060
Equipment	7,950	-	7,950	13,291
Stationery, postage & office expenses	13,069	-	13,069	10,956
Insurance	6,556	-	6,556	7,148
Bad debt provision - trading subsidiary loan	50,000	-	50,000	-
Depreciation	2,096	10,720	12,816	15,506
Governance	3,030	-	3,030	4,940
<b>Total</b>	<b>607,374</b>	<b>10,720</b>	<b>618,094</b>	<b>142,766</b>
<b>Net income/(expenditure)</b>	<b>(73,504)</b>	<b>(10,720)</b>	<b>(84,224)</b>	<b>(14,293)</b>
Transfers between funds	-	-	-	-
<b>Net movement in funds</b>	<b>(73,504)</b>	<b>(10,720)</b>	<b>(84,224)</b>	<b>(14,293)</b>
<b>Total funds brought forward</b>	<b>346,298</b>	<b>140,676</b>	<b>486,974</b>	<b>501,267</b>
<b>Total funds carried forward</b>	<b>272,794</b>	<b>129,956</b>	<b>402,750</b>	<b>486,974</b>

The fund analysis for the year ended 31 March 2019 is detailed in note 17.

**WEST YORKSHIRE COUNTY SCOUT COUNCIL**

**CONSOLIDATED BALANCE SHEET**

**AS AT 31 MARCH 2020**

	Notes	2020		2019	
		£	£	£	£
<b>Tangible assets</b>					
Leasehold buildings & fixtures	4		150,855		159,269
<b>Current assets</b>					
Stock		27,595		26,470	
Debtors	6	76,380		311,624	
Cash at bank and in hand		454,422		376,898	
		<u>558,397</u>		<u>714,992</u>	
<b>Liabilities</b>					
Creditors: amounts falling due within one year	7	(254,621)		(410,059)	
<b>Total current assets</b>			303,776		304,933
<b>Total net assets</b>			<u>454,631</u>		<u>464,202</u>
<b>The funds of the charity:</b>	8				
<b><u>Restricted funds</u></b>					
Development Fund (in fixed assets)		129,397		140,117	
Fell Bursary		559		559	
		<u>129,956</u>		<u>140,676</u>	
<b><u>Unrestricted funds</u></b>					
<b>General fund</b>			324,675		323,526
<b>Total charity funds</b>			<u>454,631</u>		<u>464,202</u>

Approved by the Executive Committee on 9 September 2020

**T Womersley**  
**County Commissioner**

**J Greenwood**  
**Treasurer**

**WEST YORKSHIRE COUNTY SCOUT COUNCIL**

**CHARITY BALANCE SHEET**

**AS AT 31 MARCH 2020**

	Notes	2020		2019	
		£	£	£	£
<b>Tangible assets</b>					
Leasehold buildings & fixtures	4		139,563		152,379
Investment WYS Trading Ltd	5		48,217		98,217
			<hr/>		<hr/>
			187,780		250,596
<b>Current assets</b>					
Debtors	6	65,526		296,972	
Cash at bank and in hand		371,142		306,849	
		<hr/>		<hr/>	
		436,668		603,821	
<b>Liabilities</b>					
Creditors: amounts falling due within one year	7	(221,698)		(367,443)	
		<hr/>		<hr/>	
<b>Total current assets</b>			214,970		236,378
			<hr/>		<hr/>
<b>Total net assets</b>			402,750		486,974
			<hr/> <hr/>		<hr/> <hr/>
<b>The funds of the charity:</b>					
<b><u>Restricted funds</u></b>					
Development Fund (in fixed assets)		129,397		140,117	
Fell Bursary		559		559	
		<hr/>		<hr/>	
			129,956		140,676
<b><u>Unrestricted funds</u></b>					
<b>General fund</b>			272,794		346,298
			<hr/>		<hr/>
<b>Total charity funds</b>			402,750		486,974
			<hr/> <hr/>		<hr/> <hr/>

Approved by the Executive Committee on 9 September 2020

I Womersley  
County Commissioner

J Greenwood  
Treasurer



# WEST YORKSHIRE COUNTY SCOUT COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2020

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### 1 Accounting policies

#### 1.1 Basis of preparation of the accounts

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts with the Financial Reporting Standard applicable in the UK and Republic of Ireland (effective 1 January 2015), the Financial Reporting Standard, the Charities Act 2011 and applicable regulations.

The financial statements are prepared on the historic cost basis of accounting. Both the current and comparative period cover 12 months. The accounts are prepared in £ sterling.

#### 1.2 Income

These are included (net of VAT where applicable) in the statement of financial activities when:

- the charity becomes entitled to the resources;
- the trustees consider it more likely than not that the charity will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Membership subscriptions collected on behalf of other parts of the Scout Movement are reported in the statement of financial activities net of any amount paid out. This is because these subscriptions are just held as agent before being paid out to head quarters.

Grants and donations are included when the charity is more likely than not to receive entitlement to the resources.

Income from tax reclaims are included at the same time as the claim is made. Claims are made in a timely fashion from when the gift is received.

The value of any volunteer help received is not included in the accounts but is described in the trustees' annual report.

Investment income is included in the accounts when receivable.

#### 1.3 Expenditure and liabilities

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Costs of generating funds comprise costs associated with attracting voluntary income. Charitable expenditure comprises these costs incurred by the charity in the delivery of its activities and services for its beneficiaries. Governance costs include costs of preparing and examining the statutory accounts, the cost of county administration and the cost of any legal advice to trustees on governance and constitutional

#### 1.4 Tangible fixed assets

Fixed assets are stated at cost less accumulated depreciation. The cost of additions below £2,000 and of items with a useful economic life of less than a year are not capitalised. Training, camping equipment and computers are now written off on acquisition.

Depreciation is charged on a straight-line basis:

- Buildings over the term of the lease (30 years)
- Internal fixtures and fittings at 15% per annum
- Plant and machinery at 25% per annum
- Office equipment at 25% per annum

#### 1.5 Stocks

These are valued at the lower of cost or realisable value. Training resources are not valued.

#### 1.6 Deferred taxation

Deferred taxation is provided in full in respect of taxation deferred by timing differences between the treatment of certain items for taxation and accounting purposes. The deferred tax balance has not been discounted.

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**WEST YORKSHIRE COUNTY SCOUT COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2020**

**2 Group income**

	Unrestricted funds £	Restricted funds £	2020 Total £	2019 Total £
<b>(i) Donations and grants</b>				
Canoe Centre grants/sponsorship	-	-	-	-
Green Withens grants and donations	-	-	-	8,247
Groundwork UK grant	-	-	-	-
Huddersfield Common Good Fund	-	-	-	-
Tesco grant	-	-	-	2,000
Miscellaneous	1,227	-	1,227	1,179
	<u>1,227</u>	<u>-</u>	<u>1,227</u>	<u>11,426</u>
<b>(ii) Investments</b>				
Bank interest	238	-	238	77
	<u>238</u>	<u>-</u>	<u>238</u>	<u>77</u>

**3 Group expenditure**

	Unrestricted funds £	Restricted funds £	2020 Total £	2019 Total £
Donations and grants	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

**Charity expenditure**

	Unrestricted funds £	Restricted funds £	2020 Total £	2019 Total £
<b>Donations and grants</b>				
Donation to WYS Trading	8,830	-	8,830	18,632
	<u>8,830</u>	<u>-</u>	<u>8,830</u>	<u>18,632</u>

WEST YORKSHIRE COUNTY SCOUT COUNCIL  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2020

4 Tangible fixed assets

Group	Jubilee Centre £	Furnishings, plant and equipment £	Total £
<b>Cost</b>			
At 1 April 2019	321,612	135,318	456,930
Additions	-	10,419	10,419
Disposals	-	(647)	(647)
<b>At 31 March 2020</b>	<b>321,612</b>	<b>145,090</b>	<b>466,702</b>
<b>Depreciation</b>			
At 1 April 2019	181,495	116,166	297,661
Charge for the year	10,720	8,113	18,833
Disposals	-	(647)	(647)
<b>At 31 March 2020</b>	<b>192,215</b>	<b>123,632</b>	<b>315,847</b>
<b>Net book value At 31 March 2020</b>	<b>129,397</b>	<b>21,458</b>	<b>150,855</b>
At 31 March 2019	140,117	19,152	159,269

Charity	Jubilee Centre £	Furnishings, plant and equipment £	Total £
<b>Cost</b>			
At 1 April 2019	321,612	81,417	403,029
Additions	-	-	-
<b>At 31 March 2020</b>	<b>321,612</b>	<b>81,417</b>	<b>403,029</b>
<b>Depreciation</b>			
At 1 April 2019	181,495	69,155	250,650
Charge for the year	10,720	2,096	12,816
<b>At 31 March 2020</b>	<b>192,215</b>	<b>71,251</b>	<b>263,466</b>
<b>Net book value At 31 March 2020</b>	<b>129,397</b>	<b>10,166</b>	<b>139,563</b>
At 31 March 2019	140,117	12,262	152,379

The are additional buildings, facilities and equipment owned by the charity but not included above as these were written off in the past and no detailed record retained.



# WEST YORKSHIRE COUNTY SCOUT COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2020

### 5 Fixed asset investments

#### Charity

WYS Trading Limited (100% controlled subsidiary)

	2020 £	2019 £
Loan	98,217	98,217
Bad debt provision	(50,000)	-
	<u>48,217</u>	<u>98,217</u>

The charity have agreed not to seek repayment of their loan to WYS Trading Limited, to the extent that this would leave WYS unable to settle its third party debts. A bad debt provision of £50,000 has currently been made in view of the Covid-19 impact on the Bradley Wood centre.

In the year to 31 March 2020 WYS Trading Limited produced the following results:

	2020 £	2019 £
Turnover	295,202	302,920
Direct costs	(74,645)	(90,100)
Gross profit	220,557	212,820
Overheads	(195,905)	(211,122)
Net (loss)/profit	24,652	1,698
Charitable donation to County	-	-
Taxation	-	-
Retained profit for year	24,652	1,698
Reserves carried forward	1,879	(22,773)

The loss for the year is after charging repair costs (after County grants) at Bradley Wood in the order of £14,583 (2019: £21,266) and insurance premiums of £9,406 (2019: £9,037).

WYS Trading Limited is a wholly controlled subsidiary of West Yorkshire County Scout Council, with the Directors appointed to act as the member on behalf of the Executive Committee.

### 6 Debtors

	Group 2020 £	Group 2019 £	Charity 2020 £	Charity 2019 £
Trade debtors	5,193	4,252	-	-
Prepayments and accrued income	71,187	307,372	65,526	296,972
	<u>76,380</u>	<u>311,624</u>	<u>65,526</u>	<u>296,972</u>

### 7 Creditors

	Group 2020 £	Group 2019 £	Charity 2020 £	Charity 2019 £
Trade creditors	28,433	37,417	-	-
Amounts owed to group and associated undertakings	-	-	-	119
Accruals and deferred income	225,841	371,254	221,698	367,324
Taxation & Social Security	347	1,388	-	-
	<u>254,621</u>	<u>410,059</u>	<u>221,698</u>	<u>367,443</u>

**WEST YORKSHIRE COUNTY SCOUT COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2020**

**8 Group movements on funds**

		<b>Balance at 1 April 2019 £</b>	<b>Net Movement £</b>	<b>Balance at 31 March 2020 £</b>
<b>Unrestricted funds</b>				
General fund		323,526	1,149	324,675
<b>Total unrestricted funds</b>		<b>323,526</b>	<b>1,149</b>	<b>324,675</b>
<b>Restricted funds</b>				
Bradley Woods grants	(a)	-	-	-
Development fund (in fixed assets)	(b)	140,117	(10,720)	129,397
Fell bursary	(c)	559	-	559
<b>Total restricted funds</b>		<b>140,676</b>	<b>(10,720)</b>	<b>129,956</b>
<b>Total group funds</b>		<b>464,202</b>	<b>(9,571)</b>	<b>454,631</b>

- (a) Represents money received from the Bradley Wood Fellowship for use on the Noel Bratley building at Bradley Wood.
- (b) The Development Fund represents grants and donations towards the cost of the Jubilee Centre at Bradley Wood. This is the net book value of the building.
- (c) Represents funds donated to aid young person overseas expeditions.

**9 Division of group net assets between funds**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total</b>
Tangible fixed assets	21,458	129,397	150,855
Stock	27,595	-	27,595
Debtors	76,380	-	76,380
Cash at bank and in hand	453,863	559	454,422
Creditors	(254,621)	-	(254,621)
	<b>324,675</b>	<b>129,956</b>	<b>454,631</b>

The loan from the charity to WYS Trading Limited of £98,217 (2019: £98,217) shown within investments represents cash and stocks to fund development in the Jubilee Centre, carry out major repairs and to provide working capital for the operation of the whole of Bradley Wood, the management of which is subcontracted to WYS Trading Limited. No interest is charged on the loan, but the distributable taxable profits after payment of all operating costs relating to Bradley Wood, are donated back to the County.

**WEST YORKSHIRE COUNTY SCOUT COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2020**

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**10 Staff costs**

No wages are paid directly by the County. A contribution of £nil (2019: £2,000) is made to WYS Trading Limited for administrative work undertaken by them on behalf of the County.

No employee was paid at a rate in excess of £60,000 per annum.

**11 Trustees expenses - charity**

The members of the Executive Committee are not remunerated, but did receive reimbursement of expenses in connection with other responsibilities in the County amounting to £2,545 (2019: £1,370).

**12 Auditor's remuneration**

Remuneration for the audit, including fees paid for accountancy and payroll services to the auditor, is £7,363, (2019: £6,880).

**13 Lease commitments - charity**

Bradley Wood

Lease of 40 years from 1 January 1992 at a rent of £1 per annum (if demanded). Lease updates are in progress which will extend the lease term by a further 20 years.

To date no rent has been demanded.

**14 Related parties**

Other than expenses directly reimbursed to members of the Executive as disclosed above, transactions may have taken place with other bodies within the Scout Movement of which members of the Executive are also trustees. No specific disclosure of these is made since no individual member is in a position of having control of any of the bodies or in receipt of any personal benefit.

A wholly controlled trading subsidiary, WYS Trading Ltd manages Bradley Wood on behalf of the County. Accommodation/room hire charges of £12,237 (2019: £13,368) were paid to this company in addition to the contribution for administrative support of £nil (2019: £2,000).

**15 Going concern and post balance sheet events**

The Trustees are of the opinion that funds are sufficient to continue activities for 12 months from the approval date, and hence the accounts have been prepared on a going concern basis. Although income via membership levy is expected to be lower, due to the Covid -19 effect, it will be boosted by an unrestricted bequest and refunds for the cancelled Big Camp event. Detailed budgets have been set to control expenditure and will be closely monitored.

It is unlikely that we will see a significant income for WYS Trading Limited (the trading subsidiary company) before Spring 2021, as the activity centre has been closed for several months as a result of Covid-19 restrictions. Staff redundancies have unfortunately been necessary. The future business model has been changed to be more volunteer led, budgets have been cut and new approaches to income generation are being developed for when the centre reopens. The worst-case scenario is that West Yorkshire Scouts will be required to financially support their trading subsidiary from December 2020 onwards. This has been considered within the group going concern assessment.



**WEST YORKSHIRE COUNTY SCOUT COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2020**

**16 Consolidated statement of financial activities for year ended 31 March 2019**

<b><u>Income and endowments from:</u></b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>2019 Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Donations and legacies</b>			
Donations and grants (note 2)	9,426	2,000	11,426
	9,426	2,000	11,426
<b>Charitable activities</b>			
Activities	13,635	-	13,635
Gang Show	-	-	-
Jamboree	-	-	-
Equipment sales	649	-	649
Training courses, D of E, Canoe courses	12,698	-	12,698
Green Withens - Watersports Centre	10,423	-	10,423
	37,405	-	37,405
<b>Other trading activities</b>			
Membership subscriptions	294,975	-	294,975
Less: Payable to H Q	(214,226)	-	(214,226)
Net membership subscriptions retained	80,749	-	80,749
Trading subsidiary income	267,736	-	267,736
	348,485	-	348,485
<b>Investments (note 2)</b>	77	-	77
<b>Total</b>	<b>395,393</b>	<b>2,000</b>	<b>397,393</b>
<b><u>Expenditure on:</u></b>			
<b>Raising funds</b>			
Trading subsidiary wages	100,396	-	100,396
Trading subsidiary depreciation	4,305	-	4,305
Other trading subsidiary costs	191,796	2,000	193,796
	296,497	2,000	298,497
<b>Charitable activities</b>			
Training	16,438	-	16,438
Activities	32,859	568	33,427
Gang Show	-	-	-
Jamboree	-	-	-
Green Withens - Watersports Centre	9,060	-	9,060
Equipment	13,291	-	13,291
Stationery, postage & office expenses	10,956	-	10,956
Insurance	7,148	-	7,148
Depreciation	4,786	10,720	15,506
Governance	5,665	-	5,665
	100,203	11,288	111,491
<b>Total</b>	<b>396,700</b>	<b>13,288</b>	<b>409,988</b>
<b>Net income/(expenditure)</b>	<b>(1,307)</b>	<b>(11,288)</b>	<b>(12,595)</b>
Transfers between funds	-	-	-
<b>Net movement in funds</b>	<b>(1,307)</b>	<b>(11,288)</b>	<b>(12,595)</b>
<b>Total funds brought forward</b>	<b>324,833</b>	<b>151,964</b>	<b>476,797</b>
<b>Total funds carried forward</b>	<b>323,526</b>	<b>140,676</b>	<b>464,202</b>

**WEST YORKSHIRE COUNTY SCOUT COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2020**

**17 Statement of financial activities for year ended 31 March 2020**

<b><u>Income and endowments from:</u></b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>2019 Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Donations and legacies</b>			
Donations and grants (note 2)	10,307	-	10,307
WYS Trading Limited - donation	-	-	-
	<b>10,307</b>	<b>-</b>	<b>10,307</b>
<b>Charitable activities</b>			
Activities	13,635	-	13,635
Gang Show	-	-	-
Jamboree	-	-	-
Equipment sales	649	-	649
Training courses, D of E, Canoe courses	12,698	-	12,698
Green Withens - Watersports Centre	10,423	-	10,423
	<b>37,405</b>	<b>-</b>	<b>37,405</b>
<b>Other trading activities</b>			
Membership subscriptions	294,975	-	294,975
Less: Payable to H Q	(214,226)	-	(214,226)
	<b>80,749</b>	<b>-</b>	<b>80,749</b>
<b>Investments (note 2)</b>	<b>12</b>	<b>-</b>	<b>12</b>
<b>Total</b>	<b>128,473</b>	<b>-</b>	<b>128,473</b>
<b><u>Expenditure on:</u></b>			
<b>Charitable activities</b>			
Grants & donations (note 3)	16,632	2,000	18,632
Training	20,398	-	20,398
Activities	42,267	568	42,835
Gang Show	-	-	-
Jamboree	-	-	-
Kandersteg	-	-	-
Green Withens - Watersports Centre	9,060	-	9,060
Equipment	13,291	-	13,291
Stationery, postage & office expenses	10,956	-	10,956
Insurance	7,148	-	7,148
Depreciation	4,786	10,720	15,506
Governance	4,940	-	4,940
	<b>129,478</b>	<b>13,288</b>	<b>142,766</b>
<b>Total</b>	<b>129,478</b>	<b>13,288</b>	<b>142,766</b>
<b>Net income/(expenditure)</b>	<b>(1,005)</b>	<b>(13,288)</b>	<b>(14,293)</b>
Transfers between funds	-	-	-
<b>Net movement in funds</b>	<b>(1,005)</b>	<b>(13,288)</b>	<b>(14,293)</b>
<b>Total funds brought forward</b>	<b>349,303</b>	<b>151,964</b>	<b>501,267</b>
<b>Total funds carried forward</b>	<b>348,298</b>	<b>138,676</b>	<b>486,974</b>