# StreetVet Report and Unaudited Financial Statements 31 March 2020

#### Reference and administrative details

# For the period ended 31 March 2020

Charity number 1181527

Registered office and

4 Battersea Park Road

operational address

London SW8 4AA

**Trustees** 

The trustees who served during the year and up to the date of this report

were as follows:

Sam Joseph Appointed 11 January 2019
Paul Manktelow Appointed 15 December 2019
Rebecca Maynard Appointed 11 January 2019
George Ruiz Appointed 29 September 2019

Sian Thornthwaite Appointed 11 January 2019, resigned 26

January 2020

Key management personnel

Zoe Abbotts Jade Statt General Manager Clinical Director

Bankers

Barclays Bank Plc

Leicester LE87 2BB

Independent examiners

Godfrey Wilson Limited

Chartered accountants and statutory auditors

5th Floor Mariner House

62 Prince Street

Bristol BS1 4QD

#### Report of the trustees

### For the period ended 31 March 2020

The trustees present their report and the financial statements for the year ended 31 March 2020.

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the Constitution and the Statement of Recommended Practice - Accounting and Reporting by Charities (effective from January 2015).

#### Objectives and activities

Purposes and aims

StreetVet provides free, essential veterinary care and services to the animals belonging to the homeless community.

In addition, StreetVet raises awareness of its activities and raises funds to cover the costs of veterinary services, veterinary supplies, pet equipment, volunteer recruiting and training in line with its charitable aims. The trustees review the aims, objectives and activities of the charity each year. This report looks at achievements and outcomes during the reporting period. The trustees report on the success of each key activity, noting how StreetVet's operations have benefitted local populations. The review helps trustees ensure the charity's aims and activities remained focused on its stated purposes.

The trustees have referred to the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and when planning future activities. In particular, the trustees consider how planned activities will contribute to the objectives that have been set.

During the financial year 2019-20, StreetVet conducted 1990 consultations and set up 4 new locations, bringing the total number of locations StreetVet operates in to 16. Details are provided in the Achievements and Performance section below.

#### **Achievements and performance**

The charity's main activities are described below. All its charitable activities focus on animal welfare and are undertaken to further StreetVet's charitable purposes for the public benefit.

StreetVet formed a board in January 2019 and was registered as a UK charity on 11 January 2019. StreetVet began to recruit two full-time members of staff in October 2019. An Operations Manager was appointed in November 2019 and a General Manager was appointed in February 2020.

Co-founder Jade Statt provided consultancy up until 31 March 2020 and was appointed as Clinical Director on 1 April 2020.

Consultant, Scott Shearer was appointed for six months from December 2019 to May 2020 to support the onboarding of permanent staff and the development and implementation of operational procedures across locations.

#### Report of the trustees

### For the period ended 31 March 2020

4 new locations were set up. This included recruiting and training new volunteers and building relationships with local grassroot organisations such as soup kitchens, day centres and night shelters.

01-Apr-19 Glasgow

01-Jul-19 Reading

01-Nov-19 Bournemouth

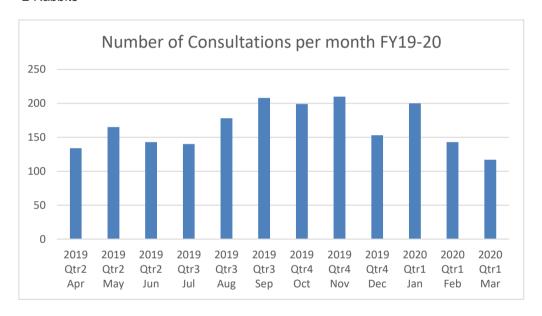
01-Mar-20 Norwich

StreetVet performed 1990 consultations and saw 606 patients during the financial year 2019-20:

560 Dogs

44 Cats

2 Rabbits



This bought our total consultation count since inception to 4249, with treatment of 991 patients.

During this period it was identified that a key barrier to homeless individuals with pets re-entering the housing system was the lack of hostels that accepted animals. StreetVet volunteers started engaging with hostels to provide advice and guidance on how to integrate animals in to their establishment.

#### Financial review

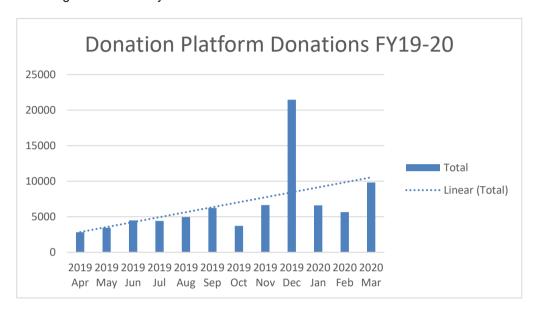
A priority for the financial period was to establish a framework to ensure sustainable funding streams to secure the future of charitable activities and grow the charity's service delivery capacity.

StreetVet was awarded a £100,000 unrestricted grant from Animal Friends Insurance which gave the trustees the financial security to employ two full time staff, a General Manager and an Operations Manager, to support the development of the charity and the long-term financial stability.

#### Report of the trustees

#### For the period ended 31 March 2020

Fundraising systems were put in place to secure individual and regular donations from the general public, promote long term support and enable peer to peer fundraising and appeals. This has seen consistent growth over the year.



The charity has submitted a number of successful grant applications and developed corporate relationships to support operational activities including PetPlan Charitable Trust £23,750.00 and Ivo Trust £14,842.90 funding and BuySure rebates £1,998.02.

In June 2020, following a rigorous application process StreetVet were awarded a grant from Purina Better with Pets of £41,023.96 to support the development of the StreetVet Accredited Hostel Scheme. The scheme will offer free, accessible veterinary care for pets whose owners are experiencing homelessness, as well as support for hostel managers and staff to adopt and implement positive pet policies.

StreetVet announced its partnership with Battersea in October 2019. Battersea provided StreetVet with two full-time desk spaces, inclusive of two computers, two phones (with individual telephone lines) and one shared printer. A regular use of Battersea meeting rooms, including hosting Trustee meetings in the Boardroom on Saturdays. Access to administrative support, stationary supplies and a lockable storage room on site for StreetVet donations and supplies. Multiple instances of guidance/advice: meetings with Communications Manager, Fundraising Manager, Marketing Manager and Volunteer Manager. Attendance on Battersea Academy/workshops/training events. On top of this Battersea has also looked after 18 dogs for a combined total of 467 days (at an average of 26 days per dog) between 2019 to present day.

StreetVet has benefited from significant gifts in kind and pro bono work during the reporting period and since the year-end including, but not limited to, graphic design, PR, web design, social media marketing, legal advice, photography, videography, printing, uniforms, software platforms, recruitment, kennelling, veterinary medications, diagnostics, pet food, pet equipment and veterinary services. This totalled over £175,000.00 during the financial year 2019-20.

#### Report of the trustees

### For the period ended 31 March 2020

Although StreetVet is operating in a highly challenging financial period, as being experienced by many charities, the trustees and management team are continuing to develop a fundraising strategy and are recruiting a dedicated fundraising trustee.

#### Principal risks and uncertainties

Key risks were identified and reviewed, including operational risks that could arise on outreaches. A Risk Register has been created and is regularly updated. Below is the list of principal risks for StreetVet as well as mitigating actions:

Injury or serious incident involving volunteers or members of staff on outreach. Action: training, implementation of incident procedures, insurance cover and risk assessment reviews;

Veterinary risks. Action: training, implementation of incident procedures, insurance cover and risk assessment reviews;

Loss of key funding. Action: develop and deliver a fundraising plan across a broad range of donors and manage cost base to stay within available means; and

Data breach involving sensitive information. Action: use of trusted providers, data encryption and disciplined implementation of relevant policies and procedures.

#### Reserves policy

The StreetVet board policy for holding reserves is to target a level of reserves that represents a minimum of six months core operating expenditure on fixed costs. Cash reserves are monitored on a monthly basis and reported at each trustee board meeting. Should the level of cash reserves fall below the target level, trustees will be informed immediately. As of 31 March 2020 reserves stood at £223,450.

#### Plans for future periods

StreetVet plans to continue its growth in 2020-21 in line with the board-led strategic plan. The four key areas of development are:

Raising the profile and operational output of StreetVet within the UK:

Recruiting and training support volunteers:

Developing fundraising streams to ensure long-term sustainability; and

StreetVet Accredited Hostel Scheme.

#### Structure, governance and management

The organisation is a Charitable Incorporated Organisation and registered as a charity on 11 January 2019.

All trustees give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in Note 5 to the accounts.

Day-to-day operations are delegated to the General Manager. Trustees meet a minimum of 6 times a year and provide strategic direction and governance oversight.

All new trustees are provided with an induction pack, which includes the charity's Memorandum of Association, a statement of trustee roles and responsibilities, conflict of interest policy and relevant guidance from the Charity Commission. The Chair meets with each new trustee individually and a programme of support and training is available for new trustees.

#### Report of the trustees

### For the period ended 31 March 2020

#### Appointment of trustees

Initially, StreetVet trustees were selected and appointed based on suitability, experience and commitment to the cause. Since then, the board has continued to select trustees based on their skills and experience, both clinical and non-clinical, so that there is a good professional and cultural fit.

Related parties and relationships with other organisations

StreetVet operates as an independent UK charity and there have been no transactions with related parties.

Remuneration policy for key management personnel

To be effective, StreetVet must attract and retain the right staff and reward good work. The board sets the General Manager's remuneration and other key management salaries, taking account of remuneration for similar roles within the sector. The board reviews remuneration annually as part of the annual budgeting process.

#### Statement of responsibilities of the trustees

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and the incoming resources and application of resources, including the net income or expenditure, of the charity for the year. In preparing those financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

# Report of the trustees

# For the period ended 31 March 2020

Members of the charity have no liability to contribute to the assets of the charity in the event of winding up. The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

#### Independent examiners

Godfrey Wilson Limited were appointed as independent examiners to the charity during the year and have expressed their willingness to continue in that capacity.

Approved by the trustees on 10 November 2020 and signed on their behalf by

Rebecca Maynard Chair of the trustees

#### Independent examiner's report

#### To the trustees of

#### **StreetVet**

I report to the trustees on my examination of the accounts of StreetVet (the CIO) for the period ended 31 March 2020, which are set out on pages 9 to 18.

# Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

Since the CIO's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Date: 10 November 2020

Rob Gilson

Rob Wilson FCA
Member of the ICAEW
For and on behalf of:
Godfrey Wilson Limited

Chartered accountants and statutory auditors 5th Floor Mariner House 62 Prince Street

Bristol BS1 4QD

# Statement of financial activities

# For the period ended 31 March 2020

Income (and endowments) from:	Note	Restricted £	Unrestricted £	11 January 2019 to 31 March 2020 Total £
Donations and legacies	2	_	586,261	586,261
Charitable activities	3	31,843	6,750	38,593
Total income (and endowments)		31,843	593,011	624,854
Expenditure on: Raising funds Charitable activities		13,026	22,498 347,063	22,498 360,089
Total expenditure	5	13,026	369,561	382,587
Net income / (expenditure)		18,817	223,450	242,267
Transfers between funds				
Net movement in funds	6	18,817	223,450	242,267
Reconciliation of funds: Total funds brought forward		<u>-</u>		
Total funds carried forward	:	18,817	223,450	242,267

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in note 12 to the accounts.

# **Balance sheet**

# As at 31 March 2020

Command accepts	Note	£	2020 £
Current assets Debtors Cash at bank and in hand	9	15,758 250,063	
		265,821	
<b>Liabilities</b> Creditors: amounts falling due within 1 year	10	(23,554)	
Net current assets / (liabilities)			242,267
Net assets / (liabilities)	11		242,267
Funds Restricted funds Unrestricted funds	12		18,817
General funds			223,450
Total charity funds			242,267

Approved by the trustees on 10 November 2020 and signed on their behalf by

Rebecca Maynard Chair of the trustees

#### Notes to the financial statements

#### For the period ended 31 March 2020

#### 1. Accounting policies

#### a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities in preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

StreetVet meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

# b) Going concern basis of accounting

The accounts have been prepared on the assumption that the charity is able to continue as a going concern, which the trustees consider appropriate having regard to the current level of unrestricted reserves. There are no material uncertainties about the charity's ability to continue as a going concern.

The COVID-19 pandemic is likely to have a profound impact on the global economy, and may in turn affect the charity. The trustees have considered the impact of this issue on the charity's current and future financial position. The charity holds unrestricted, general reserves of £268,891 and a cash balance of £250,063. The trustees consider that the charity has sufficient unrestricted reserves and cash flow to continue as a going concern for a period of at least 12 months from the date on which these financial statements are approved. For this reason, the accounts have been prepared on the going concern basis.

#### c) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from the government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executors to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probably when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have been met, then the legacy is treated as a contingent asset and disclosed if material.

Income received in advance of provision of a specified service is deferred until criteria for income recognition are met.

#### Notes to the financial statements

#### For the period ended 31 March 2020

#### d) Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item, is probable and the economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

#### e) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity: this is normally upon notification of the interest paid or payable by the bank.

#### f) Funds accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

#### g) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

#### h) Allocation of support and governance costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Governance costs are the costs associated with the governance arrangements of the charity, including the costs of complying with constitutional and statutory requirements and any costs associated with the strategic management of the charity's activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities on the following basis:

	2020
Raising funds	5.9%
Charitable activities	94.1%

# i) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

#### Notes to the financial statements

#### For the period ended 31 March 2020

#### i) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

# k) Creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

#### I) Financial instruments

The trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently recognised at amortised cost using the effective interest method.

#### m) Pension costs

The company operates a defined contribution pension scheme for its employees. There are no further liabilities other than that already recognised in the SOFA.

#### n) Foreign currency transactions

Transactions in foreign currencies are translated at rates prevailing at the date of the transaction. Balances denominated in foreign currencies are translated at the rate of exchange prevailing at the year end.

#### o) Accounting estimates and key judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

# Notes to the financial statements

# For the period ended 31 March 2020

2.	Income from donations and legacies			2222
		Destruction		2020
			Unrestricted	Total
		£	£	£
	Donations	_	295,213	295,213
	Animal Friends prize money	_	100,000	100,000
	Vetsure rebates	_	3,998	3,998
	Gift Aid	_	15,191	15,191
	Gifts in kind		171,859	171,859
	Gilts iii kiild		171,009	171,039
	Total income from donations and legacies		586,261	586,261
	Included within gifts in kind are goods and services which expenditure:	h have beer	n analysed to	the following
	Animal care services			97,460
	Vet equipment			16,841
	Professional fees			57,558
				171,859
3.	Income from charitable activities			
				2020
		Restricted	Unrestricted	Total
		£	£	£
	Ivo Trust	14,843	-	14,843
	Pet Plan Charitable Trust	17,000	6,750	23,750
	Total income from charitable activities	31,843	6,750	38,593

**4. Government grants**The charity received no government grants during the period.

StreetVet

#### Notes to the financial statements

# For the period ended 31 March 2020

# 5. Total expenditure

	Raising funds £	Charitable activities £	Support and governance costs	2020 Total £
Staff costs (note 7)	-	87,269	-	87,269
Travel, food and subsistence	_	6,025	_	6,025
Storage costs	_	5,880	-	5,880
Animal care services	-	156,124	-	156,124
Postage	-	-	2,177	2,177
Marketing	659	-	, -	659
Telecoms	-	-	312	312
Vet equipment	-	32,117	-	32,117
Office equipment	-	-	602	602
Insurance	-	-	1,413	1,413
Accountancy	-	-	3,900	3,900
Donation platform fees	4,440	-	-	4,440
Event costs	13,278	-	-	13,278
Website fees	-	-	345	345
Professional fees	-	-	61,090	61,090
Activity related fees		6,956	<u> </u>	6,956
Sub-total	18,377	294,371	69,839	382,587
Allocation of support and governance costs	4,121	65,718	(69,839)	<u>-</u>
Total expenditure	22,498	360,089		382,587

Total governance costs were £1,920

#### Notes to the financial statements

### For the period ended 31 March 2020

6	Not	move	mont	in	funds
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This is stated after charging:

2020

£

Trustees' remuneration

Nil Nil

Trustees' reimbursed expenses Independent examiners fees

Year end

1,440

Other services

480

#### 7. Staff costs and numbers

Staff costs were as follows:

2020

£

Salaries and wages

17,887

Freelance staff

69,382

87,269

No employee earned more than £60,000 during the period.

The key management personnel of the charitable company comprise the Trustees, General Manager and Clinical Director. The total employee benefits of the key management personnel were £60,856.

2020

No.

Average head count

3.00

#### 8. Taxation

The charity is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

# Notes to the financial statements

# For the period ended 31 March 2020

9.	Debtors			
				2020
				£
	Prepayments			567
	Accrued income			15,191
				15,758
40	Creditore compounts due within 4 year			
10.	Creditors : amounts due within 1 year			2020
				£
	Trade avaditara			40 200
	Trade creditors Accruals			16,388 1,920
	Other taxation and social security			4,921
	Pension			325
				23,554
11.	Analysis of net assets between funds			
		Restricted	Unrestricted	
		funds	funds	Total funds
		£	£	£
	Current assets	18,817	247,004	265,821
	Current liabilities		(23,554)	(23,554)
	Net assets at 31 March 2020	18,817	223,450	242,267

# Notes to the financial statements

# For the period ended 31 March 2020

12.	Movements in funds	At 11 January 2019 £	Income £	Expenditure £	Transfers between funds £	At 31 March 2020 £
	Restricted funds					
	Ivo Trust	-	14,843	(1,770)	-	13,073
	PetPlan Charitable Trust		17,000	(11,256)		5,744
	Total restricted funds		31,843	(13,026)		18,817
	Unrestricted funds					
	General funds		593,012	(369,562)		223,450
	Total unrestricted funds		593,012	(369,562)		223,450
	Total funds		624,855	(382,588)		242,267

# **Purposes of restricted funds**

Ivo Trust

To fund 35 medical backpacks, 1,000 dog tags and 35 tablets with sturdy cases.

PetPlan Charitable Trust

To fund Streetvet drug costs, uniforms and protective clothing.