

THE EAST RIDING OF YORKSHIRE BAND CIO
TRUSTEES' REPORT AND FINANCIAL STATEMENTS
YEAR ENDED 5 APRIL 2020

Registered Charity No. 1184756

THE EAST RIDING OF YORKSHIRE BAND CIO

Charity No. 1184756

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1. INTRODUCTION

The Trustees of The East Riding of Yorkshire Band CIO have pleasure in submitting this their first report. Charity status was granted on 5th August 2019 and this first report and accompanying accounts relate to the period from 5th August 2019 to 5th April 2020.

2. REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Name: The East Riding of Yorkshire Band CIO (ERYB)

Charity Registration number: 1184756

Address of Principal Office : Memorial Hall, 1A Salisbury Street, Hessle, HU13 0SE

Trustees at the time of this report: David Vivian (Chair),
Christine Dunn,
Christopher Theaker
Richard Cook
Peter John Wilson

Others serving as trustees during the year: Adam Gallimore
Emma McKinder
Shane Foster

NOTE: Since the formation of the Charity, Adam Gallimore has left the organisation and Emma McKinder and Shane Foster have also stood down as trustees. Peter Wilson was co-opted as replacement trustee part way through the period and has taken on the role of Secretary.

3. STRUCTURE, GOVERNANCE AND MANAGEMENT

Legal Structure

The East Riding of Yorkshire Band was originally formed as East Yorkshire Brass in 1988 and changed to its current name in 2003. The constitution, which follows the Charity Commission CIO Association Model, was approved at a General Meeting of members of the East Riding of Yorkshire Band on 7th April 2019 and charity status was subsequently granted on 5th August 2019. The Charity is constituted as a Charitable Incorporated Organisation (CIO)

Method used to appoint new trustees

The first trustees were appointed at the East Riding of Yorkshire Band's Annual General Meeting on 7th April 2019 when the decision to seek charity status was also approved by the membership.

The constitution provides that the minimum number of trustees is three and the maximum nine. Trustees will generally be elected by the membership at a General Meeting. However, where vacancies need to be filled or additional skills are required on the trustee board, additional trustees may be co-opted by the existing trustees, subject to the maximum number of trustees not being exceeded. Those elected by the membership may serve for up to three years with one third standing down at each subsequent annual general meeting of the CIO when they may stand for re-election. Any trustees co-opted by the existing trustees will automatically stand down at the next subsequent AGM when they may also stand for re-election.

4. OBJECTS AND ACTIVITIES

The objects of the CIO are:

- To advance, improve, develop and maintain public education in, and appreciation of, the art and science of brass band music in all its aspects by any means the trustees see fit, including through the presentation of public concerts and recitals.
- To further such other charitable purpose or purposes for the public benefit as the trustees in their absolute discretion shall think fit.

In furtherance of these Objects, the charity:

- Regularly performs at concerts, showcasing a wide variety of musical genres including original Brass Band works, test pieces and modern arrangements which both entertain and educate the general public. Some of these performances will be free of any charge to the audience.
- Participates in regional and national Brass Band Competitions as a means of ensuring player development and improvement, helping to raise the profile of the brass band movement. Prior to a competition performance, the band will usually invite the public to attend an open rehearsal. It is useful for the band to perform a test piece in front of an audience prior to the competition and also gives audience members an insight into how rehearsals are conducted and the detailed work that goes into preparing for a competition.

- Maintains a high standard of musicianship through the engagement of a professional Musical Director with a wide experience in the field of brass training, artistic development and performance.
- Maintains twice weekly rehearsals at which anyone interested in joining the band is welcome to attend and play with the band where appropriate.
- Has an open membership policy enabling anyone who is interested in furthering its purposes and who accepts the responsibilities of membership to join. Whilst all new members are welcome, any who do not have sufficient capability to perform in public will be restricted to playing in the rehearsal band in order to maintain standards. Such members will be helped and encouraged to improve.
- Where vacancies arise within the “performance” Band these will be subject to an open recruitment policy with specific positions being filled by audition as necessary.
- During concerts the musical director or compere will aim to provide the audience with useful background information about the music being performed and the composer/arranger. Audience members are actively encouraged to approach Band members during the interval or at the end of the performance to discuss all aspects of the Band.
- Maintains membership of regional and national Brass Banding organisations including the Yorkshire and Humberside Brass Band Association (YHBBA) and Brass Band England.

5. ACHIEVEMENTS, PERFORMANCE AND PUBLIC BENEFIT

During this part year (eight month) reporting period the Band:

- Held over 50 rehearsal sessions (including sectionals)
- Gave nine concerts of which two were free of charge to audiences and three were in support of other charities (see below).
- Performed at two regional Brass Band competitions gaining first place at the Pogson Bray Entertainment Contest in October 2019 and second place in the North of England Brass Band Championships (3rd Section) in March 2020. In addition to our win at the Pogson Bray Entertainment Contest, kit percussion player Tomas Remblence was also awarded the soloists prize there.
- Held an open rehearsal featuring the 2020 Northern Area Championship (3rd Section) test piece “Endurance” by Andrew Baker. The music portrays the story of Shackleton’s expedition to Antarctica on board the Endurance and the

ensuing drama. This free session was well attended and included a short talk by Dr Robb Robinson, Honorary Research Fellow at the Hull University Blaydes Maritime Centre, on the history of the Endurance and the expedition.

- Undertook more than 20 separate Christmas carolling sessions mainly as a means of fundraising but including two specific sessions in support of other charities' fundraising efforts.
- Organised, promoted and hosted the "Autumn 19" series of seven concerts at the Hessle Memorial Hall featuring a number of different local musical groups. The band performed four of the concerts in this series, the others featuring the Hull & East Yorkshire Concert Band, the Hull Big Band and the Humber Harmony Chorus. The series was supported by sponsors Gough and Davy (Hull), Appleby Frodingham Railway Preservation Society, Atkinsons Electrical, David Vivian (Bupa Dental Care), and The Pickled Fig. Audience numbers ranged from 30 to 82 with an average attendance of 52.
- Organised and hosted two Craft Fairs in the Hessle Memorial Hall. A planned third Craft Fair in late March 2020 had to be cancelled due to the Coronavirus pandemic.
- Performed in support of the following local and national charities: RNLI (Hessle branch); Hornsea and Haltemprice Lions Clubs; Asda Foundation and MacMillan Cancer Support.

Trustees' Activities

- The trustees met on seven occasions during the eight month period of this the first financial year of the CIO. Meetings were held in the Memorial Hall Bandroom up until March 2020 when Zoom tele-conferencing was introduced because of the Coronavirus restrictions.
- The trustees agreed that David Vivian would serve as Chair and Christine Dunn as Treasurer, continuing in the roles they had occupied prior to the granting of charity status. Following the departure of Adam Gallimore, Peter Wilson was co-opted onto the Trustee Board and it was agreed he would take on the role of Secretary.
- Appointments have also been made to the posts of Property Officer, Librarian, Band Sergeant, Welfare Officer, and Patrons' Secretary.
- An updated register of the CIO's fixed assets and property has been collated and it was decided to replace the band's Bass Trombone which was considered to be beyond economic repair.

- In addition to routinely monitoring all the CIO's financial affairs, it was agreed that income and expenditure relating to the Memorial Hall should be separately identified and accounted for.
- Insurance arrangements have been reviewed and updated to ensure that all Memorial Hall activities are adequately covered in addition to the band's assets and public liability.
- Library facilities have been improved with the purchase of new filing cabinets.
- Social media activity and engagement has been reviewed.

Public Benefit

Having regard to the achievements and activities detailed above, the trustees are satisfied that they have met the Public Benefit requirement of the Charity and in particular have:

- Provided playing members with a wide range of training, development and performance opportunities including the provision of all necessary resources which are provided free of any charges enabling anyone to participate irrespective of their financial means.
- Provided members of the public with a high standard of public performance including a wide variety of musical genres including several events for which no admission charge was made.
- Benefited several other charities by performing in aid of their fundraising activities
- Made the band's rehearsal facilities (Memorial Hall) available for hire by other organisations seeking to provide public performances or other community activities.

The Trustees confirm that in exercising their powers and duties, they have had regard to the Charity Commission Guidance on Public Benefit (PB1) as required under section 17(5) of the Charities Act 2011.

6. FINANCIAL REVIEW

Review of the financial position at the end of the reporting period

As at 5th April 2020, the Charity's monetary assets amounted to £22,914.39, an increase of £9,323.70 over this eight month accounting period. Christmas carolling remains one of the Charity's main fundraising activities with over £4,000 collected

during the 2019 Christmas season. In addition, there was a one-off donation of £3,000 from a supporter and a contribution of £2365.38 from the Co-Op Community Fund scheme (part payment) resulting in higher than anticipated net receipts for the period. The only significant asset purchase was a new Bass Trombone costing £1450.

No funds or subsidiaries were in deficit at the end of the year.

Reserves Policy

The Charity's policy during this reporting period was to maintain sufficient reserves to cover one year's direct charitable expenses currently estimated at £12,000. However in light of the Covid-19 restrictions which have cut off many of the Charity's income streams, this policy will be reviewed for 2020-21 to provide increased resilience against non-planned events.

Coronavirus

Covid-19 resulted in the charity suspending all rehearsals, performances and most other activities from mid-March 2020 for an indefinite period. This will severely restrict the Charity's normal income streams for the next financial year (2020-21). The Trustees are considering all practicable steps to minimise the impact of this and to secure any available grant aid and other sources of funding.

Gift Aid

The CIO has registered with HMRC for Gift Aid and some of the donations received in this accounting period will qualify. Claims are submitted after the end of the tax year and should therefore be credited to the accounts in the next financial year.

Certified approved by the trustees

This Report and the appended Financial Statements were approved at a meeting of the trustees held on Tuesday 1st September 2020.

THE EAST RIDING OF YORKSHIRE BAND CIO

Charity No. 1184756

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David Vivian, Chair of Trustees

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FINANCIAL STATEMENTS 2019-20

RECEIPTS AND PAYMENTS ACCOUNT 2019-20

	Notes	£
Receipts		
Donations, Bequests and Subscriptions	2	3,367.74
Band Activities	3	5,467.15
Fundraising Activities	4	8,825.15
Other receipts	5	1,709.66
Total receipts		19,369.70
Payments		
Direct Charitable Expenditure	7	8,932.15
Other Expenditure	8	1,113.85
Other Payments		0.00
Total Payments		10,046.00
Net Receipts (Payments) for the period		9323.70
Balance at 5th August 2019		13,590.69
Balance at 5th April 2020		22,914.39

STATEMENT OF ASSETS AND LIABILITIES AS AT 5TH APRIL 2020

Fixed Assets		
Instruments and ancillary equipment at replacement cost		164,264.00
Monetary and Liquid Assets		
HSBC Current Account #1 (Main Cheque A/C)		7383.10
HSBC Account (Quintalos)		805.76
HSBC Savings Account		10285.32
HSBC Account (Memorial Hall)		4405.51
Paypal Account		0
Petty Cash		34.70
Merchandise valued at sale price		1,250.00
Total assets at 5th April 2020		188,428.39
Liabilities		
Musical Director's Fees and Expenses (Feb/Mar)		650.00
Net Assets (Liabilities) at 5th April 2020		187,778.39
(Signed) David Vivian (Chair of Trustees)		
These Financial Statements were approved by the Trustees on Tuesday 1st September 2020.		

THE EAST RIDING OF YORKSHIRE BAND CIO

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The following notes form part of these Financial Statements.

NOTES TO THE ACCOUNTS FOR YEAR ENDING 5TH APRIL 2020

1. Accounting Principles

These financial statements have been prepared using the Receipts and Payments method along with a Statement of Assets and Liabilities as provided for under s133 of the Charities Act 2011 and comply with the requirements of the Charities (Accounts and Reports) Regulations 2008.

Income is recognised at the time of receipt and expenditure is recognised at the time of payment. Expenditure on fixed assets is written off at the time of payment

Non-monetary assets are valued at the end of the financial year as follows:-

- a) In the case of Fixed Assets fundamental to the Charity's Objects (ie. musical instruments and ancillary equipment) these are shown at their estimated replacement value.
- b) In the case of Liquid Assets (merchandise) these are shown at their current sale price.

Liabilities are shown as the actual sum owed where known, otherwise as an estimated amount.

2. Donations and Bequests

	£
● Sponsorship	50.00
● Patron's Subscriptions	80.00
● Donations	3,237.74
	3,367.74

3. Band Activities

● Engagement Fees	3,020.00
● Ticket Sales	2,047.15
● Contest Prizes	400.00
	5,467.15

4. Fundraising Activities

● Merchandise Sales	353.81
● Christmas Carolling Collections	4,223.97
● Concerts – Miscellaneous Income	419.00
● Co-op Community Fund	2,365.38
● 100 Club	775.29
● Hall Events	687.70
	£8,825.15

5. Other Receipts

● Hall Hire	1,695.00
● Interest	14.66
	1,709.66

6. Restricted Funds There were no Restricted Funds

7. Direct Charitable Expenditure

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● Memorial Hall – Rent			1,631.24
● Memorial Hall – Utilities			893.58
● Memorial Hall – Equipment/ Supplies/ Sundries/Consumables			665.19
● Musical Director Fees/Expenses			1,925.00
● Guest Player Expenses			410.00
● Contest Entry Fees			140.00
● Subscriptions, Player Registrations, etc			197.50
● Insurance			1,417.85
● Instruments & Ancillary Equipment			1,626.79
● Room Hire			25.00
			8,932.15
8. Other Expenditure			
● Merchandise Purchases			330.00
● Promotional Materials			76.00
● Concert Series Expenses			401.56
● 100 Club Prize Money			166.30
● Sundries			29.99
● Memorial Hall – Event Refunds			110.00
			1,113.85