

# **York City of Sanctuary**

Charity number 1176094

## **Unaudited Financial Statements for the year ended**

**31st March 2020**

# **outsourc**

Charity Accounts Preparation &  
Independent Examination Services

# **York City of Sanctuary**

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# York City of Sanctuary

## Statement of Assets and Liabilities at:

31 March 2020

|                                 | Unrestricted<br>funds<br>£ | Restricted<br>funds<br>£ | 2020<br>Total<br>funds<br>£ | 2019<br>Total<br>funds<br>£ |
|---------------------------------|----------------------------|--------------------------|-----------------------------|-----------------------------|
| <b>Assets</b>                   |                            |                          |                             |                             |
| <b>Cash at bank and in hand</b> |                            |                          |                             |                             |
| Current bank account            | 15,951                     | 60                       | 16,011                      | 14,477                      |
|                                 | <b>15,951</b>              | <b>60</b>                | <b>16,011</b>               | <b>14,477</b>               |
| <b>Liabilities</b>              |                            |                          |                             |                             |
| Accountancy costs               | 90                         | -                        | 90                          | 90                          |
|                                 | <b>90</b>                  | <b>-</b>                 | <b>90</b>                   | <b>90</b>                   |

York City of Sanctuary

Receipts & Payments Accounts for the year ended:

31 March 2020

|                                   | Unrestricted<br>funds | Designated<br>funds | Restricted<br>funds | 2020<br>Total<br>funds | 2019<br>Total<br>funds |
|-----------------------------------|-----------------------|---------------------|---------------------|------------------------|------------------------|
|                                   | £                     | £                   | £                   | £                      | £                      |
| <b>Receipts</b>                   |                       |                     |                     |                        |                        |
| Individual donations              | 1,295                 | -                   | -                   | 1,295                  | 6,696                  |
| Other donations                   | 1,226                 | -                   | -                   | 1,226                  | 431                    |
| Grants received                   | 2,000                 | -                   | -                   | 2,000                  | 3,000                  |
| Fundraising income                | 613                   | -                   | -                   | 613                    | 750                    |
| <b>Total receipts</b>             | <b>5,134</b>          | <b>-</b>            | <b>-</b>            | <b>5,134</b>           | <b>10,877</b>          |
| <b>Payments</b>                   |                       |                     |                     |                        |                        |
| Event costs                       | 721                   | -                   | -                   | 721                    | 1,311                  |
| Professional services             | 316                   | -                   | -                   | 316                    | 410                    |
| Printing, postage & stationery    | 268                   | -                   | -                   | 268                    | 314                    |
| Telephone costs                   | 113                   | -                   | -                   | 113                    | 151                    |
| Regional travel costs             | 717                   | -                   | -                   | 717                    | 87                     |
| Volunteer travel & training costs | 52                    | -                   | -                   | 52                     | 713                    |
| Discretionary payments            | 186                   | -                   | -                   | 186                    | 2,172                  |
| Venue hire                        | 185                   | -                   | -                   | 185                    | 1,050                  |
| Grant & expenses - individuals    | -                     | -                   | -                   | -                      | 6,872                  |
| Grant payments                    | 352                   | -                   | -                   | 352                    | 1,000                  |
| Vehicle hire                      | 690                   | -                   | -                   | 690                    | 653                    |
| Drop in Centre                    | -                     | -                   | -                   | -                      | 200                    |
| <b>Total payments</b>             | <b>3,600</b>          | <b>-</b>            | <b>-</b>            | <b>3,600</b>           | <b>14,933</b>          |
| <b>Net of receipts/(payments)</b> | <b>1,534</b>          | <b>-</b>            | <b>-</b>            | <b>1,534</b>           | <b>(4,056)</b>         |
| <b>Transfers between funds</b>    | <b>-</b>              | <b>-</b>            | <b>-</b>            | <b>-</b>               | <b>-</b>               |
| <b>Funds brought forward</b>      | <b>14,417</b>         | <b>-</b>            | <b>60</b>           | <b>14,477</b>          | <b>18,533</b>          |
| <b>Balance carried forward</b>    | <b>15,951</b>         | <b>-</b>            | <b>60</b>           | <b>16,011</b>          | <b>14,477</b>          |

# **York City of Sanctuary**

Charity number 1176094

**Notes to the accounts for the year ended:**

**31 March 2020**

## **1. Basis of accounts**

The Trustees have taken advantage of section 144 (2) of the Charities Act 2011 and prepared the accounts on a receipts and payments basis.

## **2. Funds analysis**

**Fund name**

**Purpose of fund**

Guardian fund

To provide Welcome to York support

|                            | Funds<br>transferred in<br>£ | Incoming<br>resources<br>£ | Resources<br>expended<br>£ | Transfers<br>£ | Balance<br>C/Fwd<br>£ |
|----------------------------|------------------------------|----------------------------|----------------------------|----------------|-----------------------|
| <b>Unrestricted funds:</b> |                              |                            |                            |                |                       |
| General fund               | 14,417                       | 5,134                      | 3,600                      | -              | 15,951                |
| <b>Restricted funds</b>    |                              |                            |                            |                |                       |
| Guardian fund              | 60                           | -                          | -                          | -              | 60                    |
| <b>Total funds</b>         | <b>14,477</b>                | <b>5,134</b>               | <b>3,600</b>               | <b>-</b>       | <b>16,011</b>         |

**Approval of Accounts for the year ended:**

**31st March 2020**

The report and accounts were approved at a meeting of the Trustees held on:

**Date**

**Signed for and on behalf of the Trustees**

**Date**

**Print Name**

**Position (e.g. Chair etc)**

**Statement of Independent Review for the year ended:****31st March 2020**

I confirm that the balance of funds carried forward, as reported in the **Receipts & Payments Accounts on page 1**, reconciles to the balance of funds reported in the Charity's Statement of Assets under **Cash at bank and in hand** reported on page 2.

**Jeff Todd (FCA)****Date**

Outsource indeendent examination services

Hiscox Building, Peaseholme Green

York, YO1 7PR

| Balance         | Receipts | Expenditure | Receipts | Expenditure | Funds              |
|-----------------|----------|-------------|----------|-------------|--------------------|
| Carried forward | Reported | Reported    | Reported | Reported    | Carried forward    |
| £               | £        | £           | £        | £           | £                  |
| 18,971          | -        | 3,600       | 2,134    | 14,417      | Unrestricted funds |
| 60              |          |             |          | 60          | Restricted funds   |
| 18,971          |          | 3,600       | 2,134    | 14,477      | Guardian fund      |
|                 |          |             |          |             | Total funds        |

31st March 2020

Approval of Accounts for the year ended

The report and accounts were approved at a meeting of the Trustees held on

Date

Signed for and on behalf of the Trustees

Position (e.g. Chair etc)

Print Name

# Trustees' Annual Report

From: 1st April 2019

To: 31st March 2020

Charity's full name York City of Sanctuary

Registered Company number

Registered Charity number 1176094

## Objectives and activities

Summary of the purposes of the charity set out in its governing document

*The objects are; to advance the education of the public in general about the issues relating to refugees and those seeking asylum; to advance the education and training of those seeking asylum and those granted refugee status and their dependents in need thereof so as to advance them in life and assist them to adapt within a new community; the promotion of equality and diversity for the public benefit by promoting activities to foster understanding between people from diverse backgrounds.*

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts

*Welcome to York programme brings refugees from the region to York, hosted by local people for a day. They are introduced to the heritage and history of the city, and meet people from diverse backgrounds. Compass programme gathers household goods, and clothes to assist local and regionally based refugees and asylum seekers as they enter and adapt within a new community. ESOL services provides English classes at city locations and in homes of refugees. This advances their education in their life in the new community. Advocacy Services provides advice and financial aid, to assist asylum seekers and refugees to access legal support needed to advance their life, and educates them in applications for housing, benefits, student loans. Public Engagements provide presentations in Schools, Universities, Faith communities, Civic occasions, and at voluntary organisations. The public in general are educated about issues relating to refugees and those seeking asylum*

The trustees consider that they have complied with their duties to have due regard to the public benefit guidance published by the Charity Commission.



## Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

*The Board of Trustees met 7 times during the year. A feature of meetings has been the inclusion of team leaders and administrative assistant to attend in a non voting capacity. They participated in discussions on developing a business and strategy plan for 2020 onwards. From November 2019, the Board commissioned a full evaluation of our work. This was carried out by students from the Centre for Applied Human Rights at the University of York. All projects and activities undertaken by our Charity were scrutinized and a full report was published in March 2020. Recommendations will be discussed by the Board. The 'Welcome to York ' programme welcomed refugees and asylum seekers from Hull, Wakefield, Bradford, Teesside, Richmond and Ripon. A total of 219 people came to enjoy hospitality and friendship which our team of hosts provided. Following the award of University of Sanctuary status to York St. John University, designated Board members are working with the University of York to prepare their application for Sanctuary status. We are looking to expand the Sanctuary movement's culture of welcome and hospitality to schools and colleges of Further education in the city. A pilot project working with Oxfam shop, trained 4 refugees to work in 3 shops. Other volunteers and staff took part in training sessions to explore issues of migration, and Refugee Week publicity was displayed in the shops. Plans are in hand to explore developing the scheme. The Compass programme collected clothing, household goods*

## Financial review

Review of the charity's financial position at the end of the period

Income for the year totals £3.1k of which £1.3k has been donated by individuals, £1.2 from faith and local community groups, and £0.6 from fundraising action. Grant awards have been made for the coming year, though there has been no grant income for 2019-20. During the year 70% of spending

Statement explaining the policy for holding reserves stating why they are held

Maintaining our reserves enables us to spend £4.5k on supportive programmes in the coming year.

Amount of reserves held

£14.8k (31st March 2020)

Reasons for holding zero reserves

We do not have a policy for holding zero reserves

Funds materially in deficit

*There are no funds materially in deficit*

Explanation of any uncertainties about the charity continuing as a going concern

*There are no uncertainties about the Charity moving forward in 2020-21,*



## Structure, governance and management

### Description of the charity's trusts

|   |  |
|---|--|
| Type of governing document  | Association Model Constitution   |
| How the charity is constituted  | <i>CIO with voting members other than its charity trustees.</i>  |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | <i>Trustees complete an application form and provide a CV to the Board. Those selected are nominated and elected by AGM. To fill vacancies, trustees may be co-opted and then seek nomination and election at the following AGM.</i> |

## Reference and administration details

|                                     |  |
|-------------------------------------|--|
| Charity's full name                 | <i>York City of Sanctuary</i>                      |
| Other names the charity is known by |  |
| Charity's principal address         | <i>Quaker Meeting House<br/>Friargate<br/>York</i> |
|                                     | Postcode <i>YO1 9RL</i>                            |

### Names of the trustees who manage the charity

| Trustee name               | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee |
|----------------------------|-----------------|-----------------------------------|--|
| <i>Michael Worthington</i> | Chair           |                                   |  |
| <i>Michael Worthington</i> | Treasurer       |                                   |  |
| <i>Paul Wordsworth</i>     | Secretary       |                                   |  |
| <i>Selena Whitehead</i>    |                 |                                   |  |
| <i>Ahmed Khaleel</i>       |                 |                                   |  |
| <i>Rasha Ibrahim</i>       |                 |                                   |  |
| <i>Edward Webb</i>         |                 |                                   |  |
| <i>Claire Newhouse</i>     |                 |                                   |  |
| <i>Wendy Bennett</i>       |                 |                                   |  |

## Declaration

The trustees declare that they have approved the Trustees Annual Report and Accounts

### Signed on behalf of the charity's trustees

Signature *Michael Worthington*  
 Full Name *Michael Worthington*  
 Position *Chair*  
 Date *5th September 2020*