



Charlie's Star Charity

Charity Number: 1183437

Trustees' Annual Report & Financial Statements for the Period 16 May 2019 to 31 March 2020

JANUARY 2021

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Charlie's Star Charity

Trustees' Annual Report & Financial Statements for the Financial Period from 15 May 2019 to 31 March 2020

Reference & Administration Details

Charity Details:

Name(s): **Charlie's Star Charity**
Number: **1183437**
Address: **59 Bosvean Gardens, Truro, Cornwall, TR1 3NQ**

Names of the Charity Trustees who manage the charity

Jan Burns	Founder and Trustee
Jerome Browne	Chair of Trustees

Names of Trustees for the Charity

Carol Musgrove	Governance
Damien Robinson	Finance
Elizabeth Gardner	Finance
Elizabeth Thompson	Fundraising
Sarah Hirst	Governance

Structure, Governance & Management

Type of Governing Document:

Constitution.

How the Charity is Constituted:

Charitable Incorporated Organisation.

Trustee Selection Methods:

- (1) Apart from the first charity trustees, every trustee must be appointed for a term of 3 years by a resolution passed at a properly convened meeting of the charity trustees.
- (2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

How New Trustees are Inducted and Trained:

The charity trustees will make available to each new charity trustee, on or before his or her first appointment:

- (a) a copy of the current version of the constitution; and

- (b) a copy of the CIO's latest Trustees' Annual Report and statement of accounts and
- (c) a copy of the Charity Commission CC3 '***The essential trustee: what you need to do and what you need to know***'.

Objects

The object of the CIO is:

For the public benefit to relieve the mental, physical, and financial distress to bereaved families of a child under 19 years of age, in particular but not exclusively, by providing short respite breaks.

Nothing in the constitution shall authorise an application of the property of the CIO for the purposes which are not charitable in accordance with [section 7 of the Charities and Trustee Investment (Scotland) Act 2005] and [section 2 of the Charities Act (Northern Ireland) 2008].

Statutory Declaration on Public Benefit

The trustees declare that they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties.

Executive Summary

Charlie's Star Charity was officially registered with the Charity's Commission on the 15 May 2019. Since then, the charity has developed 4 values, which underpin the way in which they work and are at the heart of everything charity stands for. Those values are Honesty, Transparency, Integrity and Caring.

When dealing with the general public or a bereaved family the charity remains clear in its objectives, and as such considers every application from a bereaved family using the same selection criteria.

The first year has allowed the charity to establish itself, through its development of governance and policies, all of which provide a stable foundation to move forward with the 1–5-year plan.

Over the course of the first reporting period of 10 months, 2 families have taken the opportunity to receive a respite break from Charlie's Star Charity. The feedback and response from the beneficiaries have been amazing. This only goes to emphasize the importance of the charity and the need to continue to support those families that have lost a child under the age of 19.

Activities, Achievements & Performance

The fundraising has been localised for this initial period, bolstered by a grant of £2,500.00 from Maximus Foundation UK as well as being selected by Marks and Spencer's as the Charity of the Year, within the Hayle branch in Cornwall.

An annual Skydive provided a good income for the charity and it is planned to run another such event in 2020, at the Army Parachute Centre in Netheravon, Wiltshire.

Moving forward there is a requirement to purchase a branded events gazebo to help demonstrate both the professional approach used by the charity but also the forward thinking and intuitive nature of the charity which will be used when attending local fetes, and community events.

Overall, the initial setup year has been exceptionally positive and plans for the future to build on our success are being made with regards to fundraising events, collaborative working with other charities and supporting families in the future.

Financial Review

Statement of the Charity's Policy on Reserves

The charity's policy on reserves is to hold sufficient resources to continue to make all business payments for 12 months, which equates to a sum of £3000. Due to the fact that the charity has minimal outgoings, this will provide the opportunity to continue to run as a charity should income and fundraising activities fall short.

Details of Any Funds Materially in Deficit

The Trustees declare that the charity had no funds which were materially in deficit at the date of the statement of assets & liabilities.

State of the Charity's Finances

A "Receipts & Payments" summary of the accounts for the period 15 May 2019 to 31 March 2020 can be seen at **Annex A** to this report.

Restricted Funds

The Charity has no restricted funds

Designated Funds

The Charity has no designated funds

Particulars of Any Outstanding Guarantee Given by the Charity

The Trustees declare that the charity has given no guarantee where potential liability is outstanding at the date of the statement of assets & liabilities.

Particulars of Any Outstanding Debt

The Trustees declare that the charity has no outstanding debts which are secured by an express charge on any of the assets of the charity at the date of the statement of assets & liabilities.

Declaration

The Trustees declare that they have approved the above report and authorised that it be signed on their behalf.

Full Name: Jerome Hanson Browne

Position: Chair of Trustees

Date: 16 January 2021

Signature:



Financial Report Charlie's Star Charity 15 May 2019 to 31 March 2020

PREVIOUS BALANCE £0.00	ENDING BALANCE £3,160.65
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TOTAL DEPOSITS £11,706.65	TOTAL WITHDRAWLS £8,546.00
COTY £2,019.10	Business £2,492.13
Donations £6,378.95	Events £2,325.00
Grants £2,500.00	Merchandise £1,478.87
JustGiving £416.01	Respite ¹ £2,250.00
PayPal £192.00	
Start-up £1000.00	
Stripe £52.84	
Virgin Giving £147.75	
Total £11,706.65	Total £8,546.00

¹ Each respite break is allocated a maximum of £2000, the reason this figure is so low is that breaks taken outside of peak season reduces the cost to circa £700.