



THE STACEY COMMUNITY ASSOCIATION

ANNUAL GENERAL MEETING 2020 REPORT

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Registered Charity No: 278364

welcoming our community in all that we do

THE STACEY COMMUNITY ASSOCIATION

ANNUAL GENERAL REPORT

Charity:	The Stacey Community Association
For the management of:	The Stacey Community Centre
Registered Charity No:	278364
Address:	The Stacey Community Centre Walsall Road Copnor Portsmouth Hampshire PO3 6DN
Telephone:	023 9261 7890
Email:	thestaceycentre@gmail.com
Website:	www.thestaceycentre.com
Trustees:	Lynda Bowley (Chair) Andrew Smith (Treasurer) Gloria Behrens Jenny Dobson Martine Hebblethwaite Kim Medway Cllr Darren Sanders Cllr Lynne Stagg
Banking:	NatWest A/C: The Stacey Community Association A/C No: 97308455 Sort Code: 56-00-64
Independent Examiner:	Jeanette Smith
Staff:	Teresa Newton (Centre Manager) Georgina Rust (Admin & Accounts)



GOVERNING DOCUMENT

The Charity is governed by its constitution registered with The Charity Commission.

Tel: 0300 066 9197

<https://www.gov.uk/government/organisations/charity-commission#org-contacts>



STRUCTURE & MANAGEMENT

The building and grounds are the property of Portsmouth City Council who lease the premises in its entirety, inclusive of the adjacent gardens, ball court, grounds and car park to *The Stacey Community Association*, an independent volunteer management committee comprised of Trustees, to manage and operate the premises as a community centre for the local benefit.

Trustees currently number 8 in total, inclusive of 2 in number Portsmouth City Councillors, with nominations and voting for these roles, including Trustees with special responsibilities i.e. Chair, Treasurer, etc being held during the Annual General Meeting.

The Association holds eight committee meetings per year and holds an Annual General Meeting each November.

A Service Level Agreement exists between Portsmouth City Council and the Association which identifies the terms and apportioned responsibilities of repair and maintenance to the premises and grounds.

The Association is responsible for all aspects of the running of the community centre including, but not limited to:

- Providing venue rooms and spaces available for hire to all individuals and groups
- Providing opportunities for voluntary work
- Hosting activities that attract community interest
- Ensuring the community centre is run to all current legislation and that decisions are made in the best interests of the charity.

The Association employs three part-time employees and is responsible for paying their salaries and their contracts of employment, etc. Staff include:

- a Centre Manager,
- an Admin/Accounts Clerk and
- a part time cleaner

The Association pays a fee to Portsmouth City Council to facilitate the PAYE facility to administer salaries.

Additionally, a small team of reliable volunteers assist in day to day maintenance tasks and in hosting regular Stacey Centre Fun Days throughout the year and regular social clubs including Friday Club and Thursday Lunch Club.

Due to the current Coronavirus pandemic, since March 2020, the Stacey Community Centre has only been open for regular group hire including the Early Years setting: The Baffins Nature Nursery. To mitigate the risks of Covid-19 transmission and infection, the Centre is operating on a 'closed/locked door' policy until further notice.

The office is generally staffed from Monday to Friday between the hours of 9am – 2pm.

The Centre Manager and Admin/Accounts Clerk have been furloughed throughout the majority of the pandemic to date. Essential admin tasks and cleaning have been maintained by Trustees and volunteers. Part furloughing is likely to continue beyond the New Year as there is less necessity for personnel to be on the premises due to the lack of hire and groups on site.



Risk Management:

Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The Trustees therefore have in place appropriate policies and procedures for the effective operation of the Association.

“Identifying and managing the possible and probable risks that a charity may face over its working life is a key part of effective governance for charities of all sizes and complexity.

By managing risk effectively, trustees can help ensure that:

- *significant risks are known and monitored, enabling trustees to make informed decisions and take timely action*
- *the charity makes the most of opportunities and develops them with the confidence that any risks will be managed*
- *forward and strategic planning are improved*
- *the charity's aims are achieved more successfully*
- *Reporting in its trustees' annual report on the steps a charity has taken to manage risk helps to demonstrate the charity's accountability to its stakeholders including beneficiaries, donors, funders, employees and the general public.”*

Charities and Risk Management (CC26)
Charity Commission website



Our Mission:

Our mission is to promote, enable and facilitate inclusive activities, which embrace and address the education, training, employment, welfare, health, social, cultural and recreational needs of the local community. We aim to:

- Keep the building available, accessible and safe for the use of local people and others.
- Enable a range of social, welfare, educational, training, development and health activities to take place at the Centre which responds to the needs of local people.
- Provide access to advice and information for all sections of the community.
- Provide good quality services to users and tenants.
- Consult with the local community so that we keep up to date with local issues and where possible, advocate and support the local community.
- Be financially sustainable. Our Values: Excellence - SCA aims to provide 'excellent' services for the local community. We strive to achieve and maintain this level of quality in all of our work.
- Accountability - SCA is managed and run by local people and we are accountable and responsive to them at all times.
- Equality - SCA is committed to eliminating discrimination in the local community and works to provide space and support to activities which contribute to this.
- Financial Sustainability - SCA believes that stability of finance and excellence in management, are essential for the ongoing sustainability of the Centre.
- Mutual Respect - SCA will treat everyone involved and connected with the Centre with the respect they deserve.
- Dynamism - SCA will work with energy and dynamism and develop the Centre to represent and engage with the passion of Portsmouth's community



Chair's Report:

The closing months of the financial year ending March 2020 coincided with the start of a global pandemic Coronavirus: Covid-19. Revenue has been negatively affected by various restrictions to the type of activities, group size and group demographics that can be held at the Centre, including being unable to host private function events and celebrations.

The Centre Manager closed the premises at the start of the pandemic to protect service users, staff, volunteers and visitors from potential infection and transmission and then looked to turn a positive out of a negative situation by using the down time to rally volunteering support for various refurbishment projects once the premises could be re-opened.

Although the Centre is currently without a paid cleaner cleaning tasks have been distributed between various Trustees and volunteers to ensure the premises are Covid-19 Secure and the Centre Manager and myself, with support from Maura Read of Shield EMS (Environmental Consultancy) have developed a robust Covid-19 Policy and Covid-19 Risk Assessments. This has ensured that the Stacey Centre was fully prepared to re-open safely for regular group hire in July 2020.

It has been disappointing to note that there has been very little in the way of constructive support from Portsmouth City Council during the pandemic, although it may be due to The Stacey Community Centre being run by an Association and not by the council.

With only the nursery group initially remaining open on the premises, financially for the Association, in common for industries, businesses and individuals nationally this was potentially disastrous for cash flow and financial sustainability.

We were fortunate to be granted a Small Business Rates Relief grant as well as later qualifying for the Furlough Job Retention Scheme, and with the introduction of other government grants, and a successful application to the Bounce Back Business Loan, whilst not replacing the lost revenue from group hire, private function hire, fun days, Centre hosted fund raising events and workshops as well as our two weekly social clubs, we consider ourselves very fortunate to be financially secure to the degree that we are able to reserve three months running costs to the Centre's savings account and still be able to assign a portion of our unrestricted funds to be spent on much needed improvements to the Centre if we are to compete with other community centre's and hire venues in the city.

We were able to productively utilise the enforced period of closure by carrying out essential maintenance, repairs and undertaking a programme of re-decoration to the interior of the building. The results of which have been very favourably commented on by current and new service users.

The Centre was able to partially re-open, under various restrictions, on 13th July 2020¹ to the Victory Dog Training Group and a week later to the Copnor Men's Shed group. The Cycle Community Centre group, as an essential retail business, having been permitted to open on the premises from 20th June 2020. September 2020, saw the start of a new term for the

Baffins Nature Nursery who reported maximum occupancy and a return to site for various groups, with the Government prioritising youth groups and activities.

In terms of the previous year's achievements, we were able to

- complete a redesign the Stacey Centre website
- Develop, design, print and distribute a bi-annual brochure advertising events, groups and services available for hire. This was issued as "Autumn & Winter 2019" and a second edition for "Spring & Summer 2020."
- Introduction of Afternoon Tea, both as a Stacey Centre hosted event (December 2019 'Christmas Afternoon Tea') and as a hire service with optional catering. The initial outlay of equipment has already been covered by hire/event fees received within three months.
- Our Christmas programme for 2019 included various well attended self-hosted events, including:
 - Festive Afternoon Tea, with live professional singing provided by Georgina-Rose Rust.
 - Christmas Lunch: 3 course Christmas dinner, with Christmas themed bingo, raffles and once again live singing. At a cost of £10 per person, various groups attended including members from Portsmouth Walkers, Stacey Gardening Club, Friday Club, Portsmouth Stroke Club and Copnor Men's Shed, approximately 54 in total.
 - Christmas Cupcake decorating workshop for Children.
 - Christmas Gifts Workshop for Children: Bath bombs & Bubbles
 - Christmas pantomime tickets to Kings Theatre (Aladdin)
 - Christmas coach trip to Blackbush market
- Our Spring & Summer programme included:
 - Toddler Craft: Themed on 'The Very Hungry Caterpillar'. Held during half February term, this event was over subscribed and very well received by children and parents. Hosted by Tilly & Georgie, it consisted of signed story time, 3 x age appropriate kid's craft projects and light refreshment. It was anticipated to make this a regular session before Covid-19.

The following events and fundraising opportunities were cancelled due to Covid-19 pandemic.

- Kids Craft Workshop: Bath & Bubble
- Bingo & Buffet Fundraisers
- Skittles & Buffet Fundraisers
- Mother's Day Afternoon Tea
- Easter Fun Day
- Kids Easter Cupcake Decorating
- VE Day Afternoon Tea
- Summer Fair
- Halloween Fun Day
- Autumn & Winter Programme of activities for 2020

In addition to these challenges, Trustees were reluctant to accept the resignation of our long serving Chair, Robert Gregory, who has been a Trustee and Chair of the Stacey Community Association over several years through various incarnations of Committees. His input and chairmanship have always generated comment and his presence at the Stacey Centre will be missed.

As we approach the end of 2020 and the start of 2021, I have every confidence that the Stacey Community Centre will bounce back from this demanding year with the support of our Committee, staff and volunteers and of course our all-important local community.

I would like to thank my fellow Trustees and volunteers all of whom have been instrumental in the successes that the Stacey Centre has achieved in the last 12 months, with special thanks to our volunteering team: Richard Gale, Scott Key and Robert Smyth for their generous support of the recent redecoration and refurbishment programme with their time and skills, especially during an oppressively hot summer!

Additionally, thanks are due to our non-Trustee volunteers, Rachel Key, Kerry Smith and Donna Wilson for their continued support of the Centre and specifically as regular hosts at Friday club; with a very special thank you to our most junior volunteer, Reuben Key, our resident Friday Club DJ.

Finally, I would like to thank our Centre Manager, Tilly Newton, for her continual enthusiasm and ability to see the positive in any situation but also for her excellent advice and guidance, for me as a new Chair, and to all our Trustees, staff and volunteers; and also to our Admin/Accounts Clerk, Georgina Rust who is just as willing to chase accounts and payments as she is to devise, plan and craft activities for fun days and workshops and is more than happy to conspire with Tilly to develop various Stacey Centre hosted events, summer schools, workshops and events. We are lucky to have such a resourceful team.

Lynda Bowley

(Chair)

The Stacey Community Association

06.11.20



Treasurer's Report:

Producing a balanced financial snapshot of the Centre's finances over the past year for this report, my first year as Treasurer, has been made a more positive experience by the relative security of our financial sustainability as we move into 2021.

Because of Covid, a full programme of Spring and Summer fund raising events understandably had to be cancelled. Our private hire bookings all had to be refunded, cancelled and as yet we are unable to book for parties.

Fortunately, Trustees and our Centre Manager have been able to make some significant budgeting savings and access government grants and other schemes which mean that we are in a more positive position to move forward, carry out improvements to the building, our fixtures, furniture, and increase services we can offer. Ultimately this will make for an even better hire venue: one which will open the centre up to the wider community in offering various inclusive activities and social clubs for all ages.

For comparison, the Association's end of year accounts are as follows:

	y/e March 2020	y/e March 2019	y/e March 2018
Expenditure	£ 53,118	£ 56,812	£ 55,544
Income	£ 59,120	£ 58,923	£ 56,996
Surplus/Deficit	£ 6,002	£ 2,111	£ 1,452

With the Covid-19 pandemic, the Government has supported businesses with various grants, as follows:

Small Business Rates Relief/Local Restrictions Support Grant:

A grant payable to businesses suffering lost income as a result of Covid-19. Further grant expected in 2021 anticipated to be approximately £1,334 per 4 weeks.

Bounce Back Business Loan:

Trustees voted to take out a loan of 25% of previous year's turnover i.e. £13,500 as repayment terms are very generous.

Furlough Job Retention Scheme:

The Association has utilised this Government grant to support salaries to Centre employees to varying degrees during the Covid-19 pandemic. It is anticipated that the scheme will continue until March 2021 at which point it may be replaced with the Job Support Scheme.

Kickstart Scheme:

A government project to provide young people with employment experience. Employer commitment of 6 months per young person aged under 25 to train in a new role i.e. caretaker or receptionist. Employer will receive government grant of £1,500 per young person. Our Centre Manager is spearheading this incentive partnering with Portsmouth City Council as she is particularly keen to be able to work with young people and offer them a mentorship in developing transferable job skills and experience.

Current Financial Position

As of 31 October 2020, the Stacey Centre average income and expenses is as follows:

Revenue from Regular Hire Groups only (without Covid-19 restrictions) pcm: £ 4,343.34

Revenue from Regular Hire Groups only (with Covid-19 restrictions) pcm: £ 3,264.34

Average Expenses/Fixed Costs pcm: £ 3,145.70

Projected Cash Flow to 31 December 2020

Total assets: £ 46,856.81

Less liabilities: £9,437.11

Balance: £ 37,419.70*

* 3 x months expenses held as reserve to SC Savings A/C: £9,500

* Current A/C Balance (Unrestricted Funds): £27,919.70

Reserves Policy:

The Association confirms that it has retained approximately 3 months expenses (£ 9,500) as required by The Charity Commission best practice guidance.

2021 Financial Outlook:

Moving forward into 2021, future revenue will obviously depend on how the Covid-19 pandemic pans out as Government restrictions on business and social gatherings are likely to continue to impact revenue into the new year and beyond.

The Committee is agreed to be cautious but still recognising that we are sufficiently resourced financially and in terms of voluntary manpower to move forward with several improvements that could attract new hire groups and increase private function hire.

Tilly and I are also planning on comparing the Centre's hire rates across all venue rooms with similar sized rooms at other community centres to ensure we are both competitive and not underselling our hire spaces. We are fortunate to have regular hire groups, some of whom hire the Centre for several hours but we have identified a disparity between hire rates that may need to be addressed in light of any other comparisons being made across like for like hire.

As a new treasurer, I would like to thank Tilly and Georgie for their help and patience in answering my many questions and to Jeanette Smith for her advice during Committee meetings in explaining business accounts to myself and my fellow Trustees and for her generous offer to act as independent examiner for our accounts last year for which we have been very grateful for.

Andrew Smith

Treasurer

The Stacey Community Association

08.11.20



Centre Manager's Report:

This year has been remarkably challenging. Due to the pandemic our centre unfortunately closed in March. Our regular group hirers were fantastic and I would personally like to say thank you for sticking by us during this difficult time while we tried to navigate all the different rules and regulations to enable them to return safely.

Closing the doors to a centre I have managed for the last 6 years, filled me with sadness, but also gave me an opportunity to realise what a fantastic resource we are to the community and how our services are very much needed.

I have no doubt that we will come out of this pandemic stronger and I have been personally inspired to provide even more community resources in the coming year.

Suspended Group Hire:

Due to the government restrictions on permitted activities. Our Lunch Club for over 50's and Friday club for adults with learning disabilities unfortunately had to be temporally suspended. Karate, Aikido and Yoga have also cancelled their bookings due to restrictions but will hopefully reopen when it is safe for them to do so. The Portsmouth Stroke club have had to cancelled their hire due to the vulnerability of their members, and The Church of Christ are unable to return until the new year. We look forward to the day when we can welcome these groups back.

Current Group Hire:

I am however delighted to say that since some restrictions were lifted, in September we have had several new groups use our facilities. This is wonderful news for the centre and the local community and provides a very balanced program of activities.

Baffins Nature Nursery

Baffins Nature Nursery is a session-run pack-away nursery for 3 year olds until the term after they turn 5, based at the Stacey Centre. They accept all Government Free-Entitlement Funding and are open five days a week, term-time only. The nursery is owned and managed by Amber Dyer, a graduate in child education with over 18 years' experience working in nurseries and 'outstanding' rated settings.

The nursery is a free-flowing environment where children can access indoor and outdoor play stations in all weathers with a variety of innovative play and learning equipment, created wherever possible from natural and up cycled materials. The children are encouraged to learn about the cultivation of plants and to grow and harvest food to eat.

The Nursery have remained open during the pandemic to provide much needed childcare for key workers. They have enjoyed being able to use the orchard during this time.

Community Cycle Centre

The Community Cycle Centre have two large containers and a small office at the rear of the Stacey Centre. They meet every Saturday 10am – 2pm.

The project takes in donations of old unwanted, unloved bikes and restores them back to health. These are given, in return for a small donation to cover costs to members of the public. They also repair bikes and carry out free safety checks to anyone who needs it. The organisation is run and managed by volunteers and is supported by donations.

The Community Cycle Centre reopened in June providing essential repairs and bikes to key workers as they are officially classed as a bicycle shop and therefore an 'essential shop.'

Copnor Men's Shed

The Copnor shed is open on a daily basis from 9am – 3pm, Monday – Friday. The group is open to all men who are interested in learning or improving a skill. They build a wide selection of products including garden planters, bird boxes and tables, garden furniture, wood turning, children's toys, dolls house, rocking horse or chair. Only recently completing design and build of a bespoke dovecot and peacock house for Victoria Park.

The Men's Shed reopened in July, although they have had to restrict the number of members allowed in the shed to a maximum of six per day. The shed is an invaluable resource for older men in our community and we hope that things return to normal for them quickly.

The Community Gardeners

Our community orchard has been a wonderful place for the children to run around in this year. Due to Portsmouth being a heavily built up urban environment, some of our local children don't have access to green spaces. Our Orchard provides a fantastic green organic space for them to play and explore in.

In March we had to cancel our community gardening group, run by Tracey Jones who is employed by Portsmouth City Council, but have been very fortunate as a few of our trustees rallied together over the summer and kept on top of the garden maintenance ready for the Community Gardeners return in September, albeit in smaller groups.

Kinetic Dance Academy

Kinetic Dance Academy hold various classes at the Stacey Centre including multiple dance styles, ISTD syllabus, acrobatic arts, clubbercise, fitness, hen & princess parties.

They have been a regular group at the centre for over four years now and have really made the centre their home.

Abbie Owen, the owner, has been fantastic during this difficult year and has worked alongside our Chair Lynda to make sure she has covered all of the different health and safety regulations that are required in running within a Covid-19 secure environment in order for them to successfully return in September.

Victory Dog Training

Victory dogs provide puppy training classes and obedience training for dogs. They meet on a Sunday evening and made use of our outside ball court which enabled them to return to the centre in July this year.

Portsmouth Home Education:

This group meet in the Upper Hall on Friday afternoons, offering essential opportunities for children of primary years and above to socialise and learn within a small group environment.

New Hire Groups:

A G Martial Arts

A G Martial Arts started classes in September this year. They hold regular, weekly kickboxing sessions for infants 3 – 6 yrs and juniors 7 – 13 yrs. They have also introduced a ladies kickboxing fitness class on a Wednesday evening. All of their classes are very well attended and it has been a pleasure to witness the dedication and commitment that even the very youngest of their students demonstrate.

Portsmouth 3rd Brownies

The Brownies hold two sessions on a Wednesday evening for the local residents of Copnor and the surrounding area. The group is well attended and we hope they will continue their booking with us for the foreseeable future.

Bivol Music Trust

Bivol Music Trust started holding weekly Wednesday music sessions for adults with disabilities in January this year, unfortunately they had to stop due to the restrictions in March but returned in September once these were lifted. They are a fantastic group and provide a very valuable service to people in our community. It's a fun, loud and very lively group.

Jiggy Wrigglers

Jiggy Wrigglers meet on a Friday morning in our upper hall. They provide a playtime music, dance and movement class for children aged 0 – 5 years old. They started in September and were immediately fully booked for every session, and are wanting to extend and provide more sessions throughout the week, having easily filled 3 x sessions in the run up to Halloween.

Weight Watchers:

Lead by Debbie Balsdon offering weekly health & wellbeing workshops, this group have responded very favourably to our refurbished lounge which is an ideal meeting room, especially for the drop-in sessions that WW are requiring at the moment. Debbie herself has also commented favourably on the location, the room and the parking which has been essential for her members.

Future Plans 2020-2021:

The uncertainty of future restrictions in the UK makes it difficult to plan ahead, especially when considering workshops, classes and community events, so our focus will be on continuing to improve the facilities that we can offer to our community.

We hope to have the following works completed by March 2021: Our upper hall and utility room is old and tired, feedback from service users have suggested that it would benefit from a re-design. We hope to install the following and feel that these improvements would make the area more useable.

Upstairs Kitchen and WC

New kitchen units, worktops, plus new sink, hob & oven & fridge and re-purposing an unused storage room into a WC.

Meeting Room Re-design and Extension

New flooring, redecoration, extra power sockets and new table and chairs. We also plan on extending the room into the current storage cupboard and utilising 'wasted' corridor space to increase the rooms size/capacity to develop a more versatile hire space.

Upper Hall

New flooring, currently the room has carpet, dance flooring and tiling. We intend to replace with a good quality commercial lino, purchase much needed replacement chairs and blinds.

Main Hall

Public feedback suggests that the community centre is lacking bar facilities for social events and parties. We plan to reinstate the bar, but only have bottles and canned drinks, to minimise wastage. In addition, we are wanting to purchase new banqueting chairs as our current chairs are in the style of 'waiting room chairs,' slightly worn, too heavy and therefore awkward to manoeuvre and stack.

As well as looking to increase our private function hire, we hope these improvements will attract more groups and classes to our community centre, which in turn will offer a wider choice of recreational and educational activities for our local community.

I would like to thank our very loyal volunteers for all the help we have received during this difficult period. They have all been truly amazing. It would be completely impossible to have such a fabulous centre without them all.

I would also like to thank my brilliant staff who have all work hard to make the charity a success. I'm constantly amazed by their enthusiasm and willingness to get stuck in, often with tasks that have never been part of their job description.

Lastly, I would like to thank the trustees who have all been fantastic over this very difficult last year. I am extremely thankful to have such a supportive board, who listen to all of my questions and have always supported my ideas over the years.

I particularly want to thank our new Chair Lynda Bowley, who has gone above and beyond what is reasonably expected of a Chair during the short amount of time she has been in this position. As myself and my staff were furloughed, Lynda took on the responsibility of managing the charity. She has been an absolute superstar and we would be in a very different place without her.

I am looking forward to the coming year and feel that the centre is only going to grow and flourish with such a committed and hardworking person at the helm.

Tilly Newton

Centre Manager

The Stacey Community Centre

9 November 2020



Financial Report:

- Copy of Accounts y/e March 2020 to be inserted
- Copy of Independent Examiner's Report to be inserted

The Stacey Community Association

Responsibilities of the Trustees

The Charity's Trustees are responsible for the preparation of the accounts. The charity is entitled to exemption from Audit under section 145 of the Charities Act 2011, however an independent examiners report is required.

The Trustees acknowledge their responsibilities for

a) Ensuring that the charity keeps proper accounting records in accordance with Section 130 of the Act.

b) Preparing financial statements that give a true and fair view of the financial health of the charity at the end of the financial year and of it's income and expenditure for the year.

The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005 and present their report with the financial statements of the charity for the year ended 31 March 2020.

Stacey Community Association				
Income and Expenditure Account 1st April 2019 to 31st March 2020				
Expenditure	2018/19		2019/20	
Cleaning & Refuse	2,762	Assest	678	
Repairs & Maintenance	1,293	Buildings & Maintenance	2,089	
Light & Heat	7,402	Utilities	6,850	
Insurance	2,424	Insurance	120	
Rates & Water	777	Events	1,715	
PCC Rent Allowance Contra	6,500	PCC Rent Allowance Contra	6,500	
Accountancy	732	PCC Wages	29,251	
Stationery & Advertising	739	Stationary Printing & Posting	130	
Sundry Expenses	600	Sundry Expenses	164	
Telephone & Broadband	1,810	Telephone	1,508	
Entertainment	589	Refund	20	
Health/Safety & Training	225	Fundraising (External)	193	
Fund Raising	224	Petty Cash	3,900	
Staffing Costs	26,834			
Mens Shed Expenses	1,259			
Gardening Expenses	0			
Friday Club Expenses	1,202			
Professional Fees	70			
Workshop Expenses	427			
Depreciation	943			
	£56,812		£53,118	
Income	2018/19		2019/20	
Private Hire	2,239		4,105	
General Letting	18,340		25,743	
Friday Club	5,193		2,748	
Fund Raising	1,727		3,162	
Membership	20		20	
PCC Rent Allowance Contra	6,500		6,500	
PCC Staffing & Maintenance Grants	7,749		2,247	
Donations	619		533	
Workshop Income	2,381		2,381	
Interest received	1		1	
Nursery Income	12,476		6,280	
Other Income	1,678		5,400	
	£58,923		£59,120	
Surplus / Deficit for the period	£2,111		£6,002	
Asset Valuation	2019/20		2020/21	
	£9,349		£8,943	
Bank Balances:				
Opening Balance at 01.04.2019	£8,356			
Closing Balance at 31.03.2020	£14,358			
Represented by:	Current Account		£14,358	
	Capital Reserve		£3,504	
	Cash in hand - petty cash		£102	
			£18,062	

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE STACEY COMMUNITY ASSOCIATION

I report on the accounts of the organisation for the year ending 31st March 2020, which are set out on the following page.

Respective responsibilities of trustee and examiner:

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply.

It is my responsibility to state, in the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether, particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view by the accounts.

Independent Examiners Statement

In connection with my examination no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the Act and to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met; or
2. to which, in my opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jeanette Smith
43 Paignton Avenue
Portsmouth
PO3 6LL

17th June 2020



Autumn & Winter 2019

A5 colour brochure

To be attached



Spring & Summer 2020

A5 colour brochure

To be attached