



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st September 2018 **Period start date** **To** 31st August 2019 **Period end date**

Charity name: St. Thomas Infant School After School Club

Charity registration number: 1080708

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide daily care, recreation and education of children attending St. Thomas Infant School, after school hours.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Daily childcare sessions, pastoral care, snack and tea provision, hygiene/health/safety support, recreational activities, outdoor activities, seasonal events and art/crafts activities.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Confirmation that the Trustees have had regard to the Charity Commission guidance.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	Excellent contribution made by volunteers on the Management Committee, without whom, this Club would not be running.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Day to day childcare for St. Thomas Infant School children, providing home from home environment by experienced staff.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	In the period up to 31 August 2019, the ASC made a small profit: Total receipts/incoming £29462 Total receipts/outgoing £30,131
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The ASC maintains a savings account, linked to the main current account in NatWest. This account has not been added to in the period up to 31 August 2019. It is for emergency purposes or unforeseen circumstances.
Amount of reserves held	Para 1.22	As at 30 August 2019, funds in the savings account were £5676.40
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Invoicing for daily childcare sessions.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/a
A description of the principal risks facing the charity	Para 1.46	Childcare session reduction in numbers. Staff loss due to unforeseen circumstances.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Club Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Management Committee made up of Officers (Chairperson, Secretary, Treasurer, Parent Helpers and the ASC Club Manager)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Officers in the Management Committee are nominated by vote at each Annual General Meeting.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	St. Thomas Infant School After School Club
Other name the charity uses	
Registered charity number	1080708
Charity's principal address	St. Thomas Infant School Woolton Hill Newbury RG20 9XF.

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Marisha Rust	Chair		
2	Emma Weston Green	Secretary		
3	Lisa Banwell	Treasurer		
4	Kate Knight	Parent Helper		
5	Jenny Reynolds	Parent Helper		
6	Evelyn Shardlow	Club Manager		
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>AM Rust</i>	
Full name(s)	Alina Marisha Rust	
Position (eg Secretary, Chair, etc)	Chair	
Date	13/12/2020	



CHARITY COMMISSION
FOR ENGLAND AND WALES

St Thomas After School Club

1080708

Receipts and payments accounts

CC16a

For the period
from

01/09/2018

To

31/08/2019

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Childcare charges	29,451	-	-	29,451	23,720
Interest received	11	-	-	11	4
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	29,462	-	-	29,462	23,724
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	29,462	-	-	29,462	23,724
A3 Payments					
Accounting fees	1,020	-	-	1,020	420
Cleaning	18	-	-	18	27
Food costs	2,594	-	-	2,594	2,485
Insurance	469	-	-	469	467
Medical	-	-	-	-	10
Meeting costs	67	-	-	67	106
Postage	-	-	-	-	23
Rent	3,752	-	-	3,752	2,914
Salaries & Wages	21,367	-	-	21,367	21,173
Staff/volunteer gifts	240	-	-	240	365
Staff training	346	-	-	346	742
Stationery	8	-	-	8	29
Ofsted	50	-	-	50	50
Toys etc for children	151	-	-	151	288
Telephone	30	-	-	30	60
Bank charges	20	-	-	20	-
Sub total	30,132	-	-	30,132	29,159
A4 Asset and investment purchases, (see table)					
Laptop	-	-	-	-	539
	-	-	-	-	-
Sub total	-	-	-	-	539
Total payments	30,132	-	-	30,132	29,698
Net of receipts/(payments)	- 670	-	-	- 670	- 5,974
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	8,770	-	-	8,770	14,744
Cash funds this year end	8,100	-	-	8,100	8,770

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Natwest current account	2,426	-	-
	Savings	5,674	-	-
		-	-	-
	Total cash funds	8,100	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
St Thomas After School Club

On accounts for the year
ended

2019

Charity no
(if any)

1080708

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2019**.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

6/2/2021

Name:

TAMMIE COURTNEY

Relevant professional
qualification(s) or body
(if any):

FICB

Address:

17 CULVER ROAD

NEWBURY
16th MA

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.