

## Valley School PTA Annual General Meeting Minutes

Thursday 7<sup>th</sup> November 2019, 7pm, Studio

Meeting called by Tanya Scott, Chair.



**Attended:** Stephen Jackson, Tanya Scott, Anna Marsh, Laura Wild, Joy Sands, Vicki Betteridge, Alya Gribi, Fiona Cowood, Farhana Vengatasamy, Tom Danvers, Leila Allsopp, David Quintrell, James Byrnfe, Paul Steffe, Jamie Nixon, Brendan Lee, Samantha Hyland, Lou Dartford, Emily Webster, Gary Stevens, Jeylan Flemming, Amruta Sawant, Emily Howe, Richard Howe, Gavin Seabrook, Sarah Eaton-Sproule, Michael Chambers, Murray Wild (?) Artemis McGuinness.

**There were 5 members of the Committee in office at the beginning of the AGM. The required quorum of 10 was met.**

Mr Jackson opened by welcoming everyone and thanking them for coming. This year was the biggest turnout in a few years, so he was very pleased to see so much support. He gave a summation of his President's Report that was distributed today via Parentmail. He mentioned that he is aware that there have been some strong feelings about whether the PTA should be focusing on funding environmental projects or educational projects. He is keen that these efforts are run alongside each other in order to benefit our children. A substantial amount of money has already been raised towards the school's 'Greening our Valley' environmental plan, through the efforts of the Greener and Cleaner Bromley and Beyond community group as well as subgroup of the PTA working to secure funding from 3<sup>rd</sup> parties and grant funding. It is hoped that we can do both side by side with the PTA remaining true to its core aim of strengthening community and general fundraising to support the school to advance the education of our pupils, whilst other funds can be secured through grant applications and alike to support specific school initiatives like the "Greening our Valley" project.

Tanya Scott then spoke about the Chair and Treasurer's Report. She summarized the key purposes of the PTA being to raise money for resources and equipment to benefit the children and to build effective relationships and a stronger community within the school. She detailed a list of things that have been funded this year by the PTA such as the construction of the new library space, the Year 6 leavers book and BBQ, Black History Month workshops, book bags for new Reception joiners, the lunchtime knitting club, trikes for pre-school, plants & equipment for the Year 2 sensory garden and equipment to support reading in Year 3. In addition to funding the items listed above from monies raised by various school-based events, the PTA has submitted a number of successful bids for funding and support of the "Greening our Valley" project to third party organisations including The Mayor of London, Co-op, Waitrose and The Woodland Trust.

Tanya then gave a brief financial summary. Gross income for 2018-2019's financial year was £24,642.

After deduction of expenses the net profit was £16,649. This was added to the reserves in the PTA bank account, resulting in a healthy reserve of £49,605 at the end of March 2019. Since April the PTA has funded a number of items including the construction of the mezzanine level in the library, equipment for the new behavior management system, trikes for the pre-school, plants and equipment for the Year 2 sensory garden and equipment to support reading in Year 3, a BBQ for use at events and a replacement ice cream freezer. This expenditure has left us with a reserve of around £25,000.

This amount stands us in good stead over the coming year, but government funding for schools is even scarcer than before and so the PTA is being asked to not only support the 'nice to haves', but also the 'must haves', such as paying for the essentials which the school no longer has the funding for, but needs in order to deliver the core curriculum.

Tanya then went on to talk about last year's objectives, which have all been delivered.

Mr Jackson gave an update on the school crossing patrol, which is still very much in discussion and he hopes that by March next year there will have been someone recruited. Points were raised about whether we could start a petition regarding the busy road and having a crossing patrol and/or another zebra crossing, or railings at the end of Farnaby Road. The Council have so far said no but Mr Jackson will speak to them again.

We then took a vote on the proposed **PTA Objectives for 2019-2020**. All were passed with a majority vote:

- a. Provide funding to support teaching of core curriculum due to funding crisis in schools.
- b. Provide funding for ad hoc requests from members of staff (under £800)
- c. Provide funding and resources to support delivery of Eco-schools. It was suggested to cap this funding at £1000 for an annual budget, with individual project budgets taken from this, and to ask the children to help manage the budget. (We can also fundraise for this area and top up the budget if needed)
- d. Fund £1k towards improving scooter storage

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- e. Fund equipment to support teaching pupils basic CPR/First Aid skills (c.£800)
- f. Provide funding towards improvements to adventure playground area (c.£6k)
- g. Fund staff time or equipment to facilitate greater roll out of Forest School across year groups (c.£8k)
- h. Pursue grant funding and 3<sup>rd</sup> party funding to support 'Greening our Valley' project
- i. Following discussions regarding the air purifiers which have been purchased for the classrooms in the older building it was decided to take a vote on providing funding for more air purifiers for the rest of the classrooms in the new building. The majority voted for the PTA to part fund this (£1,500).

Mr Jackson mentioned that this year there was no chosen charity and so any money raised which would normally go towards our chosen charity would this year go towards our environmental plan.

There was then a vote on PTA members:

- Stephen Jackson remains as President
- Tanya Scott stood down as Chairperson and was elected as an Ordinary Member
- Sarah Eaton-Sproule elected as Co-Chair
- Michael Chambers elected as Co-Chair
- Anna Marsh re-elected as Secretary
- Laura Wild re-elected as Treasurer
- Yesim Mulla re-elected as Ordinary Member
- Parisa Danvers elected as Ordinary Member
- Leila Allsopp elected as Ordinary Member
- Alya Gribi elected as Ordinary Member
- Emily Howe elected as Ordinary Member
- Kylie Phillips elected as Ordinary Member

Reminder of upcoming PTA Events:

- Christmas Fair – Sat 7<sup>th</sup> Dec, 12-3PM
- Spring Disco – Fri 24<sup>th</sup> Jan
- Book Swap (World Book Day) – Thur 5<sup>th</sup> March
- Summer Fair – Sat 13<sup>th</sup> June, 12-3PM
- Summer Disco – date TBC

**AOB:** none

## VALLEY PRIMARY SCHOOL PTA

### Receipts and Payments Account for Year Ending 31st March 2020

	Income	Expenditure	Net	2019 (£)
PTA Stall	340.46	71.25	269.21	476
Grandparents Tea	0.00	0.00	0.00	405
Disco - March 2019	2819.01	1284.70	1534.31	1586
Circus	3496.55	2700.00	796.55	0
Summer Fair	7436.26	1671.67	5764.59	5408
Disco-Halloween 2019	979.84	905.33	74.51	642
Panto Tickets	147.00	0.00	147.00	633
Penny Jar	329.62	0.00	329.62	114
Xmas Cards	2212.60	1200.08	1012.52	1249
Disco - June 2019	1013.79	1450.91	-437.12	938
Xmas Fair	4787.95	983.37	3804.58	5101
Movie Night	0.00	0.00	0.00	449
Easy FundRaising etc	115.84		115.84	151
Donation	2750.00		2750.00	500
Interest Received	22.36		22.36	41
Other Income	5424.05		5424.05	123
ParentKind Insurance/PTA Membership		122.00	-122.00	-117
Other Expenditure		2269.82	-2269.82	-1049
	<b>31875.33</b>	<b>12659.13</b>	<b>19216.20</b>	<b>16650</b>
<b>Total for Year</b>	<b>31875.33</b>	<b>12659.13</b>	<b>19216.20</b>	<b>16650</b>

## VALLEY PRIMARY SCHOOL PTA

### Movement of Funds for Year Ending 31st March 2020

Balance brought forward from 31st March 2019	49605.00
Net Surplus for Year	19216.20
	68821.20
Purchases for School:	
Library Project	38377.50
Playground	7238.73
Purifiers	1500.00
Fridge	479.00
Scooters	309.00
Funds carried forward 31st March 2020	20916.97

### Statement of Assets and Liabilities as at 31st March 2020

Current Account	15566.97
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Environment Cash on Hand	<b>5350.00</b>
<b>Total Balance Carried Forward</b>	<b>20916.97</b>

**VALLEY PRIMARY SCHOOL PTA**

**Appendix 1**

<b><u>Other Income</u></b>	<b><u>Amount</u></b>	
Gazebo Hire	50.00	
Miscellaneous	24.05	
Donation - Thames Water	5000.00	
Online Giving - Environment	350.00	
<b>Total</b>	<b>5424.05</b>	

<b><u>Other Expenditure</u></b>	<b><u>Amount</u></b>	
Xmas Fair 2018	93.07	
Halloween Disco 2018	259.86	
Leavers' Presents	542.83	
World of Reptiles	460.80	
Lottery Licence	20.00	
Miscellaneous	857.21	
Events Fee - Chartwell	36.05	
<b>Total</b>	<b>2269.82</b>	



Parent Teacher Association Valley Primary School

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## Independent Examiners Report on the accounts 19-20

### Report to the members of Valley Primary School PTA

#### On accounts for Year ending: 31/3/2020 Charity No: 286963

I report to the members on my examination of the accounts of the above charity for the year ended 31/3/2020.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- Accounting records were not kept accurately and as required.
- The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed Edward McConville ..... Date 7 FEB 2021 .....

Name EDWARD McCONVILLE .....

Address 137 BARKING ROAD .....

LEE, LONDON SE12 0JT .....

Registered Charity Number: 286963

Donate while you shop online via <http://www.easyfundraising.org.uk/> or <https://www.thegivingmachine.co.uk/>