

REGISTERED CHARITY NUMBER: 326552

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020
FOR
BRITISH KODALY ACADEMY**

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BRITISH KODALY ACADEMY

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for the year ended 30 June 2020**

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BRITISH KODALY ACADEMY

REPORT OF THE TRUSTEES for the year ended 30 June 2020

The trustees present their report with the financial statements of the charity for the year ended 30 June 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014 (as amended by Update Bulletin 1 published on 2 February 2016).

OBJECTIVES AND ACTIVITIES

History, Objectives and Activities of the Academy

The BKA is a music educational charity governed by the Constitution adopted at the Extraordinary General Meeting of 13 August 2008, as amended (in respect of one sub-clause) at the Annual General Meeting of 25 September 2011.

The objects of the BKA are to promote the advancement of musical education in accordance with the principles and practices as taught by Zoltán Kodály. The BKA accordingly seeks to disseminate those principles and practices, and to promote understanding and knowledge of them, through courses, workshops and demonstrations relating the philosophy and practice of Zoltán Kodály to British musical heritage.

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OBJECTIVES AND ACTIVITIES

Public benefit

When planning our activities for the year the trustees consider the Charity Commissions guidance on public benefit.

1. The BKA's aims with regard to the advancement of musical education are to give access to an internationally highly-regarded approach to music education, in which the skills and concepts are taught in a structured and progressive way - thus helping to address the lack of structure and progression that has been highlighted as a widespread shortcoming in current British music education provision. The Kodály approach, whilst invaluable for music teachers seeking continued professional development, offers non-specialists an effective way of developing their own understanding and their capacity to teach others. Whilst relevant at all ages, it can be of particular value for those working with very young and primary age children. Generalist class teachers have usually had very little input on music teaching in their initial training and are often reliant on books and CDs for teaching resources. BKA courses build an understanding of the development of musical skills.

2. The BKA's courses are open to anyone whether wanting to develop their musical skills and understanding for their own benefit or, as teachers, wanting to improve their teaching skills. We continue to update our range of provision for training and professional development. Our accredited certificate course arrangements, hitherto organised in a year-long programme format, have recently been re-launched as a series of much shorter, self-standing modules, making participation opportunities more flexible and financially more manageable for students. Eligibility includes people with little or no previous Kodály training, whilst our Kodály Certificate Foundation Course provides for those with no, or very little music experience. BKA activities usually include courses held in different parts of the country to make access easier for people from widely different geographical locations. Accessibility is now further improved by the growth in online delivery of our training, bringing it within reach of people unable to attend courses face-to-face. The majority of courses are open to all adults, except where previous experience or study on a previous course is required for entry to a higher level course.

3. The BKA is addressing a need for musical and pedagogical development, alongside active music making - as noted by Ofsted, widely attested by individuals (both music teachers and others), and further explored in various recent reports. While BKA courses have to be self-financing in most cases, profit is not a motive, most administrative work being done by volunteers who only receive expenses, or a small honorarium in some cases. Profits are sought from other activities, such as sales of books and other resources, in order to provide a reserve to be used for development, tutor training and additional help for students. Governance and other core expenses are met from membership subscriptions and donations. Efforts are made to keep fees to students as low as possible, and concessionary price options are usually provided for the main courses, helping to make them accessible to those on low incomes. Hardship funding is available to further benefit those in difficult circumstances. For the BKA's usual Summer School, assistance is also given through the Cecilia Vajda Memorial Scholarship, financed by dedicated donations and fund-raising, with awards made to one or more students in the form of full funding of tuition fees.

Grantmaking

The BKA is not a grant making charity.

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ACHIEVEMENT AND PERFORMANCE

REVIEW OF PROGRESS AND ACHIEVEMENTS 2019-20 AND PLANS FOR THE FUTURE

1. Introduction

It is always a great pleasure to prepare our annual report on behalf of the Trustees but strange that this year it is not for presentation at an AGM during a Summer School. In August 2019, during our Summer School at Nottingham University, we welcomed 32 members to our AGM as well as two observers: Douglas Coombes, one of our Patrons, and Carole Lindsay-Douglas his wife.

The Trustees believe that, during 2019 -20, we continued to fulfil our mission to disseminate Kodály's principles and practices and to promote knowledge and understanding of his philosophy to many people. We want to report on the numerous ways in which the BKA has made a contribution to music education in the UK and beyond over this past year, and also supported individuals who are looking to develop their own musical skills.

The methods we undertook to fulfil that promotion of the Kodály philosophy changed dramatically from those originally planned, as the coronavirus pandemic began to take hold in late February.

There has been genuine concern for our many members who have suffered adverse effects from the shutting down of the music industry, the closure of schools for long periods, and so on - a challenging year for so many people on so many different levels.

2. BKA Summer School 2019

Looking back to the 'normality' of summer 2019, our major residential course was extremely successful: The 37th International Summer School took place at Nottingham University - our second visit there. The accommodation in Cripps Hall was much appreciated and we were able to make good use of the excellent facilities in the University Music Department, including its recital hall, lecture theatre, practice rooms and plenty of pianos!

We continued our aim of containing the costs and maintaining the fees at a reasonable level and we continued to offer a broad range of options to encourage a wide spectrum of applicants.

We welcomed back, as tutors, many friends from the UK, Hungary and France to work alongside our own highly regarded tutors, and every day saw excellent teaching whilst each evening offered superb presentations. It was rated a truly inspirational event, both for newcomers and for friends who had been before. During morning choir practices, led by Dr. László Nemes, work began on learning Kodály's 'Pange Lingua', in anticipation of the celebratory concert planned for 6 March 2020 at St. John's Smith Square.

The Trustees wish to extend huge thanks to Nicky Woods for the smooth way in which she led the 2019 event at Nottingham - her fourth time as the Summer School Administrator, liaising with applicants and also with the university conferencing staff who were most helpful and obviously pleased that we had returned to the venue. At that stage we anticipated a third visit in August 2020.

Grateful thanks go also to Alan Murdock for his work on the 2019 Summer School booklet which, as well as offering useful information for delegates about the course arrangements, contained, as usual, interesting snippets of Kodály information, with lovely photographs.

3. BKA Members' Day January 2020

2020 began with a lovely Members' Day organised by Sally Edwards, our Membership Secretary. Held at City Lit (City Literary Institute, London) it featured activities/workshops led by two BKA members - and our thanks go to Helen Russell and Zoe Greenhalgh for their excellent presentations as well as to Christine Wrigley who introduced the day with a purposeful and enjoyable warm-up based on the song "Step back baby".

In the afternoon, Alan Murdock took a rehearsal of Pange Lingua for members and non-members who had signed up to sing at St. John's Smith Square, alongside members of the London Kodály Choir who had been working hard on this piece in their monthly rehearsals and thoroughly enjoying it.

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4. Study Tour to Budapest February 2020

In the February half term a five-day BKA Study Tour took place, the ninth to be led by Lucinda Geoghegan. This year the tour attracted 40 participants for whom the Kodály Institute provided a timetable of morning observations in a selection of Budapest kindergartens and an excellent primary school, followed by wonderful afternoon workshops led in the main by Helga Dietrich and Bori Szirányi at the Kodály Museum. We are again grateful to Dr. László Norbert Nemes, a Patron and an Honorary Member of the BKA, for facilitating the event, and to the Kodály Institute for hosting traditional time in Kecskemét, and for their generous hospitality. Plans for the 2021 study tour have had to be put aside.

5. Concert in St. John's Smith Square 6 March 2020

2020 Vision: Plans were well in place for this celebratory concert, scheduled for the anniversary of Kodály's death. Although on a smaller scale than the one we promoted in St. John's Smith Square in 2017, it was designed by BKA Trustees Sally Edwards and Alan Murdock to follow a similar pattern: children's choirs from schools and from Saturday groups following the Kodály approach would perform, led by their own music teachers, and then they would come together to sing a commissioned piece. This time the Trustees had invited Hungarian composer Zsófia Tallér (who had been a presenter at our 2018 Spring Course) to provide the work, which would be conducted by BKA Trustee Esther Hargittai.

It was envisaged that the concert would end with Kodály's setting of 'Pange Lingua'. Attendees of the 2019 Summer School, BKA members and members of the London Kodály Choir would join together for this work and an organist had been booked for the accompaniment.

The Trustees want to thank all those who worked so hard to prepare for this concert: Sally Edwards, who led the way in coordinating all the strands of activity; the teachers who prepared their children for the anticipated performances and also cooperated with all the safeguarding forms required by Westminster City Council; Zsófia Tallér for her composition and Esther Hargittai for her preparatory work on rehearsing it; Alan Murdock for his enthusiasm and guidance in bringing 'Pange Lingua' together and Dr. László Nemes for being willing to conduct it on the day.

It was with great regret that the Trustees took the decision that the concert could not go ahead.

6. Shelving of plans because of the pandemic, and reorganization to a digital approach

Not long after our decision about the concert, the Trustees agreed that the Spring Course could not go ahead either and we withdrew from our contract with Monmouth School. BKA member Joe Walton, a teacher in the prep department, had recommended the excellent facilities in a beautiful area, just inside Wales and it was with great regret that we took this step.

At our zoom meeting on 29 March, the Trustees also agreed not to pursue arrangements for our 2020 Summer School, on which there had been preparatory discussions with the University of Nottingham.

Hand in hand with that decision, we regretfully had to suspend the Cecilia Vajda Memorial Scholarship scheme for 2020 - we informed Mary Skone-Roberts, Cecilia's loyal companion and the executor of her estate, who gives generous support to the CVMS every year, and we liaised with Jonathan Burgess the Chair of the CVMS panel to ensure the panel understood the situation.

We next had to consider our Accredited Courses, where students were mid-course.

Those following Certificate Course Primary Level 1 were eager to keep the momentum going and all but two of them began online sessions; two students are still waiting to complete their course.

Those following Certificate Course Primary Level 2 were reluctant to lose the fellowship that face-to-face teaching brought but, by June, when we knew the pandemic was going on longer than at first anticipated, the Level 2 students agreed to complete their studies online.

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Our accredited Foundation Course had a waiting list - plus some students who had already followed Module One in London (Nov 2019) and Worcester (Feb/March 2020) hoping to complete Module Two at the Spring Course in Monmouth. In June therefore we set up an online course of 9 weeks (18 hours) which was so well subscribed that it ran concurrently in two groups on zoom, with a third group starting two weeks later: a feat of timetabling for the four tutors and 29 students!

The Trustees extend enormous thanks to Lucinda Geoghegan as the Administrator and to all the tutors who have adapted to the demands of teaching online: preparing, delivering and marking to ensure the accredited courses continue to function at the highest standards.

Musicianship

Conscious that musicianship is at the heart of the Kodály philosophy and is always such a focal part of the Summer School, that it is an integral part of the modules of the new Certificate Course and that we always support individuals who are looking to develop their own musical skills, we were very excited to present online musicianship classes, starting in June: a ten-week course of 90 minutes per week, at four levels. The syllabus can be accessed at <https://kodaly.org.uk/musicianship-levels/>

They have benefitted a wide range of people including the Certificate Course students, Summer School 'regulars' and many who have longed to do musicianship but have been prevented from attending Summer Schools by family, financial and other reasons. We did not envisage, when we started, how much these classes would be appreciated, by so many, 77 students in all.

Appreciation

The Trustees had to devise a policy for teaching and learning digitally, with its implications in relation to printed music, recorded music and performing music live on zoom.

This can be found at <https://kodaly.org.uk/policies/> It isn't just for the students, but for the tutors as well - how they can legally manage screen-sharing of music and so on - and how we manage our recordings of the sessions.

Special thanks are due to the tutors who have run multiple online sessions, so that groups could remain small in number allowing everyone to be seen on the screen and have a turn to unmute and demonstrate. And particular appreciation must go to Lucinda Geoghegan, the Chair of our Education Planning Board, who masterminded the huge learning curve on which we all found ourselves!

The Trustees would also like to thank her for the imaginative programme she devised, offering a maximum of fifteen presentations into your homes during what would have been our Summer School week. "Heart to Heart with Kodály" attracted applicants from across the world and formed part of a chain of online summer events offered by the BKA, the Kodály Institute in Kecskemét and NYCoS in Scotland. Some applicants selected sessions with all three organisations!

Although our event technically fell into the next financial year, it seems appropriate to mention it here and to thank the fourteen presenters, from a spread of four continents, for their inspirational sessions - it would be invidious to single out any one presenter but we would like to mention the importance of Dr. László Nemes' second presentation: "Re-thinking Kodály-inspired pedagogy in the 21st Century" which put Kodály's life and work into the context of the times in which he lived, and then moved forward to examine the implications for us in the 21st century - how we adapt to the challenge of Kodály - inspired music education in the digital age.

7. British Kodály Certificate.

As reported last year, the accredited Certificate Course was being revised to make it not only accessible to more people but more financially viable as well.

The Methodology modules have now been set out in a chart illustrating the progression through which the course flows.

<https://kodaly.org.uk/certificate-professional-practice/>

It can be seen that there are now recommended entry requirements for the various levels, in terms of prior knowledge, and more finely graduated musicianship skills associated with each of the methodology levels.

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Over the years, the Trustees have known that students may have followed a very similar course elsewhere and we are aware too that BKA tutors may also deliver very similar courses for different organisations. This has led now to agreement to rename our accredited course the British Kodály Certificate.

Other organisations can apply to be registered providers of the course and the BKA must approve the tutors who will deliver the teaching. To date, NYCoS has submitted an application, which the BKA Trustees have accepted. Both our organisations are providing similar online tuition, sharing tutors from the UK, Hungary and Australia, and overlapping the dates. This gives enormous flexibility to our students: already some are accessing a course with the BKA because the NYCoS equivalent is full, and vice versa.

The Trustees are excited that a certificate of professional practice can be so much more accessible to many more students, with no lowering of standards - and at least for the time being, in this digital phase, so much more financially viable.

8. First Thing Music

Lindsay Ibbotson's research project in 2018 - 19, involved an investigation into the impact of Kodály-based music education in some 60 primary schools, primarily in the Tees Valley and Sheffield areas. The official results of the research have been delayed but there is no doubting the positive impact that the project had on the teachers and on their schools. The Head of the Tees Valley Music Education Hub was so impressed that she followed up the year's work with further training, again led by Lucinda Geoghegan as in the original project, for all the schools within her Hub.

Lindsay has subsequently made contact with more schools and hubs keen to take up the idea of offering training to develop the confidence of classroom teachers to lead singing activities and establish children's understanding of the basic building blocks of music. To seek funding for this, she is preparing an application to the Paul Hamlyn Foundation Teacher Development Fund, in which the BKA will be the lead applicant.

9. Members

Our grateful thanks go to our Membership Secretary, Sally Edwards, who is also one of our Trustees.

As well as keeping the membership records and all the administration connected with that role, Sally has made many contributions behind the scenes, such as managing our Gift Aid claims, and producing your monthly E-Newsletters.

Membership stands at around 157, though this is always in flux as membership applications come in throughout the year.

We expressed in the introduction, the concern we have felt for all our members during this distressing and challenging year. Over the months we have attended webinars and various presentations, in order to keep abreast of developments, and we're particularly grateful to Making Music who have hosted regular sessions for member organisations, to support us and keep us up to date. Some key events were shared with you via our E-Newsletters.

Making Music set up a session in June at which Martin Ashley reported on the then current research into singing. We have developed a useful correspondence link with the MP for the area of the BKA official address (Richmond), who has helped to keep us up to date on a range of relevant issues. We have also signed various petitions to the Secretary of State for Culture, Media and Sport.

One over-riding concern, reflected in the many debates on our Facebook pages, was around the return of singing in the classroom. We were very grateful to Allan Hubert-Wright for sharing his experience and advice via a Members' webinar on this issue in late August, to which Lucinda Geoghegan contributed imaginative ideas for "Music in the Covid Classroom: what CAN we do?" We hope many of you found it positive and helpful.

As well as a BKA Members' Facebook page (a closed group of some 125 members) and an open British Kodály Academy page (a public group with c. 2.4k members), we have both Twitter and Instagram accounts - grateful thanks are extended to the BKA members who look after these lines of communication.

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We would particularly like to thank Helen Russell and Emma Ede who masterminded the welcoming of over 350 delegates to the 'Heart to Heart' programme and who provide the technical support for all our online courses. It is so helpful for the tutors to have the benefit of their expertise and back-up.

We recognise that BKA members, wherever they live, are all creating awareness of the Kodály approach in their particular sphere of work and activity. Everyone is much appreciated, even if not singled out by name. Your membership reflects the value placed on this approach and affirms belief in the Kodály philosophy - not only for us now but for keeping it alive in the next generation. The BKA is its members!

10. Katalin Forrai Award

During our 2019/20 season, the Committee of the International Katalin Forrai Award, chaired by BKA Honorary Life Member Mary Place, has been calling for nominations for this award which commemorates the worldwide contribution made by Katalin Forrai to the music education of young children, and honours teachers in Early Years settings throughout the world who are contributing to her legacy. The deadline of 1 November will have passed by the time of our AGM.

11. Education scene

We remain Corporate Members of ISM-SMA and MEC, and we're grateful that these organisations keep us informed on all current issues.

ISM is campaigning for the creation of a new Freelance Performers Support Scheme and MEC brings together organisations and institutions in the UK involved in music education and music education training.

In March we withdrew from the Music & Drama Education Exhibition at Olympia, and the Manchester exhibition scheduled to take place in October was cancelled.

Mention has already been made of our membership of Making Music.

The BKA's Bookstore has continued to flourish during the challenges of the year as teachers and others have searched for publications of quality and value. Additions to our stock include Cecilia Vajda's biography 'From Hungary with Love' by Kenneth Shenton and Kodály's 'Writings on Music Education' compiled & edited by Mihály Itzész.

Part of the remit of the Education Planning Board over these past months has been to check that the songs our tutors use for their teaching are socially acceptable in the 21st Century, particularly in the light of this year's events. Our special responsibility has been to look at our very own publication "How Can I Keep from Singing!" and prepare a pamphlet explaining the provenance and content of each song to help inform judgement on any material inappropriate for our times. We would like to thank Celia Waterhouse from the BKA Songbook editorial team for joining our meetings and for her experienced contribution to this work, which is still in progress.

12. Trustee matters

At the 2019 AGM the formal proposal to "dissolve the current Charity in preparation for the new CIO of the same name" was carried unanimously. (The rationale for this move from being an unincorporated charity to a Charitable Incorporated Organisation (CIO) was circulated to members ahead of the vote and a copy is in the Members' section of the BKA website.

The Charity Commission accepted our draft CIO Constitution and confirmed the CIO's registration on 9/10/19. Preparations then began for setting up the bank account for the new CIO. [In accordance with Clause 5 (4) of our 'old' constitution, the assets of the 'old' British Kodály Academy will be transferred to the new CIO.] However, there were various obstacles and complications (a full timetable of these can be obtained from the Treasurer on request) and there were still some details with which to comply, when the country went into lockdown, since when the bank has not been processing any applications, either new or in progress.

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Meanwhile we have continued operating under the 'old' Constitution and, in accordance with its Clause 5 (1), the current Trustees are remaining in office to be responsible for winding up the affairs of the unincorporated charity. Changeover to the CIO will affect our governance and our legal structure but as members you should not be affected on a day-to day basis.

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FINANCIAL REVIEW

Financial position

The accounts show that the BKA emerged from 2019-20 with an overall increase of some £5,500, after an extraordinary year featuring much that had not been planned for.

In our initial projections for the year, we envisaged a familiar pattern of training events, with residential Summer School at Nottingham in August 2019 and Spring Course at Monmouth in April 2020 - both of these forming part of the programme for students participating in the year-long Kodály Certificate Course - plus Foundation Course provision offered in two-day modules at various venues. In addition there was to be a "2020 Vision" Kodály celebration concert with children's choirs at St John's Smith Square in March: and it was planned to work on restructured Certificate Course arrangements, introducing a modular format to start at the Summer School in August 2020.

Budgeting for the year was aimed, as usual, at achieving break-even on courses: against that background, the planned concert was a focal point of financial concern, with total costs estimated to exceed £5,000 and much uncertainty as to how much of that would be recovered in ticket sales.

As the concert date approached, however, we had a surplus in hand from courses and workshop activities in the year to date, reflecting very good attendance at the 2019 Summer School, higher Certificate Course participation than in the previous year, and also high takeup of places on the Study Tour to Budapest in mid-February.

Pandemic effects

From March onwards the UK scene was transformed by the rapid and dramatic developments in the Covid-19 situation, which drastically affected the remainder of the BKA's course plans for 2020. The last fulfilled part of the "normal" programme was a Foundation Course module in Worcester over the weekend 28 February/1 March.

Meanwhile, with just days to go before the London concert due on 6 March, health and safety concerns dictated the decision that it could not proceed. Before mid-March we also called off the April residential Spring Course (planned to run at Monmouth Girls' School in combination with a Foundation Course module) which had been very well supported by advance bookings.

All payments received for the two cancelled events were refunded as promptly as possible. We managed to avoid incurring financial penalties for late cancellation under the venue hire contracts, but were still left with a net outlay of just over £5,000 for unrecovered deposits and other costs. (The "normal" Summer School proposed for August 2020 - in the BKA's next financial year - was very soon also in doubt, and was cancelled before firm commitments had been made.)

Moving online

Revised arrangements were needed for the year's Certificate students, who lost the face-to-face classes they would have had during the Spring Course at Monmouth in April, plus a planned weekend together at Croydon in June. A programme was devised offering tutor-led sessions online, to cover essential ground towards completion of the 2019-20 course. With various cost elements of the face-to-face format no longer applicable, fees chargeable to students were lower: advance payments received were refunded accordingly.

The new modular format for the next Certificate Course round, due to commence in Summer 2020, had been envisaged fitting into the customary framework of Summer School, Spring Course etc. With that prospect undermined by Covid-19, plans were revised so that modules could be delivered online.

Alongside this, recognising that Musicianship tuition would have been a central part of the programme for everyone attending the 2020 Summer School, the BKA ran online Musicianship classes for public applicants in a series of 10 weekly sessions which started in mid-June - as did online Foundation Course classes (with 9 weekly sessions). Since the year-end, the online offering has been extended. Musicianship and Foundation Course classes have been presented in a further round from September; and October saw the start of our first online 10-week modules in Methodology for the new Certificate Course - but open to applicants whether or not they seek certification.

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The classes delivered online so far have all proved extremely popular, most being over-subscribed. All costs and receipts are allocated to the new financial year commencing 1 July. (The same applies to the BKA's extraordinarily successful online workshop programme "Heart to Heart with Kodály" occupying the week in August 2020 when the Summer School would normally have taken place.)

Bookstore

Thanks to a continuing flow of online orders, bookstore sales in 2019-20 were only slightly lower than in the previous year, being well sustained despite Covid-19 and the loss of "away" sales opportunity at the Spring Course. However, stock purchases in the year were much lower than usual, and year-end stocks were well down - thus largely offsetting the cash value of profits on sales, which in most years make a useful contribution to help support the BKA's work.

Other Items

Aside from expenditure on courses, and on postages and stock purchases for the Bookstore operation, there is a range of other costs involved in running the BKA, which should be covered by income from membership, general donations, and associated Gift Aid. This objective was largely met in 2018-19 and again in 2019-20 when the calculation was helped by lower costs of Trustees' and other committee meetings, all held online and hence without travel expenses in the latter part of the year. The membership income and Gift Aid figures were similar to those for 2018-19, while donations were down - with the possibility of falling further in 2020-21, depending on how long we continue without the face-to-face courses at which fundraising in various forms usually brings in much of our donation income.

Reserves policy Reserves

The Covid-19 crisis brought powerfully home the need to maintain adequate reserves when we had to address urgent issues of financial risk management - particularly in late February/early March - to minimise potential losses to which we were suddenly exposed. The necessity for a sound financial base continues to confront us amidst present uncertainties and the very significant changes we have been undertaking in the delivery of our courses. It is helpful that online courses, to which we have made such a rapid changeover, tend to have a simpler cost structure with fewer variables than the face-to-face courses (particularly the residential ones) which previously dominated our annual programmes; and the experience so far offers some reassuring signs of the BKA's ability to go on fulfilling its objectives in much-changed future circumstances. For all their popularity to date, it remains to be seen to what extent the online modules, enabling all costs to be covered, will prove sustainable and adequate if we have them dominating our course arrangements for the longer term.

The main principle of the BKA's reserves policy is to have 10% of budgeted expenditure in reserve for the year, and to keep enough surpluses for immediate projects. If we take the actual expenditure for 2019-20 as a very rough guide to what is likely in 2020-21, the 10% requirement would indicate the need to have some £14,000 in reserve. The actual position more than satisfies this: the BKA's year-end balance sheet shows net current assets (unrestricted) of some £74,000. Exclusion of money tied up in stocks brings this down to about £60,000, of which over £7,000 is held as an untouched cash balance in the BKA's separate Reserve account. (A more complex formula for calculation of required reserves has also been reported in previous years, but that puts substantial weight on expected costs associated with the Summer School and is not realistic for current circumstances. Reviewing and updating the reserves policy will be a matter for the BKA Trustees during the new financial year.)

Restricted fund

From the fund reserved for Cecilia Vajda Memorial Scholarship awards, £1,317 was disbursed for the benefit of three award winners, to cover their tuition fees at the Summer School in August 2019. During the year, donations received expressly for the scholarship fund amounted to £647 of which over £400 came from dedicated fund-raising activity at the Summer School itself. With the 2020 Summer School cancelled, there have been no 2020 scholarship awards to pay out at the start of the new financial year - hence no disbursement from the restricted fund balance as shown in the accounts at 30 June 2020.

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STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

Management and Governance Arrangements

The Executive Committee is composed of elected members, minimum of three and maximum of nine, who undertake to carry out all the running of the organisation on a voluntary basis, either by carrying out the work themselves, or by appointing others to do it. Officers and Trustees are appointed at the AGM. If a new trustee is appointed after the AGM they must resign or be confirmed at the next AGM. A member of the executive committee automatically becomes a trustee.

The BKA has no fixed premises but organises courses and workshops in Kodály Musicianship and Pedagogy in different venues in areas where a need is present and where a viable course can be run, usually with the help of a local representative who is a member of the BKA or in sympathy with its aims. All courses are intended to be self-financing.

Risk Management

The trustees have assessed the major risks to which the charity is exposed in particular those relating to operations and finance of the Trust and are satisfied that systems are in place to mitigate their exposure to major risks.

Statement of Trustees' Responsibilities

Charity law requires the trustees to prepare financial statements for each financial year which show a true and fair view of the state of affairs of the charity and its financial activities for that period. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- Preparing the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operational existence.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

326552

Principal address

The Trustees
98 Thompson Avenue
Richmond
TW9 4JN

BRITISH KODALY ACADEMY

REPORT OF THE TRUSTEES for the year ended 30 June 2020

Trustees

M Oliver
J Oliver
S Edwards
L Geoghegan
E Hargittai
A Murdock
N Woods
E Burgess
N Ibbotson

Patrons

Mme Sarolta Kodály
George Caird
Bob Chilcott
Dr Douglas Coombes
Iván Fischer
Gilbert de Greeve
David Hill
Dr László Norbert Nemes

Honorary President

Gillian Earl GRSM LRAM Ad Dip BKA CKME

Independent Examiner

LDP Luckmans
1110 Elliott Court
Coventry Business Park
Herald Avenue
Coventry
West Midlands
CV5 6UB

Bankers

Lloyds Bank plc
83 Clarence Street
Kingston upon Thames
Surrey
KT1 1RE

BRITISH KODALY ACADEMY

REPORT OF THE TRUSTEES for the year ended 30 June 2020

APPRECIATION AND CONCLUSION

Of course, the emphasis within the BKA is very much on music education, but we are also mindful of our role in offering to all people a way to develop musicianship to deepen their musical experience and understanding, thereby enriching their lives as a whole. It was Kodály's firm conviction that "music is an indispensable part of universal human knowledge" and "Music should belong to everyone".

Last month I attended a Music Education Seminar (advertised to you in the E-Newsletter and on Facebook) and was invited to submit a response to the question "What have you done successfully for music education in 2020 that you weren't expecting or planning to do? How have you managed to reach people during this most challenging of times?"

We have indeed been able to reach many, many people in ways not anticipated at the start of the year, and are heartened by the messages of gratitude and pleasure from the people for whom we have opened windows of understanding and enrichment. The Trustees believe that during the difficult and challenging circumstances of this year, we have continued to fulfil our mission to promote knowledge and understanding of Kodály's philosophy.

The Trustees wish to thank all our members and all those who have attended our events.

We are grateful to all our volunteers who have contributed on the Education Planning Board, chaired by Lucinda Geoghegan, to ensure that everything ran smoothly, including advertising, maintenance of the website, and so on.

I would like to thank all the Trustees who have worked so hard this year and given such commitment in overseeing the management of the BKA. We believe that our report depicts a lively organisation, actively furthering our objectives with the exciting events we have offered, and developing the range and scale of what we do.

All the Trustees extend an enormous vote of thanks to John Oliver for his really careful and thorough work as Treasurer.

At this time in our world, we would surely do well to share Kodály's belief in the power of music to heal and enrich - and our earnest wish is that you will all stay safe and well.

Approved by order of the board of trustees on 14 November 2020 and signed on its behalf by:

Margaret Oliver

M Oliver - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
BRITISH KODALY ACADEMY**

Independent examiner's report to the trustees of British Kodaly Academy

I report to the charity trustees on my examination of the accounts of British Kodaly Academy (the Trust) for the year ended 30 June 2020.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



M D Spafford
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1110 Elliott Court
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14 November 2020

BRITISH KODALY ACADEMY
STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 30 June 2020

	Notes	Unrestricted fund £	Restricted fund £	2020 Total funds £	2019 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		11,235	537	11,772	17,246
Charitable activities					
Funding for the academy's educational operations		113,219	-	113,219	107,084
Other trading activities	2	19,166	-	19,166	21,413
Investment income	3	4	-	4	4
Total		143,624	537	144,161	145,747
EXPENDITURE ON					
Raising funds		19,932	-	19,932	19,427
Charitable activities					
Academy		118,610	-	118,610	112,838
Total		138,542	-	138,542	132,265
NET INCOME		5,082	537	5,619	13,482
RECONCILIATION OF FUNDS					
Total funds brought forward		70,052	1,759	71,811	58,329
TOTAL FUNDS CARRIED FORWARD		75,134	2,296	77,430	71,811

The notes form part of these financial statements

BRITISH KODALY ACADEMY

BALANCE SHEET
30 June 2020

	Notes	Unrestricted fund £	Restricted fund £	2020 Total funds £	2019 Total funds £
CURRENT ASSETS					
Stocks	8	12,873	-	12,873	17,242
Debtors	9	6,637	110	6,747	4,091
Cash at bank		73,332	2,186	75,518	67,714
		<u>92,842</u>	<u>2,296</u>	<u>95,138</u>	<u>89,047</u>
CREDITORS					
Amounts falling due within one year	10	(17,708)	-	(17,708)	(17,236)
		<u>75,134</u>	<u>2,296</u>	<u>77,430</u>	<u>71,811</u>
NET CURRENT ASSETS					
		<u>75,134</u>	<u>2,296</u>	<u>77,430</u>	<u>71,811</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>75,134</u>	<u>2,296</u>	<u>77,430</u>	<u>71,811</u>
NET ASSETS					
		<u>75,134</u>	<u>2,296</u>	<u>77,430</u>	<u>71,811</u>
FUNDS					
Unrestricted funds	11			75,134	68,735
Restricted funds				2,296	3,076
				<u>77,430</u>	<u>71,811</u>
TOTAL FUNDS					
				<u>77,430</u>	<u>71,811</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 14 November 2020 and were signed on its behalf by:

Margaret Oliver.

M Oliver - Trustee

J Oliver.

J Oliver - Trustee

BRITISH KODALY ACADEMY

NOTES TO THE FINANCIAL STATEMENTS for the year ended 30 June 2020

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income from courses and summer school is accounted for on an accruals basis and recognised as income when the course is held and in the case of summer school when it has taken place. Receipts in advance of courses are carried forward on the balance sheet as deferred income.

Membership subscriptions and donations are accounted for when received.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Governance costs are primarily associated with constitutional and statutory matters and include website costs.

Costs for courses are allocated to the course where course specific, the remaining costs are allocated on a percentage basis as decided by the treasurer.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

BRITISH KODALY ACADEMY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 30 June 2020

1. ACCOUNTING POLICIES - continued

Debtors and creditors receivable/payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

2. OTHER TRADING ACTIVITIES

	2020	2019
	£	£
Sale of music books & videos	19,166	21,413
	<u> </u>	<u> </u>

3. INVESTMENT INCOME

	2020	2019
	£	£
Deposit account interest	4	4
	<u> </u>	<u> </u>

4. INDEPENDENT EXAMINERS REMUNERATION

Fees in relation to the independent examination of the charities financial statements were £1,800 (2019: £1,920).

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 June 2020 nor for the year ended 30 June 2019.

Trustees' expenses

The trustees received reimbursed expenses amounting to £4,506 (2019: £6,449), mainly in relation to travel costs. Four trustees received fees for teaching of £4,925 (2019: £4,657).

6. STAFF COSTS

There were no employees during the current or previous years.

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	16,091	1,155	17,246
Charitable activities			
Funding for the academy's educational operations	107,084	-	107,084
Other trading activities	21,413	-	21,413
Investment income	4	-	4
	<u> </u>	<u> </u>	<u> </u>
Total	144,592	1,155	145,747
EXPENDITURE ON			
Raising funds	19,427	-	19,427
Charitable activities			
Academy	111,563	1,275	112,838

BRITISH KODALY ACADEMY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 30 June 2020

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted fund £	Total funds £
Total	130,990	1,275	132,265
NET INCOME/(EXPENDITURE)	13,602	(120)	13,482
RECONCILIATION OF FUNDS			
Total funds brought forward	55,133	3,196	58,329
TOTAL FUNDS CARRIED FORWARD	<u>68,735</u>	<u>3,076</u>	<u>71,811</u>

8. STOCKS

	2020 £	2019 £
Stocks	<u>12,873</u>	<u>17,242</u>

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Other debtors	<u>6,747</u>	<u>4,091</u>

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Other creditors	<u>17,708</u>	<u>17,236</u>

Deferred income

	2020 £	2019 £
Deferred income at 1st July 2018	13,361	7,725
Released from previous years	(13,361)	(7,725)
Income deferred in the year	<u>13,801</u>	<u>13,361</u>
Deferred income at 30th June 2020	<u>13,801</u>	<u>13,361</u>

Deferred income at 30 June 2020 relates to certificate courses.

BRITISH KODALY ACADEMY

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 30 June 2020**

11. MOVEMENT IN FUNDS

	At 1.7.19 £	Net movement in funds £	At 30.6.20 £
Unrestricted funds			
General fund	70,052	5,082	75,134
Restricted funds			
Cecilia Vajda Memorial Scholarship	1,759	537	2,296
TOTAL FUNDS	<u>71,811</u>	<u>5,619</u>	<u>77,430</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	143,624	(138,542)	5,082
Restricted funds			
Cecilia Vajda Memorial Scholarship	537	-	537
TOTAL FUNDS	<u>144,161</u>	<u>(138,542)</u>	<u>5,619</u>

Comparatives for movement in funds

	At 1.7.18 £	Net movement in funds £	At 30.6.19 £
Unrestricted funds			
General fund	55,133	13,602	68,735
Restricted funds			
Cecilia Vajda Memorial Scholarship	3,196	(120)	3,076
TOTAL FUNDS	<u>58,329</u>	<u>13,482</u>	<u>71,811</u>

BRITISH KODALY ACADEMY

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 30 June 2020**

11. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	144,592	(130,990)	13,602
Restricted funds			
Cecilia Vajda Memorial Scholarship	1,155	(1,275)	(120)
TOTAL FUNDS	<u>145,747</u>	<u>(132,265)</u>	<u>13,482</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.7.18 £	Net movement in funds £	At 30.6.20 £
Unrestricted funds			
General fund	55,133	18,684	73,817
Restricted funds			
Cecilia Vajda Memorial Scholarship	3,196	417	3,613
TOTAL FUNDS	<u>58,329</u>	<u>19,101</u>	<u>77,430</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	288,216	(269,532)	18,684
Restricted funds			
Cecilia Vajda Memorial Scholarship	1,692	(1,275)	417
TOTAL FUNDS	<u>289,908</u>	<u>(270,807)</u>	<u>19,101</u>

The General fund represents the free reserves of the charity that are not designated or restricted for particular purposes.

The Cecilia Vajda Memorial Scholarship (CVMS) restricted funds represents donations received to provide scholarships which pay for the tuition fees on specific Kodaly courses following an annual application and selection process.

BRITISH KODALY ACADEMY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 30 June 2020

12. RELATED PARTY DISCLOSURES

There were no related party transactions made in 2020.