

CONTACT:
SELSDON CHURCHES NEIGHBOURHOOD
CARE

Registered Charity No: 1124346
Company No: 6582829

REPORTS
and
FINANCIAL STATEMENTS
for the year ended
31 March 2020

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CONTACT : SELSDON CHURCHES NEIGHBOURHOOD CARE

Company General Information

Governing Document

Memorandum and Articles of Association

Operating Name

Contact

Employed Staff

Mr Andrew Stranack and Mrs Jasmine Singh

Registered Office

Selsdon Community Centre, 132 Addington Road, Selsdon, South Croydon, CR2 8LA

Bankers

Barclays Bank plc, Selsdon & Sanderstead Branch, The Croydon Group, PO Box 95, 1 North End, Croydon, CR9 1RN

Nationwide Building Society, 150A Addington Road, South Croydon CR2 8YQ

Previously:

CAF Bank Limited 25 Kings Hill Avenue, Kings Hill, West Malling, ME19 4JQ

Independent Examiner

L tasker FCCA
Ryefield Limited
Progress House
404 Brighton Road
South Croydon
Surrey
CR2 6AN

CONTACT : SELSDON CHURCHES NEIGHBOURHOOD CARE

Report of the Directors for the year ended 31 March 2020

The Directors, being the Trustees, present their Report and the Financial Statements for the year ended 31 March 2020.

Constitution

Contact: Selsdon Churches Neighbourhood Care is a Company No. 6582829, limited by guarantee and not having a share capital, which is governed by a Memorandum and Articles of Association. The liability of each member is limited to £1. It is also a Registered Charity No. 1124346

The company was incorporated on 1 May 2008.

The charity was registered with the Charity Commission on 5 June 2008.

The company commenced operating from 11 October 2008.

Merger of Charities

At a Special General Meeting held on 10 October 2008 the members of Selsdon Churches Neighbourhood Care, commonly known as 'Contact', (an unincorporated association, Registered Charity No. 1012801) voted to transfer the assets and liabilities of Contact to this "new" charity. The merger was duly registered on the Mergers of Charities register maintained by the Charity Commission.

Directors (the Trustees)

Under the Articles of Association the number of directors is to be not less than three and not more than eleven, of whom a majority shall be members of the supporting churches. One third of the directors must retire each year and may stand for re-election at the Annual General Meeting of the Company. A director must retire from office after reaching the age of 75 or having held office for 9 consecutive years.

The Directors (Trustees) of the Charity are:

Mrs Helen Lishmund - Chairman

Miss Christine P G Waring - Vice Chairman

Mr Barry Shaw - Company Secretary

Mr Adrian Forward - Treasurer

Mr Michael Barbour

Mrs Yvonne Barnard

Miss Maureen Sheppard

CONTACT : SELSDON CHURCHES NEIGHBOURHOOD CARE

Report of the Directors for the year ended 31 March 2020 (continued)

Objects of the Charity

Under the Articles of Association, the objects of the charity are the relief of the persons in need or for such charitable purpose or purposes as the directors shall from time to time decide for the benefit of the inhabitants in the General Selsdon Area and any other neighbouring area as determined by the directors from time to time.

The present activities of the charity are set out in the statement headed "Contact – What we do" – on page 7.

Review of the year ended 31 March 2020

Appended to this report are two documents which report on the activities undertaken by the charity during the period now under review:

The Chairman's Report - on page 9. The Managers' Report - on page 11

Also included in the directors' report are Policy Statements that have been adopted by the charity (see below and page 5), and the statement of the responsibilities of the directors (on page 6).

It is the opinion of the directors that this report, along with the appended reports and statements, demonstrate that the charity is operating for Public Benefit

Policy Statements

Reserves Policy

The major part of Contact's income arises from three sources - an annual grant from the London Borough of Croydon, gifts from the local churches, and gifts from individuals. From time to time grants are also received from charitable trusts and donations from other local organisations. The trustees recognise that funds from any of our major funders could cease without notice and, as a responsible employer, consider that it is prudent to maintain reserves sufficient to meet four months operating costs, say £15,000.

CONTACT : SELSDON CHURCHES NEIGHBOURHOOD CARE

Report of the Directors for the year ended 31 March 2020 (continued)

Risk Policy

The Trustees recognise that in today's litigious society there is a need to ensure that none of the services provided causes a level of dissatisfaction that might prompt a client to take legal action against Contact. The Trustees have always maintained a 'hands on approach' (and continue so to do) to the management of Contact thereby ensuring that none of the services and help provided is beyond the capability of a good neighbour. The Trustees also ensure that the staff, who provide assistance with completion of application forms for state benefits for example, have access to and undertake regular training. The Trustees regularly review the risks and appropriate action is taken to mitigate them.

Equal Opportunities Policy

Membership of Contact is open to all who wish to support its objects, irrespective of nationality, ethnic or national origins, sex, marital status, race, colour, political or religious belief, social or financial standing. Members will be welcome from those with disability who are able to support the objects of Contact. Contact supports equality of opportunity and will pursue policies to prevent discrimination. Contact will make available and provide its services to all members of the Selsdon area regardless of their age, race, colour, nationality, ethnic or national origins, of their sex, marital status or disability, political or religious belief, social or financial standing.

Vulnerable Adult's Policy

Contact believes that all involved in its activities have the right to be safe and free from harm. To this end the Management Committee have adopted the policy contained in the London multi-agency policy and the procedures contained therein to safeguard adults from abuse will be followed. A copy of the Policy document is kept in the Contact Office or is available to view on line at

<http://www.croydon.gov.uk/healthsocial/sva>

Children's Policy

One of the most important principles of Contact Child protection policy states "that any volunteer who shall be selected by the designated Child Protection Person (DCPP) to undertake a caring visit in which a child or children may be involved needs to have attended safeguarding and welfare of children training".

The volunteers involved in Child care must provide two referees which will be thoroughly checked and have Disclosure and Barring Service vetting undertaken prior to the commencement of work.

The Contact Child protection policy document is available to view in the Contact office during normal opening hours.

CONTACT : SELSDON CHURCHES NEIGHBOURHOOD CARE

Report of the Directors for the year ended 31 March 2020 (continued)

Statement of the Responsibilities of the Directors

The directors of Contact: Selsdon Churches Neighbourhood Care (for the purposes of company law) are responsible for preparing the Report of the directors and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the directors are required to:

Select suitable accounting policies and apply them consistently; observe the methods and principles in the Charities SORP; make judgements and estimates that are reasonable and prudent; state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue its operations.

Public Benefit

It is the opinion of the Directors that this report makes it clear that 'Contact' exists to serve the people of Selsdon which it does so willingly and freely. No charges are made for the services provided, apart from fares for the shopping bus, the cost of outings and loan equipment charges. The Charity exists on a grant from the local authority and donations from the local churches and supporters.

All the directors give of their time freely and no directors' remuneration was paid in the year and no directors' expenses were charged. There were no related party transactions. Some volunteers claim for reimbursement of car mileage at rates not exceeding those approved by HM Revenue & Customs. Any other benefits by directors, staff and volunteers are incidental.

Signed by Barry Shaw, Honorary Company Secretary, on behalf of the Directors

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Mr BARRY SHAW

Date :

CONTACT : SELSDON CHURCHES NEIGHBOURHOOD CARE

Contact: What we do

Number of New Clients	31
Callers to Office	2,391
Advice and Assistance given to clients	6,732
Clients Shopping Trips	1,336
Transport for clients for health appointments	611
Other transport requests	1,032
Customer care calls to clients	2,940

Contact is Selsdon Churches Neighbourhood Care Scheme that provides practical help, advice, support and information to people living within the Selsdon area and part of Sanderstead, through a large network of volunteers. Although a churches scheme, Contact welcomes all clients and volunteers regardless of any religious, political or secular views.

Transport:

Door to door transport to doctors, local clinics, hospitals, etc. for the less mobile.

Information:

On a wide range of statutory and voluntary services, e.g. specialist holidays, self-help groups, benefits and many more.

Shopping/Prescription collection:

For the sick, disabled or elderly.

Shopping Bus:

A regular door to door shopping bus to Warrington Sainsbury's. Escorts travel with the mini-bus giving help where needed.

Visiting/Befriending:

For housebound or elderly people, needing support or company. We also provide a hospital visiting service as well as a weekly session chatting to people using the Selsdon Centre for the retired.

Carer Support:

Information, advice and support on services and benefits and how to apply, completing application forms if required. Providing day and evening respite for carers.

CONTACT : SELSDON CHURCHES NEIGHBOURHOOD CARE

Contact: What we do (continued)

Practical Help:	Dog walking, 'one off' gardening jobs, wheelchair pushing, basic DIY.
Loan Equipment:	The office has an extensive supply of equipment available for short term loan including wheelchairs, Zimmer frames, indoor and outdoor walkers, bath aids, TENS machine and many other items. All the wheelchairs are serviced regularly.
Library Scheme:	A regular door to door service to Selsdon library.
Smoke Alarm Scheme:	Installing smoke alarms and providing battery checks
Young Families:	Supporting families with children or young adults.
Social Events:	For clients, coffee mornings, outings (with assistance), Christmas party and regular newsletters
Contact Links:	Volunteers throughout our area are each responsible for delivering Contact information to 25-30 houses once a year and, when appropriate, offering practical help.
	Contact has a paid manager and assistant, both of whom work part time.
	In addition, nearly 300 volunteers are involved in Contact, including a team of fifteen office volunteers and two postmen, to whom the directors and staff extend their heartfelt thanks.

CONTACT : SELSDON CHURCHES NEIGHBOURHOOD CARE Chairman's Annual Report for the year ended 31 March 2020

2019 saw Selsdon Contact a busy and well used neighbourhood care organisation and Andy and Jasmine have set out in detail the achievements of the year (see the Managers' report). Their report clearly outlines that putting together a bid for funding from the Council dominated much of our time in 2019 and, on behalf of the directors, I cannot thank Andy, Jasmine and our vice chair, Chris Waring, enough for the hard work they put in. We are also tremendously grateful to CNCA (Croydon Neighbourhood Care Association) for their support and advice. As Andy says we were bold with our bid and it is testament to the hard work put in that we were successful in securing £30,000 per annum for the next three years.

After many years in our office in the Sainsburys complex, the Council have decided to start charging a rent of somewhere between £2,000-£3,000. It is fortunate that, as well as securing the Council funding, we have been blessed with legacies to keep us solvent.

The Directors are mindful that Selsdon Contact would not be working so well in serving the local community without the help, support and hard work of several people.

Andy has been such a blessing to Contact and has achieved so much in his time as Manager. He has kept us up to date with developments in local government, NHS providers and local Clinical Commissioning Groups and has ensured that links remain open to help us work together in taking care of our more vulnerable clients. In addition, he has kept the office running smoothly, always ready with advice, support and suggestions, and a great motivator of the team. He has always provided the directors with full reports at each meeting and helped us to look to the future. We were very sad to say goodbye to Andy in 2020 but wish him well for the future.

Jasmine's role in keeping in touch with our clients is vital. She is the face and voice of Contact and she carries out her duties with great care and consideration. She continues to be a great support to Andy and our team of office volunteers. She has formed useful contacts with health and social services in Croydon as well as providing insight for them as to how the voluntary service can be of help to them. In the current pandemic situation, she has taken over running the office in Andy's absence and is continuing to build those useful relationships, particularly with local GP surgeries.

Selsdon Contact would not be able to function at all without the generous and cheerful support of our volunteers. Sadly, we have said goodbye to some of our office volunteers – see Andy's Managers report – and we are thankful for their years of dedication. We welcome new staff in the office who have fitted into the team so well.

As well as office volunteers we have a large band of volunteer drivers, escorts, befrienders, cake makers, deliverers and much more. Again, Andy has highlighted the lengths to which some of this trusty band are prepared to go in his report.

The charity currently has a board of directors with a great diversity of skills, experience and dedication. I am grateful to all my fellow directors for their support. This year we said goodbye to Gareth Watts as Treasurer but welcomed Adrian Forward who is now keeping us afloat. Many thanks also to Barry Shaw in his role as Company Secretary. We have started the process of registering a new constitution which will convert us to a Charitable Incorporated Organisation (CIO) removing the need to register with Companies House and comply with company law, but this process has been delayed due to the pandemic situation.

As always, we are indebted to the churches (Selsdon Baptist Church, St Columba's, St Francis, Jubilee Church and St John's) for their financial and prayerful support. This year we are particularly grateful to Sainsburys who made Selsdon Contact their charity of the year, with collecting tins in store and allowing us to collect outside the store on several occasions. We are also grateful to the many businesses in Selsdon who provide raffle prizes for the ever-popular Christmas party and South Croydon Rotary, London Cooling and CNCA who provide hampers and gifts for our clients. It is good that students from two local schools, Trinity and Croydon High, are also involved with our charity –

CONTACT : SELSDON CHURCHES NEIGHBOURHOOD CARE

Chairman's Annual Report for the year ended 31 March 2020 (cont.)

Croydon High inviting clients to attend presentations and shows. We have also been fortunate to be the beneficiary of some generous legacies.

Our new contract with the London Borough of Croydon extends to 2023. We are grateful for their support us over the past years. The Council have a programme for community grants under which we are funded to help 'People to live long, healthy and independent lives' and Selsdon Contact clearly meets this criteria.

It is a pleasure to work with Andy and Jasmine and I would like to thank everyone – members, volunteers and directors – for their great support and encouragement during the past year. I will update the AGM meeting with the current situation at Selsdon Contact in this strange year of 2020.

Finally I would like to wish everyone well and look forward to better circumstances in the forthcoming year.

GOD BLESS YOU ALL

Helen Lishmund

Chairman

Date: 31-10-20



CONTACT : SELSDON CHURCHES NEIGHBOURHOOD CARE The Manager's Report for the year ended 31 March 2020

It has been another busy year at Contact; at the end of the year we were helping 305 residents in Selsdon. They were aided by 270 volunteers.

The year was dominated by making our case to the Council and writing and submitting a bid to secure funding from the community fund for the next three years. As ever the bidding process was a tortuous affair which involved Jasmine, Helen, Chris and myself attending a number of workshops throughout the year.

Together we wrote a first draft of a bid and then took it to our friends at Croydon Neighbourhood Care Association who provided some very useful and helpful advice. In the past Contact had received £15,000 per annum from the Council. In this bid we undertook a zero-based budgeting exercise and estimated that the level of funding required was more realistically £30,000 per annum to keep the charity running smoothly. We were bold, wrote a strong bid and in October submitted it (many thanks to Chris W. for battling with the London portal)!!!

It was great news in the days before Christmas when we received the news that our bid had been successful and Contact had secured Council funding until 2023.

I thought it would be useful to reproduce some of the key facts, stories and comments we used in the bid (some of the names and details in the case studies have been changed to protect confidentiality):-

- Selsdon Contact catchment area covers the wards of Selsdon Vale and Forestside, Selsdon and Addington Village with a few roads in the Sanderstead area. ONS data from 2017 shows that our catchment area has the highest over 65 population in Croydon.
- The Selsdon area has the lowest annual attendance for over 65s at A&E - 39.5%.
- The Croydon average attendance at A&E for over 65s is 50.6%.
- Some of this reduced attendance at A&E must be attributed to the neighbourhood support infrastructure that is established in Selsdon

Case Studies:-

Lost Tooth

A client recently phoned up to say they could not find their dentures anywhere. Contact offered to send a volunteer around to help the client look for them. When the volunteer went round they looked and eventually found the dentures and taken under the bed. The volunteer returned the dentures and waited them under a bed and the problem was solved. The client had returned home so there was no way they would have found the teeth under the bed. With a little help from a friend the problem was solved.

At the same time we were celebrating the success of our bid the Council were willing to inform us that from April 2020 they were going to start charging us an annual rental charge for the use of the office which would amount to somewhere between £2-£3,000 per annum. Sometimes it feels that the Council give with one hand and take with the other. However, we are very grateful for the funding and it has helped secure Contacts future for the next few years.

years.

Conquering Agoraphobia

as COVID19 reared its head (more on that in next years report !!) the food stop service hosted by St. Francis became a vital partner to make sure we kept all our clients safe and well.

A number of local businesses and charities have also supported us this year. We are always grateful to Sainsbury's, during this year we were nominated as Sainsbury's local charity of the year and through collections were able to raise over £3,000 for Contact. A number of other local businesses provide raffle prizes at our Christmas party; these include Vintage 62 Hair Salon, McDermott's Fish & Chips Restaurant, Croydon Jubilee Church, J Sainsbury's, Selsdon Nail Salon, Aphrodite, AS Grooming, Selsdon & District Funeral Directors, Bashford Butchers and JD Wetherspoons.

Students from both Croydon High and Trinity school have again been of great assistance this year with both our befriending and DIY services and we have also grown our relationship with Selsdon and Sanderstead Rotary, with many of our clients enjoying a meal out, spring bulbs and other goodies and gifts.

In the six years I have been writing these reports I have always tried to pick out one volunteer that I believe goes beyond the call of duty. This year is difficult because there are so many stars of Contact that I would like to still mention, like Patrick Healy who has spent hours sitting on a broken down bus !! or Martin and Michelle Baily who will drop anything to fill out a form or do someone's shopping, or Mike Potts who transports clients to medical appointments with such care and attention, this paragraph could go on and on with me listing out a hundred more names but it might become similar to one of those genealogies you find in the Bible !!

However, there is one final person I would like to highlight and that is 'Queen of the Coffee Morning', Sue Robson. Don't get me wrong Sue is the type of character who enters a room you know that she is there!!! She will also call a spade a spade, over the years I have managed Contact she is quick to point out when I have got something wrong, the annoying thing is that she is usually right!

But what I really admire about Sue is the way she has handled her significant health issues over the last few years. However bad the health news has been (and at times it's been bad) she has always approached each challenge with a positive attitude. Sue has been realistic about what she can and can't do and worked with the symptoms of her illness and treatment rather than against them. She has also taken a positive attitude when changes have had to be made in her life i.e. Stopping smoking and drinking herbal tea, to name a few.

Over this time Sue has always been determined to get back and working for Contact and it always gives me a little internal smile when I see her bounding through the office door with another cat t-shirt on.

Through conversation and prayer, I know that the journey Sue has been on over the last few years has not been an easy one but I also know that it has brought her closer in her relationship with God. My prayer as I leave Contact is that Sue will take that final little step and invite Jesus into the centre of her heart, because at the end of the day that is what the foundations of Contact are built on

Andy Stranack - Manager

CONTACT : SELSDON CHURCHES NEIGHBOURHOOD CARE

Independent Examiner's Report

To the Trustees of Contact: Selsdon Churches Neighbourhood Care

I report on the accounts of the Charity (No: 1124346) and Company (No: 6582829) for the year ended 31 March 2020 which are set out on pages 16 to 21.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006. The charity's trustees consider that an audit is not required for this year under Section 145 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination

it is my responsibility to

- examine the accounts under Section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under Section 145(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention to indicate that

- accounting records have not been kept in accordance with Section 386 of the Companies Act 2006;
- the accounts do not accord with such records;
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant account requirements under Section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102); and
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

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Name: Leslie John Tasker FCCA

Relevant professional qualification or body: Association of Chartered Certified

Accountants

Address: Ryefield Ltd, Progress House, 404 Brighton Road, South Croydon, Surrey CR2

6AN

Date:

CONTACT : SELSDON CHURCHES NEIGHBOURHOOD CARE

Registered Charity No: 1124346

Company No: 6582829

Statement of Financial Activities
for the year ended 31 March 2020
(Incorporating the Income and Expenditure Account and
Statement of Total Recognised Gains and Losses)

INCOME		Notes	General Fund	Designated Fund	Restricted Funds	Total Funds	Year ended 31 Mar 2019
From generated funds:							
	London Borough of Croydon	5	18,300	-	-	18,300	14,000
	Donations received	6 & 7	8,237	-	-	8,237	15,094
	Legacies and in Memoriam gifts received		5,050	-	-	5,050	23,100
	Income from other bodies		56	-	-	56	1,115
	Bank interest		697	-	-	697	34
	From charitable activities	8	5,176	-	-	5,176	8,770
Total income			37,516	-	-	37,516	62,113
EXPENDITURE							
Charitable activities:							
9	Personnel		32,182	-	-	32,182	30,814
10	Office costs		4,355	-	-	4,355	5,756
11	Equipment costs		3,573	-	-	3,573	1,023
12	Other expenses		1,119	-	-	1,119	10,622
3	Depreciation		2,099	-	-	2,099	5,744
	Governance costs:		43,328	-	-	43,328	53,959
	Bank charges and Accountancy		354	-	-	354	282
	Independent Examiner's fee		812	-	-	812	480
	Total expenditure		44,493	-	-	44,493	54,721
Transfers between funds							
4	NET INCOME (EXPENDITURE) before transfers		-5,977	-	-	-5,977	7,382
	NET INCOME (EXPENDITURE) after transfers		-5,977	-	-	-5,977	7,382
Funds brought forward at 1 April 2019							
			112,837	16,868	-	129,805	122,413
TOTAL FUNDS carried forward at 31 March 2020							
			£105,860	£16,968	-	£122,828	£129,805

This statement of financial activities includes all losses and gains in the year. All income and expenditure derive from continuing activities

CONTACT : SELSDON CHURCHES NEIGHBOURHOOD CARE

Registered Charity No: 1124346

Company No: 8582828

Balance Sheet at 31 March 2020

	Unrestricted Funds	Restricted Fund	Total Funds	31 Mar 2019	31 Mar 2018
FIXED ASSETS					
Office Equipment	5,756	-	5,756	5,796	1,616
Motor Vehicle	3	-	3	-	-
TOTAL Fixed Assets	5,756	-	5,756	5,796	1,616
CURRENT ASSETS					
Sundry Debtors and Prepayments	-	-	-	-	872
Cash at bank end in hand	39,945	-	39,945	39,945	107,785
Bank Current Accounts	85,857	-	85,857	85,957	32,256
Bank Deposit Accounts	140	-	140	140	109
Cash in hand	125,042	-	125,042	128,042	142,024
TOTAL Current Assets	125,042	-	125,042	128,042	142,024
CURRENT LIABILITIES					
Credit Card	-131	-	-131	-131	0
Sundry creditors falling due within one year and accounts	-8,860	-	-8,860	-8,860	-13,835
Inter Fund Balances	-	-	-	-	-
TOTAL Current Liabilities	-9,011	-	-9,011	-9,011	-13,835
NET CURRENT ASSETS	117,031	-	117,031	117,031	128,189
TOTAL ASSETS LESS CURRENT LIABILITIES	£122,827	-	£122,827	£122,827	£129,805
THE FUNDS OF THE CHARITY					
Unrestricted funds	122,828	-	122,828	122,828	129,805
Restricted funds	-	-	-	-	-
TOTAL CHARITY FUNDS	£122,828	-	£122,828	£122,828	£129,805

Exemption from audit, etc.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to

Director's responsibilities

Special provisions relating to small companies
These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

These financial statements were approved by the Directors on the 21 October 2020 and signed on their behalf

Barry Shaw
Barry Shaw

Company Secretary

Helen Lishmund
Helen Lishmund

Chairman

CONTACT : SELSDON CHURCHES NEIGHBOURHOOD CARE

Registered Charity No: 1124346

Company No: 6682828

Notes forming part of the Financial Statements

for the year ended 31 March 2020

1 Basis of preparation

- 1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to the accounts. These accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with the Charities Act 2011. The charity constitutes a public benefit entity as defined by FRS 102.
- 1.2 Going concern

There are no material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern.
- 1.3 Change of accounting policy

The accounts present a true and fair view and no changes have been made to the accounting policies adopted in note 2.
- 1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period.
- 1.5 Material prior year errors

No material prior year errors have been identified in the reporting period.

2 Accounting policies

- 2.1 Generally

All items are accounted for on the accruals basis.
- 2.2 Recognition of income

These are included in the Statement of Financial Activities (SoFA) when (a) the charity becomes entitled to the resources, (b) it is more likely than not that the trustees will receive the resources, and (c) the monetary value can be measured with sufficient reliability.
- 2.3 Grants and donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met.
- 2.4 Legacies

Legacies are only included in the SoFA when receipt is probable, that is, when the grant of probate has been issued, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met. As at 31 March 2017 the directors were aware that the charity could expect an unrestricted residuary legacy of approximately £80,000 from a deceased person's estate, but the final amount due was not advised by the Executor until several months later. The benefit of this legacy will be reported in the SoFA for the year to 31 March 2018.
- 2.5 Tax reliefs on donations and gifts

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.
- 2.6 Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' report.

Notes forming part of the Financial Statements
for the year ended 31 March 2020
(continued)

2 Accounting policies (continued)

- 2.7 Expenditure and Liability recognition
Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.
- 2.8 Governance and support costs
Support costs have been allocated between governance and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.
- 2.9 Tangible fixed assets for use by the charity
Computers and Office Equipment purchased at more than a cost of £500 are capitalised and written-off on a straight line basis over 5 years. Vehicles are written off on a straight line basis over 8 years.
- 2.10 Taxation
As a registered charity under the Charities Acts, no liability to taxation arises.

3 Fixed Assets					
	Minibus	Computers	Telephone	Photocopier	TOTAL
Cost at 1.4.2019	38,341	540	-	4,215	43,096
Additions	-	6,279	-	-	6,279
Write off equipment fully depreciated	-	-	-	-	-
Cost at 31.3.2020	38,341	56,819	-	4,215	99,375
Depreciation at 1.4.2019	-38,341	-540	-	-2,598	-41,480
Write off equipment fully depreciated	-	-	-	-	-
Charge for Year	0	-1,256	-	-843	-2,099
Depreciation at 31.3.2020	(38,341)	(£1,796)	-	(£3,442)	(£43,579)
Net Book Value	-	£5,023	-	£1,616	£6,796
At 31.3.2019	-	-	-	£1,616	£1,616
At 31.3.2020	-	£5,023	-	£773	£5,796

CONTACT : SELSDON CHURCHES NEIGHBOURHOOD CARE

Registered Charity No: 1124346

Company No: 6562829

Notes forming part of the Financial Statements

for the year ended 31 March 2020

(continued)

4 Movement of Funds

The General Fund is available for use in accordance with the charitable objects.

The Designated Fund relates to a legacy from Mr D H Thomson which has been set aside by the directors for the future expansion of the charitable activities.

Unrestricted Funds:	General Fund	Designated Fund	Restricted Fund
Balances at 31.3.2019	112,887	16,968	129,805
Income	37,516	-	37,516
Resources	-	-	-
Expended	-44,493	-	-44,493
Transfers In/(Out)	-	-	-
Balances at 31.3.2020	105,860	16,968	122,828

5 Grants received (General Fund)

Year ended 31.3.2020	£14,000
Year ended 31.3.2019	£14,000
London Borough of Croydon support grants	
London Borough additional funds for extra work undertaken	
Year ended 31.3.2020	£18,300
Year ended 31.3.2019	£14,000

6 Donations received (General Fund)

Year ended 31.3.2020	3,169
Year ended 31.3.2019	4,895
Contributions from the member Churches of CTSA (see below)	
Donations received	
Grants from other charities	
Tax recoverable from Gift Aid Donations	
Year ended 31.3.2020	£8,237
Year ended 31.3.2019	£16,094

Note: CTSA refers to Churches Together in Selston & Addington

7 Restricted Gift Fund

Year ended 31.3.2020	-
Year ended 31.3.2019	-
Restricted Gifts received during the year -	

8 Incoming resources from charitable activities

Year ended 31.3.2020	725
Year ended 31.3.2019	796
Coffee mornings	
Outings	
Shopping Bus	
CNCA - health related driving	
Party Receipts	
CATS - share of income from bus hire to other groups	
Sundry	
Year ended 31.3.2020	£5,176
Year ended 31.3.2019	£8,770

Year ended	31.3.2020	3,490	83	21,023
Year ended	31.3.2019	918	105	

13 Staff costs

Contact pays two members of staff who between them normally work a total of 44 hours per week. In addition a cleaner is employed for 128 hours per annum.

14 Directors

The directors received no remuneration during the period under review, other than re-imbursed expenses relating to mileage claims or supporting the clients of Contact.