Unaudited Financial Statements for the Year Ended 31 March 2020

Tudor John Limited Nightingale House 46-48 East Street Epsom Surrey KT17 1HQ

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Report of the Trustees for the year ended 31 March 2020

The Trustees present their report with the financial statements of the charity for the year ended 31 March 2020. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Charity is controlled by its governing document, a Deed of Trust, and constitutes an unincorporated charitable trust.

The land itself is a formally designated 'King George's Field'. It was established as such under the terms of the grant towards the initial purchase of the land which was received from the King George's Fields Foundation. The mission of the Foundation was to 'promote and to assist in the establishment throughout the United Kingdom of Great Britain and Northern Ireland of playing fields for the use and enjoyment of the people'. The Foundation itself was finally dissolved in 1965, by which time there were 471 King George's Fields all over the country: Effingham's is not the only "KGV". It is however the largest of the sixteen King George's Fields founded in Surrey. The successor body which undertakes to guard the legacy of the King George's Fields Foundation was initially the National Playing Fields Association, subsequently re-named Fields in Trust. Fields in Trust continues to monitor that all designated King George's Fields are kept and used in keeping with the terms of the original grant.

Recruitment and Appointment of new Trustees

The Charity's constitution specifies that up to four Trustees may be appointed by Effingham Parish Council; any such appointment must be agreed at a meeting held according to the ordinary practice of that Council. Up to three other persons may be appointed as co-opted Trustees by existing Trustees. The Board of Managing Trustees is therefore limited in size to seven members under this scheme. Candidates for co-option are supplied with appropriate Charity Commission guidance on the duties of Trustees besides documents explaining the specific features and requirements of this Charity; they are interviewed at properly convened meetings by the existing trustees as part of the process of deciding whether to co-opt them.

Related Parties

There are none.

Risk Management

The Board of Managing Trustees has considered the major risks to which the Charity is exposed and has taken appropriate actions to eliminate or mitigate them as far as possible. The financial state of the Charity is examined at regular Board meetings and considered in relation to budgets, forecasts and any newly identified risks. Hires of the facilities are constrained by suitable hire agreements or licences whose terms are designed to minimize risks and liabilities. Regular checks are made to ensure that the Charity remains in compliance with laws, regulations and insurance requirements bearing upon the safety and security of the Charity's premises, facilities, staff and users.

OBJECTIVES AND ACTIVITIES

Charity Objectives

The Charity Scheme (August 2009, revised April 2018) states that the object of the Charity is, for the public benefit, to provide or assist in the provision, support and maintenance of facilities for recreation and other leisure-time occupation for the inhabitants of the area of benefit, in particular through the provision of a village hall and recreation grounds. The area of benefit is defined by the Scheme to be the Civil Parish of Effingham and its immediate neighbourhood.

Public Benefit

When planning the Charity's activities for the year, the Trustees have considered the Charity Commission's guidance on public benefit and are satisfied these are in compliance.

Staff and Volunteers

The Charity's staff during the year consisted of one employee (the manager). Besides the Trustees, all of whom are volunteers, three individuals on service contracts now provide specialist professional services for the Charity in the roles of Clerk, Administrator and Facilities Officer. Additionally, one volunteer has assisted since June 2018 in the day-to-day administration of the Charity's financial records and information technology. The Charity has also benefited from the continuing provision by Surrey Community Action of its subsidised payroll services.

Report of the Trustees for the year ended 31 March 2020

ACHIEVEMENT AND PERFORMANCE

Review of Activities

The Trustees continue to seek operating improvements in a cost-effective manner. To achieve this aim, best value-formoney contracts have been negotiated and agreed to meet all cleaning, caretaking, grounds maintenance, clerical and administrative functions.

A major project, the planning of which began in 2016, was completed in September 2019, namely the new 3G all-weather sports surface that has been constructed on the site of the old multi-sports courts. This first-class facility, which adds considerable value to the Charity, was funded entirely from donations and grants, the primary contributors being: Bookham Colts; London Marathon Charitable Trust; Sport England; Guildford Borough Council; and the Co-operative Group Limited. The total cost was just under £120,000.

Three smaller projects, costing altogether £9,333, were paid for from Effingham Parish Council's 'Community Fund' which was match-funded from Guildford Borough Council's 'Concurrent Functions Grant Aid' scheme. These projects were: the installation of new pitch floodlighting; the placing of high-quality secured benches within the parkland; and the construction of an excellent, wheelchair-friendly, walkway around part of the building's perimeter.

The four-year KGV Funding Agreement negotiated and entered into with Effingham Parish Council, taking effect since April 2019, ensures through its 'Facilities Funding' component that all users of the KGV facilities, including the residents, pay for the resources that they use. The 'Management Support' component of the Funding Agreement provides monies to the Trust to enable it to expand its operations and reduce both risks and workload to the volunteer Managing Trustees through taking on specialist contractors to undertake essential governance- and clerical-related functions identified as essential to the Trust's safe and secure operation and to build capacity for future expansion.

External Organisations

The Charity is grateful to Effingham Parish Council, Guildford Borough Council, Surrey County Council, London Marathon Charitable Trust, the Co-operative Group Limited and Bookham Football Club for grant awards and donations made during the year.

Future Developments

The possibility of renewing the KGV building using Section 106 funds remains in force, but it is conditional upon the progress of a project put forward by Berkeley Homes Developers to rebuild the local Howard of Effingham School, financed by expanding Effingham's housing. That project has not visibly progressed on the ground during the past year.

The Trustees continue to keep an open mind on and evaluate the case for changing the governance structure of the Charity from an unincorporated Trust to some other appropriate body. Such decisions are kept actively under review, however the guiding principles continue to be to attract individuals with the skills and knowledge to manage the Charity, provide stability for the Charity and its asset and improve delivery of services to its users in line with the objects laid out in the Scheme.

The former KGV Flat has now been converted into an office and new computer systems have been installed to support the expanded functions of the Trust and to further professionalise its operations. The Trustees are in the process of introducing new software to support the finances in 2020-21 and will continue seeking opportunities to employ new IT systems to improve administrative efficiency.

With the emergence of the Covid-19 crisis in the final days of the financial year 2019-20, the Trust, like all charities, businesses and individuals, faces considerable uncertainties in the times ahead. The coming year is anticipated to be a challenging one, but the Trustees have and continue to take action to mitigate the impact on the facilities and services offered by the Charity and its valued users, while keeping public health considerations at the heart of their decisions. Relevant support from H.M. Government and/or Local Authorities to support the Charity is being kept under active review.

FINANCIAL REVIEW

Financial Performance

It is the policy of the Charity to maintain sufficient unrestricted reserves to manage it on a long-term basis. To that end, the Charity looks to generate an appropriate level of income, having due regard to the expenditure required to safely operate and maintain the buildings and the grounds, to finance continuing expansion and improvement of facilities in order to ensure that they remain adequate for meeting the objects of the Charity, and to provide a sufficient cash reserve to meet all reasonable contingencies. During the year the Charity has maintained a cash reserve of £55,000.

Report of the Trustees for the year ended 31 March 2020

Designated Funds

The Charity has set up a designated fund termed the 'Future Project Fund' to facilitate the assembling of unrestricted funds that might be required for spending on specific large, non-capital costs such as essential items of repair or maintenance.

REFERENCE AND ADMINISTRATIVE DETAILS Registered Charity number

305018

Principal address

King George V Hall Browns Lane Effingham Surrey KT24 5ND

Trustees

Ms Susan Morris	reappointed 1.8.18		Acting Treasurer (to 10.6.19)
Mr Christopher G Iles	reappointed 28.4.19	resigned 28.5.19	Chairman (to 28.5.19)
Mr Howard Manton	appointed 24.5.18		Chairman (from 10.6.19)
Mr Timothy J Clarke	appointed 30.10.18		Treasurer (from 10.6.19)
Mr Michael E Agius	appointed 4.3.19		
Mr Philip Blows	appointed 26.11.19		
Mr Timothy J Clarke Mr Michael E Agius	appointed 30.10.18 appointed 4.3.19		(

Independent Examiner

Tudor John Limited Nightingale House 46-48 East Street Epsom Surrey KT17 1HQ

Approved by order of the board of trustees on	and signed on its behalf by:
Howard Manton - Trustee	

Independent Examiner's Report to the Trustees of Effingham Village Recreation Trust

Independent examiner's report to the trustees of Effingham Village Recreation Trust

I report to the Charity Trustees on my examination of the accounts of Effingham Village Recreation Trust (the Trust) for the year ended 31 March 2020.

Responsibilities and basis of report

As the Charity Trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of ICAEW which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Hazel Day ICAEW Tudor John Limited Nightingale House 46-48 East Street Epsom Surrey KT17 1HQ

Date:

Statement of Financial Activities for the year ended 31 March 2020

INCOME AND ENDOWMENTS FROM Donations and legacies - from Effingham Parish Council - from other sources	Notes	Unrestricted funds £	Restricted funds £ 9,333 70,023	2020 Total funds £ 9,333 70,289	2019 Total funds £ 15,403 30,170
Charitable activities Income from Effingham Parish Council					
- Facilities Funding		31,000	-	31,000	29,000
Management Support FundingCapital Replacement Funds		9,500	3,000	9,500 3,000	3,000
- Grants		-	5,000	5,000	5,000
Grants from other sources					
- London Marathon Charitable Trust		-	20,000	20,000	-
Sports EnglandGuildford Borough Council		-	15,000	15,000	10,000
- Gundiola Bolough Council					10,000
Investment income	2	202	-	202	200
Other income		96,601	1,700	98,301	89,603
Total		137,569	119,056	256,625	177,376
EXPENDITURE ON					
Charitable activities Grounds		21,861	15,279	37,140	43,853
Hall and flat		68,020	3,361	71,381	52,985
Sports court		394	5,716	6,110	971
Administration		40,915		40,915	30,853
Total		131,190	24,356	155,546	128,662
NET INCOME		6,378	94,700	101,078	48,714
RECONCILIATION OF FUNDS					
Total funds brought forward		168,003	809,150	977,153	928,439
TOTAL FUNDS CARRIED FORWARD		174,381	903,850	1,078,231	977,153

Balance Sheet 31 March 2020

FIXED ASSETS Tangible assets	Notes	Unrestricted funds £	Restricted funds £	2020 Total funds £ 980,519	2019 Total funds £ 886,729
	Ü	77,000	700,713	700,517	000,729
CURRENT ASSETS Debtors Cash at bank	7	9,875 91,886	3,137	9,875 95,023	8,739 101,596
		101,761	3,137	104,898	110,335
CREDITORS Amounts falling due within one year	8	(7,186)		(7,186)	(19,911)
NET CURRENT ASSETS		94,575	3,137	97,712	90,424
TOTAL ASSETS LESS CURRENT LIABILITIES		174,381	903,850	1,078,231	977,153
NET ASSETS		174,381	903,850	1,078,231	977,153
FUNDS Unrestricted funds Restricted funds	9			174,381 903,850	168,003 809,150
TOTAL FUNDS				1,078,231	977,153

The financial statements were approved by the Board of Trustees and authorised for issue on
and were signed on its behalf by:

Mr Timothy J Clarke - Trustee

Notes to the Financial Statements for the year ended 31 March 2020

1. ACCOUNTING POLICIES

BASIS OF PREPARING THE FINANCIAL STATEMENTS

The financial statements of the Charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

INCOME

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably. Other income comprises income from the hire of facilities together with contributions towards costs.

EXPENDITURE

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

TANGIBLE FIXED ASSETS

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings - 20% on cost Grounds equipment - 20% on cost Sports court - 10% on cost

Freehold property is not depreciated. Fixed assets, other than land and buildings, are stated in the statement of financial position at cost less depreciation.

The Trustees constantly monitor the value of the Charity's land and buildings. They are satisfied that the value is not below the amount stated in the Financial Statements.

TAXATION

The charity is exempt from tax on its charitable activities.

FUND ACCOUNTING

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees.

Designated funds are set aside by the Trustees out of unrestricted general funds for specific future purposes or projects.

Restricted funds can only be used for particular restricted purposes within the objects of the Charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the Note 9 of the Financial Statements.

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Notes to the Financial Statements - continued for the year ended 31 March 2020

2. INVESTMENT INCOME

	2020	2019
	£	£
Deposit account interest	202	200

3. TRUSTEES' REMUNERATION AND BENEFITS

There was no remuneration of Trustees nor expenses reimbursed in the year ended 31 March 2020 (2019 £89)

TRUSTEES' EXPENSES REIMBURSED

	2020 £	2019 £
Trustees' expenses reimbursed		89

4. STAFF COSTS

The average monthly number of employees during the year was as follows:

2020	2019
1	

No employees received emoluments in excess of £60,000.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds	Restricted funds	Total funds
	£	£	£
INCOME AND ENDOWMENTS FROM			
Donations and legacies			
- From Effingham Parish Council	-	15,403	15,403
- From other sources	201	29,969	30,170
Charitable activities			
Income from Effingham Parish Council			
- Service Level Agreement	9,000	-	9,000
 Services and Facilities Supplement 	20,000	-	20,000
- Capital Replacement Funds	-	3,000	3,000
- Grants	-	-	-
Grants from other sources			
- Guildford Borough Council	-	10,000	10,000
Investment income	200	-	200
Other income	88,328	1,275	89,603
Total	117,729	59,647	177,376
EXPENDITURE ON			
Charitable activities			
Grounds	40,355	3,498	43,853
Hall and flat	47,137	5,848	52,985
Sports court	489	482	971
Administration	_30,853		30,853
Total	118,834	9,828	128,662
NET INCOME/(EXPENDITURE)	(1,105)	49,819	48,714

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Notes to the Financial Statements - continued for the year ended 31 March 2020

5.	COMPARATIVES FOR THE	STATEMENT	Γ OF FINANCI	AL ACTIVITIES	- continued	
				Unrestricted funds £	Restricted funds £	Total funds £
	RECONCILIATION OF FUNI	DS				
	Total funds brought forward			169,108	759,331	928,439
	TOTAL FUNDS CARRIED FO	ORWARD		168,003	809,150	977,153
6.	TANGIBLE FIXED ASSETS					
		Freehold property £	Fixtures and fittings £	Grounds equipment £	Sports court £	Totals £
	COST At 1 April 2019 Additions	778,139	165,057 15,287	92,788 5,646	71,511 109,631	1,107,495 130,564
	At 31 March 2020	778,139	180,344	98,434	181,142	1,238,059
	DEPRECIATION At 1 April 2019 Charge for year	-	59,694 28,325	89,561 2,967	71,511 5,482	220,766 36,774
	At 31 March 2020		88,019	92,528	76,993	257,540
	NET BOOK VALUE At 31 March 2020	778,139	92,325	5,906	104,149	980,519
	At 31 March 2019	778,139	105,363	3,227	<u> </u>	886,729
7.	DEBTORS: AMOUNTS FALI	ING DHE W	ITHIN ONE VI	EAR		
, •	DEDIORS, AMOUNTS PARE	and bee wi	TIME ONE II	21 XX	2020 £	2019 £
	Trade debtors Prepayments				7,287 2,588	4,030 4,709
					9,875	8,739

The trade debtors figure of £7,287 includes £4,000 (2019: nil) owed by a member of the public. The individual unsuccessfully brought a lawsuit against the then Trustees. The court awarded £4,000 costs against the individual.

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Notes to the Financial Statements - continued for the year ended 31 March 2020

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Other creditors	7,185	<u>19,911</u>

9. MOVEMENT IN FUNDS

		Net	Transfers	
		movement	between	At
	At 1.4.19	in funds	funds	31.3.20
	£	£	£	£
Unrestricted funds				
General fund	57,320	22,255	-	79,575
Future project fund	15,000	-	-	15,000
Fixed Asset Fund	95,683	(15,877)		79,806
	168,003	6,378	_	174,381
Restricted funds		•		
Capital fund	766,235	4,391	-	770,626
Sports Court 3G Project	15,316	95,526	-	110,842
Playground fund	27,599	(5,217)		22,382
	809,150	94,700		903,850
TOTAL FUNDS	977,153	101,078		1,078,231

The Charity has established the 'Future Project Fund' to assemble unrestricted funds that might be required to be expended on specific large, non-capital costs such as essential items of repair or maintenance.

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	137,568	(115,313)	22,255
Fixed Asset Fund		(15,877)	(15,877)
	137,568	(131,190)	6,378
Restricted funds	137,300	(131,190)	0,576
Capital fund	14,033	(9,642)	4,391
1	· · · · · · · · · · · · · · · · · · ·	() /	
Sports Court 3G Project	105,023	(9,497)	95,526
Playground fund		(5,217)	(5,217)
	119,056	(24,356)	94,700
TOTAL FUNDS	256,624	(155,546)	101,078

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Notes to the Financial Statements - continued for the year ended 31 March 2020

9. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.18 £	Net movement in funds £	Transfers between funds £	At 31.3.19 £
Unrestricted funds	~	~	~	2
General fund	57,639	13,514	(13,833)	57,320
Future project fund	15,000	-	-	15,000
Fixed Asset Fund	96,469	(14,619)	13,833	95,683
	169,108	(1,105)	-	168,003
Restricted funds				
Capital fund	754,502	11,733	-	766,235
Sports Court 3G Project	986	14,330	-	15,316
Playground fund	3,843	23,756		27,599
	759,331	49,819		809,150
TOTAL PUNDS	020 420	40.714		055 152
TOTAL FUNDS	928,439	48,714		977,153
Comparative net movement in funds, included	in the above are a	Incoming resources	Resources expended	Movement in funds
Comparative net movement in funds, included	in the above are a	Incoming	Resources expended £	
Comparative net movement in funds, included Unrestricted funds	in the above are a	Incoming resources	expended	in funds
	in the above are a	Incoming resources	expended £ (104,214)	in funds
Unrestricted funds	in the above are a	Incoming resources	expended £	in funds £
Unrestricted funds General fund	in the above are a	Incoming resources £ 117,728	expended £ (104,214) _(14,620)	in funds £ 13,514 (14,619)
Unrestricted funds General fund Fixed Asset Fund	in the above are a	Incoming resources £	expended £ (104,214)	in funds £ 13,514
Unrestricted funds General fund Fixed Asset Fund Restricted funds	in the above are a	Incoming resources £ 117,728 1 117,729	expended £ (104,214) (14,620) (118,834)	in funds £ 13,514 (14,619) (1,105)
Unrestricted funds General fund Fixed Asset Fund Restricted funds Capital fund	in the above are a	Incoming resources £ 117,728 117,729 21,079	expended £ (104,214) (14,620) (118,834) (9,346)	in funds £ 13,514 (14,619) (1,105) 11,733
Unrestricted funds General fund Fixed Asset Fund Restricted funds Capital fund Sports Court 3G Project	in the above are a	Incoming resources £ 117,728 117,729 21,079 14,812	expended £ (104,214) (14,620) (118,834)	in funds £ 13,514 (14,619) (1,105) 11,733 14,330
Unrestricted funds General fund Fixed Asset Fund Restricted funds Capital fund	in the above are a	Incoming resources £ 117,728 117,729 21,079	expended £ (104,214) (14,620) (118,834) (9,346)	in funds £ 13,514 (14,619) (1,105) 11,733
Unrestricted funds General fund Fixed Asset Fund Restricted funds Capital fund Sports Court 3G Project	in the above are a	Incoming resources £ 117,728 117,729 21,079 14,812	expended £ (104,214) (14,620) (118,834) (9,346)	in funds £ 13,514 (14,619) (1,105) 11,733 14,330

Notes to the Financial Statements - continued for the year ended 31 March 2020

10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2020.

Detailed Statement of Financial Activities for the year ended 31 March 2020

	for the year ended 31 March 2020	2020	2019
		£ 2020	2019 £
		~	~
INCOME AND ENDOWMENTS			
Donations and legacies			
From Effingham Parish Council		9,333	15,403
Donations		70,288	30,170
		,	,
Investment income			
Deposit account interest		202	200
Chavitable activities			
Charitable activities Services and Facilities Supplement		31,000	29,000
Management Support Funding		9,500	29,000
Capital Replacement Funds		3,000	3,000
Grants from other sources		2,000	2,000
- London Marathon Charitab	le Trust	20,000	-
- Sports England		15,000	-
- Guildford Borough Council	1	_ _	_10,000
		78,500	42,000
Other income			
Hire of hall and associated facilities		53,930	45,628
Hire of pitches and fields		35,270	33,061
Reimbursements of service costs		7,401	9,639
Capital Replacement Funds from El	LRFC	1,700	1,275
1			
		98,301	89,603
m		256.624	155.256
Total incoming resources		256,624	177,376
EXPENDITURE			
Charitable activities			
Wages		23,878	23,147
Grounds maintenance		27,264	30,360
Insurance		6,170	4,654
Playground equipment maintenance	;	13	520
Cleaning and refuse		19,871	19,348
Repairs and renewals		8,333	5,248
Gas, electricity and water		15,044	11,405
Security		1,162	1,826
General administration expenses		14,949	2,454
Grounds equipment		2,967 28,325	6,098 17,868
Fixtures and fittings Sports Court		5,482	17,000
Sports Court			
		153,458	122,928
Summant asst			
Support costs Management			
Legal and professional fees		2,088	5,645
		_,000	2,013
Governance costs			
Trustees' expenses		-	89

Detailed Statement of Financial Activities for the year ended 31 March 2020

	2020 £	2019 £
Total resources expended	155,546	128,662
Net income	101,078	48,714